

EVENT PERMIT



Ordinance 17-08

Boca Grande Chamber Art on Park Art Show

PERMIT NUMBER:

TMP2025-00016

Date(s) of Event:

February 22, 2025 - February 23, 2025

Property Owner:

LEE COUNTY

Applicant:

Gary Cross

941-964-0658

Description:

Local artists selling their art work downtown. Local vendors will be selling food and

merchandise.

Location of event:

131 - 135 1ST ST W, BOCA GRANDE, FL 33921

Boca Grande Park and Community Center

Will the event be attended by 1000 or more people?

No

Will the event be held on County Owned Property?

Yes

Will there be alcohol consumed or sold at the event?

No

Will a bond be posted for this event?

No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign- off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners

Lee County, Florida

County Manager

Jate

ftmpprmt_specialevent.rpt



Event Application

Special Event

Use of County Property Alcohol within Lee County Facilities

Film, Video & Photography

Boca Grande Chamber Art on Park Art Show

TMP2025-000/6



Event Application

Check the appropriate box(es) below:

X	SPECIAL EVENT PERMIT
Г	USE OF COUNTY PROPERTY PERMIT
Г	PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
	FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)							
Title of Event / Name of Production	Boca Grande Chamber Art on Park Art Show						
Date(s) of Event / Production:	02/22-02/23/2025						
Location(s) of Event:	5th St to 3rd St on Park Ave. E. Railroad to Gilcrest on 4th St (*see sitemap)						
Name of Applicant:	Boca Grande Area Chamber of Commerce						
Applicant Address: 471 Park Ave Boca Grande, FL 33921							
Applicant Phone Number: 941-964-0658							
Contact Person: (If different from applicant)	Gary Cross						
Contact Phone Number: (If different from applicant)	941-421-9755						
Email Address:	info@bocagrandechamber.com						
Estimated Attendance:	500						
Event Description: Include each activity, when activities take place, etc.	Local artist selling their artwork downtown. Local vendors will be selling food and merchandise.						
Hours of Operation:	art show from 10am-6pm road will be closed both days						
STRAP # of Parcel:	14-43-20-01-00005.0010						
Owner of Premises*:	Lee County BoCC						

^{*}Notarized statement from the property owner specifically consenting to the proposed use required.



What is the Zoning Classification	of the premises? County Right of W	'ay
Are any temporary structures to b		Туре:
Do you have the appropriate perr	nits for the temporary structures?	Yes No
* For a 'Special Event' and 'Use of identified, including all parking ar	County Property' permit, submit a site plan w eas.	ith all proposed facilities and activities
Insurance Company Insuring the	Event: The Event Helper	
Note: Certificate of Insurance must be su	abmitted at time of application	
Surety Company Bonding this Eve	ent (Name and Address):	
Will Vehicles be Used as Part of Event?	This Will Food be Available at this Event?	Will Alcoholic Beverages be served/consumed at this Event?
☐ Yes	⋉ Yes No	☐ Yes ☐ No
If yes, automobile coverage must lincluded on the certificate of insura		If yes, liquor liability coverage must be included on the certificate of insurance.
Name & Address of Organization Providing Food:	1	
Type of Food being Served:		
Section II - USE OF COUN	ITY PROPERTY PERMIT	
Organization Sponsoring the Eve	Boca Grande Area Chamber	of Commerce
Section III - SALE/CONSU	JMPTION OF ALCHOLIC BEVERAGES	PERMIT
Is alcohol being sold/consumed		Yes No
if Yes, then a "Lee County Alcohol Permit" is	required. Only non-profit organizations can sell alcohol on Cour	nty Property.
Non-profit certificate/registration (Required if alcohol is to be <u>SOLD</u> at the eve		
Please note: A permit from the State of further details	Florida Division of Alcoholic Beverages and Tobacco ma	y also be required; please call (239) 344-0885 for



pe of Product	tion (choose all tha	it apply):							
TV Movie o	r Special	TV S	eries / Pilot	Г	TV (Comme	rcial		Still Photos
Public Servi	ice Announcement	☐ Indus	trial / Documentary		Oth	ner:	Line posts A see		
ill any of the	following be need	ed or includ	ed*?						
9	Street Closure				X	Yes	Г	No	
7	Traffic / Crowd Cor	ntrol			Г	Yes	X	No	
ſ	Fire or Burning				Г	Yes	X	No	
1	Explosives or Pyrot	echnics				Yes	X	No	
	Animals, Large or S	mall			П	Yes	X	No	
	Construction of An	y Kind				Yes	X	No	
Ī	Large and/or Num	erous Vehic	es		П	Yes	X	No	
1-	Helicopters, Boats,	etc.			Г	Yes	X	No	
	Stunts					Yes	X	No	
	Other				Г	Yes	X	No	
Special Park	ing Requirements:					-			
Special Park	ing Requirements:								
City or Cour	nty Services Requir	ed: (Personi	nel, equipment, facili	ties, et	c.)				
The followin	ng information is re	guired for l	ocal and state record	s on pr	oduc	tion in	Florida	a to tr	rack the economic impac
			ble, please estimate						and the economic impac
Number in Ca	ast:		Number in Crew:			Nun	nber o	f local	s hired:
Total budget	;		Estimate amount s	pent in	Lee C	ounty:			
Hotel room n	nights:		Number of shootin	g days:		-			
	number of rooms	x number of nig	hts			-		-	



SECTION 1 - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.



SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Signature of Applicant	Lista Class
Gary Cross	Leslie Cross
Print Name of Applicant and Title	Print Name of Witness
1/6/2025	1/6/2025
Date	Date



LEE COUNTY SHERIFF'S DEPARTMENT 14750 SIX MILE CYPRESS PARKWAY FORT MYERS,FLORIDA33912 (239) 477-1199

Check the appropriate box(es) below:									
☐ SPECIAL EVE	NT PERMIT								
□ USE OF COU	JNTY PROPERTY PERMIT								
PERMIT TO	SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES								
FILM PERM	Т								
AFTER REVIEWING THE WILL REQUIRE THE APPL	AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.								
Parking:	Parking for event will be in authorized areas only & right-of-way must not be impeded.								
Deputies (How Many?):	One detail deputy to assist with road closure as well as security and presence while event takes place.								
Fee for Services:	Contact LCSO Details Unit								
	The standard of the providing barricades and signate								
Special Arrangements:	Vendor will hire 1 deputy to monitor traffic concerns and golf carts. Vendor will be providing barricades and signage for road closures and will be responsible for ensuring the event area is secured to keep vehicle traffic seperate from pedestrian foot traffic. According to the permit application no alcohol will be served during the event.								
	Print Name: PCumins								
	Signature:								
	Title: Commander Date: 1:10:25								
	Date: 1:10:25								



FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.

Please see User's Guide for contact information and Fire District Map.

Check the approprio	ite box(es) below:
☐ SPECIAL EV	ENT PERMIT
USE OF COL	JNTY PROPERTY PERMIT
FILM PERM	ІТ
AFTER REVIEWING THE AI WILL REQUIRE THE APPLI	PPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION CANT TO COMPLY WITH FOR THEIR EVENT.
Fire Guards (How Many?)	NA
Fee for Services:	NA
Flammable Vegetation:	MA
First Ald Equipment:	N/A
Fire Extinguishing:	N/K
Special Arrangements:	Leave Fire Department Street access overnight
	Print Name: L. Blosser Signature: L. Blosser Title: Fire Chief Date: 1/7/2024



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY 2000 Main St., Suite #100 FORT MYERS, FL 33901 (239) 533-3911

Check the appropria	te box(es) below	<i>):</i>					
•	ENT PERMIT						
,	JNTY PROPERTY PI						
F		ME ALCOHOLIC BEVERAC	GES WITHIN LEE COUNTY F	ACILITIES			
FILM PERM	IT						
		SE INDICATE BELOW WH ANT TO COMPLY WITH F	HAT ARRANGEMENTS YOU FOR THEIR EVENT.	IR			
None necessary. reatment Facilities:							
Medical Personnel:	None necessary.						
Medical Supplies / Equipment:	None necessary.						
Applicants shall follow all CDC and FDOH directives, and the Florida Governor's Executive Orders concerning health and safety.							
Fee for Services	Not applicable.						
Special Arrangements:	Please call 911 in t office at EMSDetail		. To arrange special event co	overage, contact our			
	Print Name:	Douglas B. Higgins					
	Signature:	77- B.Up	Digitally signed by Captain Douglas B. Higgins Date: 2025.01.07 19:11:31 -05'00'				
	Title:	Captain, EMS Operations		•			
	Date:	January 7, 2025					



DEPARTMENT OF TRANSPORTATION 1500 MONROE STREET FORT MYERS,FL33901 (239) 533-8580

Check the appropri	ate box(es) bel	ow:	
•	UNTY PROPERTY SELL AND CONS	PERMIT UME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY	Y FACILITIES
		LEASE INDICATE BELOW WHAT ARRANGEMENTS LY WITH FOR THEIR EVENT.	S YOUR ORGANIZATION
Parking:	No event parking is	s permitted in Lee County maintained road right of ways.	
Ingress and Egress:	Please use all estab	olished means of ingress and egress.	
Special Arrangements:		nty Sheriff's Office for assistance with traffic control as need access and public vehicular access shall be maintained on I roads.	
	Print Name:	Nathan Thoman	
	Signature:	Nathaniel C. Thoman Digitally signed by Nathaniel C. Thoman Date: 2025.01.21 08:05:59 -05'00'	
	Title:	Project Manager	
	Date:	01/21/2025	



LEE COUNTY PARKS AND RECREATION 3410 PALM BEACH BOULEVARD FORT MYERS, FLORIDA 33916 (239) 533-7275

Check the appro	opriate box(es) be	low:
SPECIA	L EVENT PERMIT	
☐ USE OF	COUNTY PROPERTY	PERMIT
F PERMI	T TO SELL AND CONS	SUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
FILM P	ERMIT	
		PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION PLY WITH FOR THEIR EVENT.
Illumination:	N/A	
Parking Areas:	N/A	
Special Arrangemen	ts: N/A - Event is not o	on Parks and Rec property and will not affect county park operations or programs.

	Drink Nie nee.	Cally and the
	Print Name:	
	Signature:	Collee Cea
	Title:	Countywide Services Manager
	Date:	1/6/2025
Noton Do a	Dra - Bring	A 4 51 a 2
21	Prop - Boca 22 - 2/23/202	Page 10
7.	ce -120/202	- 3



LEE COUNTY RISK MANAGEMENT COUNTY ADMINISTRATION BUILDING - 4TH FLOOR 2115 SECOND STREET FORT MYERS,FLORIDA33901 (239) 533-2221

Check the appropriat	e box(es) bel	ow:					
SPECIAL EVE	NT PERMIT						
USE OF COU	NTY PROPERTY PERMIT						
PERMIT TO S	ELL AND CONSU	JME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY	Y FACILITIES				
FILM PERMIT	-						
		LEASE INDICATE BELOW WHAT ARRANGEMENTS LY WITH FOR THEIR EVENT.	S YOUR ORGANIZATION				
nsurance Requirements:	occurrence to pro	eral liability insurance with minimum limits of One Million I otect against bodily injury and/or property damage relative event within Lee County.					
	Certificate Must F	Read As:					
	and public officia with regard to ge	itical subdivision and Charter County of the State of Florida, its agents, employees, is are automatic additional insureds and includes an automatic waiver of subrogation neral liability. The certificate holder is an additional insured on a primary and passis with regards to general liability.					
Special Arrangements:	political subdivisi	surance shall be submitted as evidence of the required co ion and Charter County of the State of Florida, P.O. Box 398 Ider and as an additional insured as listed above. of insurance.					
	Print Name: Signature: Title:	Mike Figueroa Mike Figueroa Risk Program Manager					
	Date:	January 6, 2025					



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/06/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on

this	this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).										
PRODI	JCER				CONTACT Will Maddux						
East	Main Street Insurance Services, Inc.				PHONE (A/C, No, Ext): (530) 477-6521 FAX (A/C, No):						
Will Maddux					E-MAIL ADDRESS: info@theeventhelper.com						
PO E	Box 1298					INS	URER(S) AFFOR	DING COVERAGE			NAIC#
Gras	ss Valley			CA 95945	INSURE	RA: Evansto	n Insurance (Company			35378
INSUR	ED				INSURE	RB:					
	Boca Grande Chamber of Co	mme	erce		INSURE	RC:					
	c/o Gary Cross				INSURE	RD:					
	471 Park Ave, 3				INSURE	RE:	8				
	Boca Grande			FL 33921	INSURE						
COV	ERAGES CER	TIFIC	CATE	NUMBER:				REVISION NUM	MBER:		
IND	S IS TO CERTIFY THAT THE POLICIES DICATED. NOTWITHSTANDING ANY RE	QUIF	REMEI	NT, TERM OR CONDITION	OF AN'	Y CONTRACT	OR OTHER D	DOCUMENT WITH	H RESPEC	T TO \	WHICH THIS
	RTIFICATE MAY BE ISSUED OR MAY I							HEREIN IS SUI	BJECT TO	ALL T	THE TERMS,
		ADDL	SUBR		DLLIVI	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)		LIMITO		
INSR LTR	TYPE OF INSURANCE COMMERCIAL GENERAL LIABILITY	INSD	WVD	POLICY NUMBER		(MM/DD/YYYY)	(MM/DD/YYYY)		LIMITS	s 1,00	20,000
4								EACH OCCURRENCE DAMAGE TO RENTE	ED	* '	
,	CLAIMS-MADE OCCUR						1	PREMISES (other th		\$ 1,00	
	Host Liquor Liability	\ \	l NI	2D05475 M2400005		00/00/0005	00/04/0005	MED EXP (Any one		\$ 5,00	
A	Retail Liquor Liability	Y	N	3DS5475-M3426865		02/22/2025	02/24/2025	PERSONAL & ADV I		\$ 1,00	·
	GEN'L AGGREGATE LIMIT APPLIES PER:					12:01 AM	12:01 AM	GENERAL AGGREG		\$ 2,00	
4	POLICY PRO- LOC						27	PRODUCTS - COMP		\$ 2,00	
	OTHER:							Deductible COMBINED SINGLE	- 1 11 417	\$ 1,00	00
	AUTOMOBILE LIABILITY							(Ea accident)			
	ANY AUTO OWNED SCHEDULED							BODILY INJURY (Pe	,	\$	
	AUTOS ONLY AUTOS NON-OWNED						- 4	BODILY INJURY (PE	,	\$	
	AUTOS ONLY AUTOS ONLY							(Per accident)	JL	\$	
										\$	
	UMBRELLA LIAB OCCUR							EACH OCCURRENCE	CE	\$	
	EXCESS LIAB CLAIMS-MADE							AGGREGATE		\$	
	DED RETENTION \$							I DED	LOTH	\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N							PER STATUTE	OTH- ER		
	ANYPROPRIETOR/PARTNER/EXECUTIVE DFFICER/MEMBER EXCLUDED?	N/A						E.L. EACH ACCIDE	NT	\$	
1 1	Mandatory in NH) f yes, describe under							E.L. DISEASE - EA I	EMPLOYEE	\$	
	DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POL	LICY LIMIT	\$	
DESC	RIPTION OF OPERATIONS / LOCATIONS / VEHIC	LES (A	CORD) 101, Additional Remarks Schedu	le, may b	e attached if mor	e space is require	ed)			
Certif	icate holder listed below is named as a	dditic	onal ir	nsured per attached MEGL	. 2217 0)1 19. Attenda	ance: 500, Ev	ent Type: Chaml	ber of Cor	nmerce	e Event.
			,	OK 04/00/0005							
			(OK 01/06/2025							
				Mike Jigin -	-						
	TIFICATE LIOL DED				CANIC	CELL ATION					
CEH	TIFICATE HOLDER				CAN	CELLATION					
	Lee County, a political subdivision and and Charter of the State of Florida					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.					
	P.O. Box 398 Fort Myers, Flo			2	AUTHO	RIZED REPRESE					
	471 Park Ave						/1/:	Maddwo			
l	Dana Cranda			EL 22024	INM Maddin						

Boca Grande

FL 33921



POLICY NUMBER: 3DS5475-M3426865

EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following: COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):
Lee County, a political subdivision and and Charter of the State of Florida P.O. Box 398 Fort Myers, Florida 33902 471 Park Ave Boca Grande, FL 33921

- A. Section II Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II Who Is An Insured:
 - 1. In the performance of your ongoing operations; or
 - **2.** In connection with your premises owned by or rented to you.

However:

- 1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- 2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
- 2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.