**Lee County Parks & Recreation**

**Beach Parks User Group Information Sheet**

(Please Print or Type)

Requested by: E-mail:

Phone number home or office: Cell #:

Date of event: Day: Times:

Park: Location within:

Estimated # in attendance: Estimated # of vehicles:

Group name & type of activity (wedding, reunion, birthday party, etc.):

Events planned (example; cookout, games, swimming, ceremony, etc.):

Supplies and equipment planning to bring (example; arch, chairs, music, grills, etc.):

Staff Review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved: \_\_\_\_\_ Declined\_\_\_\_\_

 Date Received: \_\_\_\_\_\_\_\_\_\_\_\_

* All Beach Parks are first-come, first-served and no rental permits are issued with the exception of County sponsored events and activities. Only exception is those issued by the department director’s written approval.
* No space, shelter or parking may be reserved. No park permits/reservations will be issued and all groups and individuals must abide by Lee County Park Ordinance 18-12 (as amended). For complete list visit: [Lee County Ordinance No. 18-12](https://www.leegov.com/parks/Documents/Ordinance%2018-12.PDF)

**Please note the following:**

* **No alcohol, pets, glass, balloons, selling, soliciting, use of utilities, attaching material to trees or buildings.**
* **No amplified sound, music or activity that is intrusive or disturbing to other park visitors, fireworks, open flames (tiki torches).**
* **Remove all items at the end of your event, place debris in proper receptacle and leave only your footprints behind.**
* **Most all sites require payment for parking (cost varies per location). Parking space is limited and offered on a first-come, first-served basis. No parking space available for vehicles over 20 ft. in length. Park occupancy is only valid during posted operating hours.**