



EVENT PERMIT

Ordinance 17-08

Big Bounce America

PERMIT NUMBER: TMP2023-01116

Date(s) of Event: October 20-23, 2023

Property Owner: LEE COUNTY

Applicant: Katherine Stanley
407-394-8314

Description: A family focused inflatable event featuring six unique interactive inflatables, live DJ, games food and photo opportunities. On October 20, 2023 through October 23, 2023 from 9:00AM until 9:00PM

Location of event: 11500 FENWAY SOUTH DR, FORT MYERS, FL 33913

JetBlue

Will the event be attended by 1000 or more people ? No

Will the event be held on County Owned Property ? Yes

Will there be alcohol consumed or sold at the event ? No

Will a bond be posted for this event ? No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners
Lee County, Florida

County Manager Date

10/11/2023



Lee County
Southwest Florida

Event Application

Special Event

Use of
County
Property

Alcohol
within Lee
County
Facilities

Film, Video
&
Photography

Big Bounce America

TMP2023-01114

Lee County Event Permit Application



Event Application

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

| Section I - GENERAL INFORMATION (All Permit Types) | |
|--|--|
| Title of Event / Name of Production | Big Bounce America |
| Date(s) of Event / Production: | October 20th-23rd, 2023 |
| Location(s) of Event: | Venue Name: JetBlue Park - Field 1 & 2 Venue Address: 11500 Fenway South Drive, Fort Myers, FL, 33913 |
| Name of Applicant: | Katherine Stanley |
| Applicant Address: | 37 N Orange Ave, Suite 900E, Orlando, FL 32801 |
| Applicant Phone Number: | 407-394-8314 |
| Contact Person: (If different from applicant) | Alex Noble |
| Contact Phone Number: (If different from applicant) | 321-431-2111 |
| Email Address: | katherine@xleventlab.com |
| Estimated Attendance: | Max. 900 at any given time |
| Event Description: Include each activity, when activities take place, etc. | Big Bounce America is a family-focused inflatable event featuring six unique interactive inflatables, a live DJ inside the World's Biggest Bounce House, games, food and photo opportunitiesOur session structure is based on 3 hour blocks with up to 900 participants every 3-hours. |
| Hours of Operation: | 9 AM - 9:30 PM |
| STRAP # of Parcel: | |
| Owner of Premises*: | Red Sox Baseball Club Limited Partnership/ NE SV Florida Real Estate LLC |

*Notarized statement from the property owner specifically consenting to the proposed use required.

Lee County Event Permit Application



Event Application

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

| Section I - GENERAL INFORMATION (All Permit Types) | |
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| Applicant Phone Number: | 407-394-8314 |
| Contact Person: (If different from applicant) | Alex Noble |
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Lee County Event Permit Application



What is the Zoning Classification of the premises? MPD / Public Park / Commerical Use

Are any temporary structures to be installed for the event? Yes No Type: Inflatables

Do you have the appropriate permits for the temporary structures? Yes No

* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: BEASLEY INSURANCE COMPANY

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): _____

| | | |
|---|--|---|
| <p>Will Vehicles be Used as Part of This Event?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, automobile coverage must be included on the certificate of insurance.</p> | <p>Will Food be Available at this Event?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, products liability coverage must be included on the certificate of insurance.</p> | <p>Will Alcoholic Beverages be served/consumed at this Event?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, liquor liability coverage must be included on the certificate of insurance.</p> |
|---|--|---|

Name & Address of Organization Providing Food: 5 local food vendors

Type of Food being Served: TBD

Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: N/A

Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property? Yes No

If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number:

(Required if alcohol is to be SOLD at the event)

Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details

Lee County Event Permit Application



Type of Production (choose all that apply):

| | | | |
|--|---|--|---------------------------------------|
| <input type="checkbox"/> TV Movie or Special | <input type="checkbox"/> TV Series / Pilot | <input type="checkbox"/> TV Commercial | <input type="checkbox"/> Still Photos |
| <input type="checkbox"/> Public Service Announcement | <input type="checkbox"/> Industrial / Documentary | <input type="checkbox"/> Other: _____ | |

Will any of the following be needed or included*?

| | | |
|--------------------------------|------------------------------|-----------------------------|
| Street Closure | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Traffic / Crowd Control | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Fire or Burning | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Explosives or Pyrotechnics | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Animals, Large or Small | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Construction of Any Kind | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Large and/or Numerous Vehicles | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Helicopters, Boats, etc. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Stunts | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

* For any marked Yes, provide further details below:

Special Parking Requirements:

City or County Services Required: (Personnel, equipment, facilities, etc.)

The following information is required for local and state records on production in Florida to track the economic impact of the industry. If exact figures are not available, please estimate as closely as possible.

| | | |
|--|---|--|
| Number in Cast: <u> N/A </u> | Number in Crew: <u> N/A </u> | Number of locals hired: <u> N/A </u> |
| Total budget: <u> N/A </u> | Estimate amount spent in Lee County: <u> N/A </u> | |
| Hotel room nights: <u> N/A </u> <small>number of rooms x number of nights</small> | Number of shooting days: <u> N/A </u> | |



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

Lee County Event Permit Application



SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Katherine Stanley

A. Noble

Signature of Applicant

Witness

Katherine Stanley, Event Production Manager

Alex Noble

Print Name of Applicant and Title

Print Name of Witness

8/23/2023

8/24/2023

Date

Date

Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT
14750 SIX MILE CYPRESS PARKWAY
FORT MYERS, FLORIDA 33912
(239) 477-1199

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

Parking for the event will be in authorized areas only. Right of way must not be impeded.

Deputies (How Many?):

1 Traffic Supervisor and 5 deputies for traffic control at entrances each day along with 2 deputies for security and presence inside the event area each day.

Fee for Services:

Contact LCSO Details Unit.

Special Arrangements:

Traffic Supervisor and Traffic Deputies will be positioned at both entrances to assist with moving traffic off of main roadway and keeping roadways clear. Both entrances will need to be utilized to ensure the flow of traffic on Daniels Parkway is not impeded. Any amplified sounds must adhere to Lee County noise ordinances. According to the permit application, no alcohol will be served during the event. Vendor will be responsible for securing and placing barricades and cones at all points of access surrounding the event area.

Print Name:

P. Cummins

Signature:

[Handwritten Signature]

Title:

Commander

Date:

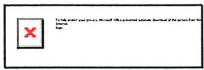
9 19 23

Swiger, Melissa

From: Sellers, Amy <asellers@sheriffleefl.org>
Sent: Friday, October 6, 2023 8:21 AM
To: Swiger, Melissa
Subject: RE: Big Bounce America

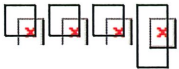
Caution: This email originated from an external source. Be cautious of attachments and links, and do not provide login information. Report suspicious activity to the Service Desk: servicedesk@leegov.com or 533-HELP.

We have no issue with that.



Amy Sellers

Detail Assistant
Details
O: 239-477-1098
E: asellers@sheriffleefl.org



www.sheriffleefl.org

IMPORTANT MESSAGE

This message is intended for the use of the person or entity to whom it is addressed and may contain information that is privileged and confidential, the disclosure of which is governed by applicable law. If the reader of this email is not the intended recipient or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this information is STRICTLY PROHIBITED. If you have received this email by error, please notify us immediately and destroy the related message. This footnote also confirms that this email message has been swept for the presence of computer viruses, worms, hostile scripts and other email-borne network threats. PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials are public records available to the public and media upon request. Your email communications may be subject to public disclosure per Sec. 119 F.S.

From: Swiger, Melissa <MSwiger@leegov.com>
Sent: Friday, October 6, 2023 8:19 AM
To: Higgins, Douglas <DHiggins@leegov.com>; Sellers, Amy <asellers@sheriffleefl.org>
Subject: Big Bounce America

External Email Alert

This email has been sent from an account outside of the LCSO Systems network.

Please treat the email with caution, especially if you are requested to click on a link, decrypt/open an attachment, or enable macros. For further information on how to spot phishing, Please contact the Help Desk.

Good morning,

Hope this email finds you both well. The event for Big Bounce America taking place at the Jet Blue Stadium is wanting to extend their event by one day. The new dates will be from October 20 – 23, 2023. The time has not changed. Do either of you object to this change?

Lee County Event Permit Application



FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form. Please see User's Guide for contact information and Fire District Map.

Check the appropriate box(es) below:

- [X] SPECIAL EVENT PERMIT
[] USE OF COUNTY PROPERTY PERMIT
[] FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Form with fields: Fire Guards (How Many?), Fee for Services, Flammable Vegetation, First Aid Equipment, Fire Extinguishing, Special Arrangements. Each field contains specific text or instructions.

Print Name: Nate Burley
Signature: Nate Burley (Digitally signed by Nate Burley Date: 2023.09.19 09:49:14 -04'00')
Title: Division Chief - Fire & Life Safety
Date: September 19, 2023

Lee County Event Permit Application



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY
2000 Main St., Suite #100
FORT MYERS, FL 33901
(239) 533-3911

Check the appropriate box(es) below:

- [X] SPECIAL EVENT PERMIT
[X] USE OF COUNTY PROPERTY PERMIT
[] PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Treatment Facilities: None necessary.
Medical Personnel: XL Event Lab has agreed to medical coverage being provided by a two-person crew with an ambulance cart being provided and invoiced by LCEMS, throughout the event.
Medical Supplies / Equipment: None necessary.
Safety Requirements: Applicants shall follow all CDC and FDOH directives, and the Florida Governor's Executive Orders concerning health and safety, especially with regards to COVID-19 and the number of people congregating at the event.
Fee for Services: Our fees for this medical coverage are set at \$80.00 per hour plus an additional hour (daily), which allows for our team to set-up and take down the coverage each day. An invoice will be generated after the event is complete.
Special Arrangements: Please coordinate with our on-site team to ensure they are notified of any injuries or illnesses requiring attention. Should there be any delay in contacting our team you may call 911 in the event of an emergency. We will add this coverage to our calendar.

Print Name: Douglas B. Higgins
Signature: Douglas B. Higgins
Title: Captain, EMS Operations
Date: September 19, 2023

Digitally signed by Douglas B. Higgins
DN: cn=Douglas B. Higgins, o=Lee County Emergency Medical Services, ou=EMS Operations, email=DHiggins@leegov.com, c=US
Date: 2023.09.19 15:05:14 -0400

Swiger, Melissa

From: Higgins, Douglas
Sent: Friday, October 6, 2023 6:53 PM
To: Swiger, Melissa; ext-Sellers, Amy (sheriffleefl.org)
Subject: RE: Big Bounce America

We have no objections and we have coordinated EMS Coverage for the additional time.

Douglas B. Higgins

Captain, Shift Commander and Chaplain
Lee County Emergency Medical Services
2000 Main St., Suite #100
Fort Myers, FL 33901
Cell: 239-672-9651
Office: 239-533-3635
dhiggins@leegov.com

From: Swiger, Melissa <MSwiger@leegov.com>
Sent: Friday, October 6, 2023 8:19 AM
To: Higgins, Douglas <DHiggins@leegov.com>; ext-Sellers, Amy (sheriffleefl.org) <asellers@sheriffleefl.org>
Subject: Big Bounce America

Good morning,
Hope this email finds you both well. The event for Big Bounce America taking place at the Jet Blue Stadium is wanting to extend their event by one day. The new dates will be from October 20 – 23, 2023. The time has not changed. Do either of you object to this change?

Thank you,



Melissa Swiger | Customer Service Specialist, Regulatory Review

Department of Community Development

1500 Monroe St, Fort Myers, FL 33901

office: (239) 533-8329

email: mswiper@leegov.com

web: www.leegov.com/dcd

Connect With Us On Social Media



Lee County Event Permit Application



DEPARTMENT OF TRANSPORTATION
1500 MONROE STREET
FORT MYERS, FL 33901
(239) 533-8580

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
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AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

No event parking is permitted in Lee County maintained road right of ways.

Ingress and Egress:

Please use all established means of ingress and egress.

Special Arrangements:

Please use Lee County Sheriff's office for assistance with traffic control.

Print Name: Nathan Thoman

Signature: Nathaniel C. Thoman Digitally signed by Nathaniel C. Thoman
Date: 2023.09.01 12:56:44 -04'00'

Title: Project Manager

Date: 09/01/2023



Thoman, Nathaniel

to me ▾

Tue, Sep 26, 1:08 PM (19 hours ago) ☆ ↶ ⋮

Good afternoon Katie.

Thank you for reaching out to me with this adjusted information.

I would not be the correct person to approve the change in dates and times, I believe that would be whoever you are renting or scheduling the use of the location. DOT's requirements will be the same regardless of the changes in dates and times for this particular event.

It's nice to see safety as a paramount regarding the decision. Kudos to you.

Respectfully.

Nathan Thoman

Lee County D.O.T.

1500 Monroe St.

Ft. Myers, FL., 33902

nthoman@leegov.com

o) 239-533-8537

Hours: Mon-Fri 7a-3:30p

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION
3410 PALM BEACH BOULEVARD
FORT MYERS, FLORIDA 33916
(239) 533-7275

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

| | |
|-----------------------|---|
| illumination: | All Illuminations must follow county ordinance and FAA regulations. Event organizer must provide their own temporary lighting as needed for safety during event set up and breakdown. |
| Parking Areas: | Event organizer is responsible to direct patrons to the designated parking locations. Must work with on-site staff to ensure that vehicles do not block driveways and private roadways so emergency vehicles have clear access. Organizer must provide adequate staff/volunteers along with directional signage for the event. |
| Special Arrangements: | Event organizer is responsible to provide adequate staff/volunteers throughout the event for litter control and debris clean up during and after the event. Work with Red Sox staff and the on-site park staff to designate the debris/trash collection area during and after the event. Participants and spectators must disperse and leave the park area to seek safe shelter in their vehicles during lightning alerts and threatening weather. |

Print Name: Alise Flanjack
Signature: Alise Flanjack
Title: Deputy Director
Date: September 1, 2023

Swiger, Melissa

From: Katie Stanley <katherine@xleventlab.com>
Sent: Wednesday, September 27, 2023 9:18 AM
To: OccsZoning
Subject: Fwd: [EXTERNAL] Jet Blue Park Date Change Approval 10/23

Caution: This email originated from an external source. Be cautious of attachments and links, and do not provide login information. Report suspicious activity to the Service Desk: servicedesk@leegov.com or 533-HELP.

Please see the below email approving the changes from the sheriff's office, Parks, & Rec, EMS, & Fire. I will send the Risk MGMT and DOT separately.

Katie Stanley | Event Production Manager, XL Event Lab



----- Forwarded message -----

From: Flanjack, Alise <AFlanjack@leegov.com>
Date: Tue, Sep 26, 2023 at 12:02 PM
Subject: Re: [EXTERNAL] Special Event Permit Sign Off Requested
To: Katie Stanley <katherine@xleventlab.com>
Cc: ext-Sellers, Amy (sheriffleefl.org) <asellers@sheriffleefl.org>, ext-Hillery, Jen (sheriffleefl.org) <jhillery@sheriffleefl.org>, Higgins, Douglas <DHiggins@leegov.com>, Miller, Bryan <BMiller@leegov.com>, nburley@southtrailfire.org <nburley@southtrailfire.org>, Whitley, Brennan <bwhitley@redsox.com>, Brooks, Joshua <JBrooks2@leegov.com>

Hi Katie,

We have no concerns or issues with the changes in the move in and move out schedule.

Thanks, Alise

Alise Flanjack | Deputy Director

Terry Park Administration Office

3410 Palm Beach Blvd., Fort Myers, FL 33916

cell: (239) 229-0488

email: alise@leegov.com

web: www.leegov.com

**My apologies for any grammatical errors, as this email was sent from a mobile device.*

Please note: Florida has a very broad public records law. Most written communications to or from County Employees and officials regarding County business are public records available to the public and media upon request. Your email communication may be subject to public disclosure.

Under Florida law, email addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone.

From: Katie Stanley <katherine@xleventlab.com>
Sent: Tuesday, September 26, 2023 10:46:08 AM
To: Flanjack, Alise <AFlanjack@leegov.com>
Subject: Re: [EXTERNAL] Special Event Permit Sign Off Requested

Caution: This email originated from an external source. Be cautious of attachments and links, and do not provide login information. Report suspicious activity to the Service Desk: servicedesk@leegov.com or 533-HELP.

Alise,

I wanted to reach back out because we have adjusted our event times slightly to allow for our team to drive safely from breaking down our Kansas City event.

Note the changes in red - we have moved our first Friday session to Monday.

Friday, October 20th - **10AM - 1 PM**, 6PM - 9PM
Saturday, October 21st, 9AM - 9:30PM
Sunday, October 22nd - 9AM - 6 PM
Monday, October 23rd - 10 AM-1 PM

I wanted to seek approval for this change from you.

Please let me know if you have any questions,

Katie Stanley | Event Production Manager, XL Event Lab



On Tue, Sep 5, 2023 at 9:01 AM Katie Stanley <katherine@xleventlab.com> wrote:
Thank you so much Alise!

Katie Stanley | Event Production Manager, XL Event Lab



On Fri, Sep 1, 2023 at 5:47 PM Flanjack, Alise <AFlanjack@leegov.com> wrote:

Hi Katie,

Please see the attached Parks and Recreation page for your event at JetBlue Park

Thanks, Alise

Alise Flanjack | Deputy Director

Terry Park Administration Office

3410 Palm Beach Blvd., Fort Myers, FL 33916

office: (239) 533-7275

cell: (239) 229-0488

email: alise@leegov.com

web: www.leegov.com

Connect With Us On Social Media

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From: Via, Colleen <cvia@leegov.com>
Sent: Friday, September 1, 2023 9:09 AM
To: Flanjack, Alise <AFlanjack@leegov.com>
Subject: FW: [EXTERNAL] Special Event Permit Sign Off Requested

Alise....here is a Jet Blue permit.

Colleen Via, CPRP | Operations Manager

Terry Park Administration Office

3410 Palm Beach Blvd., Fort Myers, FL 33916

cell: (239) 229-0634

email: cvia@leegov.com

web: www.leeparks.org

Connect With Us On Social Media

Receive updates from Lee County Government by [subscribing to our newsletter](#)

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From: Katie Stanley <katherine@xleventlab.com>
Sent: Thursday, August 31, 2023 10:08 AM
To: Via, Colleen <cvia@leegov.com>
Subject: [EXTERNAL] Special Event Permit Sign Off Requested

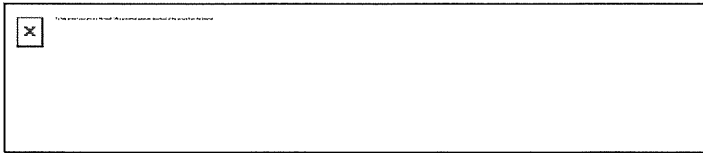
Good morning,

I hope you are doing well. I am reaching out to request your sign-off for our upcoming event at JetBlue Park on October 20th-22nd, 2023.

I have attached the application for your review. Please let me know what other information you need for this event.

I look forward to hearing from you,

Katie Stanley | Event Production Manager, XL Event Lab



Lee County Event Permit Application



LEE COUNTY RISK MANAGEMENT
COUNTY ADMINISTRATION BUILDING - 4TH FLOOR
2115 SECOND STREET
FORT MYERS, FLORIDA 33901
(239) 533-2221

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Insurance Requirements: Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.

Certificate Must Read As:

Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are automatic additional insureds and includes an automatic waiver of subrogation with regard to general liability. The certificate holder is an additional insured on a primary and noncontributory basis with regards to general liability.

Special Arrangements: A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County, a political subdivision and Charter County of the State of Florida, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured as listed above.

Subject to proof of insurance.

Print Name: Mike Figueroa

Signature: 

Title: Risk Program Manager

Date: September 5, 2023



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/01/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|---|---|
| PRODUCER FL DEAN JE 6900 DANIELS PKWY STE 29-303 FORT MYERS, FL 33912-7513 8007452409 | CONTACT NAME: PHONE (A/C, No, Ext): 8007452409 FAX (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE: NAIC # INSURER A : Beazley Insurance Company 37540 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F : |
| INSURED SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS: Big Bounce America, LLC 37 N Orange Ave Ste 313 Orlando, FL 32801 | |

COVERAGES CERTIFICATE NUMBER: ZISMB0877 04 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|-----------|----------|---------------|-------------------------|-------------------------|-------------------------------------|----------------|
| A | GENERAL LIABILITY | | | ZISMB0877 04 | 07/21/2023 12:01 AM | 07/21/2024 12:01 AM | GENERAL AGGREGATE | \$2,000,000.00 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | PRODUCTS - COMP/OP AGG | \$2,000,000.00 |
| | <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR | | | | | | PERSONAL & ADV INJURY | \$1,000,000.00 |
| | | | | | | | EACH OCCURRENCE | \$1,000,000.00 |
| | | | | | | | DAMAGE TO RENTED PREMESIS | \$300,000.00 |
| GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | | MED EXP (Any one person) | EXCLUDED |
| <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | | | | |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) | \$ |
| | <input type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) | \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS | | | | | | BODILY INJURY (Per accident) | \$ |
| | <input type="checkbox"/> HIRED AUTO <input type="checkbox"/> NON-OWNED AUTOS | | | | | | PROPERTY DAMAGE (Per accident) | \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR | | | | | | EACH OCCURRENCE | |
| | EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE | | | | | | AGGREGATE | |
| | DED RETENTION \$ | | | | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are automatic additional insureds and includes an automatic waiver of subrogation with regard to general liability. The certificate holder is an additional insured on a primary and noncontributory basis with regards to general liability.

CERTIFICATE HOLDER

Lee County, a political subdivision and Charter County of the State of Florida
 P.O. Box 398
 Fort Myers, Florida 33902

OK 09/05/2023

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Francis L. Dean

THE BIG BOUNCE
JetBlue Park (Fort Myers, FL)



| KEY | |
|-----|------------------------------|
| | Main Bounce House (240x155) |
| | The Giant (275x100) |
| | Sport Slam (95x95) |
| | AirSpace Spaceman (55 dia) |
| | AirSpace Pink Allen (50 dia) |
| | AirSpace Slide (82x42) |
| | Spider Tent (40 dia) |
| | Food Truck (20x9) |
| | Tickets / Check-in (44x15) |
| | Merch (20x13) |
| | Medic (10x10) |
| | Lockers (10x10) |
| | Generator (100kW) (6x7) |
| | Generator (55kW) (14x6) |
| | Generator (20kW) (9x5) |
| | Dumpster (22x8) |
| | Porta Potty Standard (4x4) |
| | Porta Potty ADA (8x6) |
| | Trailer (48x8.5 or 53x8.5) |
| | Street Light / Floodlight |
| | Tree |

Swiger, Melissa

From: Katie Stanley <katherine@xleventlab.com>
Sent: Thursday, September 28, 2023 1:20 PM
To: OccsZoning
Subject: Fwd: [EXTERNAL] Change of Date Approval - Jet Blue Park
Attachments: image001.png; image001.png; image002.png; image003.png; image004.png; image005.png

Caution: This email originated from an external source. Be cautious of attachments and links, and do not provide login information. Report suspicious activity to the Service Desk: servicedesk@leegov.com or 533-HELP.

Please see below for risk mgmt approval

Katie Stanley | Event Production Manager, XL Event Lab



----- Forwarded message -----

From: Figueroa, Mike <MFigueroa@leegov.com>
Date: Thu, Sep 28, 2023 at 1:18 PM
Subject: RE: [EXTERNAL] Special Event Permit - Sign Off Requested
To: Katie Stanley <katherine@xleventlab.com>

Katie-

Hope all is well and thank you for the updated times. Please note that the times does not affect our section, it may with the event location. If you not yet done so, I would advise you follow up with the event location supervisor to make certain that these times are still adequate, thanks.

Respectfully,



Mike Figueroa | Risk Program Manager

Risk Management

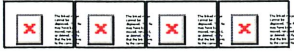
P.O. Box 398, Fort Myers, FL 33902-0398

office: (239) 533-0833

email: mfigueroa@leegov.com

web: www.leegov.com

Connect With Us On Social Media



Please be advised Contact Information for Risk Management is 239-533-0835 or risk@leegov.com

From: Katie Stanley <katherine@xleventlab.com>
Sent: Thursday, September 28, 2023 8:03 AM
To: Figueroa, Mike <MFiguroa@leegov.com>
Subject: Re: [EXTERNAL] Special Event Permit - Sign Off Requested

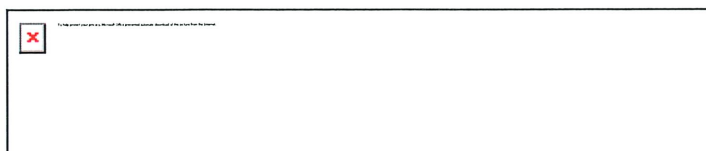
Caution: This email originated from an external source. Be cautious of attachments and links, and do not provide login information. Report suspicious activity to the Service Desk: servicedesk@leegov.com or 533-HELP.

Good morning,

I hate to be a bother but I wanted to follow up on this!

I appreciate your time,

Katie Stanley | Event Production Manager, XL Event Lab



On Tue, Sep 26, 2023 at 10:46 AM Katie Stanley <katherine@xleventlab.com> wrote:

Mike,

I wanted to reach back out because we have adjusted our event times slightly to allow for our team to drive safely from breaking down our Kansas City event.

Note the changes in red - we have moved our first Friday session to Monday.

Friday, October 20th - **10AM - 1 PM**, 6PM - 9PM

Saturday, October 21st, 9AM - 9:30PM

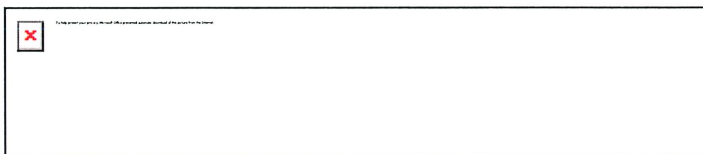
Sunday, October 22nd - 9AM - 6 PM

Monday, October 23rd - 10 AM-1 PM

I wanted to seek approval for this change from you.

Please let me know if you have any questions,

Katie Stanley | Event Production Manager, XL Event Lab



On Tue, Sep 5, 2023 at 1:18 PM Figueroa, Mike <MFiguroa@leegov.com> wrote:

FYI

Respectfully,

Mike Figueroa | Risk Program Manager

Risk Management

P.O. Box 398, Fort Myers, FL 33902-0398

office: (239) 533-0833

email: mfigueroa@leegov.com

web: www.leegov.com

Connect With Us On Social Media

Please be advised Contact Information for Risk Management is 239-533-0835 or risk@leegov.com

From: Katie Stanley <katherine@xleventlab.com>

Sent: Friday, September 1, 2023 9:02 AM

To: Figueroa, Mike <MFiguroa@leegov.com>

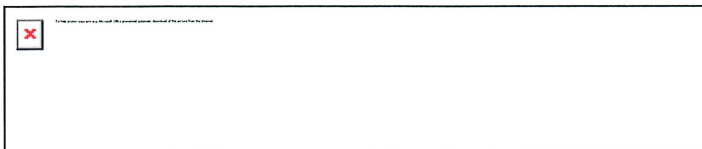
Subject: Re: [EXTERNAL] Special Event Permit - Sign Off Requested

Good morning Mike!

Not a problem at all, please see attached. Let me know if there are any issues.

I appreciate your help,

Katie Stanley | Event Production Manager, XL Event Lab



On Thu, Aug 31, 2023 at 4:49 PM Figueroa, Mike <MFIGUEROA@leegov.com> wrote:

Katie-

Hope all is well. This office is in receipt of the permit application for the Big Bounce America event scheduled to begin on October 20, 2023, at the JetBlue Park in Fort Myers. Before our office can approve our section, we will need a certificate of insurance (COI) naming Lee County, a political subdivision and Charter County of the State of Florida as the certificate holder as an additional insured (please see attached requirements). Once we receive the COI meeting the requirements, our office can move forward with approval of our section.

If there are any questions, please don't hesitate to contact this office, thanks.

Respectfully,

Mike Figueroa | Risk Program Manager

Risk Management

P.O. Box 398, Fort Myers, FL 33902-0398

office: (239) 533-0833

email: mfigueroa@leegov.com

web: www.leegov.com

Connect With Us On Social Media

Please be advised Contact Information for Risk Management is 239-533-0835 or risk@leegov.com

From: Katie Stanley <katherine@xleventlab.com>

Sent: Thursday, August 31, 2023 10:09 AM

To: RISK <RISK@leegov.com>

Subject: [EXTERNAL] Special Event Permit - Sign Off Requested

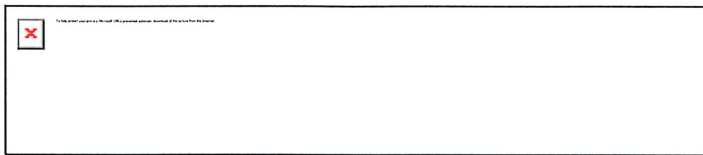
Good morning,

I hope you are doing well. I am reaching out to request your sign-off for our upcoming event at JetBlue Park on October 20th-22nd, 2023.

I have attached the application for your review. Please let me know what other information you need for this event.

I look forward to hearing from you,

Katie Stanley | Event Production Manager, XL Event Lab



Receive updates from Lee County Government by [subscribing to our newsletter](#)

Please note: Florida has a very broad public records law. Most written communications to or from County Employees and officials regarding County business are public records available to the public and media upon request. Your email communication may be subject to public disclosure.

Under Florida law, email addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.