



# RESIDENTIAL FINAL 503 VIRTUAL ROOFING INSPECTION

LEE COUNTY BUILDING DEPARTMENT

## REROOF ONLY – NO NEW CONSTRUCTION

*This form must be completed by an Engineer/Architect, CGC, CBC, CRC, CCC, or Building Inspector (licensed under FSS 468).*

**This form, along with attached photographs of completed roofing system, may be submitted for an expedited virtual 503 Final Roof Inspection.** This form is to be used only once a 501 Roof Dry-In Inspection has been completed and passed by a Lee County Building Inspector prior to the roof completion. Any work outlined and photographed is subject to an on-site audit for verification of Florida Building Code compliance (*FBC Chapter 1 - Inspections, Chapter 9 - Roof Assemblies, Florida Building existing Code Section 706 – Existing Roofing and manufacturer specifications*). Please schedule the 503 final roof inspection (if not already done). The Lee County Building Department will review this submitted form, and attached photographs of the completed roofing system, for compliance.

Please email this completed form and required photos from the checklist to [finalroof@leegov.com](mailto:finalroof@leegov.com)

RE: Permit # \_\_\_\_\_

I, \_\_\_\_\_, License # \_\_\_\_\_  
(Please print name)

hereby certify that based on my examination on \_\_\_\_\_, the venting, flashing, attic  
ventilation and completed roof covering for \_\_\_\_\_  
(Date and time)

\_\_\_\_\_  
(Job Site Address)

was installed in accordance with the applicable codes, Florida product approval installation instructions and standards set forth in the most current edition of the Florida Building Code-Residential and the Florida Building Code- Existing Building, Manufacturer Product Specifications and if applicable, was installed according to the Hurricane Mitigation Retrofit Manual (Based on 553.844 F.S.)

**Under penalties of perjury, I declare that I have read the foregoing Inspection form and that the facts stated in it are true.**

\_\_\_\_\_  
Signature

Please refer to the **“Checklist of Required Photos”** below to upload necessary photos for review. YOU MUST TAKE THE PHOTOS AT THE INSTALLATION ON SITE for location verification. Failure to do so will result in a failed inspection.

*(Only submit pictures associated with permit scope of work. Maximum of 15 photos or 2 videos.)*

- ✓ Home with address
- ✓ Roof penetration/flashings
- ✓ Each plane of completed roof system
- ✓ Ridge vent/off-ridge vents/attic ventilations
- ✓ Removed dryer vent screen (if applicable)

Please email this completed form and required photos from the checklist to [finalroof@leegov.com](mailto:finalroof@leegov.com) or mail to P.O. Box 398, Fort Myers, Florida 33902, or deliver to the Permitting Lobby, 1500 Monroe St., downtown Fort Myers. If you have any questions, please call 239-533-5801.