



EVENT PERMIT

Ordinance 17-08



MANDALA/FERGUSON WEDDING & RECEPTION

PERMIT NUMBER: TMP2022-00076

Date(s) of Event: SEPTEMBER10, 2022

Property Owner: LEE COUNTY

Applicant: AMY MANDALA
239-849-0434

Description: MANDALA/FERGUSSON WEDDING & RECEPTION SEPTEMBER 10, 2022 FROM 4:30PM UNTIL 7:30PM

Location of event: 131 1ST ST W, BOCA GRANDE, FL 33921
BANYAN ST

- Will the event be attended by 1000 or more people ? No
- Will the event be held on County Owned Property ? Yes
- Will there be alcohol consumed or sold at the event ? Sold and Consumed
- Will a bond be posted for this event ? No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners
Lee County, Florida


2/24/22

 County Manager Date



Lee County
Southwest Florida

Event Application

Special Event

Use of
County
Property

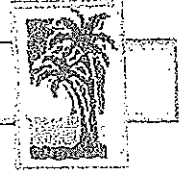
Alcohol
within Lee
County
Facilities

Film, Video
&
Photography

TMP2022-0076

Mandala / Ferguson Wedding + Reception

Lee County Event Permit Application



Event Application

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)	
Title of Event / Name of Production	Mandala / Ferguson Wedding
Date(s) of Event / Production:	September 10, 2022
Location(s) of Event:	Banyan Street
Name of Applicant:	Amy Mandala
Applicant Address:	927 NE12th Street Cape Coral Florida 33909
Applicant Phone Number:	239-849-0434
Contact Person: (If different from applicant)	Ann Arnall
Contact Phone Number: (If different from applicant)	239-634-4073
Email Address:	annarnall@comcast.net
Estimated Attendance:	40
Event Description: Include each activity, when activities take place, etc.	Wedding Ceremony 6:30 p.m. (set up at 4:30 - take down by 7:30 pm) Reception to follow in Crown and Shield beginning at 7:00 pm Photos on Banyan Street and surrounding area 7:00 pm - 7:30 pm
Hours of Operation:	4:30 pm - 7:00 pm
STRAP # of Parcel:	14-43-20-01-00005.0010
Owner of Premises*:	Lee County

*Notarized statement from the property owner specifically consenting to the proposed use required.

Lee County Event Permit Application



What is the Zoning Classification of the premises? DOT Right of Way

Are any temporary structures to be installed for the event? Yes No Type: _____

Do you have the appropriate permits for the temporary structures? Yes No

* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: Travelers Home and Marine Insurance Company

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): _____

Will Vehicles be Used as Part of This Event?

Yes No

If yes, automobile coverage must be included on the certificate of insurance.

Will Food be Available at this Event?

Yes No

If yes, products liability coverage must be included on the certificate of insurance.

Will Alcoholic Beverages be served/consumed at this Event?

Yes No

If yes, liquor liability coverage must be included on the certificate of insurance.

Name & Address of Organization Providing Food: LeRoys Southern Kitchen and Bar 201 West Marlon Avenue, Punta Gorda, FL 33950

Type of Food being Served: Dinner

Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: _____

Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property? Yes No

If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number:

(Required if alcohol is to be SOLD at the event)

Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details

Lee County Event Permit Application



Type of Production (choose all that apply):

- TV Movie or Special TV Series / Pilot TV Commercial Still Photos
- Public Service Announcement Industrial / Documentary Other: _____

Will any of the following be needed or included*?

- Street Closure Yes No
- Traffic / Crowd Control Yes No
- Fire or Burning Yes No
- Explosives or Pyrotechnics Yes No
- Animals, Large or Small Yes No
- Construction of Any Kind Yes No
- Large and/or Numerous Vehicles Yes No
- Helicopters, Boats, etc. Yes No
- Stunts Yes No
- Other Yes No

* For any marked Yes, provide further details below:

[Empty rectangular box for providing details for marked Yes responses]

Special Parking Requirements:

[Empty rectangular box for special parking requirements]

City or County Services Required: (Personnel, equipment, facilities, etc.)

[Empty rectangular box for city or county services required]

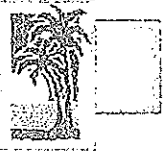
The following information is required for local and state records on production in Florida to track the economic impact of the industry. If exact figures are not available, please estimate as closely as possible.

Number in Cast: _____ Number in Crew: _____ Number of locals hired: _____

Total budget: _____ Estimate amount spent in Lee County: _____

Hotel room nights: _____ Number of shooting days: _____
number of rooms x number of nights

Lee County Event Permit Application



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

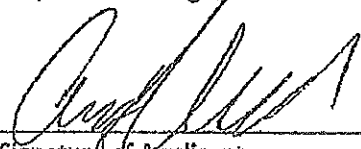


SECTION V - AGREEMENT


The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.



Signature of Applicant



Witness

Amy Marchala - Self

Print Name of Applicant and Title

Moriah Harris

Print Name of Witness

3-1-2022

Date

3-1-2022

Date

Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT
14750 SIX MILE CYPRESS PARKWAY
FORT MYERS, FLORIDA 33912
(239) 477-1199

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:	Parking in authorized parking areas only.
Deputies (How Many?):	Two deputies for road closure, traffic control and security on Banyan Street between Park Ave and Gilchrist while wedding takes place.
Fee for Services:	Traffic detail is \$58/hr per deputy with a four hour minimum.
Special Arrangements:	Each end of Banyan Street must be blocked in order to provide safety and security to participants. All chairs, tables and other items used for the event must be removed from the roadway as soon as possible in order to reopen Banyan Street.

Print Name: Captain S. Brady
Signature: Capt. Steven T. Brady
Title: Special Events, Permits and Details
Date: 3/7/22

Lee County Event Permit Application



FIRE DEPARTMENT

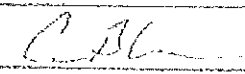
The Fire Department serving the area where the event is to be held signs this form.
Please see User's Guide for contact information and Fire District Map.

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- FILM PERMIT

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Fire Guards (How Many?)	None
Fee for Services:	None
Flammable Vegetation:	None
First Aid Equipment:	None
Fire Extinguishing:	None
Special Arrangements:	In case of emergency - Dial 911

Print Name: C.W. Blosser
Signature: 
Title: Fire Chief
Date: 03/02/2022

Teeter, Pamela

From: Swiger, Melissa
Sent: Thursday, March 24, 2022 9:35 AM
To: Teeter, Pamela
Subject: FW: [EXTERNAL] RE: Special Events

Pam,
Please see the email below as confirmation from the Boca Fire Department for Alcohol approval. Will this email be sufficient for future approvals that do not have the check box? There may be a few that have been recently submitted without the check box.



Melissa Swiger | Customer Service Specialist

Department of Community Development

1500 Monroe St, Fort Myers, FL 33901

office: (239) 533-8329

email: mswiger@leegov.com

web: www.leegov.com/dcd

Connect With Us On Social Media



From: nancybocafire@comcast.net <nancybocafire@comcast.net>
Sent: Wednesday, March 23, 2022 4:11 PM
To: Swiger, Melissa <MSwiger@leegov.com>
Subject: [EXTERNAL] RE: Special Events

Good afternoon Melissa,
Please be advised that this email is to **serve as a blanket notification** that whether or not the 'Permit to Sell and Consume Alcoholic Beverages' form was included in any and all of the Lee County Special Event applications that have been completed/signed off by the Boca Grande Fire Dept, Boca Grande Fire Department has always considered alcohol consumption/sales within/on Lee County facilities when signing the application.

Regards,
Nancy
Administrative Assistant
Boca Grande Fire Dept

From: Swiger, Melissa <MSwiger@leegov.com>
Sent: Wednesday, March 23, 2022 12:27 PM
To: nancybocafire@comcast.net; Higgins, Douglas <DHiggins@leegov.com>
Subject: Special Events

Good Morning,

Lee County Event Permit Application

EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY

2000 Main St., Suite #100

FORT MYERS, FL 33901

(239) 533-3911

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
USE OF COUNTY PROPERTY PERMIT
FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Form with fields: Treatment Facilities, Medical Personnel, Medical Supplies / Equipment, Safety Requirements, Fee for Services, Special Arrangements.

Print Name: Douglas B. Higgins
Signature: Douglas B. Higgins
Title: Division Chief
Date: March 11, 2022

Digitally signed by Douglas B. Higgins
DN: cn=Douglas B. Higgins, o=Lee County Emergency Medical Services and Public Safety, email=Douglas.B.Higgins@leegov.com, c=US
Date: 2022.03.11 16:23:05W

Teeter, Pamela

From: Swiger, Melissa
Sent: Wednesday, March 23, 2022 2:22 PM
To: Teeter, Pamela
Subject: FW: Special Events

Pam,
Below is the approval from EMS for the September 10, 2022 Wedding.



Melissa Swiger | Customer Service Specialist

Department of Community Development

1500 Monroe St, Fort Myers, FL 33901

office: (239) 533-8329

email: mswiger@leegov.com

web: www.leegov.com/dcd

Connect With Us On Social Media



From: Higgins, Douglas <DHiggins@leegov.com>
Sent: Wednesday, March 23, 2022 12:46 PM
To: Swiger, Melissa <MSwiger@leegov.com>; nancybocafire@comcast.net
Subject: Re: Special Events

Please consider the application approval from PS/EMS for the the Mandela/Ferguson Wedding as being approved with regards to the permission to Sell and Consume Alcoholic Beverages.

Douglas B. Higgins
Division Chief, Special Operations and Support Services
Lee County Emergency Medical Services
2000 Main St., Suite #100
Fort Myers, FL 33901
Cell: 239-672-9651
Office: 239-533-3916
dhiggins@leegov.com

From: Swiger, Melissa
Sent: Wednesday, March 23, 2022 12:27 PM
To: nancybocafire@comcast.net; Higgins, Douglas
Subject: Special Events

Lee County Event Permit Application

DEPARTMENT OF TRANSPORTATION
1500 MONROE STREET
FORT MYERS, FL 33901
(239) 533-8580

Check the appropriate box(es) below:

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AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:	No event parking on any portion of Banyan Street right-of-way, and in particular roadside due to need to protect Banyan Tree roots and roadside area.
Ingress and Egress:	Use all established means of ingress and egress.
Special Arrangements:	Use Lee County Sheriff's Office for assistance with traffic control.

Print Name: Bryan Miller

Signature: Bryan Miller Digitally signed by Bryan Miller
Date: 2022.03.02 11:20:08 -05'00'

Title: Senior Project Manager

Date: March 2, 2022

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION
3410 PALM BEACH BOULEVARD
FORT MYERS, FLORIDA 33916
(239) 533-7275

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
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- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Illumination:	Additional lighting must be provided by permit holder. Open flames are prohibited in the Crowninshield. Generators are prohibited on Banyan Street and nothing is to hung or draped on trees or vegetation.
Parking Areas:	Parking is permitted in existing parking area located at the Boca Grande Community Park and grounds.
Special Arrangements:	All trash must fit into two 90 gallon garbage containers provided by the Community House. Alcohol must be contained inside of the Louise DuPont Crowninshield House. Permit holder must adhere to all rules on the Use of County Lands for Weddings on Banyan Street. Residents on Banyan will be informed in writing by a Parks and Recreation representative that your wedding is taking place. All wedding guests and participants must stay on county property at all times while on Banyan Street.

Print Name: Colleen Via
Signature: Colleen Via
Title: Operations Manager
Date: 3/3/22

*Boca - Banyan & Crowninshield
Mandata/Ferguson Wedding
9/10/22*

Lee County Event Permit Application



LEE COUNTY RISK MANAGEMENT
COUNTY ADMINISTRATION BUILDING - 4TH FLOOR
2115 SECOND STREET
FORT MYERS, FLORIDA 33901
(239) 533-2221

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
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- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

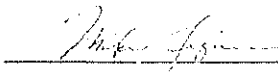
Insurance Requirements: Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.

In addition, Host Liquor Liability insurance will be required with minimum limits of One Million Dollars (\$1,000,000) per occurrence. Should Host Liquor Liability coverage be afford under the Commercial General Liability policy, minimum acceptable limits will be Two Million Dollars (\$2,000,000) aggregate.

Special Arrangements: A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured.

Subject to proof of insurance.

Print Name: Mike Figueroa

Signature: 

Title: Risk Program Manager

Date: March 3, 2022



SPECIAL EVENT INSURANCE POLICY

New Business Declarations

INSURED AND AGENT INFORMATION

Named Insured & Mailing Address

Amy Mandala
927 NE 12th St
Cape Coral, FL 33909

Agent Information

WAY BETTER INSURANCE INC
4978 ROYAL GULF CIR
FORT MYERS, FL 33966

POLICY INFORMATION

Policy No: 9322958064021

Policy Period:

Issue Date: 03-01-2022 Event Date: 09-10-2022

Your Insurer:

The Travelers Home and Marine Insurance Company

For Policy Service call: 1 888-342-5977

For Claim Service call: 1 800-252-4633

TOTAL POLICY PREMIUM

This Is Not A Bill

\$375.00

POLICY COVERAGES & LIMITS OF LIABILITY

SPECIAL EVENT COVERAGES

LIMIT OF LIABILITY

PREMIUM

A - Cancellation / Postponement

\$7,500

B - Additional Expense

\$1,500

C - Event Photographs / Video

\$1,500

D - Event Gifts

\$1,000

E - Special Attire

\$1,500

F - Special Jewelry

\$1,000

G - Lost Deposits

\$1,000

Special Event Coverage Premium

\$160.00

OPTIONAL ENDORSEMENTS & COVERAGES

ENDORSEMENTS

LIMIT OF LIABILITY

PREMIUM

Special Event Liability: Effective 12:01 am standard \$1,000,000 per Occurrence
time on the Event Date: 09-10-2022 until 2:00 am \$1,000,000 General Aggregate
standard time on 09-11-2022

\$165.00

Property Damage Liability Sublimit

\$25,000

Liquor Liability Coverage
(Number of Guests: 101 - 150)

\$50.00

POLICY FORMS AND ENDORSEMENTS

SE-1 (03/17)	SPECIAL EVENT INSURANCE	Mandatory
SE-300 FL (03/17)	SPECIAL PROVISIONS - FLORIDA	Mandatory
SE-200L (03/17)	SPECIAL EVENT LIABILITY (INCLUDING LIQUOR LIABILITY)	Optional
SE-201 (10/06)	ADDITIONAL INSURED	Optional
SE-400 FL (03/17)	SPECIAL PROVISIONS - FLORIDA	Optional

EVENT INFORMATION

INSURED EVENT

Wedding

ADDITIONAL INSURED(S)

CEREMONY

Banyan Street/Lee County Board of County
Commissioners
Banyan Street
Boca Grande, FL 33921 USA

HONOREE(S)

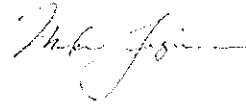
Amy Mandala
Thomas Ferguson

EVENT LOCATION(S)

CEREMONY

Banyan Street/Lee County Board of County
Commissioners
Banyan Street
Boca Grande, FL 33921

OK 03/03/2022



RECEPTION

Louise Dupont Crowninshield Community House Inc
PO Box 101
Boca Grande, FL 33921

OTHER ADJUSTMENTS

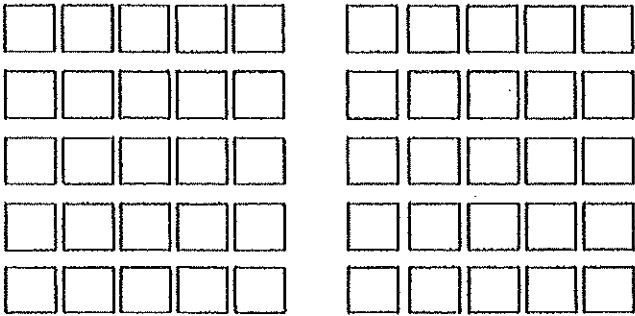
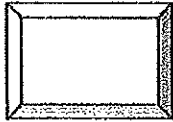
* NOTE: The additional cost for any optional endorsement or coverage shown as "included" is contained in the Total Policy Premium amount.

FOR YOUR INFORMATION

This is not a bill. If you have any questions about your insurance, please call 1 888 DIAL WPP (1-888-342-5977). Thank you for insuring with Travelers. We appreciate your business.

Gilchrist Ave.

All or
Small wood arch



CHAIRS = 50

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Park Ave.