

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: FL-603 - Ft Myers, Cape Coral/Lee County CoC

1A-2. Collaborative Applicant Name: Lee County Board of County Commissioners

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Lee County Board of County Commissioners

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	No
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	No	No	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	No
7.	Hospital(s)	Yes	No	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	No
11.	LGBTQ+ Service Organizations	Yes	Yes	No
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	Yes	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	No
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	No

17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	No
18.	Organizations led by and serving people with disabilities	Yes	No	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	No
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	No
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	No	No
28.	Other Victim Service Organizations	Yes	No	No
29.	State Domestic Violence Coalition	Yes	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	No	No	No
33.	Youth Service Providers	Yes	No	No
	Other: (limit 50 characters)			
34.	The Collaboratory	Yes	Yes	No
35.				

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

The Lee County Continuum of Care (CoC) actively promotes racial equity and addresses the needs of underserved Black and Brown communities who are overrepresented in the local homeless population. The CoC's strategy involves collaboration with organizations led by and serving communities of color. These partnerships prioritize outreach, equitable resource allocation and program design to support fair access across services. Through the Coordinated Entry System (CE), Lee County ensures that all individuals experiencing homelessness including those from underserved racial and ethnic backgrounds have fair and equal access to housing and support. In addition, the CoC also conducts regular analyses of racial and ethnic data to identify disparities in service provision and outcomes. These findings guide adjustments in policy and programming to enhance inclusivity. Additionally, community feedback and annual surveys help shape CoC practices, resource distribution and program evaluation.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
	1. communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
	2. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
	3. invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1. The Executive Director of the Lee County Homeless Coalition and the CoC Program Manager proactively seek new members following an evaluation of subgroups or agencies that are unrepresented or underrepresented within the CoC General Membership. Invitations are extended during CoC General Membership and sub-committee meetings as well as sent directly to specific groups or individuals identified as potential members. Nominations and selections to the CoC Governing Board are made based on a similar evaluation as the CoC General Membership. Annual solicitations for new members are distributed via email and posted on both the lead agency and Homeless Coalition's websites.

2. Meeting announcements, agendas and minutes are posted online in compliance with ADA standards to ensure accessibility for individuals with disabilities. Meetings are conducted in in-person and virtually via the Teams platform with publicly accessible links posted on the Homeless Coalition's website. These meetings provide real-time transcription and utilize chat boxes to encourage dialogue. All published documents are OCR-enabled, ensuring compatibility with screen readers and other assistive technologies. Additionally, all documents include language offering translation or alternative formats as needed. The CoC uses MailChimp as its email delivery system due to its ADA compliance which ensures that individuals with disabilities can access, read or listen to the content. This compliance was a key factor in selecting MailChimp for all CoC communications. Meeting recordings are available upon request for playback by anyone. Furthermore, CoC meetings are held in ADA-compliant buildings that are fully accessible to individuals with disabilities.

3. Individuals experiencing homelessness are identified and encouraged to participate in the CoC through targeted outreach efforts. The CoC Governing Board includes multiple members who provide their lived experience of homelessness. Various funded agencies have persons with lived experience represented within their organizations including as board members and employees. To promote equity and engage culturally diverse stakeholders, CoC General Membership and Governing Board members are regularly reminded to solicit participation from underrepresented groups. The CoC also conducts an annual review of racial and ethnic disparities including within Board membership and is actively working to recruit members from underrepresented population groups.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1. Planning of funding and new activities is reviewed by the CoC Governing Board and CoC General Membership where feedback is actively solicited. Lee County Human and Veteran Services has a representative on the Board, alongside participants from local non-profits, faith-based organizations, and businesses. This representation ensures all stakeholders are fully informed of new funding allocations, including HOME, ESG, HOME-ARP, and state homelessness funds. Individuals with lived experience of homelessness also serve on the board and committees actively contributing to the decision-making process.
2. Every CCoC General Membership and Governing Board meeting includes a public comment section to ensure consistent community input. All new funding applications and selected sub-recipients for homelessness programs are also presented at Board of County Commissioners (BoCC) meetings where the public can also provide feedback. The Homeless Coalition manages the CoC's Facebook page, while the lead agency oversees website data dashboards to ensure that performance data and CoC-related updates are accessible to the public.
3. Meeting notices, agendas, and minutes are posted online following ADA standards to ensure accessibility. Meetings are held both in-person and virtually via the Teams platform with publicly accessible links posted on the Homeless Coalition's website. These meetings provide real-time transcription and utilize chat boxes to encourage dialogue. All published documents are OCR-enabled, ensuring compatibility with screen readers and other assistive technologies. Additionally, all documents include language offering translation or alternative formats as needed.
4. The CoC actively uses information gathered in public meetings and forums to refine its strategies for preventing and ending homelessness. Regular CoC General Membership and Governing Board meetings are held, each with a public comment period, allowing community members, stakeholders, and those with lived experience of homelessness to share insights. Feedback collected from these meetings has directly informed funding decisions, program developments, and service improvements. For example, Coordinated Entry assessments identified mental health, incarceration, and domestic violence as factors leading to first-time homelessness, guiding the development of targeted diversion training for Coordinated Entry staff and a prevention program for at-risk individuals, including those facing eviction.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	

Describe in the field below how your CoC notified the public:

1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
2.	about how project applicants must submit their project applications—the process;
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.

(limit 2,500 characters)

1. Notice of the local competition opening was sent via direct email to nonprofit organizations registered with the lead agency's mailing list. The local request for applications was also distributed to other funders like the United Way and Community Foundation for their stakeholders. The request was posted on the lead agency website and shared by the Homeless Coalition. The Performance Evaluation and Ranking Committee (PERC), a subcommittee of the CoC Governing Board, reviews all applications that are submitted regardless of current funding status. The RFA encourages applicants to submit proposals for projects, even if they do not perfectly align with the outlined descriptions. This approach helps address unmet needs in the community and fosters collaboration to make homelessness in Lee County rare, brief, and non-recurring.

2. Instructions for the request for applications were included in the application package which was posted on the Lead Agency's public website and distributed via email. Renewal applications were solicited by the Lead Agency by email. All applications were received directly via email to the Grants Analyst at the Lead Agency.

3. The PERC reviews all new and renewal projects in accordance with the most recent CoC Ranking and Reallocation policies and the current year's ranking tool. Eligible applications submitted before the local deadline are reviewed by the PERC. Applicants must be 501(c)(3) organizations, have provided services for at least 12 months prior to applying and must not be listed on SAM.gov as a debarred agency. The ranking tool, policies and procedures and scoring rubric are included in the request for application documents and sent via direct email to all renewal applicants.

4. The CoC ensured effective communication and access for persons with disabilities by posting the RFA in ADA-compliant formats. The RFA was made available in OCR-enabled documents compatible with screen readers. All RFA materials were posted on the lead agency's website which supports accessibility features like screen readers and alternative text. The RFA offered translation and alternative formats upon request. Virtual RFA meetings were conducted via accessible platforms, such as Teams and Zoom, which provide real-time transcription and chat functions for individuals with disabilities.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC has established formal partnerships with the Early Learning Coalition (ELC) and the Lee County School District to better serve families and individuals experiencing homelessness. Through funding contracts between Lee County Human and Veteran Services and the local ELC, the County supports the ELC in providing pre-K, VPK, and infant-to-3 childcare for families with low incomes or those experiencing homelessness. All CoC-funded Rapid Rehousing (RRH) providers have referral agreements with the ELC ensuring streamlined, free childcare placements for families experiencing homelessness who are enrolled in RRH programs.

Street outreach teams also utilize this referral process to assist individuals and families who may not yet be referred to housing programs but still need childcare support. The CoC works closely with the Lee County School District, who is a CoC Governing Board member, to identify needs and ensure that all CoC resources are accessible to students experiencing homelessness. The CoC has connected the school district's homeless liaison staff to the Homeless Management Information System (HMIS), enabling them to complete coordinated entry assessments for students and their families who are experiencing Category 1 or 4 homelessness.

The Memorandum of Understanding (MOU) between the CoC and the School District ensures the district's participation in CoC meetings, planning, Point-In-Time (PIT) counts, HMIS, and Coordinated Entry. School district staff collaborate with the CoC under this framework to share resources for students experiencing homelessness and ensure that all qualifying students and their families have access to CoC resources.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services. NOFO Section V.B.1.d.	
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Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

Per the CoC's Written Standards, all Lee County CoC service providers will follow established written policies to ensure individuals and families who become homeless are informed of their eligibility for educational services. These policies include referrals to the Lee County School District's homeless students program, Project A.C.C.E.S.S., as well as information regarding local technical schools and universities that offer assistance to homeless individuals.

For programs serving homeless families with children, there is a designated educational liaison responsible for ensuring that children are enrolled in school and connected to appropriate programs such as Project A.C.C.E.S.S., Healthy Start and Head Start. The CoC works closely with the Lee County School District, a CoC board member, to assess the educational needs of homeless students and ensure access to necessary resources including onsite tutoring and transportation services.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	No	Yes
7.	Healthy Start	No	Yes
8.	Public Pre-K	Yes	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking–Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	Yes
2.	State Sexual Assault Coalitions	No
3.	Anti-trafficking Service Providers	Yes

	Other Organizations that Help this Population (limit 500 characters)	
4.		

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:
1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The Lee County CoC engages in updating its policies through a collaborative approach with organizations funded by CoC and ESG programs. This collaboration occurs during the CoC General Governing Board meetings. These meetings are attended by representatives from various local service providers, including victim service organizations such as Abuse Counseling and Treatment, Inc. (ACT). These meetings serve as a platform for reviewing existing policies and proposing updates to ensure alignment with the evolving needs of survivors and compliance with federal regulations. By integrating insights and feedback from these diverse stakeholders, the CoC ensures that the policy updates are comprehensive and reflect the best practices in supporting survivors of domestic violence, dating violence, sexual assault, and stalking. The participation of organizations like ACT in these meetings ensures that the survivor's perspective and needs are considered in the policymaking process, enhancing the relevance and effectiveness of CoC-wide policies.

2. The CoC mandates regular training for all service providers to ensure that housing and services are trauma-informed. These trainings cover topics such as understanding trauma, confidentiality, non-discriminatory support, and safety planning. These trainings are required for continued funding. Additionally, the CoC works with housing providers to perform annual audits of their programs, ensuring that they meet trauma-informed standards and are equipped to address the specific needs of survivors. This includes evaluating the physical and psychological safety of the environment and the competencies of staff members in handling sensitive cases.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:
1.	safety planning protocols; and
2.	confidentiality protocols.

(limit 2,500 characters)

1. Lee County CoC's Coordinated Entry (CE) System prioritizes the safety and confidentiality of individuals fleeing domestic violence, dating violence, sexual assault or stalking. Individuals can access the system confidentially by phone, available 24/7. Referrals made through CE use only the client's system ID, with no personal contact or identifying information included (e.g., CardID 734-DV). Unencrypted communications containing personal details such as the client's name or phone number are strictly prohibited. Per VAWA and the CoC's Safety Planning Standards, victims of domestic violence, dating violence, sexual assault, stalking or human trafficking are not maintained in HMIS. Assessments are conducted and entered into an HMIS-comparable database by the local victim service provider, ACT. Data from the comparable database is reconciled with the CoC's HMIS data annually to ensure accurate tracking while maintaining the confidentiality. The CoC ensures that no individual is denied access to services based on their status as a victim. The CoC's strategy ensures that data for this population is accessible only to essential staff. Although the CoC has expanded its network of outreach partners for CE referrals, only a select group of providers specializing in these services manages referrals for these cases.

2. All data is collected in accordance with Lee County CoC's Privacy Policy, which must be clearly posted in all caseworkers offices throughout the CoC. The policy outlines how and when client's data will be shared, if at all, and guarantees that clients can access, correct or file a complaint regarding their data. The CoC's Written Standards and Coordinated Entry Policies and Procedures include provisions for emergency transfers as required by VAWA. Tenants who are victims of domestic violence, dating violence, sexual assault, or stalking can request an emergency transfer to another unit. This option is available regardless of sex, gender identity, or sexual orientation. However, the ability of Lee County and other housing providers to fulfill such requests is subject to a preliminary determination that the tenant is, or has been, a victim and to the availability of a safe and suitable alternative unit for temporary or permanent occupancy.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes

	Other? (limit 500 characters)	
7.		

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1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below:

	1. whether your CoC's written policies and procedures include an emergency transfer plan;
	2. how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
	3. what your CoC requires households to do to request emergency transfers; and
	4. what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

1. The CoC's Written Standards outline VAWA requirements for all service providers. The polices require that each covered housing provider produce a detailed emergency transfer plan which ensures that a tenant receiving rental assistance through or residing in a unit subsidized under a covered housing program who is a survivor of domestic violence, dating violence, sexual assault, or stalking qualifies for an emergency transfer within the criteria stated in 24 CFR 5.2005 (e)(2). Lee County's Emergency Transfer Plan encompasses all CoC, Emergency Solutions Grant (ESG), and HOME funded programs. All covered housing providers must maintain records on emergency transfers requested under 24 CFR 5.2005(e). Data must include the outcomes of each request and must be provided to Lee County upon request.

2. The CoC's Written Standards require that covered housing providers produce their emergency transfer plan and that it must at minimum detail how program participants can confidentially contact their case manager and request an emergency transfer. Per those standards, the plan must guarantee that individuals and families may request an emergency transfer either from the Program Staff or from the Lead Agency.

3. A request form is provided to all program participants but a request may be made without completing the specific form.

4. The CoC's Written Standards include provisions for emergency transfers as mandated by the Violence Against Women Act (VAWA). Under VAWA, if a program participant requests an emergency transfer due to domestic violence, dating violence, sexual assault, or stalking, the housing provider must make every effort to promptly relocate the participant to a safe, available unit whenever feasible. If no safe and eligible units are available within the provider's inventory, the provider will assist the participant in identifying alternative housing options.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

Survivors of domestic violence, dating violence, sexual assault or stalking can access all housing providers within the CoC through the Coordinated Entry System (CE). This includes emergency shelters, transitional housing, rapid rehousing and permanent supportive housing. The CoC ensures that survivors receive the same level of access to these services as any other population experiencing homelessness without limiting assistance to just victim service organizations.

The CoC uses a trauma-informed and culturally-relevant assessment tools, VI-SPDAT (Vulnerability Index – Service Prioritization Decision Assistance Tool), to ensure that survivors' unique needs are understood and prioritized. These tools are designed to respect the dignity and experiences of survivors while minimizing retraumatization. Assessments are client-driven which allows survivors to disclose only the information they feel comfortable sharing while still ensuring that their housing and service needs are met.

Referral policies are designed to ensure that survivors are quickly and safely connected to the appropriate housing and services. The CoC coordinates closely with victim service providers, such as ACT (Abuse Counseling and Treatment, Inc.), to provide immediate support and referrals for those fleeing violence. Survivors are not required to disclose their trauma history in order to access services. All referrals prioritize safety, emotional support and privacy.

The CoC implements strong privacy and confidentiality protections to ensure that survivors' information is secure. Survivor data is maintained outside the main Homeless Management Information System (HMIS) to prevent unauthorized access to sensitive information. Additionally, programs address the physical and emotional needs of survivors through safety planning, access to mental health and supportive services, and the provision of confidential housing options.

The CoC also provides emergency transfer options in compliance with the Violence Against Women Act (VAWA) to ensure that survivors can be safely relocated when necessary.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures survivors receive safe housing and services by:

1.	identifying barriers specific to survivors; and
2.	working to remove those barriers.

(limit 2,500 characters)

1. The Lee County Continuum of Care (CoC) implements a comprehensive approach to ensure survivors of domestic violence, dating violence, sexual assault, or stalking receive safe housing and essential supportive services. The CoC utilizes its Coordinated Entry System (CE) to conduct thorough initial assessments that carefully identify the specific needs of survivors. This process highlights key issues such as safety concerns, privacy challenges and access to services, all while maintaining strict confidentiality. The CoC maintains continuous communication with specialized service providers through focus groups and surveys to ensure the barriers faced by survivors are well understood and addressed effectively.

2. To eliminate these barriers, the CoC prioritizes survivors for housing solutions emphasizing safety and confidentiality by facilitating timely access to appropriate housing through the Coordinated Entry System. The CoC works in close collaboration with mainstream and specialized service providers to streamline access to critical supports such as legal assistance, mental health care, and other important services while also addressing logistical challenges like transportation. The CoC regularly reviews and updates its policies and procedures based on feedback from survivors and service providers.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Equal Access Trainings. NOFO Section V.B.1.f.	
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	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance. NOFO Section V.B.1.f.	
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Describe in the field below:	
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. The Lee County CoC regularly collaborates with LGBTQ+ organizations, including Visuality Inc., to keep its CoC-wide anti-discrimination policies current and relevant. In 2023, the CoC Governing Board, which includes a representative from Visuality Inc., approved updates to the written standards. These policies ensure that all housing and services are trauma-informed and address the needs of LGBTQ+ individuals and families.
2. The Lee County CoC requires all service providers to adopt a person-centered approach that includes participant choice and the inclusion of all subpopulations experiencing homelessness, such as veterans, youth, families, seniors, survivors of domestic violence, and LGBTQ+ individuals and families. CoC and ESG-funded service providers must ensure that all persons have equal access to the Coordinated Entry process and housing services, regardless of race, ethnicity, national origin, age, sex, gender identity, sexual orientation, marital status, disability, or religious preference. Providers are also required to comply with the HEARTH Act’s involuntary family separation provision, ensuring that families are not separated based on the age, sex, or gender identity of any family member. The lead agency conducts annual monitoring of all CoC and ESG-funded programs to ensure compliance and provides support to providers as needed.
3. All CoC and ESG-funded agencies are required to adopt the CoC’s anti-discrimination policies. Compliance is evaluated during annual monitoring visits where the Lead Agency reviews the implementation of these policies in each program.
4. If the CoC becomes aware of non-compliance with its anti-discrimination policies, the responsible agency is contacted and given an opportunity to resolve the issue. If the agency fails to correct the non-compliance, it will be noted in the monitoring report. This may negatively impact the agency’s future funding applications, including renewal funding.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC’s geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
The Housing Authority of the City of Fort Myers	32%	Yes-Both	No
The Lee County Housing Authority	77%	Yes-Both	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	
	Describe in the field below:	
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or	
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.	

(limit 2,500 characters)

Both the Housing Authority of the City of Fort Myers (HACFM) and the Lee County Housing Authority (LCHA) offer public housing and Housing Choice Voucher (HCV) preferences for individuals experiencing homelessness. The CoC has signed an MOU with HACFM for the administration of mainstream vouchers and Emergency Housing Vouchers (EHVs). The CoC, through its Coordinated Entry system, provides referrals and documentation for both types of vouchers. Since the implementation of EHVs, HACFM has participated in case conferencing meetings and is increasing its engagement with the CoC and Coordinated Entry system.

Additionally, two CoC-funded providers collaborate directly with the housing authorities to administer VASH vouchers. The public housing authorities (PHAs) also regularly accept referrals from Rapid Re-Housing (RRH) providers, who use HCV and mainstream vouchers as a move-on strategy for clients with severe service needs requiring long-term rental subsidies. The CoC continues to collaborate with PHAs to encourage greater participation in the Coordinated Entry (CE) system and the Homeless Management Information System (HMIS).

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	
	Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:	

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

	1.	Emergency Housing Vouchers (EHV)	Yes
	2.	Family Unification Program (FUP)	Yes
	3.	Housing Choice Voucher (HCV)	Yes
	4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
	5.	Mainstream Vouchers	No
	6.	Non-Elderly Disabled (NED) Vouchers	No
	7.	Public Housing	Yes
	8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

	1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
			Program Funding Source
	2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

		Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
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NOFO Section V.B.1.h.

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.
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1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
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NOFO Section V.B.1.i.

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	9
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	9
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
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NOFO Section V.B.1.i.

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.
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Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

1. The CoC consistently evaluates the implementation of the Housing First approach by funded service providers. This includes follow-up by the Coordinated Entry (CE) coordinator for each referral to ensure Housing First principles are being followed. If a referral is declined, the CE coordinator reviews the case to determine if the rejection was inconsistent with Housing First policies. In 2023, the CoC introduced an RRH discharge policy requiring providers to notify CoC staff before discharging clients without housing stability. This ensures discharges align with Housing First guidelines. If a project fails to comply, the referral is returned to the provider for acceptance.

2. The CoC evaluates Housing First compliance using the following key indicators:
 Housing Stability: Ensuring rapid placement into permanent housing, targeting 85%+ for PSH projects.
 Exits to Homelessness: Targeting less than 10% of participants returning to homelessness.
 Low Barriers to Entry: Ensuring projects accept participants without preconditions (e.g., income requirements, sobriety, or mandatory services).
 Coordinated Entry Participation: Verifying that high-need clients are prioritized through Coordinated Entry.
 Housing First Adherence: Using the Housing First Assessment Tool to confirm projects offer low-barrier access without service requirements.
 These indicators ensure projects follow Housing First principles by focusing on rapid, low-barrier housing placements. Compliance is monitored quarterly and during the annual CoC competition.

3. Beyond the local CoC competition, project adherence to Housing First is regularly evaluated through contract monitoring. The Contract Coordinator checks whether agencies have Housing First-aligned policies, such as Fair Housing and Non-Discrimination and ensures there are no preconditions for entry. Any discrepancies are identified and providers are required to correct them.

4. The CoC has implemented several measures to improve fidelity to Housing First. These include providing regular training for providers on low-barrier access, trauma-informed care and client-centered approaches. Additionally, quarterly evaluations are conducted by the Performance Evaluation and Ranking Committee, in collaboration with the Data Committee, to ensure ongoing compliance. Monitoring by the Contract Coordinator further ensures that providers maintain Housing First principles, including adherence to Fair Housing and Non-Discrimination policies

1D-3.	Street Outreach–Data–Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

The CoC has tailored its street outreach efforts to reach individuals who are least likely to request assistance by addressing immediate needs, building trust and providing follow-up services. The CoC operates the Housing, Outreach & Treatment (HOT) team in collaboration with the Lead Agency, Centerstone and local law enforcement agencies. Centerstone employs a multidisciplinary team that includes a nurse, case manager, therapist and peer specialist. This team gradually transitions individuals from outreach to housing services ensuring they receive necessary behavioral health support as part of their care.

The HOT teams work alongside other community providers like LeeTran, Kimmie’s Recovery Zone, the VA and Jewish Family Services who also attend outreach events to connect individuals with specialized services. Additionally, the CoC Lead Agency now has one emergency medical services coordinator that engages with high utilizers of emergency services and one mobility coordinator that provides connections to transportation opportunities and addresses the needs of persons with disabilities.

Additionally, outreach efforts span the entire geographic area, including gated communities, encampments, and other isolated locations. Collaboration with Lee County Code Enforcement and local law enforcement allows the CoC to quickly connect individuals identified during inspections or community reports to services. The outreach teams also organize targeted events in response to severe weather and encampments, often initiated through referrals from businesses, public officials, or other stakeholders.

In 2024, the CoC enhanced its outreach strategy by adopting data-driven methods, such as mapping overdose hot spots based on EMS call data. The CORE team, composed of EMS workers and paramedicine professionals, coordinates closely with HOT teams to target these identified areas. By collaborating on outreach efforts, CORE and the HOT teams ensure that individuals in high-risk locations receive timely interventions and support. CORE provides direct medical assistance and connects individuals with long-term care, while HOT teams address housing and behavioral health needs. This integrated approach improves resource deployment and leads to better outcomes for individuals who might not otherwise seek help.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC’s strategies to prevent the criminalization of homelessness in your CoC’s geographic area:

Your CoC's Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1. Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes
2. Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes
3. Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes
4. Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.i.	

	HIC Longitudinal HMIS Data	2023	2024
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	360	480

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	
	Describe in the field below how your CoC:	
1.	works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and	
2.	promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.	

(limit 2,500 characters)

1. The CoC collaborates closely with Lee Health, the local hospital system, to address high-need cases and improve referral processes between healthcare and homeless services. Behavioral health providers are integrated throughout the continuum. Centerstone, a key behavioral health partner, is contracted to support the Housing Outreach and Treatment (street outreach) teams with behavioral health services. Additionally, The Center for Progress and Excellence manages the Coordinated Entry line after hours, working in conjunction with their Mobile Crisis Line to ensure continuous access to services. SalusCare, the largest behavioral health provider within the CoC, coordinates with the continuum to facilitate CSU discharges and referrals to outpatient services. They also offer a range of services including Medication-Assisted Therapy (MAT), crisis stabilization, outpatient and inpatient care, sober living, 28-day transitional living programs, and support groups.

In addition, the Co-Lead agency of the CoC annually updates, prints and widely distributes a pocket community resource guide that provides up to date information for local resources including healthcare, substance use disorder treatment and mental health treatment, SOAR services, etc.

2. The CoC collaborates closely with the PATH funded outreach staff who assist individuals in obtaining SOAR benefits. All Rapid Rehousing (RRH) staff at the lead agency are SOAR certified, along with many direct service staff at partner agencies. Two CoC partners operate dedicated SOAR programs, providing direct services or accepting referrals from other agencies, ensuring clients have streamlined access to vital benefits.

ID-7.	Partnerships with Public Health Agencies–Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:	
1.	respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1. The CoC collaborates effectively with state and local public health agencies to develop CoC-wide policies and procedures that both respond to and prevent infectious disease outbreaks among individuals experiencing homelessness. In response to outbreaks in the region, the CoC continues to coordinate with public health officials to implement timely interventions such as distribution of insect repellent and mosquito nets to minimize exposure to vector-borne diseases by the street outreach team.

2. In terms of prevention, the CoC maintains ongoing collaboration with public health agencies to proactively mitigate the risk of future outbreaks. This includes regular discussions about strategies such as vaccination efforts in homeless encampments and educating individuals experiencing homelessness on hygiene and disease prevention. While formal vaccination coordination has not yet been implemented at encampments, these discussions reflect the CoC's commitment to taking a proactive stance on public health measures.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC:	
1.	effectively shared information related to public health measures and homelessness; and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. The CoC collaborates closely with the local hospital system and the Department of Health (DOH) to ensure that timely information about public health measures is effectively shared with homeless service providers and program participants. The CoC regularly communicates public health updates and guidelines to providers through newsletters, emails and meetings. In addition, the HVS REACH application sends push notifications regarding any outbreaks, providing timely guidance on preventive actions to take.

In response to outbreaks, the CoC has expanded its preventive efforts by continuing the distribution of insect repellent and adding mosquito nets to further protect vulnerable individuals. Additionally, the CoC and DOH provide educational materials on preventing the spread of infectious diseases, ensuring that service providers are well-informed about emerging health risks and can communicate these risks effectively to individuals experiencing homelessness.

2. To facilitate communication between public health agencies and homeless service providers, the CoC coordinates closely with the DOH and healthcare partners. This ensures that street outreach teams and housing providers have access to the necessary tools and information to prevent and manage potential infectious disease outbreaks. The annual homeless service day is organized to provide vaccinations for preventable diseases, such as Hepatitis A, Hepatitis B, and the Flu in collaboration with Family Health Centers. These events also offer opportunities for public health agencies to directly communicate with service providers and clients about best practices in disease prevention.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	can serve everybody regardless of where they are located within your CoC's geographic area;	
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;	
3.	collects personal information in a trauma-informed way; and	
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. Lee County Homelessness and Veteran Services (HVS) leads the Coordinated Entry (CE) System, restructured in 2019 to align with HUD guidelines by moving from a "no-wrong door" model to designated access points. This system ensures access across the CoC's geographic area through multiple touchpoints, including street outreach, service providers, and a 24/7 CE intake line. To support accessibility, HVS has contracted with Martti, a 24/7 translation service, for real-time language support.

Durable rack cards with CE contact information in English and Spanish are distributed by service providers, outreach teams, law enforcement, and other key locations. They are available in large print, displaying the CE Hotline and physical access points. CE information is promoted through local media, social media, the County website, HVS Reach App, Lee Tran buses, and partner websites.

2. The CoC uses a standardized assessment process through CE to ensure fair, equitable, and equal access to housing and services. The VI-SPDAT tool assesses individuals, families, and youth for vulnerability. In 2023, prioritization criteria were updated to focus on subpopulations. Permanent Supportive Housing (PSH) prioritizes mental health conditions, chronic homelessness, tri-morbidity, those 60 and older, and veterans. Rapid Rehousing (RRH) focuses on households with children, those 60 and older, domestic violence survivors, veterans, and first-time homeless individuals. Assessment results are reviewed in case conferences and "Connection List" meetings to prioritize those with the greatest need.

3. The CoC follows trauma-informed protocols for collecting personal information, ensuring individuals give informed consent and control over shared details. The assessment process does not require disclosure of sensitive diagnoses unless essential for program eligibility. Service providers are trained in trauma-informed practices to respect clients and prevent retraumatization.

4. The CE process is reviewed and updated annually with feedback from service providers, clients, the CoC General Membership, and the Governing Board. The CoC Lead Agency analyzes this input to revise policies, ensuring the system remains efficient, equitable, and responsive to community needs.

1D-8a.	Coordinated Entry--Program Participant-Centered Approach.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and
4.	takes steps to reduce burdens on people seeking assistance.

(limit 2,500 characters)

1. The CoC ensures that individuals who are least likely to apply for services are reached through a combination of a 24/7 Coordinated Entry (CE) phone line, language support and street outreach efforts. The phone line provides equitable access for individuals unable to visit physical service points. Outreach teams engage with individuals in encampments and remote areas, offering direct support and referrals. Additionally, CE contact information is distributed through rack cards in both English and Spanish to ensure that individuals with limited English proficiency know how to access the system.

2. The CoC uses a standardized vulnerability assessment, the VI-SPDAT tool, to prioritize those with the highest needs. In 2023, the CoC updated its prioritization process to include mental health, chronic homelessness, tri-morbidity, lack of capacity for self-care, household members 60 years of age or older and veterans status. These criteria ensure that individuals with the greatest vulnerabilities are served first based on community-identified needs.

3. The CoC has established a process where housing vacancies are communicated to CE staff. Clients are matched with available housing options and prioritized within one week of a vacancy report which ensures timely placement. A warm handoff between outreach teams and housing case managers facilitates a smooth transition into housing. Clients are also given the option to choose or deny specific agencies or programs that best meet their needs and these preferences are reviewed regularly during case conferencing meetings.

4. The CoC reduces the burden on clients using Coordinated Entry by implementing progressive engagement and limiting the amount of information required at intake. The digital framework, introduced in 2019, ensures that client information remains accessible to CE partners through the Homeless Management Information System (HMIS). This minimizes the need for clients to repeatedly provide their personal details. Clients retain control over their data through an annual consent process allowing information to be shared only with their approval. This approach also helps reduce the risk of retraumatization for individuals experiencing homelessness.

1D-8b.	Coordinated Entry—Informing Program Participants about Their Rights and Remedies—Reporting Violations.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC through its coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1. The CoC actively advertises housing and supportive services to all eligible individuals, regardless of race, color, national origin, religion, sex, gender identity, sexual orientation, age, familial status, or disability, in accordance with the fair housing requirements outlined in 24 CFR 578.93(c). The CoC operates a 24/7 Coordinated Entry (CE) phone line to ensure individuals throughout the geographic area have access to services. The CE system is widely marketed through service providers, outreach teams, and community partners to ensure individuals experiencing homelessness are aware of available resources. To promote inclusivity, the CoC distributes rack cards in English and Spanish containing contact information and instructions on how to access the CE system. Outreach teams further expand the CoC’s reach by engaging with individuals in encampments, remote areas, and underserved communities, ensuring equal access for all eligible persons, including those in marginalized groups.

2. The CoC ensures that all program participants are informed of their rights and remedies under federal, state, and local fair housing and civil rights laws, as required by the CoC’s written standards. Partner agency programs must provide participants with information about their rights and available remedies at program entry, and ongoing communication is maintained throughout program participation. All participants receive documentation explaining their rights under laws such as the Fair Housing Act and the Americans with Disabilities Act. These documents are made accessible in multiple formats, including both digital and print versions, and translation services are available for non-English speakers. The CoC ensures that all participating agencies comply with fair housing laws.

3. The CoC Lead Agency is responsible for the Consolidated Plan and for reporting any conditions or actions that impede fair housing. Compliance with the Fair Housing Act is mandatory for all participating projects. The Lead Agency conducts annual monitoring of all funded programs to ensure they meet these requirements.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	09/11/2023

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC's Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the data your CoC used to analyze whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance; and
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance.

(limit 2,500 characters)

1. Lee County's strategic plan includes a commitment to regularly gather and evaluate data to understand racial and ethnic trends in homelessness within the Continuum. The CoC's Lead Agency produces an annual Racial Disparities Report that analyzes several key indicators. These include whether different groups experience homelessness at disproportionate rates, whether groups disproportionately receive assistance from the CoC, and whether there are racial disparities in outcomes related to the services provided.

2. The 2023 Racial Disparities Report found that Black/African American (AA) individuals were slightly overrepresented in receiving services compared to their representation among those who contacted Coordinated Entry. The report also noted that Black/AA individuals had higher exit rates to permanent destinations compared to White individuals. However, the report identified lower engagement and service provision to Hispanic/Latino(a)(x) individuals relative to their representation in the Point-in-Time (PIT) count.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes

4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
	Other:(limit 500 characters)	
12.		

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

The CoC has implemented an approach to ensure ongoing evaluation of its processes, policies and procedures to prevent and eliminate racial disparities in service provision and outcomes. The CoC regularly assesses its Coordinated Entry (CE) system, housing prioritization standards, and service delivery practices to ensure they promote equitable access and outcomes for all racial and ethnic groups.

Key to this plan is the annual assessment conducted for the Racial Disparities Report which evaluates the impact of CoC processes on different racial groups. This assessment includes reviewing the demographics of those accessing CE, participation in housing programs and outcomes like housing stability and returns to homelessness. In 2023, the assessment led to updates in the CoC's prioritization policies with a renewed focus on subpopulations disproportionately impacted by homelessness, such as Black/African American families with children. The CoC Governing Board accepted recommendations to revise processes that were unintentionally contributing to disparities.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1. The CoC uses a data-driven approach to monitor progress in preventing and eliminating racial disparities in homeless assistance services. Key measures include the racial composition of individuals accessing Coordinated Entry (CE), housing placement rates by race and ethnicity, and outcome metrics such as permanent housing stability and returns to homelessness, disaggregated by racial and ethnic groups. For example, the 2023 Racial Disparities Report highlighted that Black/African American individuals were overrepresented in CoC services, making up 39.3% of those contacting CE and 42.77% of those enrolled in rapid rehousing, despite representing only 8.1% of the general population in Lee County. The report also identified lower engagement with Hispanic/Latino(a)(x) individuals compared to their representation in the Point-in-Time (PIT) count.

2. To support this work, the CoC Lead Agency developed an equity assessment and produces the annual Racial Disparities Report to analyze service and outcome equity. Additionally, the CoC gathers qualitative insights through focus groups with racial and ethnic groups to further inform its strategies and interventions.

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

Lee County CoC engages individuals with lived experiences of homelessness through targeted outreach and consistent engagement. Although the CoC regularly announced its intent to involve persons with lived experiences in public meetings, greater success was achieved by reaching out directly to those involved in homeless service provision or advocacy. These individuals were invited to participate in leadership processes. As a result of this targeted outreach, representation of individuals with lived experiences has increased on the Governing Board. The CoC has also formed a standing lived experience committee and ensured participation in subcommittees.

In addition, the local CoC Ranking process awards points to agencies that effectively involve individuals with lived experiences in board membership, employment, and program development. The CoC ensures that these individuals are consulted when developing local policies. In a recent anonymous survey conducted during the community’s first annual Coordinated Entry focus group, 37.9% of participants reported having lived experiences of homelessness.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	7	2
2.	Participate on CoC committees, subcommittees, or workgroups.	7	0
3.	Included in the development or revision of your CoC's local competition rating factors.	1	0
4.	Included in the development or revision of your CoC's coordinated entry process.	7	1

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The Lee County CoC actively promotes professional development and employment opportunities for individuals with lived experiences of homelessness. The approach centers on integrating these individuals within organizational operations and service delivery ensuring they are not only employed but also engaged in meaningful roles that contribute to their professional growth. Several CoC-funded agencies employ staff with lived experience in roles essential to programs including positions in outreach, peer navigation and support services. In addition, the CoC Ranking process awards additional points to agencies demonstrating a commitment to employing and advancing individuals with lived experience. This initiative is supported by funding from approved projects that allocate resources specifically for professional development activities. These include skill-based training, internships and continuing education provided through partnerships with local educational institutions and training programs.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	how your CoC gathers feedback from people experiencing homelessness;
2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;

4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. The CoC gathers feedback from individuals experiencing homelessness through public engagement, satisfaction surveys, direct outreach efforts, and the Coordinated Entry phone line.
2. Feedback is gathered frequently through various channels: monthly during CoC General Membership meetings, through regular individual satisfaction surveys, daily direct outreach efforts, and continuously via the 24/7 Coordinated Entry phone line.
3. The CoC gathers feedback from individuals who receive assistance through the CoC Program or ESG Program primarily during informal discussions in case management sessions and through client satisfaction assessments at discharge.
4. The CoC gathers feedback from individuals who receive assistance through the CoC Program or ESG Program when relevant information can be utilized to enhance program effectiveness and client satisfaction. While not conducted on a fixed schedule, feedback is actively sought during program exit interviews, satisfaction surveys, or case management reviews when specific insights can directly inform program adjustments or improvements.
5. The CoC has proactively addressed challenges raised by individuals with lived experience of homelessness by implementing several key initiatives. These include expanding the outreach team with additional staff to enhance engagement and support. Training for service providers has been improved, focusing on trauma-informed care and cultural competency, particularly working with families and survivors of domestic violence. Improvements to the Coordinated Entry process have been made to reduce wait times and simplify access to services. The CoC also regularly updates its policies to ensure they are inclusive and effective.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	

Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:

1.	reforming zoning and land use policies to permit more housing development; and
2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

1. Lee County has proactively implemented Florida's Live Local Act which became effective in July 2023. The county has adapted its zoning laws to align with the act's goal of increasing affordable housing, allowing multifamily and mixed-use residential developments in commercial, industrial, and mixed-use zones, as long as 40% of the units remain affordable for at least 30 years.

2. Additionally, Lee County has established specific density guidelines, allowing for the maximum permissible density of up to 22 units per acre in designated Future Urban Areas. This approach is designed to facilitate the development of affordable housing without the need for extensive zoning changes. The county also allows for bonus density in certain projects if they meet specific affordable housing criteria. These efforts are part of Lee County's broader strategy which includes utilizing the State Housing Initiatives Partnership (SHIP) to fund affordable housing projects. The county has allocated millions in funding to support the production and rehabilitation of affordable housing, particularly for low- and moderate-income families. Staff from the Lead agency also participates as a member of the newly formed Guiding Team of the Southwest Florida Stable and Attainable Housing Coalition, which advocates for reforming zoning and land use policies, as well as reducing regulatory barriers to housing development, and improving access to funding for affordable housing development.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC’s Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC’s local competition.	08/28/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC’s local competition.	08/28/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	No

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
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1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	
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You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	100
2.	How many renewal projects did your CoC submit?	7
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process. NOFO Section V.B.2.d.	
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Describe in the field below:	
1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

1. All projects that successfully housed program participants were required to record data in HMIS. The CoC's Data Committee reviewed this data quarterly to ensure it met quality standards and projects that failed to do so had to take corrective action. The Data Committee summarized the data in project report cards for the Performance Evaluation and Ranking Committee (PERC) which assessed metrics like housing stability, exits to homelessness and returns to homelessness. Based on this data, PERC prioritized programs for renewal ensuring high-performing projects received continued funding.

2. Participating projects must enter both the project start date and resident move-in date for all individuals or heads of households in CoC-funded programs. The average time between these dates is calculated for each participant, aggregated and compared across all CoC housing programs to evaluate performance.

3. The PERC used data from the By Name List to assess client needs and vulnerabilities to determine whether PSH or RRH was appropriate. Clients with less severe needs are generally placed in RRH while those with complex barriers like chronic homelessness, significant mental health or behavioral challenges are prioritized for PSH. Factors such as a history of victimization, substance use, or high service needs suggest PSH is a better fit offering ongoing support. RRH, on the other hand, faced challenges like extended move-in times due to high rental costs and difficulties with master leases making it less effective for those with the highest barriers. Performance metrics and vulnerability scores influenced project rankings with programs serving higher-need clients earning up to 8 points based on average vulnerability scores.

4. The CoC considers barriers that delay housing placement or affect stability, including a history of victimization, chronic homelessness, low income, and severe health or behavioral challenges like substance use disorders. High service needs, such as frequent use of crisis services, are also evaluated. These factors influence the prioritization of projects that address both housing placement and long-term stability. The Local Competition Scoring Tool awards points based on the severity of client needs. These needs are measured using VI-SPDAT scores which assess an individual's level of vulnerability.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
NOFO Section V.B.2.e.		
Describe in the field below:		
1.	how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
3.	how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.	

(limit 2,500 characters)

1. The CoC Governing Board reviews, provides input and votes to approves the funding criteria used by the Performance Evaluation and Ranking Committee. Census data shows that Black/AA persons are overrepresented in the homeless population in FL-603. Black/AA individuals make up 8.1% of the total population but 19% of the CoC Governing Board.

2. Performance Evaluation and Ranking Committee (PERC) solicited input from the general public, the general membership of the Homeless Coalition and the CoC Governing Board which included individuals from groups over-represented in the homeless population and persons with lived experience in the project approval process.

3. The CoC rated projects based on how well they identified and addressed barriers to participation for different races and ethnicities, especially those over-represented in the local homeless population. Projects were evaluated on their efforts to reach underserved groups and improve access through targeted outreach and culturally competent services. Criteria like Alignment with Community Goals and Needs, Innovation, and Housing First were key factors in determining scores. Projects that clearly recognized these barriers and outlined practical steps to overcome them such as improving outreach or enhancing coordination with healthcare and other services for marginalized groups received higher rankings.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

Describe in the field below:

1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1. The CoC Ranking and Reallocation Policies provide guidance on decisions related to reallocating projects. The reallocation process identifies underperforming or less needed projects so funds can be redirected to higher-performing ones. Reallocation decisions are based on key performance areas such as returns to homelessness, time taken to secure housing, adherence to the Housing First model, HMIS data quality and active CoC membership. Providers can voluntarily request reallocation of funds or the Performance Evaluation and Ranking Committee (PERC) may vote for involuntary reallocation based on program performance. Projects scoring below the set threshold may be placed on corrective action or ranked in Tier 2 making them less likely to receive funding. If performance does not improve, funding is reallocated in subsequent funding cycles.
2. The PERC assessed the performance of all projects that had completed one year of activities and based on the results decided not to involuntarily reallocate any funding.
3. No projects were reallocated during this year’s local competition.
4. The PERC decided that reallocation was not necessary this year because all programs met local performance standards outlined in the Ranking and Reallocation Policies. The committee also recognized an increasing demand for the projects under review which supported the decision to keep funding in place. They recommended renewing the Coordinated Entry SSO project due to its 24/7 availability and full geographic coverage which is important for housing access in the community. Additionally, the PERC considered input from the Governing Board including voices of those with lived experience of homelessness. This input emphasized the need to prioritize rapid rehousing resources for families and survivors of domestic violence. As a result, no projects were reallocated.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	Yes
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes

	<p>4. If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.</p>	09/24/2024
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1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	<p>Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.</p>	09/24/2024
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	<p>Does your attachment include:</p> <ol style="list-style-type: none"> 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-. 	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	<p>Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included:</p> <ol style="list-style-type: none"> 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings. 	
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You must enter a date in question 1E-5c.

1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	
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You must enter a date in question 1E-5d.

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Bell Data Systems
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	05/07/2024
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2A-4.	Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
	1. describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	
	2. state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards.	

(limit 2,500 characters)

1. Data to assess the needs of domestic violence survivors comes from Lee County's HMIS and a comparable database. Due to VAWA and local policies, ACT, the local domestic violence shelter, does not enter data into HMIS but uses a separate system. Clients who need access to ACT's services are instructed to contact the shelter directly. For the annual HIC and PIT counts, ACT provides de-identified and deduplicated data from their comparable database.

2. ACT, the local domestic violence shelter, maintains a comparable database that is compliant with the FY 2024 HMIS Data Standards.

3. The CoC's HMIS system is compliant with the FY 2024 HMIS Data Standards

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	241	95	133	39.58%
2. Safe Haven (SH) beds	0	0	0	0.00%
3. Transitional Housing (TH) beds	0	0	0	0.00%
4. Rapid Re-Housing (RRH) beds	480	0	480	100.00%
5. Permanent Supportive Housing (PSH) beds	340	0	93	27.35%
6. Other Permanent Housing (OPH) beds	0	0	0	0.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1. To improve HMIS bed coverage to at least 85 percent, the CoC is focused on increasing participation among shelters and programs not currently tracked in HMIS. In the emergency shelter category, a significant portion of non-participating beds are from shelters serving unique populations, such as the domestic violence shelter (which is prohibited from entering data in HMIS), the local rescue mission and the youth shelter. The Lead Agency is actively working with the rescue mission and youth shelter to explore participation in HMIS. Recognizing limited staff capacity as a barrier, technical support and partnerships are being developed to alleviate data entry burdens and enhance data representation.

For Permanent Supportive Housing (PSH), the bed coverage rate is lower due to HUD-VASH vouchers administered by local public housing authorities (PHAs) that currently do not participate in HMIS. The CoC has made consistent efforts to engage PHAs in HMIS participation but their limited staffing resources have posed a barrier to involvement. The Lead Agency will continue collaborating closely with PHAs to identify feasible ways to integrate HUD-VASH voucher data into HMIS.

2. The Lead Agency will maintain ongoing communication and support for each non-participating shelter and PHA with a focus on overcoming resource and capacity limitations to increase HMIS engagement.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/24/2024
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/09/2024
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

1. Lee County has developed and maintained a relationship with Florida Gulf Coast University (FGCU) School of Social Work which provides peer-to-peer support during the annual PIT Count. FGCU promotes the event internally to encourage volunteerism and student engagement. HMIS staff collaborates with Oasis, the local youth shelter, to incorporate youth shelter data into the PIT Count.
2. FGCU students from the School of Social Work are skilled at engaging homeless youth and serve as front-line staff during the PIT Count. FGCU's campus police also assist by engaging with individuals experiencing homelessness on or near campus, including youth.
3. The 2024 PIT Count was conducted at several satellite sites and included data from the Oasis Youth Shelter which serves homeless youth in Lee County.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;	
	3. describe whether your CoC's PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs' geographic; and	
	4. describe how the changes affected your CoC's PIT count results; or	
	5. state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2024.	

(limit 2,500 characters)

1. The CoC did not make any changes to the sheltered PIT count implementation.
2. In 2024, Lee County recruited more volunteers for the PIT count than in previous years. This allowed the CoC to cover a broader area and gain a better picture of homelessness across the region.
3. The CoC's PIT count was not affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in the CoCs' geographic area.
4. These factors have led to a more detailed understanding of our CoC's PIT count results. This year the sheltered count decreased. This reflects the return to regular shelter capacity following Hurricane Ian. However, the reduced shelter availability likely contributed to a rise in the unsheltered count showing the impact of limited bed capacity. Additionally, ongoing challenges with housing affordability due to rising rents and a shortage of affordable housing options continue to strain resources for low-income individuals and families impacting the unsheltered PIT Count.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. The CoC compiled data from Coordinated Entry (CE) assessments conducted between 1/1/2024 and 7/31/2024. During this period, a total of 674 assessment narratives were completed for individuals contacting CE and reporting first-time homelessness. Using this data, the CoC identified the top risk factors contributing to first-time homelessness: mental health issues (reported in 45.0% of cases), incarceration (51.1%), and domestic violence (14.5%).
2. Lee County places a strong emphasis on diversion throughout the homeless response system, especially for individuals and families experiencing homelessness for the first time. CE call takers and frontline staff have received diversion training focused on leveraging clients' strengths and connecting them to lighter-touch resources that can quickly resolve first-time homelessness. Additionally, Lee County Human and Veteran Services operates a prevention program targeting first-time homeless individuals and those with eviction notices. Although not directly funded by the CoC, CE staff are trained on the program’s qualification criteria and can facilitate referrals, helping prevent initial instances of homelessness.
3. The CoC Governing Board sets the overall strategy to reduce first-time homelessness among individuals and families. The Program Manager of the Family Impact Unit within Human and Veteran Services (HVS) is specifically responsible for implementing and managing this strategy for first-time homeless cases.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoC's geographic area?	No

2C-2.	Reducing Length of Time Homeless—CoC's Strategy.	
	NOFO Section V.B.5.c.	

In the field below:		
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. The CoC employs a housing-first, low-barrier approach with programs like Rapid Rehousing (RRH) and Permanent Supportive Housing (PSH) to move individuals and families into stable housing as quickly as possible. These programs focus on minimizing the time between project entry and housing placement. Performance metrics such as the average days from project entry to move-in (targeted at 30 days) guide this process. Additional efforts include expanding street outreach, collaborating with law enforcement to divert chronically homeless individuals from the justice system into housing and removing barriers from housing programs. Projects that retain individuals in housing or successfully exit them to permanent housing are prioritized for funding.

2. The CoC uses a coordinated entry system and assessment tools such as the VI-SPDAT to identify individuals and families with the longest histories of homelessness. Key factors influencing prioritization include chronic homelessness, behavioral health needs and histories of victimization. Projects are scored based on their ability to serve high-need populations. In addition, the CoC continues to expand Permanent Supportive Housing resources for individuals with severe service needs ensuring those with the longest histories of homelessness are housed effectively.

3. The CoC Governing Board is responsible for setting the overall strategy to reduce the length of time individuals and families remain homeless. Together, the Program Manager of the Family Impact and Homeless Impact Unit within Human and Veteran Services (HVS) are specifically responsible for overseeing the implementation and management to reduce the length of time individuals and families remain homeless.

2C-3.	Successful Permanent Housing Placement or Retention –CoC’s Strategy.	
	NOFO Section V.B.5.d.	
	In the field below:	
1.	describe your CoC’s strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
2.	describe your CoC’s strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

1. The CoC focuses on rapidly placing individuals and families from emergency shelters, safe havens, transitional housing, and rapid rehousing (RRH) into permanent housing. Performance metrics, such as targeting an average of 30 days to move-in, guide these efforts. The CoC expands street outreach and strengthens collaborations with law enforcement and community organizations to identify and transition chronically homeless individuals, especially those involved with the justice system, into housing. Enhanced partnerships with behavioral health providers like Centerstone and SalusCare offer comprehensive support services, including mental health care and substance use treatment, to aid in transitioning individuals to permanent housing. The CoC also leverages the Coordinated Entry (CE) system and VI-SPDAT assessments to prioritize housing for those with the highest vulnerabilities, such as chronic homelessness or behavioral health challenges. Partnerships with agencies like Oasis Youth Shelter and Florida Gulf Coast University (FGCU) further ensure homeless youth are connected to permanent housing.

2. To retain individuals in permanent housing, the CoC programs offers ongoing case management, wraparound services and targeted interventions for high-need populations. Permanent Supportive Housing (PSH) programs provide long-term rental assistance and tailored supportive services for individuals with chronic homelessness or behavioral health challenges. Case managers and multidisciplinary teams deliver continued support, including mental health services, substance use treatment and financial assistance, to ensure stability. The CoC collaborates with the Lee County Housing Authority and the Housing Authority of the City of Fort Myers to administer Emergency Housing Vouchers (EHV) and HUD-VASH programs, ensuring housing for individuals with complex needs. HMIS and data monitoring systems are used to track housing stability, monitor returns to homelessness, and identify necessary interventions.

3. The CoC Governing Board is responsible for setting the overall strategy to increase exits to and retention in permanent housing, providing high-level direction and oversight. Lee County Human and Veteran Services (HVS) acts as the Lead Agency, managing the operational aspects and coordinating closely with provider agencies. Together, the Governing Board and HVS ensure that housing placement and retention strategies are effectively implemented across the CoC.

2C-4.	Reducing Returns to Homelessness—CoC’s Strategy.	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC’s strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC’s strategy to reduce the rate that individuals and families return to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. The CoC gathers and reviews data to identify individuals and families who return to homelessness using a combination of HMIS data tracking and policy-based interventions. A return to homelessness is identified either when a client exits an HMIS program to a negative housing destination or when a client initially exits to a positive housing destination but subsequently re-enters another HMIS program with a homeless status at intake. The CoC’s Rapid Rehousing Discharge Policy further strengthens this process by requiring providers to notify the Lead Agency before discharging clients at risk of returning to homelessness.

2. To reduce returns to homelessness, the CoC offers targeted case management and follow-up services to ensure ongoing support for high-risk individuals and families. Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH) programs use the Housing First approach integrating mental health counseling, substance use treatment, employment support and budgeting assistance to promote housing stability. Specialized programs address the unique needs of high-need populations such as veterans, youth and survivors of domestic violence to further lower recidivism. Additionally, Coordinated Entry (CE) provides early intervention for first-time homelessness cases by linking clients to preventive services like financial support. The Data Committee and Performance Evaluation and Ranking Committee (PERC) regularly evaluate program outcomes to guide improvements, ensuring continuous support for those most at risk.

3. The CoC Governing Board, Lead and Co-Lead agencies are responsible for overseeing the overall strategy to reduce the rate of individuals and families returning to homelessness. The program managers for Family Impact and Homeless Impact, and their teams are specifically responsible for overseeing the implementation and management to reduce the rate of individuals and families returning to homelessness.

2C-5.	Increasing Employment Cash Income—CoC’s Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC’s strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	

	3. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.
--	---

(limit 2,500 characters)

1. The CoC's strategic plan prioritizes access to employment cash sources through partnerships with community, business, and educational organizations. Key initiatives include expanding business and educational collaborations to enhance vocational training, on-the-job experiences, and internship opportunities, all of which help improve clients' employability and self-sufficiency. Additionally, the CoC focuses on literacy and language skills, expanding low-literacy and English as a Second Language (ESL) programs for youth and adults. This approach supports skill development and prepares clients for sustainable employment.

2. The CoC has longstanding partnerships with agencies that specialize in job training, readiness, and placement to help clients increase their employment cash income. Key partners include Better Together, Grace Church, which regularly hosts "second chance" job and resource fairs; Goodwill's Job-Link centers; the VA's employment programs for veterans; and CareerSource Southwest Florida, which offers workshops, job placement services, and certifications for in-demand fields. CoC case managers actively connect clients to these opportunities and encourage their participation in workshops, vocational training, and mentorships to support their employment journeys further.

3. The CoC Governing Board is responsible for setting policies and strategies to enhance employment income for individuals and families experiencing homelessness, as outlined in the Strategic Plan. The Program Managers of the Family Impact and Homeless Impact teams within Lee County Human and Veteran Services (HVS) oversee the implementation of this strategy, ensuring that case management staff and clients receive timely information on employment fairs, job opportunities, and training resources. These managers also coordinate with partners and manage outreach efforts to support clients in increasing their employment income and progressing toward self-sufficiency.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	

In the field below:

1.	describe your CoC's strategy to access non-employment cash income; and
2.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,500 characters)

1. The CoC employs a coordinated approach to increase access to non-employment cash income sources, such as Supplemental Security Income (SSI), Social Security Disability Insurance (SSDI), and Temporary Assistance for Needy Families (TANF). Coordinated Entry (CE) staff screen for the presence of non-cash income at the “front door” of the CE system and regularly make targeted referrals to partner agencies equipped to assist clients with securing non-employment cash income. Case managers across the CoC are trained in the SSI/SSDI Outreach, Access, and Recovery (SOAR) model to streamline applications and increase approval rates for eligible individuals, helping them navigate application requirements and gather essential documentation for SSI and SSDI benefits. The CoC partners with the Department of Children and Families (DCF) to connect clients with TANF and other state benefits. Community Cooperative staff further assist clients by supporting SNAP applications to enhance access to non-cash income sources. Additionally, clients in all permanent supportive housing (PSH) programs within the CoC have access to on-site SOAR specialists, ensuring sustained support and close follow-up on applications and appeals. To improve benefit access, the CoC collaborates with benefits advocacy organizations, such as local legal aid services, which help clients appeal denied claims and resolve application issues that may delay income.

2. The CoC Governing Board is responsible for setting the overall strategy to increase non-employment cash income. The Program Manager of the Family Impact Unit within Human and Veteran Services (HVS) is responsible for overseeing the CoC’s strategy to increase non-employment cash income. This role involves coordinating SOAR-trained case managers, managing partnerships with local benefits agencies and ensuring that clients have access to current information on non-employment income sources and eligibility requirements.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
St Vincent de Pau...	PH-PSH	1	Both

3A-3. List of Projects.

1. What is the name of the new project? St Vincent de Paul CoC Bonus FY2024

2. Enter the Unique Entity Identifier (UEI): SS8JCN35XH77

3. Select the new project type: PH-PSH

**4. Enter the rank number of the project on your
CoC's Priority Listing:** 1

5. Select the type of leverage: Both

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?		No
Applicant Name			
This list contains no items			

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	10/28/2024
1C-7. PHA Moving On Preference	No		
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/28/2024
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/28/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	10/28/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms For ...	10/28/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/28/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/28/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/28/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	2024 HDX Competit...	11/05/2024
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	10/28/2024
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	10/28/2024
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preferences.

Attachment Details

Document Description:

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms For One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: 2024 HDX Competition Report

Attachment Details

Document Description: Housing Leveraging Commitment

Attachment Details

Document Description: Healthcare Formal Agreement

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	10/01/2024
1B. Inclusive Structure	11/06/2024
1C. Coordination and Engagement	11/06/2024
1D. Coordination and Engagement Cont'd	11/06/2024
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	11/06/2024
2B. Point-in-Time (PIT) Count	11/06/2024
2C. System Performance	11/06/2024
3A. Coordination with Housing and Healthcare	11/06/2024
3B. Rehabilitation/New Construction Costs	11/01/2024
3C. Serving Homeless Under Other Federal Statutes	10/28/2024

4A. DV Bonus Project Applicants	10/28/2024
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

Housing Authority of the City of Fort Myers Plan

Chapter 4

ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST

[24 CFR Part 5, Subpart D; 960.206, 982.54(d)(1); 982.204, 982.205, 982.206, 982.207]

INTRODUCTION

It is HACFM's objective to ensure that families are placed in the proper order on the waiting list and selected from the waiting lists for admissions in accordance with the policies in this Administrative Plan.

By maintaining accurate waiting lists, the HACFM will be able to perform the activities which ensure that an adequate pool of qualified applicants will be available so that program funds are used in a timely manner.

A. **WAITING LIST** [24 CFR 982.204]

The HACFM uses the following waiting lists:

1. Housing Choice Voucher (HCV) Program
2. Project Based Voucher Program
 - Individual developments where PBV program applies

Except for Special Admissions, applicants will be selected from the HACFM waiting lists in accordance with policies and preferences and income targeting requirements defined in this Administrative Plan.

The HACFM will maintain information that permits proper selection from the waiting list.

The waiting list contains the following information for each applicant listed:

Applicant name

Family unit size (number of bedrooms family qualifies for under HACFM subsidy standards)

Date and time of application

Qualification for any local preference

Racial or ethnic designation of the head of household

*Annual (gross) family income

*Number of persons in family

B. SPECIAL ADMISSIONS [24 CFR 982.54(d)(e), 982.203]

If HUD awards HACFM program funding that is targeted for specific families living in specified units, the HACFM will admit these families under a Special Admission procedure.

Special admissions families will be admitted outside of the regular waiting list process. They do not have to qualify for any preferences, nor are they required to be on the program waiting list. The HACFM maintains separate records of these admissions.

The following are examples of types of program funding that may be designated by HUD for families living in a specified unit:

A family displaced because of demolition or disposition of a public or Indian housing project;

A family residing in a multifamily rental housing project when HUD sells, forecloses or demolishes the project;

For housing covered by the Low Income Housing Preservation and Resident Homeownership Act of 1990;

A family residing in a project covered by a project-based Section 8 HAP contract at or near the end of the HAP contract term; and

A non-purchasing family residing in a HOPE I, HOPE II, or HOPE VI project.

Applicants, who are admitted under Special Admissions, rather than from the waiting list, **are not** maintained on separate lists.

Witness Relocation Program

Summary:

The Witness Relocation Program provides rental assistance in the form of Section 8 housing vouchers for the relocation of witnesses in connection with efforts to combat violent crimes that occur in and around public, Indian, and other HUD-assisted housing. Since its inception in 1996, HUD's Office of Inspector General (OIG) has used this program to successfully relocate hundreds of witnesses and their families throughout the United States.

Purpose:

The Witness Relocation Program is designed to offer protection to persons who are cooperating as witnesses in the government's efforts to combat violent crimes occurring in and around public, Indian, and other HUD-assisted housing. Law enforcement agencies, with the written concurrence of the appropriate prosecutorial entity, may request the emergency relocation of a witness (and their immediate family) that is assisting law enforcement in a criminal matter and fears retribution, or has been threatened as a result of the assistance and/or testimony provided.

The OIG facilitates the protection of witnesses by removing them and their immediate families from potential danger and relocating them to a secure area selected by the OIG in cooperation with the relevant federal, state, tribal or local law enforcement agencies.

Eligible Customers:

Witnesses to violent crimes occurring in or around public, Indian, or other HUD-assisted housing that cooperate with the relevant governmental law enforcement and prosecutorial agencies in their investigation and prosecution of the perpetrators are eligible for the program. The witness (and their immediate family) is not required to be a current resident of the aforementioned HUD assisted housing in order to be considered eligible for the Witness Relocation Program but must be otherwise eligible to receive Section 8 housing voucher assistance. Final determination of program eligibility is made by the OIG and HUD's Office of Public and Indian Housing.

Victims of Domestic Violence (Current PHA Resident ONLY)

In extreme situations when replacement housing in current PHA Public Housing community is unavailable or if the situation is severe/life threatening that issuance of an available voucher would best suit the health and safety of the victim that is a current PHA Resident. An available voucher MUST be available in order to meet this criteria.

C. WAITLIST PREFERENCES {24CFR 982.207}

PREFERENCE DEFINED

The preferences recognized by HACFM are: (ALL PREFERENCES WILL BE VERIFIED)

1. Project Based Voucher client requesting a Housing Choice Voucher – 90 points

A family currently residing in a Project Based Voucher unit may request, in writing, a Housing Choice Voucher after successfully fulfilling the first year of tenancy in the Project based unit.

A family who successfully fulfilled the lease and gave proper notice to vacate will also be eligible as long as the family requested, in writing, a Housing Choice Voucher prior to vacating.

To be eligible for the voucher, the Family:

- a. Must have completed the first-year lease at the Project Based Unit
- b. Must be in good standing with landlord
- c. Does not owe any debt to the landlord for rent, utilities, or damages.

2. Mainstream – 70 points

HACFM will offer a preference to Any Household that includes one or more non-elderly persons (age 18-62) with disabilities that are;

-**Transitioning out of institutional or other segregated settings** that include, but are not limited to:

- 1. Congregate settings populated exclusively or primarily with individuals with disabilities
- 2. Congregate settings characterized by regimentation in daily activities, lack of privacy or autonomy,

UPDATED 08/2020 ADMIN PLAN

policies limiting visitors, or limits on individuals' ability to engage freely in community activities and to manage their own activities of daily living; or

3. Settings that provide for daytime activities primarily with other individuals with disabilities.

-At serious risk of institutionalization or other, segregated settings; Includes an individual with a disability who as a result of a public entity's failure to provide community services or its cut to such services will likely cause a decline in health, safety, or welfare that would lead to the individual's eventual placement in a institution. This includes individuals experiencing lack of access to supportive services for independent living, long waiting lists for or lack of access to housing combined with community-based services, individuals currently living under poor housing conditions or homeless with barriers to geographic mobility, and/or currently living alone but requiring supportive services for independent living. A person cannot be considered at serious risk of institutionalization unless the person has a disability. An individual may be designated as at serious risk of institutionalization either by a health and human services agency, by a community-based organization, or by self-identification.

- Homeless

(1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

(i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;

(ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, State, or local government programs for low-income individuals); or

(iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

(2) An individual or family who will imminently lose their primary nighttime residence, provided that:

(i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;

(ii) No subsequent residence has been identified

- At risk of becoming homeless Meets one of the following conditions:

(1) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;

(2) Is living in the home of another because of economic hardship; 9 of 32

(3) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days of the date of application for assistance;

(4) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by federal, State, or local government programs for low-income individuals;

(5) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons, or lives in a larger housing unit in which there reside more than 1.5

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people per room, as defined by the U.S. Census Bureau;

(6) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution) or

(7) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness

HACFM will except the coordinated referral from partner agencies and local HMIS as well as individuals claiming a preference. HACFM will require documentation to verify preference.

3. Local Preference – 50 points

1. Persons and or families must reside in Lee County or who are working or have been hired to work in Lee County.

2. Applicants must provide proof of Lee County residency to HACFM upon request and before Voucher Issuance. Residency MUST be established at the time of entering the Waiting List. Example of proof of Lee County residency or Lee County employment would be:

- Signed lease agreement and utility bill in applicants name
- School or graduation records for applicant
- Voter registration Card
- Drivers License and Proof of Current home address
- Employment records that document employment in Lee County
- Letter from Employer stating your current or future hire date in Lee County

4. Homeless Preference – 15 Points

HACFM will issue not more than 50 Homeless Preference Vouchers to homeless families per year pending funding availability. A family that is considered to be homeless as defined by Lee County Department of Human Services Lift Program and or The Salvation Army and must be a client of Lee County Department of Human Services Lift Program or the Salvation Army homeless population. These households require initial, intermittent or ongoing supportive services from one or more community based service providers to obtain and retain stable, adequate and safe housing.

Homeless means a family who lacks a fixed, regular, and adequate nighttime residence or a family who has a primary nighttime residence that is:

- (a) A Supervised publically or privately operated shelter designed to provide temporary living accommodations, including congregate shelters and transitional housing;
- (b) An institution that provides a temporary residence for individuals intended to be institutionalized; or
- (c) A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

The term Homeless does not refer to any individual imprisoned or otherwise detained pursuant to state or federal laws.

5. All Other Applicants – 0 points

***The qualification for any of the above-mentioned preferences MUST exist at the time the preference is verified regardless of the length of time an applicant has been on the waitlist. The preference is based on current status of the family at the time of determination of eligibility.

D. INCOME TARGETING

In accordance with the Quality Housing and Work Responsibility Act of 1998, each fiscal year the HACFM will reserve a minimum of seventy-five percent (**75%**) of its Section 8 new admissions for families whose income does not exceed 30 percent of the area median income. HUD refers to these families as "extremely low-income families." The HACFM will admit families who qualify under the Extremely Low Income limit to meet the income targeting requirement, regardless of preference.

The HACFM's income targeting requirement does not apply to low income families continuously assisted as provided for under the 1937 Housing Act.

The HACFM is also exempted from this requirement where the HACFM is providing assistance to low income or moderate income families entitled to preservation assistance under the tenant-based program as a result of a mortgage prepayment or opt-out.

E. TARGETED FUNDING [24 CFR 982.203]

When HUD awards special funding for certain family types, families who qualify are placed on the regular waiting list. When a specific type of funding becomes available, the waiting list is searched for the first available family meeting the targeted funding criteria.

Applicants who are admitted under targeted funding which are not identified as a Special Admission the HACFM has the following "Targeted" Programs:

The PHA does not have any targeted programs.

F. PREFERENCE AND INCOME TARGETING ELIGIBILITY [24 CFR 982.207]

Change in Circumstances

Changes in an applicant's circumstances while on the waiting list may affect the family's entitlement to a preference. Applicants are required to notify the HACFM in writing when their circumstances change.

*When an applicant claims an additional preference, s/he will be placed on the waiting list in the appropriate order determined by the newly-claimed preference.

Cross-Listing of Different Housing Programs and Section 8 [24 CFR 982.205(a)]

The HACFM does have other housing programs.

Other housing assistance means a federal, State or local housing subsidy, as determined by HUD, including public housing.

The HACFM may not take any of the following actions because an applicant has applied for, received, or refused other housing: [24 CFR 982.205(b)]

Refuse to list the applicant on the HACFM waiting list for tenant-based assistance; Deny any admission preference for which the applicant is currently qualified;

Change the applicant's place on the waiting list based on preference, date and time of application, or other factors affecting selection under the HACFM selection policy; or

Remove the applicant from the waiting list.

However, the HACFM may remove the applicant from the waiting list for tenant-based assistance if the HACFM has offered the applicant assistance under the HCV program.

ORDER OF SELECTION [24 CFR 982.207(e)]

The HACFM's method for selecting applicants from a preference category leaves a clear audit trail that can be used to verify that each applicant has been selected in accordance with the method specified in the administrative plan.

HCV Program - Preference Date and Time

PBV Program - Bedroom Size, Preference, Date and Time

FINAL VERIFICATION OF PREFERENCES [24 CFR 982.207]

Preference information on applications will be updated as applicants are selected from the waiting list. At that time, the HACFM will:

Obtain necessary verifications of preference at the interview and by third party verification.

PREFERENCE DENIAL [24 CFR 982.207]

If HACFM denies a preference, HACFM will notify the applicant in writing of the reasons why the preference was denied and offer the applicant an opportunity for a **review. Applicant will have 10 working days to request a review with the Section 8 Director or their designee.** If the preference denial is upheld as a result of the meeting, or the applicant does not request a meeting, the applicant will be placed on the waiting list without benefit of the preference (if the family was on the waiting list prior to claiming the preference). Applicants may exercise other rights if they believe they have been discriminated against.

If the applicant falsifies documents or makes false statements in order to qualify for any preference, they will be removed from the waiting list.

REMOVAL FROM WAITING LIST AND PURGING [24 CFR 982.204(c)]

The Waiting List will be purged at least one time each year by a mailing to all applicants to ensure that the waiting list is current and accurate. The mailing will ask for confirmation of continued interest.

Any mailings to the applicant which require a response will state that failure to respond within [10] days will result in the applicant's name being dropped from the waiting list.

An extension of [10] days to respond will be granted, if requested and needed as a reasonable accommodation for a person with a disability.

If they fail to respond within [10] days, they will be removed from the waiting list.

If the applicant did not respond to the HACFM request for information or updates because of a family member's disability, the HACFM will reinstate the applicant in the family's former position on the waiting list.

If a letter is returned by the Post Office without a forwarding address, the applicant will be removed without further notice, and the envelope and letter will be maintained in the file.

If an applicant is removed from the waiting list for failure to respond, they will not be entitled to reinstatement unless the Section 8 Director determines there were circumstances beyond the person's control.

*** When an applicant claims an additional preference, s/he will be placed on the waiting list in the appropriate order determined by the newly-claimed preference.**

Cross-Listing of Different Housing Programs and Section 8 [24 CFR 982.205(a)]

The HACFM does have other housing programs.

- Public Housing Developments
- Housing Choice Voucher Program
- Project Based Voucher Program
- Neighborhood Stabilization Program Developments (NSP)

Other Housing Assistance [24 CFR 982.205(b)]

Other housing assistance means a federal, State or local housing subsidy, as determined by HUD, including public housing.

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G. ORDER OF SELECTION [24 CFR 982.207(e)]

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- HCV Program - Preference Date and Time
- PBV Program - Bedroom Size, Preference, Date and Time

H. FINAL VERIFICATION OF PREFERENCES [24 CFR 982.207]

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If an applicant is removed from the waiting list for failure to respond, they will not be entitled to reinstatement unless the Section 8 Director determines there were circumstances beyond the person's control.

Lee County Housing Authority Plan

**Streamlined Annual
PHA Plan
(High Performer PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
Expires 03/31/2024

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, including changes to these policies, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The Form HUD-50075-HP is to be completed annually by **High Performing PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA do not need to submit this form.

Definitions.

- (1) **High-Performer PHA** – A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers and was designated as a high performer on both the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined and is not PHAS or SEMAP troubled.

A. PHA Information.

A.1 PHA Name: Lee County Housing Authority PHA Code: FL128
 PHA Type: High Performer
 PHA Plan for Fiscal Year Beginning: (MM/YYYY): 10/01/2022
 PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above)
 Number of Public Housing (PH) Units 142 Number of Housing Choice Vouchers (HCVs) 362
 Total Combined 504
 PHA Plan Submission Type: Annual Submission Revised Annual Submission

Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.

PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)

Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program	
				PH	HCV
Lead PHA:					

B.	Plan Elements
B.1	<p>Revision of Existing PHA Plan Elements.</p> <p>(a) Have the following PHA Plan elements been revised by the PHA since its last Annual PHA Plan submission?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Statement of Housing Needs and Strategy for Addressing Housing Needs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Financial Resources.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Rent Determination.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Homeownership Programs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Safety and Crime Prevention.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Pet Policy.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Substantial Deviation.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Significant Amendment/Modification</p> <p>(b) If the PHA answered yes for any element, describe the revisions for each element below: LCHA will use a combination of 4% tax credits, tax-exempt bonds, and Lee County ARPA funds for the renovation of Pine Echo I and Pine Echo II.</p> <p>(c) The PHA must submit its Deconcentration Policy for Field Office Review.</p>
B.2	<p>New Activities.</p> <p>(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Hope VI or Choice Neighborhoods.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Mixed Finance Modernization or Development.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Demolition and/or Disposition.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Conversion of Public Housing to Tenant Based Assistance.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Conversion of Public Housing to Project-Based Rental Assistance or Project-Based Vouchers under RAD.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Project Based Vouchers.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Units with Approved Vacancies for Modernization.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).</p> <p>(b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project-based units and general locations, and describe how project basing would be consistent with the PHA Plan.</p>
B.3	<p>Progress Report.</p> <p>Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan.</p> <p>LCHA has met the necessary threshold to request additional Mainstream vouchers and intends to continue housing the homeless, disabled population in Lee County. In addition, LCHA has agreed to collaborate with the Lee County Dept of Human & Veteran Services, to provide a preference to the "unsheltered homeless" who are referred to their program. This collaboration will be contingent on LCDHVS receiving the grant funds, and LCHA receiving Stability Vouchers once available.</p> <p>River North, an instrumentality of LCHA, has purchased land and has applied for funding to begin construction of a new Senior development, to assist those most adversely affected by the recent pandemic.</p>

B.4.	<p>Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan in EPIC and the date that it was approved.</p> <p>See HUD form 50075.2 approved by HUD on 10/01/2019.</p>
B.5	<p>Most Recent Fiscal Year Audit.</p> <p>(a) Were there any findings in the most recent FY Audit?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, please describe:</p>
C.	<p>Other Document and/or Certification Requirements.</p>
C.1	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) have comments to the PHA Plan?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
C.2	<p>Certification by State or Local Officials.</p> <p>Form HUD-50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
C.3	<p>Civil Rights Certification/Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan.</p> <p>Form 50077-ST-HCV-HP, <i>PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed</i> must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
C.4	<p>Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.</p> <p>(a) Did the public challenge any elements of the Plan?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>If yes, include Challenged Elements.</p>

B.1 (b) Deconcentration Policy: LCHA's preference system will work in combination with requirements to match the characteristics of the family to the type/size of unit available. Order of preference of applications on the Waiting List will be applied to selection as follows, except those persons requiring units with accessibility features for persons with disabilities.

LCHA shall assure a mixed range of incomes and de-concentration of its public housing units by selecting from the list of qualified applicants, households whose incomes would promote de-concentration of poverty. As such, LCHA shall select from the list of qualified applicants, those applicants whose income reflect a broad range of income as defined by LCHA's most current Broad Range of Income/Rent Range policy promoting de-concentration and income targeting requirements.

LCHA shall admit to public housing in each fiscal year, at least 40% of households whose income does not exceed 30% of the area median income, except as may be documented through "fungibility credits", further defined in the Quality Housing and Work Responsibilities Act of 1998, which permits LCHA to lower the number of households admitted at the 30% threshold by the lowest of one of the following amounts:

If admissions to the LCHA HCV program during the fiscal year exceeds the 75% minimum targeting requirement for the HCV program, LCHA's public housing program may reduce the minimum targeting requirement for this program. The fiscal year credit shall not exceed;

10% of the public housing waiting list admissions during the LCHA fiscal year;

10% of waiting list admissions to the LCHA's tenant-based assistance program during the fiscal year;

The number of qualifying low-income families who commence occupancy during the fiscal year during the fiscal year of LCHA's units that (a) are located in housing developments located in census tracts having a poverty rate of 30% or more, and (b) are made available for occupancy by and actually occupied in that year by very low-income families.

This fungibility provision discretion is also reflected in LCHA's Administrative Plan for the HCV program. Fungibility shall only be utilized if LCHA anticipates a shortfall of its 40% goal for new admissions to public housing.

Gross annual income is used for income limits at admission, income targeting, and for income mixing purposes.

Skipping a family on the waitlist specifically to reach another family with a lower or higher income is not to be considered an adverse action to the family. Such skipping will be uniformly applied until the target threshold is met and in order to comply with LCHA's Broad Range of Income policy.

Admission policies related to the de-concentration efforts do not impose specific quotas since Broad Range of Income imposes specific quotas aimed at maintaining a mix of incomes within each development in order to achieve budgetary viability.

B.1 (c) Significant Modification: RAD conversion to begin on Pine Echo I and Pine Echo II. Draft of plan attached. Renovation of two complexes, consisting of:

32- 1BR units

40- 2BR units

14- 3 BR units

6- 4 BR units

LCHA will not undertake demolition of these units. All 92 units will be remodeled and converted under RAD.

**Lee County Housing Authority
Pine Echo I & II and Barrett Park
Renovation/Redevelopment Strategy
Additional Informaiton**

Renovation Strategy – Pine Echo I & Pine Echo II

I. Rental Assistance Demonstration (“RAD”) Conversion

A. What is a RAD Conversion?

RAD was created to give public housing authorities (PHAs) a process to preserve and improve public housing properties and address any backlog in deferred maintenance. RAD also provides an opportunity for PHA’s to enter into long-term Section 8 contracts that facilitate the financing of improvements and/or property renovations.

1. Affordability preserved in perpetuity with 20-year HAP Contracts that must be renewed
2. Must be controlled by a public or non-profit entity
3. Project must be maintained for 20 years
4. Residents continue to pay 30% of their Adjusted Gross Income with no rescreening - same as Public Housing
5. Retention of all resident rights under public housing
6. Project must demonstrate the ability to address the Capital Needs of the project for 20 years

B. Conversion Timeline (9–12-month Timeframe)

- i. LCHA Board Written Board Approval of RAD Conversion
- ii. Hold two (2) Public/Tenant Meeting
 1. Provide Information Material/Timeline
- iii. Submission of RAD Application
- iv. Receipt of CHAP Notice (typically 45-day turnaround from App Submission)
- v. Amendment of HA’s Annual/5-year Plan
- vi. Resident Notices
 1. General Information Notice (“GIN”) (30-days after CHAP)
 2. Meeting #1 – Prior to Concept Call
 3. Meeting #2 – Prior to Financing Plan Submission
- vii. Environmental Site Assessment
- viii. Capital Needs Assessment/CNA e-tool
- ix. Site & Neighborhood Selection Plan
- x. Accessibility Review
- xi. Financing Plan Submission

- xii. RAD Conversion Commitment ("RCC)
- xiii. Approval to Close

II. Tentative Scope of Renovations

Exterior Scope:

- Siding/Stucco Repairs
- Roofing System
- Gutters/Downspouts
- Windows
- Railings
- Paint
- Entry Doors
- Storm Drainage
- Parking Paving & Markings
- Sidewalks
- Site Lighting
- Fencing

Interior Scope:

- ADA
- HVAC System
- Electrical System Upgrades and Fixtures
- Water Heaters
- Plumbing Upgrades and Fixtures
- Kitchen Cabinets
- Kitchen Appliances
- Lighting Fixtures
- Bath Vanities
- Flooring and Baseboards (Units/Baths)
- Doors and Casings
- Ceilings
- Painting
- Closet Shelving

Note: Complete scope of renovations will not be determined until completion of Capital Needs Assessment and further input from LCHA.

III. Tentative Relocation Strategy

We anticipate the construction period to take approximately 12-15 months with the General Contractor working on between 3-4 buildings at a given time for approximately 30-45 days before moving on to the next set of buildings. In order to carry out this scope of work, residents will need to move out of their existing units and relocate to another unit within the Pine Echo I and Pine Echo II developments.

In order to ease the burden of relocation on residents, the development team has crafted a plan to relocate as many residents as possible on-site. By relocating residents on-site, we will be able to keep the residents near their established social networks, medical providers, and neighborhood amenities.

Property Management will be notified to hold any units that become vacant at Pine Echo I and Pine Echo II, with the goal of having up to 10 vacant units that can serve as relocation units during the rehabilitation, which is slated to begin in early 2023. We have budgeted \$230,000 or \$2,500 per unit for relocation as part of the rehabilitation development budget, which will cover costs related to supporting residents throughout the relocation process, including packing, moving, and storing resident belongings. Because the rehabilitation is substantial and therefore, the amount of time that residents need to be relocated is substantial (as stated above, approximately 30-45 days), the cost of relocating residents off-site at an extended stay hotel would make the Project financially infeasible.

IV. Budget Discussion

Development Cost

- Hard Cost Estimated at \$100,000 per unit
- Total Development Budget \$23.3MM

Financing

- \$11.0MM in Tax-Exempt Bonds
- \$7.1MM in 4% LIHTC
- Local Government Contribution (TBD)
- Seller Note Financing (Acquisition)
- Deferred Developer Fee



Robert Norris, Chairman
Robert W. Ortiz, Vice Chairman
Christine M. Sardina, Commissioner
Marcus D. Goodson, Executive Director

Lee County Housing Authority (LCHA)
14170 Warner Circle
North Fort Myers, FL 33903
Phone: 239.997.6688
Fax: 239.997.7970
TTY #: (800) 955-8771
Website: leecountyha.org

July 6, 2022

Public meetings were held on this date to discuss the LCHA proposed Annual Plan and also the RAD conversion. Meetings were offered at 10:00 am and again at 6:00 pm. The morning meeting had 17 attendees, the evening meeting had 22 attendees. Both meetings were held at 14073 Whitebirch Way, N Fort Myers. LCHA staff in attendance were Diana Jones, PH/HCV Supervisor, Deborah Johnson, Finance, Myriam Fleming, Property Manager, and Elizabeth Jackson, ROSS Coordinator.

Both meetings were opened by Diana Jones explaining the purpose of the meetings. Ms. Jones presented the goals of the Annual Plan and informed the residents that the process for the RAD conversion had begun. She explained that the plan was in the preliminary phase and many details were not readily available at this time. It was also explained that meetings will continue throughout the conversion process in order to keep the residents informed of the process.

Residents were made aware of the difference between project-based assistance and tenant-based assistance. The possibility of temporary relocation was discussed as well as the plan to begin remodeling vacant units, to reduce the need for temporary relocation. Some residents were concerned about the timing of notices in regards to moving. They were informed that the planning strategy would allow ample notice of at least 30-days.

The floor was opened to the public for comments and questions. Residents were very involved in the discussion and had many recommendations for improvements as well as concerns regarding relocation. The most common concerns were in regard to the labor and expense of moving, especially for the senior and disabled residents. Ms. Jones explained that all relocation expenses would be paid by LCHA, including movers and utility transfer fees. The other common concern was the ability to move back into their current unit once the remodeling was completed. Ms. Jones explained that, due to the relocation strategy, LCHA could not guarantee the availability of their current unit, but this concern will be expressed to the development team and relocation coordinators.

Residents made several suggestions for improvement of the units and the surrounding development. It was emphasized that funding is crucial for all requested improvements, but that all will be taken into consideration. The following list of items will be provided to the Executive Director and the development team for consideration.



Unit Recommendations:

- Walk in tubs for the elderly
- Roll in showers for the disabled
- Ceiling fans throughout (including kitchen)
- AC vents in bathrooms
- Tile floors
- Pantry in kitchen
- Screen doors on rear entrance
- Tinted windows to reduce heat from sun exposure
- Larger closets
- Storage
- Doorbells
- Improved insulation
- Drains in floors

Site Recommendations:

- Designate new entryway from Pondella Rd
- Security cameras
- Privacy fences
- Dog park
- Playground/ Basketball Court/ Track Field
- Senior Center (with pool table)
- Gym
- Community Swimming Pool
- Improved landscaping, especially around signs
- Improve laundry facility

Morning meeting: 10:10 – 10:42

Evening meeting: 6:15 – 7:20



Robert Norris, Chairman
Robert W. Ortiz, Vice Chairman
Christine M. Sardina, Commissioner

Marcus D. Goodson
Executive Director

Lee County Housing Authority (LCHA)
14170 Warner Circle
North Fort Myers, FL 33903
Phone: 239.997.6688
Fax: 239.997.7970
TTY #: (800) 955-8771
Website: leecountyha.org

May 14, 2022

Public Notice

In accordance with federal regulations, Lee County Housing Authority invites you to attend a public meeting to discuss the proposed PHA Annual Plan. This meeting provides you with an opportunity to express your ideas for improvements on LCHA property, and to voice any concerns you may have in regards to the proposed Plan.

The meeting will be held on **Wednesday, July 06, 2022** at the LCHA Community Center, located at **14073 Whitebirch Way, N Fort Myers, FL 33903**. We will begin the meeting promptly at **10:00am** and again at **6:00pm**. Please show up 10-15 minutes early to ensure seating availability.

The LCHA Staff looks forward to your participation in helping to improve our community.

In an effort to keep staff, residents and the public safe, seating will be limited. Social distancing guidance will apply and masks are recommended. If you feel sick, have any COVID symptoms, or have been out of the country within the last 30 days, please stay home. You may submit your written recommendations to our main office, prior to the meeting.



**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan or
State Consolidated Plan
(All PHAs)**

U. S Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 3/31/2024

**Certification by State or Local Official of PHA Plans
Consistency with the Consolidated Plan or State Consolidated Plan**

I, Cecil Pendergrass, the Chairman, Lee County Commissioners
Official's Name *Official's Title*

certify that the 5-Year PHA Plan for fiscal years _____ and/or Annual PHA Plan for fiscal
year 2023 of the Lee County Housing Authority is consistent with the
PHA Name

Consolidated Plan or State Consolidated Plan including the Analysis of Impediments (AI) to Fair
Housing Choice or Assessment of Fair Housing (AFH) as applicable to the

Cape Coral- Fort Myers Metropolitan Area (Lee County, Florida)
Local Jurisdiction Name

pursuant to 24 CFR Part 91 and 24 CFR §§ 903.7(o)(3) and 903.15.

Provide a description of how the PHA Plan's contents are consistent with the Consolidated Plan or
State Consolidated Plan.

Lee County Housing Authority is moving forward with its plans for RAD conversion of two of our
Public Housing communities. This conversion will entail extensive remodeling of each unit.
Current plans allow for minimal displacement of current residents. In addition, LCHA has applied
for additional vouchers to address and house the homeless population in our community. LCHA
will continue analyzing and planning projects to ensure that its residents are provided every
opportunity available to achieve self-sufficiency.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will
prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official:	Title:
Cecil Pendergrass	Chairman
Signature: 	Date: 8/5/22

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S.
Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information
are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to
ensure consistency with the consolidated plan or state consolidated plan.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing
instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD
may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Civil Rights Certification
(Qualified PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB Approval No. 2577-0226
Expires 3/31/2024

Civil Rights Certification

Annual Certification and Board Resolution

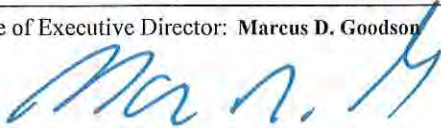
Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year PHA Plan, hereinafter referred to as "the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the fiscal year beginning 10/01/2022 in which the PHA receives assistance under 42 U.S.C. 1437f and/or 1437g in connection with the mission, goals, and objectives of the public housing agency and implementation thereof:


The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.

Lee County Housing Authority
PHA Name

FL128
PHA Number/HA Code

I hereby certify that all the statement above, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Executive Director: **Marcus D. Goodson**

Signature _____ Date 08-01-22

Name of Board Chairperson: **Robert Norris**

Signature _____ Date 08-01-22

The United States Department of Housing and Urban Development is authorized to collect the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. The information is collected to ensure that PHAs carry out applicable civil rights requirements.

Public reporting burden for this information collection is estimated to average 0.16 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the *Streamlined Annual PHA Plan***

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the streamlined Annual PHA Plan for PHA fiscal year beginning 10/01/2022, hereinafter referred to as the Streamlined Annual Plan, of which this document is a part and make the following certifications, agreements with, and assurances to the Department of Housing and Urban Development (HUD) in connection with the submission of the Streamlined Plan and implementation thereof:

1. The streamlined Annual Plan is consistent with the applicable comprehensive housing affordability strategy (or any streamlined Plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, and provided this Board or Boards an opportunity to review and comment on any program and policy changes since submission of the last Annual Plan.
3. The PHA made the proposed streamlined Annual Plan, including policy and program revisions since submission of the last Annual Plan, and all information relevant to the public hearing available for public - inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the streamlined Plan and invited public comment.
4. The PHA will carry out the streamlined Annual Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
5. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
6. For streamlined Annual Plans that include a policy or change in policy for site-based waiting lists:
The PHA regularly submits required data to HUD's MTCS in an accurate, complete and timely manner (as specified in PIH Notice 99-2);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(b)(2).
7. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
8. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
9. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
10. The PHA has submitted with the streamlined Plan a certification with regard to a drug-free workplace required by 24 CFR Part 24, Subpart F.
11. The PHA has submitted with the streamlined Plan a certification with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide HUD or the responsible entity any documentation that the Department needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.

- 17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.
- 18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments) and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments.).
- 19. The PHA will undertake only activities and programs covered by the streamlined Annual Plan in a manner consistent with its streamlined Annual Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its streamlined Plan.
- 20. All certifications and attachments (if any) to the streamlined Plan have been and will continue to be available at all times and all locations that the PHA streamlined Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the streamlined Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its streamlined Annual Plan and will continue to be made available at least at the primary business office of the PHA.
- 21. The PHA certifies that the following policies, programs, and plan components have been revised since submission of its last Annual PHA Plan (check all policies, programs, and components that have been changed):

- 903.7a Housing Needs
- 903.7b Eligibility, Selection, and Admissions Policies
- 903.7c Financial Resources
- 903.7d Rent Determination Policies
- 903.7h Demolition and Disposition
- 903.7k Homeownership Programs
- 903.7r Additional Information
 - A. Progress in meeting 5-year mission and goals
 - B. Criteria for substantial deviation and significant amendments
 - C. Other information requested by HUD
 - 1. Resident Advisory Board consultation process
 - 2. Membership of Resident Advisory Board
 - 3. Resident membership on PHA governing board

- 22. The PHA provides assurance as part of this certification regarding its streamlined annual PHA Plan that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA board of directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.

Lee County Housing Authority FL128
 PHA Name PHA Number

Streamlined Annual PHA Plan for Fiscal Year: 2023

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Robert Norris	Chairman, Board of Commissioners
Signature	Date
X 	8/1/22

**Certifications of Compliance with
PHA Plan and Related Regulations
(Standard, Troubled, HCV-Only, and
High Performer PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 3/31/2024

**PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations
including PHA Plan Elements that Have Changed**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or X Annual PHA Plan, hereinafter referred to as "the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning 10/01/2022, in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments (AI) to Fair Housing Choice, or Assessment of Fair Housing (AFH) when applicable, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program.
7. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.
8. For PHA Plans that include a policy for site-based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2011-65);

- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing; and
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR 903.7(o)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
 10. In accordance with 24 CFR § 5.105(a)(2), HUD's Equal Access Rule, the PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.
 11. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
 12. The PHA will comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
 13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
 14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
 15. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
 16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
 17. The PHA will keep records in accordance with 2 CFR 200.333 and facilitate an effective audit to determine compliance with program requirements.
 18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
 19. The PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Financial Assistance, including but not limited to submitting the assurances required under 24 CFR §§ 1.5, 3.115, 8.50, and 107.25 by submitting an SF-424, including the required assurances in SF-424B or D, as applicable.
 20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
 21. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

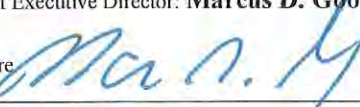

Lee County Housing Authority
PHA Name

FL128
PHA Number/HA Code

Annual PHA Plan for Fiscal Year 2023

5-Year PHA Plan for Fiscal Years 20__ - 20__

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Executive Director: Marcus D. Godson		Name Board Chairman: Robert Norris	
Signature 	Date <u>8-1-22</u>	Signature 	Date <u>8-1-22</u>

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure compliance with PHA Plan, Civil Rights, and related laws and regulations including PHA plan elements that have changed.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

D. Affirmatively Furthering Fair Housing (AFFH).

D.1 Affirmatively Furthering Fair Housing.
Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.

Fair Housing Goal: Educate LCHA Staff

Describe fair housing strategies and actions to achieve the goal

All LCHA staff will be required to attend fair housing training and informed of the importance of affirmatively furthering fair housing and providing equal opportunity to all families, including providing reasonable accommodations to persons with disabilities, as a part of the overall commitment to quality customer service. Fair Housing posters are posted throughout the Housing Authority office/s, including in the lobby and interview rooms and the equal opportunity logo will be used on all outreach materials. Staff will attend local fair housing update training sponsored by HUD and other local organization to keep current with new developments.

Fair Housing Goal: Educate applicants/participants

Describe fair housing strategies and actions to achieve the goal

To further its commitment to full compliance with applicable Civil Rights laws, the LCHA will provide Federal/State/local information to Voucher holders regarding unlawful discrimination and any recourse available to families who believe they are victims of a discriminatory act. Such information will be made available during the family briefing session, and all applicable Fair Housing Information and Discrimination Complaint Forms will be made a part of the Voucher holder's briefing packet and available upon request at the front desk.

Fair Housing Goal: Provide Reasonable Accommodations

Describe fair housing strategies and actions to achieve the goal

Except as otherwise provided in 24 CFR 8.21(c)(1), 8.24(a), 8.25, and 8.31, no individual with disabilities shall be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination because the LCHA's facilities are inaccessible to or unusable by persons with disabilities.



Lee County Homeless Coalition

To advocate, educate, and promote awareness of issues and obstacles facing homeless individuals in Lee County through community collaboration, planning, and implementing solutions.

Board of Directors

Chair:

Johnny Limbaugh
Director
Wright Construction

Vice Chair:

Lt. Dion Freeman
City of Fort Myers Police
Department

Treasurer:

William Rodriguez
Advocate
Attorney

Secretary

Lori Uhrig
Parish Nurse
St Hilary's Church

Robert Parimore
President
Fine Mark National
Bank & Trust

Hon. Kathy Smith
Public Defender 20th
Judicial Circuit

Albert Griffith
Legislative Aide
Senator John Martin

Dan Mahoney
Homeless Advocate
Lived Expertise

September 27, 2024

This letter is to provide support for the Lee County Continuum of Care application for the 2024 Department of Housing & Urban Development Continuum of Care Notice of Funding Opportunity.

The undersigned represents a working group of individuals who have lived expertise of homelessness. The working group reviewed the NOFO application as written by Lee County Human & Veteran Services, and by signing has agreed to the priorities and programmatic funding opportunities as presented in the NOFO application. These funding opportunities will assist those experiencing homelessness to end their homelessness quickly, and make homelessness in Lee County Rare, Brief, and One-Time Occurrence.

By unanimous agreement of the working group, the undersigned, was selected as representatives authorized to provide this letter of support of the Continuum of Care membership who have lived expertise.

Michael Beniganhaus

Aubrey Shirk

Cherilynn Arnold

Compassion | Commitment | Community

LEE COUNTY HUMAN & VETERAN SERVICES (LCHVS) SUBRECIPIENT MONITORING REPORT

The monitoring is a limited scope review of the contract and agency management and does not relieve the agency of its obligation to manage the grant in accordance with applicable rules and sound management practices.

AGENCY:	Community Assisted and Supported Living, Inc. (CASL)																									
PROGRAM & SITE ADDRESS:	HUD Continuum of Care (CoC)/Program Supportive Services (PSH)																									
DATE OF VISIT:	November 1, 2023																									
DATE REPORT ISSUED:	January 29, 2024																									
STAFF PARTICIPANTS:	Jenna Alvarez, Regional Manager, Shad Renick, Director of Quality Improvement																									
LEE COUNTY CONTRACT #:	9670																									
TERM OF CONTRACT:	June 1, 2022– May 31, 2023																									
AMOUNT OF HUD AWARD:	Supportive Services: \$93,777.00 + Operating Costs: \$26,600 + Administrative: \$7,780.00 Total Awarded: \$128,157.00 Amended to- Supportive Services: \$6,810.50 + Operating Costs: \$113,566.50 + Administrative: \$7,780.00 Total: \$128,157.00																									
FUNDING SOURCE:	U.S. Department of Housing and Urban Development (HUD) Continuum of Care Program Grant # FL0317L4D032113																									
<u>FUNDING REQUIREMENTS:</u>	HUD regulations as outlined in 24CFR part 583 and by Title IV of the McKinney-Vento Homeless Assistance Act (42 USC 11301 et seq.), the Continuum of Care rule as codified in 24 CFR 578, must be followed. Funding will be used for supportive services, operation, and administration costs for a minimum of 17 clients of which 12 are chronically homeless. The project must serve homeless individuals as identified by HUD regulations. Eligible expenses must adhere to the requirements of 24 CFR578.37, Program Components and Eligible Costs.																									
<u>FINANCIAL: TIMELY SPENDING, UTILIZATION OF FUNDS AND MATCH REQUIREMENTS and ANALYSIS OF REVENUE:</u>	<p>The following financial chart reflects the budget and financial spending for the contract period. CASL spent 100% of grant funds. The chart reflects a move of \$86,966,50 of the HUD awarded Supportive Services budget line to the Operating Costs budget line. During this operating year, Lee County was heavily impacted by Hurricane Ian on 9/28/22. Many CASL homes throughout Lee County sustained heavy damage from the hurricane, especially several homes which housed supportive service clients. Property repair was one of the great needs of the change to the budget due to Hurricane Ian. This shift was a result of a contract amendment to ensure continued operations of the HUD Continuum of Care program and maintain Operative and Supportive Services assistance to current clients. The overall scope of services remained the same.</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="text-align: left;">Rapid Rehousing</th> <th>Budget</th> <th>Spent</th> <th>Balance</th> <th>% Spent</th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">Supportive Services</td> <td>\$6,810.50</td> <td>\$6,810.50</td> <td>\$0</td> <td>100%</td> </tr> <tr> <td style="text-align: left;">Operating Costs</td> <td>\$113,566.50</td> <td>\$113,566.50</td> <td>\$0</td> <td>100%</td> </tr> <tr> <td style="text-align: left;">Administrative</td> <td>\$7,780.00</td> <td>\$7,780.00</td> <td>\$0</td> <td>100%</td> </tr> <tr> <td style="text-align: left;">Total</td> <td>\$128,157.00</td> <td>\$128,157.00</td> <td>\$0</td> <td>100%</td> </tr> </tbody> </table> <p>Payment requests are submitted to the Contract Specialist on a monthly basis for allowable activities and expenses. All payments requests are reimbursed for expenses/services rendered during the contract term and paid prior to final payment request due date as indicated in the Contract Closeout Section. Copies of supporting documentation is required as part of the Payment Request for review of grant compliance and before payment will be authorized by Human Services. Reimbursement for eligible expenses is made after review and authorization of a correct and complete Exhibit 1 and all required back up documentation. Processing of payment requests is subject to requirements and conditions as outlined in the CFR (Attachment A, Federal Regulation). Due to a 7-month delay in receiving the fully executed contract renewal, payment requests were not able to be submitted until a</p>	Rapid Rehousing	Budget	Spent	Balance	% Spent	Supportive Services	\$6,810.50	\$6,810.50	\$0	100%	Operating Costs	\$113,566.50	\$113,566.50	\$0	100%	Administrative	\$7,780.00	\$7,780.00	\$0	100%	Total	\$128,157.00	\$128,157.00	\$0	100%
Rapid Rehousing	Budget	Spent	Balance	% Spent																						
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Total	\$128,157.00	\$128,157.00	\$0	100%																						

	<p>later date. Once obtained, the requests and the necessary supporting documentation were submitted. Therefore, it was not applicable in this case to review timeliness regarding payment requests.</p> <p>CoC funds provided by HUD must be matched by 25% with funds from other sources. A match of 25% or \$32,039.27, as reflected in the APR was secured with in-kind contributions and therefore, meeting this requirement.</p>
<u>INDEPENDANT FINANCIAL AUDIT:</u>	Article III Section C-2 of the contract requires a financial audit to be submitted within 180 days of end of provider's fiscal year. The most recent audit received is for the fiscal year ending December 31, 2022. A follow-up will be made at the end of June 2024 to check that agency's 2023 financial audit is in place.
<u>PROGRAM/PROJECT DESCRIPTION:</u>	CASL will follow the guidelines of the Housing First Philosophy-participants are not screened out based on having too little income, mental illness, an active or history of substance use, and/or history of victimization. Funding will provide supportive service assistance to help residents maintain permanent supportive housing including life skills and case management to the clients. Funding will be used for supportive services, operation, and administration costs for a minimum of 17 clients (12 chronically homeless) who meet the HUD defined Homeless and Chronic Homeless Eligibility. All clients served must meet the HUD defined homeless eligibility.
<u>FILE REVIEW:</u>	<p>Four of 21 or 19% of client files were reviewed for adherence to HUD regulation and project description as outlined by CASL in their application to HUD.</p> <p>Also, two personnel files were reviewed for employment protocol and requirements. This was to ensure that the program staff member had the qualifications/training needed for the homeless population served and proper documentation gathered by agency was in order. A review of two program staff was completed which included a case manager and peer recovery specialist. Based on the file review, all personnel requirements were met including a signed and dated position description and employment application, degree records, signed consent forms and training.</p> <p><i>HOMELESSNESS ELIGIBILITY</i> 100% of the client files reviewed had ample documentation to validate HUD homeless eligibility (24 CFR 578.103(a)(3)). This included items such as documentation of homelessness at intake, verification of income, referral documentation, In addition, there was documentation of participants entered into HMIS, screened via coordinated assessment system and documentation of ongoing assessments of services.</p> <p><i>SUPPORTIVE SERVICES</i> All participants reviewed documented Service Plans that provided individualized strategies in targeting the clients' areas of needs. Client goals, specific steps to be taken and target dates were also an integral part of the plan.</p> <p>Some of the supportive services provided included behavioral health counseling, life skills, peer recovery, transportation assistance and helping clients get settled into housing. Based on the Service Plans, the approach appears to be very client centered.</p>
<u>PERFORMANCE:</u>	<p>The Lee County Continuum of Care (CoC) Board has established performance measurement goals which are reviewed on a quarterly basis and utilized during the annual application process for funding determinations.</p> <p>Outcomes/goals for clients are tracked through Client Services Network (CSN), the designated Homeless Management Information System (HMIS) as required of all HUD CoC funded programs. The information input into CSN comes from initial intake, individual service plans and exit interviews with the clients.</p> <p>21 clients were served during the contract period which represents 124% of the minimum goal</p>

	<p>for participants assisted. Also, performance records compiled showed that there were 15 clients assisted that were identified as chronically homeless individuals. Supportive services, operation and administrative costs were dedicated to 12 chronically homeless clients for this population which therefore showed that the agency exceeded the amount to be served. In addition, program staff as well as participant surveys received showed a high level of satisfaction with CASL’s program management.</p> <p>During the contract period, parts of Southwest Florida including Lee County were heavily impacted by Hurricane Ian. Many CASL homes throughout Lee County sustained heavy damage as a result. Throughout the disaster, CASL was able to maintain a case management team working non-stop to ensure all clients remained housed and stable during this crisis.</p>
<u>POLICY REVIEW:</u>	<p>Policies in place included: Personnel Policies and Procedures, Harassment & discrimination-free workplace, Housing First, Client Rights and Responsibilities, Client Complaints and Grievances, Protection of PHI, Records Retention, Grievance system, Equal Employment Opportunity (EEO), Drug-Free Workplace Policy, Domestic Violence Policy</p>
<u>DISBARMENT:</u>	<p>Agency is not disbarred/suspended from conducting business in the State of Florida or with the Federal Government and is not using disbarred/suspended contractors as verified at: https://www.dms.myflorida.com/business_operations/state_purchasing/state_agency_resources/vendor_registration_and_vendor_lists/suspended_vendor_list and SAM.gov.</p> <p>Agency maintains a master file for the grant, including all documentation required by the grant.</p>

CONCLUSIONS: CASL has a commitment in providing safe, affordable, and permanent supportive housing for adults with developmental differences and mental health diagnosis as stated in their mission. Client centered supportive services were provided to the participants. Due to delays with the contract renewal process, payment requests and disbursements were not on schedule and therefore not expected to make the monthly payment due dates. Once resolved, the agency submitted the payment requests and supporting documentation. Hurricane Ian, which impacted Lee County during the program contract period made it challenging for CASL to service the clients, but the agency staff was able to persevere and keep the participants safe and stable during this untimely crisis. CASL was successful in expending 100% of their budget. Also, the agency met and exceeded the goal number of homeless participants served in the PSH program by 124%.

No further action is needed.

Human & Veteran Services Staff:

Prepared By: *Syn Colb* Date: 1/23/2024

Reviewed and Approved by: *Kim Usa* Date: 01/23/2024

Report should be emailed to Agency Director and copied to Board Chair.

**2024 Lee County CoC Funding
New Project Ranking Tool**

<i>This portion of the ranking tool will be completed by the Collaborative Applicant (Lee County HVS).</i>	Threshold Requirements	Threshold Requirements	Threshold Requirements	Threshold Requirements
	CASL	CCDOV	Salvation Army	St Vincent De Paul
Proposal was submitted by deadline. <i>If no, ineligible to apply.</i>	Yes	Yes	Yes	Yes
Applicant is a local government or non-profit organization with 501c3 Status. <i>If no, ineligible to apply.</i>	Yes	Yes	Yes	Yes
Applicant agency has been in operation for at least 12 months prior to application deadline. <i>If no, ineligible to apply.</i>	Yes	Yes	Yes	Yes
Organization is NOT listed on the excluded parties list. <i>If no, ineligible to apply.</i>	Yes	Yes	Yes	Yes
If the applicant is an organization serving survivors of domestic violence, the organization commits to submit performance data, including comparable database data if the provider is a victim service provider	Yes	Yes	Yes	Yes
Application is signed by agency official designated to execute contracts. <i>If no, ineligible to apply.</i>	Yes	Yes	Yes	Yes
Eligible to Apply	Yes	Yes	Yes	Yes
HVS Review Staff Initial: Date of Threshold Review:	JH 09/18/24	JH 09/18/24	JH 09/18/24	JH 09/18/24

Project Scoring

Please enter your score for each scoring criteria based on the project proposal.

While most scoring factors are related to specific questions, reviewer may consider all elements of the proposal to determine score for each item.

Please use only whole and half points.

	CASL CoC Bonus Project	CCDOV CoC Bonus Project	Salvation Army CoC Bonus Project	St. Vincent de Paul CoC Bonus Project
<p>Project Description, Agency Capacity, and Experience: The agency has experience addressing the needs of and providing services to low-income households who are homeless, formerly homeless, or at risk of becoming homeless. The agency describes the scope of the project, the number and type of clients to be served, the services to be provided, and the cost of the proposed activities. The agency also makes clear efforts to provide quality services through a person-centered, housing-focused model and ensuring "warm hand-offs" when referrals are required.</p> <p>Maximum Point Value: CoC Bonus Project = 5, DV Bonus Project= 5</p>				
<p>Alignment with Community Goals and Needs: The project will assist the CoC in achieving stated goals and/or is a project specifically identified as a priority within the RFA. The project will help to ensure homelessness in Lee County is rare brief and one-time, and fill a gap in services or housing.</p> <p>Maximum Point Value: CoC Bonus Project = 5, DV Bonus Project = 5</p>				
<p>Returns to Homelessness (System Performance Measures): The project has estimated outcomes that are within CoC and HUD standards, and support the goal of making homelessness in Lee County rare, brief, and one-time. Addressing the extent to which persons who exit homelessness to permanent housing destinations return to homelessness.</p> <p>Maximum Point Value: CoC Bonus Project = 10, DV Bonus Project = 8</p>				

<p>Increasing Income (System Performance Measures): The project has estimated outcomes demonstrating that program participants will increase their income through project participation. The project describes the partnerships to be leveraged to help clients increase their income.</p> <p>Maximum Point Value: CoC Bonus Project = 10, DV Bonus Project = 8</p>				
<p>Innovation (Barriers): The project is innovative and addresses housing and service needs in a manner not already found within the CoC or <u>addresses housing and service needs for a population not currently being served in the CoC</u>. The project is designed around a national best practice or existing evidence-based program.</p> <p>Maximum Point Value: CoC Bonus Project = 10, DV Bonus Project = 8</p>				
<p>Health Care Coordination (Objective Criteria): The project coordinates with physical and behavioral healthcare organizations to provide integrated services to program participants. Points will only be awarded for projects that have at least one letter of commitment to demonstrate partnership with public and private healthcare organizations to assist program participants to obtain services, treatment, and/or medical insurance to address healthcare needs. Full points can only be awarded if the commitments meet the thresholds established in Section II of the RFA,</p> <p>Maximum Point Value: CoC Bonus Project = 12, DV Bonus Project= 10</p>				

<p>Housing Coordination (Objective Criteria): Does the project coordinate with housing providers, including but not limited to the Public Housing Authorities, landlords, or other permanent housing resources to provide permanent housing units to program participants. Points will only be awarded for projects that have at least one letter of commitment to demonstrate partnership with public and private organizations to assist program participants to obtain permanent housing. Full points can only be awarded if the commitments meet the thresholds established in Section II of the RFA.</p> <p>Maximum Point Value: CoC Bonus Project = 12, DV Bonus Project = 10</p>				
<p>Engagement of Persons with Lived Experience & Equity (Barriers): Does the project applicant demonstrate active engagement of persons with lived experience. Active engagement may be demonstrated through membership on the organization's board, having persons with lived experience in paid staff positions, or through a regular, documented process for consulting persons with lived experience in program design. Is the organization's Board and Staff composition representative of the population being served. The proposed project must identify barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homeless population, and demonstrates steps the project will take to eliminate the identified barriers.</p> <p>Maximum Point Value: CoC Bonus Project = 10, DV Bonus Project = 10</p>				
<p>Housing First (Objective Criteria): The project will strictly adhere to low barrier and housing first practices, that centers on providing people experiencing homelessness with housing as quickly as possible (within 30 days or less) – and then providing services as needed. The applicant specifically commits to enroll program participants, regardless of having too little income, active or history of substance use, having a criminal record (exceptions for state-mandated restrictions) History of victimization (e.g. domestic violence, sexual assault, childhood abuse). The applicant further commits to prevent program participant participation for failing to participate in supportive services, failure to make progress on a service plan, loss of income or failure to improve income, or any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area.</p> <p>Maximum Point Value: CoC Bonus = 12, DV Bonus = 10</p>				

<p>Timeliness (Objective Criteria): The agency has a clear schedule for project implementation, spending, and reporting, and will be able to carry out activities within the funding period. Maximum Point Value: CoC Bonus Project = 5, DV Bonus Project = 5</p>				
<p>Budget, Match, and Leverage (Objective Criteria): The project has a reasonable budget, all anticipated costs are eligible under one of the available funding sources, and adequate match has been committed. The project also uses leveraged funds to expand available housing and services. Maximum Point Value: CoC Bonus Project = 5, DV Bonus Project = 5</p>				
<p>Proposal Presentation: The proposal is organized and adheres to RFA instructions. Narratives are clear and concise, and the proposal presents new and original information to be considered for funding. Maximum Point Value: CoC Bonus Project = 4, DV Bonus Project = 4</p>				
<p>DV Criteria: The agency ensures the safety and confidentiality of DV survivors through trauma-informed, survivor-centered approaches, including private intake processes, secure housing placements, and ongoing staff training on confidentiality and safety. Regular evaluations are conducted to improve safety measures, with recent enhancements in digital security. The agency has a strong track record of placing survivors in permanent housing, prioritizing their needs and preferences while providing comprehensive support services, including legal aid, credit repair, and crisis intervention. In new DV Bonus Housing Projects, the agency will maintain a respectful, inclusive environment, offering trauma-informed support, cultural competence training, and resources to foster survivor stability and empowerment. Maximum Point Value: CoC Bonus Project = 0, DV Bonus Project = 12</p>				

Total	0.00	0.00	0.00	0.00
Total Available Points = 100				

Reviewer Signature **Date of Review**

Reviewer Name

Committee Member's Overall Observations/Concerns:

FY 2024 Lee County CoC Renewal Project Ranking Tool for PSH Projects

<i>This portion of the ranking tool will be completed by the Collaborative Applicant (Lee County HVS).</i>	Threshold Requirements			
	CASL Rental Assistance (0267)	CASL Supportive Services	CASL Permanent Supportive Housing (FL0923)	CASL Scattered Sites Rental Assistance
Letter of intent to renew/reallocate was submitted by deadline. <i>If no, ineligible to apply.</i>	Yes	Yes	Yes	Yes
Applicant has met the HUD threshold requirements outlined in the current year NOFA. <i>If no, ineligible to apply.</i>	Yes	Yes	Yes	Yes
Applicant has a current CoC funded program that is eligible for renewal. <i>If no, ineligible to apply.</i>	Yes	Yes	Yes	Yes
Organization is NOT listed on the excluded parties list. <i>If no, ineligible to apply.</i>	Yes	Yes	Yes	Yes
Letter of intent to renew/reallocate is signed by agency official designated to execute contracts. <i>If no, ineligible to apply.</i>	Yes	Yes	Yes	Yes
Eligible to Apply	Yes	Yes	Yes	Yes
HVS Review Staff Initial: Date of Threshold Review:	<i>JH 9/18/24</i>	<i>JH 9/18/24</i>	<i>JH 9/18/24</i>	<i>JH 9/18/24</i>

Project Scoring

Please enter your score for each scoring criteria based on the funded project report card. While most scoring factors are related to specific data points, reviewer may consider all elements of the project to determine score for each item. Please use only whole and half points.

	CASL Supportive Services	CASL Rental Assistance	CASL Scattered Sites Rental Assistance	CASL Scattered Sites Rental Assistance
<p>Housing Stability: The total number of program participants that exit the CoC funded program to a Permanent Housing Destination or remain in the program. Local Target for RRH programs: 75% or more; Local Target for PSH Programs 85% or more. Maximum Point Value: 12 (System Performance) 12 Points- More than 90% of program participants exit to a Permanent Housing Destination or remain in the program</p> <p>10 Points- Between 80% and 90% of program participants exit to a Permanent Housing Destination or remain in the program</p> <p>8 Points- Between 70% and 80% of program participants exit to a Permanent Housing Destination or remain in the program</p> <p>6 Points- Between 60% and 70% of program participants exit to a Permanent Housing Destination or remain in the program</p> <p>4 Points- Between 50% and 60% of program participants exit to a Permanent Housing Destination or remain in the program</p> <p>0 Points- Less than 50% of program participants exit to a Permanent Housing Destination or remain in the program</p>				

<p>Exits to Homelessness: The number of persons that exit the CoC funded program to homelessness. <i>Local Target for PSH and RRH Programs less than 10%.</i></p> <p>Maximum Point Value: 12 (System Performance)</p> <p>12 Points- Less than 10% of persons exit the program to homelessness</p> <p>10 Points- Between 10% and 20% of persons exit the program to homelessness</p> <p>6 Points- Between 20% and 30% of persons exit the program to homelessness</p> <p>0 Points- More than 30% of persons exit the program to homelessness</p>				
<p>Living Situation at Project Entry: The number of persons that enter the CoC funded from homelessness. <i>Local Target for PSH and RRH Programs is 100% from Safe Haven, Emergency Shelter, or Place not meant for human habitation.</i></p> <p>Maximum Point Value: 8 (System Performance)</p> <p>8 Points- 100% of persons enter the Program from Places not meant for Habitation or Emergency Shelters</p> <p>6 Points- More than 90% of persons enter the Program from Places not meant for Habitation or Emergency Shelters, but less than 100%</p> <p>4 Points- Between 75% and 90% of persons enter the Program from Places not meant for Habitation or Emergency Shelters</p> <p>0 Points- Less than 75% of persons enter the Program from Places not meant for Habitation or Emergency Shelters</p>				

Average Length of Time between program entry and housing move in: The length of time between project enrollment and move in.

Local Target is 45 days or less.

Maximum Point Value: 9 (System Performance)

9 Points- The average number of days between program entry and move in is less than 45 days

6 Points- The average number of days between program entry and move in is between 46 and 90 days

3 Points- The average number of days between program entry and move in is between 91 and 120 days

0 Points- The average number of days between program entry and move in is \geq 121 days

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<p>Returns to Homelessness: The number of leavers that exited a CoC funded program to a permanent housing designation, then returned to homelessness after 6, 12, or 24 months. . <i>Local Target for PSH and RRH Programs less than 10%</i> Maximum Point Value: 9 (System Performance)</p> <p>9 Points- Less than 10% of households return to homelessness within 12 months of program exit</p> <p>7-8 Points- Between 10% and 20% of households return to homelessness within 12 months of program exit</p> <p>5-6 Points- Between 20% and 35% of households return to homelessness within 12 months of program exit</p> <p>0 Points- More than 35% of households return to homelessness within 12 months of program exit</p>				
<p>Increasing Income: The number of persons in a CoC funded program that increased or maintained income. <i>Local Target for PSH and RRH Programs is 45% or more.</i> Maximum Point Value: 7 (System Performance)</p> <p>7 Points- More than 80% of persons in the program increased or maintained their income</p> <p>5 Points- Between 45% and 80% of persons in the program increased or maintained their income</p> <p>3 Points- Between 30% and 45% of persons in the program increased or maintained their income</p> <p>0 Points- Less than 30% of persons in the program increased or maintained their income</p>				
<p>Housing First: The project strictly adheres to low barrier and housing first practices, as indicated by the Housing First Assessment Tool Score. Maximum Point Value: 8 (Objective Criteria)</p>				

<p>Coordinated Entry: The percent of program entries received from Coordinated Entry, and demonstration that high need clients are being served, as indicated by an average VI SPDAT score that exceed the minimum prescribed for the project type. Local target of CE entries is 100% for RRH projects. PSH programs were in existence before CE was in place, and should not be penalized for percent under 100%. Local target for VI-SPDAT Scores 4-7 recommendation for RRH, 8+ (for individuals) and 9+ (for families) recommendation for PSH. Maximum Point Value: 8 (Objective Criteria)</p> <p>8 Points- 100% of households completed a VI-SPDAT prior to program entry</p> <p>6 Points- More than 90% of households completed a VI-SPDAT prior to program entry, but less than 100%</p> <p>0 Points- Less than 90% of households completed a VI-SPDAT prior to program entry</p>				
<p>Serving High Need Clients:The program entries from Coordinated Entry demonstrate that more than 75% of the clients served by the program had severe service needs. Maximum Point Value: 8 (Objective Criteria)</p> <p>8 Points- The average VI-SPDAT score of clients served by the program was greater than 10</p> <p>7 Points- The average VI-SPDAT score of clients served by the program was between 8 and 10</p> <p>6 Points- The average VI-SPDAT score of clients served by the program was between 6 and 8</p> <p>0 Points- The average VI-SPDAT score of clients served by the program was less than 6</p>				

<p>HMIS Data Quality: The project applicant meets or exceeds the HMIS Data Quality Standards established by the CoC, and ensures that all data is entered within 48 hours of receipt. Maximum Point Value: 8 (Objective Criteria)</p> <p>8 Points- The applicant completed over 95% of required fields in HMIS for all Households</p> <p>6 Points- the applicant completed between 85% and 95% of required fields in HMIS for all Households</p> <p>4 Points- The applicant completed between 75% and 85% of required fields in HMIS for all Households</p> <p>0 Points- The applicant completed less than 75% of required fields in HMIS for all Households</p>				
<p>Financial and Monitoring: The agency expended 100% of awarded funds by the end of the most recent grant year, documented at least 25% matching funds, maintained a regular drawdown schedule, and used a suitable proportion of funds for housing and supportive services. Maximum Point Value: 6 (Objective Criteria)</p>				
<p>Active CoC Membership: The agency has been represented at CoC meetings held during the program year. Maximum Point Value: 5</p>				
Total	0.00	0.00	0.00	0.00

Total Available Points = 100

Reviewer Signature

Date of Review

Reviewer Name

Committee Member's Overall Observations/Concerns:

FY 2024 Lee County CoC Renewal Project Ranking Tool for RRH Projects

<p align="center"><i>This portion of the ranking tool will be completed by the Collaborative Applicant (Lee County HVS).</i></p>	<p align="center">Threshold Requirements</p>
	<p align="center">Catholic Charities (CCDOV) RRH-DV</p>
<p>Letter of intent to renew/reallocate was submitted by deadline. <i>If no, ineligible to apply.</i></p>	<p align="center">Yes</p>
<p>Applicant has met the HUD threshold requirements outlined in the current year NOFA. <i>If no, ineligible to apply.</i></p>	<p align="center">Yes</p>
<p>Applicant has a current CoC funded program that is eligible for renewal. <i>If no, ineligible to apply.</i></p>	<p align="center">Yes</p>
<p>Organization is NOT listed on the excluded parties list. <i>If no, ineligible to apply.</i></p>	<p align="center">Yes</p>
<p>Letter of intent to renew/reallocate is signed by agency official designated to execute contracts. <i>If no, ineligible to apply.</i></p>	<p align="center">Yes</p>
<p>Eligible to Apply</p>	<p align="center">Yes</p>
<p>HVS Review Staff Initial: Date of Threshold Review:</p>	<p align="center"><i>JH 9/18/24</i></p>

Project Scoring

Please enter your score for each scoring criteria based on the funded project report card. While most scoring factors are related to specific data points, reviewer may consider all elements of the project to determine score for each item. Please use only whole and half points.

**Catholic Charities (CCDOV)
RRH-DV**

Housing Stability: The total number of leavers that exit the CoC funded program to a Permanent Housing Destination.

Local Target for RRH programs: 75% or more; Local Target for PSH Programs 85% or more.

Maximum Point Value: 12 (System Performance)

12 Points- More than 90% of program participants exit to a Permanent Housing Destination

10 Points- Between 80% and 90% of program participants exit to a Permanent Housing Destination

8 Points- Between 70% and 80% of program participants exit to a Permanent Housing Destination

6 Points- Between 60% and 70% of program participants exit to a Permanent Housing Destination

4 Points- Between 50% and 60% of program participants exit to a Permanent Housing Destination

0 Points- Less than 50% of program participants exit to a Permanent Housing Destination

Exits to Homelessness: The number of persons that exit the CoC funded program to homelessness. *Local Target for PSH and RRH Programs less than 10%.*

Maximum Point Value: 12 (System Performance)

12 Points- Less than 10% of persons exit the program to homelessness

10 Points- Between 10% and 20% of persons exit the program to homelessness

6 Points- Between 20% and 30% of persons exit the program to homelessness

0 Points- More than 30% of persons exit the program to homelessness

Living Situation at Project Entry: The number of persons that enter the CoC funded from homelessness. *Local Target for PSH and RRH Programs is 100% from Safe Haven, Emergency Shelter, or Place not meant for human habitation.*

Maximum Point Value: 8 (System Performance)

8 Points- 100% of persons enter the Program from Places not meant for Habitation or Emergency Shelters

6 Points- More than 90% of persons enter the Program from Places not meant for Habitation or Emergency Shelters, but less than 100%

4 Points- Between 75% and 90% of persons enter the Program from Places not meant for Habitation or Emergency Shelters

0 Points- Less than 75% of persons enter the Program from Places not meant for Habitation or Emergency Shelters

<p>Average Length of Time Homeless: The number days a persons is homeless once they are enrolled in a CoC Funded Program. <i>Local Target is 45 days or less.</i> Maximum Point Value: 9 (System Performance)</p> <p>9 Points- The average number of days between program entry and move in is less than 45 days</p> <p>6 Points- The average number of days between program entry and move in is between 46 and 90 days</p> <p>3 Points- The average number of days between program entry and move in is between 91 and 120 days</p> <p>0 Points- The average number of days between program entry and move in is \geq 121 days</p>	
<p>Returns to Homelessness: The number of leavers that exited a CoC funded program to a permanent housing designation, then returned to homelessness after 6, 12, or 24 months. . <i>Local Target for PSH and RRH Programs less than 10%</i> Maximum Point Value: 9 (System Performance)</p> <p>9 Points- Less than 10% of households return to homelessness within 12 months of program exit</p> <p>7-8 Points- Between 10% and 20% of households return to homelessness within 12 months of program exit</p> <p>5-6 Points- Between 20% and 35% of households return to homelessness within 12 months of program exit</p> <p>0 Points- More than 35% of households return to homelessness within 12 months of program exit</p>	

Increasing Income: The number of persons in a CoC funded program that increased or maintained income.

Local Target for PSH and RRH Programs is 45% or more.

Maximum Point Value: 7 (System Performance)

7 Points- More than 80% of persons in the program increased or maintained their income

5 Points- Between 45% and 80% of persons in the program increased or maintained their income

3 Points- Between 30% and 45% of persons in the program increased or maintained their income

0 Points- Less than 30% of persons in the program increased or maintained their income

Housing First: The project strictly adheres to low barrier and housing first practices, as indicated by the Housing First Assessment Tool Score.

Maximum Point Value: 8 (Objective Criteria)

Coordinated Entry: The percent of program entries received from Coordinated Entry, and demonstration that high need clients are being served, as indicated by an average VI SPDAT score that exceed the minimum prescribed for the project type.

Local target of CE entries is 100% for RRH projects. PSH programs were in existence before CE was in place, and should not be penalized for percent under 100%. Local target for VI-SPDAT Scores 4-7 recommendation for RRH, 8+ (for individuals) and 9+ (for families) recommendation for PSH.

Maximum Point Value: 8 (Objective Criteria)

8 Points- 100% of households completed a VI-SPDAT prior to program entry

6 Points- More than 90% of households completed a VI-SPDAT prior to program entry, but less than 100%

0 Points- Less than 90% of households completed a VI-SPDAT prior to program entry

Serving High Need Clients:The program entries from Coordinated Entry demonstrate that more than 75% of the clients served by the program had severe service needs.

Maximum Point Value: 8 (Objective Criteria)

8 Points- The average VI-SPDAT score of clients served by the program was greater than 10

7 Points- The average VI-SPDAT score of clients served by the program was between 8 and 10

6 Points- The average VI-SPDAT score of clients served by the program was between 6 and 8

0 Points- The average VI-SPDAT score of clients served by the program was less than 6

HMIS Data Quality: The project applicant meets or exceeds the HMIS Data Quality Standards established by the CoC, and ensures that all data is entered within 48 hours of receipt.

Maximum Point Value: 8 (Objective Criteria)

8 Points- The applicant completed over 95% of required fields in HMIS for all Households

6 Points- the applicant completed between 85% and 95% of required fields in HMIS for all Households

4 Points- The applicant completed between 75% and 85% of required fields in HMIS for all Households

0 Points- The applicant completed less than 75% of required fields in HMIS for all Households

<p>Financial and Monitoring: The agency expended 100% of awarded funds by the end of the most recent grant year, documented at least 25% matching funds, maintained a regular drawdown schedule, and used a suitable proportion of funds for housing and supportive services.</p> <p>Maximum Point Value: 6 (Objective Criteria)</p>	
<p>Active CoC Membership: The agency has been represented at CoC meetings held during the program year.</p> <p>Maximum Point Value: 5</p>	
Total	0.00

Total Available Points = 100

Reviewer Signature **Date of Review**

Reviewer Name

Committee Member's Overall Observations/Concerns:

FY 2024 Lee County CoC Renewal Project Ranking Tool for SSO- CE Projects

<p align="center"><i>This portion of the ranking tool will be completed by the Collaborative Applicant (Lee County HVS).</i></p>	<p align="center">Threshold Requirements</p>
	<p align="center">Lee County Human and Veteran Services Coordinated Entry Renewal</p>
<p>Letter of intent to renew/reallocate was submitted by deadline. <i>If no, ineligible to apply.</i></p>	<p align="center">Yes</p>
<p>Applicant has met the HUD threshold requirements outlined in the current year NOFA. <i>If no, ineligible to apply.</i></p>	<p align="center">Yes</p>
<p>Applicant has a current CoC funded program that is eligible for renewal. <i>If no, ineligible to apply.</i></p>	<p align="center">Yes</p>
<p>Organization is NOT listed on the excluded parties list. <i>If no, ineligible to apply.</i></p>	<p align="center">Yes</p>
<p>Letter of intent to renew/reallocate is signed by agency official designated to execute contracts. <i>If no, ineligible to apply.</i></p>	<p align="center">Yes</p>
<p>Eligible to Apply</p>	<p align="center">Yes</p>
<p>HVS Review Staff Initial: Date of Threshold Review:</p>	<p align="center"><i>JH 9/18/24</i></p>

Project Scoring

Please enter your score for each scoring criteria based on the project application. While most scoring factors are related to specific data points, reviewer may consider all elements of the project to determine score for each item. Please use only whole and half points.

<p>Access: The Coordinated Entry System covers 100% of the CoC's Geographic Area, and is accessible by all persons, including those who are least likely to seek services. Maximum Point Value: 20</p>	
<p>Assessment: The Coordinated Entry System provides a standardized assessment process that provides fair and equal access to services for all persons seeking assistance. Maximum Point Value: 20</p>	
<p>Prioritization: The coordinated entry system prioritizes people most in need of assistance. Maximum Point Value: 20 (Objective Criteria)</p>	
<p>Referral: The Coordinated Entry System quickly refers persons to permanent housing resources based on their vulnerability. (Objective Criteria) Maximum Point Value: 20</p>	
<p>Financial and Monitoring: The agency expended 100% of awarded funds by the end of the most recent grant year, documented at least 25% matching funds, maintained a regular drawdown schedule, and used a suitable proportion of funds for housing and supportive services. Maximum Point Value: 20 (Objective Criteria)</p>	
Total	0.00
Total Available Points = 100	
Rank:	

Reviewer Signature

Date of Review

Reviewer Name

Committee Member's Overall Observations/Concerns:



Lee County Procurement Management

MEMBER EVALUATION SCORING SHEET

For

RFA #091824-COC

Lee County CoC Renewal Projects for PSH


Number of scoring sheets. Sheet 1 of 1

Proposer #4	CASL Scattered Sites Rental Assistance Renewal
-------------	--

EVALUATION FACTORS		PROPOSER #4
1. Housing Stability	12	12
2. Exits to Homelessness	12	12
3. Living Situation at Project Entry	8	8
4. Average Length of Time Between Program Entry and Housing Move In	9	9
5. Returns to Homelessness	9	9
6. Increasing Income	7	7
7. Housing First	8	8
8. Coordinated Entry	8	8
9. Serving High Need Clients	8	7
10. HMIS Data Quality	8	6
11. Financial and Monitoring	6	2
12. Active CoC Membership	5	5
Total Points Scored	100	97
Ranking		

Committee Member: (print name) JILL TURNER

Signature:  Date: 9/24/24

Summary by:  Date: 9/24/24

Note: This form is to be completed by each member of the selection committee.
Evaluation Score/Rank



Lee County Procurement Management

MEMBER EVALUATION SCORING SHEET

For

RFA #091824-COC

Lee County CoC Renewal Projects for PSH

Number of scoring sheets. Sheet 1 of 1

Proposer #4	CASL Scattered Sites Rental Assistance Renewal
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11. Financial and Monitoring	6	6
12. Active CoC Membership	5	5
Total Points Scored	100	97
Ranking		

Committee Member: (print name) Jennifer Reynolds
 Signature: Jennifer Reynolds Date: 9/24/2024
 Summary by: [Signature] Date: 9/24/24

Note: This form is to be completed by each member of the selection committee.
 Evaluation Score/Rank



Lee County Procurement Management

MEMBER EVALUATION SCORING SHEET

For

RFA #091824-COC

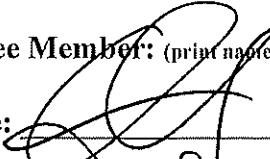
Lee County CoC Renewal Projects for PSH

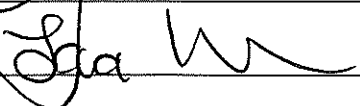
Number of scoring sheets. Sheet 1 of 1

Proposer #4	CASL Scattered Sites Rental Assistance Renewal
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Total Points Scored	100	97
Ranking		

Committee Member: (print name) Michael Overway

Signature:  _____ Date: _____

Summary by:  _____ Date: 9/24/24

Note: This form is to be completed by each member of the selection committee.
Evaluation Score/Rank



Lee County Procurement Management

MEMBER EVALUATION SCORING SHEET

For

RFA #091824-COC

Lee County CoC Renewal Projects for PSH

Number of scoring sheets. Sheet 1 of 1

Proposer #4	CASL Scattered Sites Rental Assistance Renewal
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Ranking		

Committee Member: (print name) Stacy Sherlock

Signature: [Signature] Date: 9/24/24

Summary by: Jack Date: 9/24/24

Note: This form is to be completed by each member of the selection committee.
Evaluation Score/Rank

From: [Hoxter, Joan](#)
To: [Katie Sisson](#); [Gena Price](#); [PJ Brooks](#); [Alex Olivares](#)
Cc: [Boudreaux, Julie](#); [Browder, Jami](#); [Leonard, Heather](#)
Subject: Notice of Conditional Selection/Non-Selection of Projects- RFA #091824-CoC
Date: Tuesday, September 24, 2024 5:44:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Good afternoon,

On Tuesday, September 24, 2024, the Performance Evaluation and Ranking Committee met to review and vote on applications submitted in response to Lee County's Request for Applications (RFA) for CoC Bonus Project Funding. The Committee assessed the applications in accordance with the 2024 CoC Lee County Project Ranking Tool found in Appendix 3 of the RFA. The conditionally selected project is listed below.

Selected Project(s):

Saint Vincent de Paul CoC-Bonus

Project(s) not selected:

Catholic Charities CoC-Bonus
Salvation Army CoC-Bonus
CASL – CoC- Bonus

Thank you for taking the time to apply for this project. If your project was not selected, please consider applying for additional funding opportunities that may arise in the future. The audio recording of the meeting will be available on the Lee County website by Friday, September 27, 2024.

Thank you,



Joan Hoxter | Grants Analyst- Homeless CoC
Lee County Human and Veteran Services

2440 Thompson St., Fort Myers, FL 33901

office: (239) 533-2902

email: jhoxter@leegov.com

web: www.leegov.com

Connect With Us On Social Media



If you are with the media and would like to make a media request, please contact Lee County's Communications Department at 533-2221. Thank you.

From: [Hoxter, Joan](#)
To: [Katie Sisson](#); [Gena Price](#); [PJ Brooks](#); [Alex Olivares](#)
Cc: [Boudreaux, Julie](#); [Browder, Jami](#); [Leonard, Heather](#)
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Final Project Ranking 2024							
Applicant	Project Name	Funding Source	Funding Requested	Number of Units/Clients	Average Score	Project Rank	Tier
Renewal Projects							
DHVS	Planning Grant	CoC Annual- Renewal	\$229,619	11	N/A	1	1
DHVS	SSO-CE South West Florida Connect Renewal	CoC Annual- Renewal	\$165,000	400	97.5	1	1
CCDOV	RRH CCDOV RRH-DV Renewal	CoC Annual- Renewal - DV	\$290,206	14	90.5	1	1
CASL	PSH CASL Supportive Services Renewal	CoC Annual- Renewal	\$132,945	17	N/A	1	1
CASL	PSH RTF II Renewal	CoC Annual- Renewal	\$716,180	44	N/A	1	1
CASL	PSH CASL Rental Assistance Renewal	CoC Annual- Renewal	\$233,976	12	N/A	2	1
CASL	PSH CASL Permanent Supportive Housing Renewal	CoC Annual- Renewal	\$202,320	11	N/A	3	1
CASL	PSH CASL Scattered Sites Rental Assistance Renewal	CoC Annual- Renewal	\$323,359	14	N/A	3	* 1/2 straddle
Total			\$2,293,605				
New Project							
SVDP	St. Vincent de Paul	CoC Bonus	\$551,084	24	74.75	1	1

* of the \$323,359 - \$116,960 will be Tier 1 and \$206,399 will be Tier 2 based on the total allowable Tier 1 dollars on the estimated ARD from HUD.

2024 HDX Competition Report

2024 Competition Report - Summary

FL-603 - Ft Myers, Cape Coral/Lee County CoC

HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX 2.0
2023 LSA	Yes	Government FY 2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY 2023 (10/1/22 - 9/30/23).**	February 2024 to March 2024
2024 HIC	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY = Fiscal Year

2) *This considers all extensions where they were provided.

2) **"Met Deadline" in this context refers to FY23 SPM submissions. Resubmissions from FY 2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily and are not required.

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

LSA Usability Status 2023

Category	EST AO	EST AC	EST CO	RRH AO	RRH AC	RRH CO	PSH AO	PSH AC	PSH CO
Fully Usable	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Partially Usable									
Not Usable									

EST

Category	2021	2022	2023
Total Sheltered Count	1,001	1,026	1,352
AO	808	725	1,103
AC	195	301	247
CO	0	0	0

RRH

Category	2021	2022	2023
Total Sheltered Count	1,662	1,330	1,122
AO	709	516	467
AC	960	828	660
CO	0	0	0

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

PSH

Category	2021	2022	2023
Total Sheltered Count	87	92	68
AO	87	92	68
AC	0	0	0
CO	0	0	0

1) Glossary: EST = Emergency Shelter, Save Haven, & Transitional Housing; RRH = Rapid Re-housing;

PSH = Permanent Supportive Housing; AO = Persons in Households without Children; AC = Persons in Households with at least one Adult and one Child; CO=Persons in Households with only Children

2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type.

Therefore, the sum of the number of people by household type may be greater than the unique count of people.

3) Total Sheltered count only includes those served in HMIS participating projects reported by your CoC.

4) For CoCs that experienced mergers during any of these reporting periods, historical data will include only the original CoCs.

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than the look back stop date or client's date of birth, whichever is later.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, and SH	1,373	28.2	14.0
1.2 Persons in ES-EE, ES-NbN, SH, and TH	1,373	28.2	14.0

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

b. This measure is based on data element 3.917

This measure includes data from each client’s Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client’s entry date, effectively extending the client’s entry date backward in time. This “adjusted entry date” is then used in the calculations just as if it were the client’s actual entry date.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to “housing move in”)	1,968	277.4	97.0
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to “housing move in”)	1,968	277.4	97.0

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

Metric	Total # of Persons Exited to a PH Destination (2 Yrs Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
	Count	Count	% of Returns	Count	% of Returns ⁴	Count	% of Returns ⁶	Count	% of Returns ⁸
Exit was from SO	184	10	5.4%	10	5.4%	12	6.5%	32	17.4%
Exit was from ES	289	22	7.6%	14	4.8%	26	9.0%	62	21.5%
Exit was from TH	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from SH	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from PH	454	29	6.4%	4	0.9%	30	6.6%	63	13.9%
TOTAL Returns to Homelessness	927	61	6.6%	28	3.0%	68	7.3%	157	16.9%

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

Please refer to PIT section for relevant data.

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	1,407
Emergency Shelter Total	1,407
Safe Haven Total	0
Transitional Housing Total	0

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In addition, the projects reported within these tables are limited to CoC-funded projects.

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	134
Number of adults with increased earned income	12
Percentage of adults who increased earned income	9.0%

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	134
Number of adults with increased non-employment cash income	34
Percentage of adults who increased non-employment cash income	25.4%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	134
Number of adults with increased total income	43
Percentage of adults who increased total income	32.1%

Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	119
Number of adults who exited with increased earned income	16
Percentage of adults who increased earned income	13.5%

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.5 – Change in non-employment cash income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	119
Number of adults who exited with increased non-employment cash income	27
Percentage of adults who increased non-employment cash income	22.7%

Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	119
Number of adults who exited with increased total income	39
Percentage of adults who increased total income	32.8%

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments are considered to be experiencing homelessness for the first time.

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	1,327
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	188
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	1,139

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	1,798
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	265
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	1,533

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

Measure 6 is not applicable to CoCs in this reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH (Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations

Metric	Value
Universe: Persons who exit Street Outreach	270
Of persons above, those who exited to temporary & some institutional destinations	15
Of the persons above, those who exited to permanent housing destinations	208
% Successful exits	82.6%

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	1,469
Of the persons above, those who exited to permanent housing destinations	610
% Successful exits	41.5%

Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value
Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	68
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	58
% Successful exits/retention	85.3%

2024 HDX Competition Report

2024 Competition Report - SPM Data

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	All ES, SH	All TH	All PSH, OPH	All RRH	All Street Outreach
Unduplicated Persons Served (HMIS)	1,481	0	83	1,145	231
Total Leavers (HMIS)	1,315	0	27	514	27
Destination of Don't Know, Refused, or Missing (HMIS)	44	0	0	22	4
Destination Error Rate (Calculated)	3.4%	0.0%	0.0%	4.3%	14.8%

2024 HDX Competition Report

2024 Competition Report - SPM Notes

FL-603 - Ft Myers, Cape Coral/Lee County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Notes For Each SPM Measure

Note: Cells may need to be resized to accomodate notes with lots of text.

Measure	Notes
Measure 1	No notes.
Measure 2	No notes.
Measure 3	No notes.
Measure 4	No notes.
Measure 5	No notes.
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.
Measure 7	No notes.
Data Quality	No notes.

2024 HDX Competition Report

2024 Competition Report - HIC Summary

FL-603 - Ft Myers, Cape Coral/Lee County CoC

For HIC conducted in January/February of 2024

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current Beds in HMIS or Comparable Database	Total Year-Round, Current, Non-VSP Beds	Removed From Denominator: OPH EHV [†] Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non-VSP Beds	Adjusted HMIS Bed Coverage Rate for Year-Round, Current Beds
ES	336	133	241	0	241	55.2%
SH	0	0	0	0	0	NA
TH	0	0	0	0	0	NA
RRH	480	480	480	0	480	100.0%
PSH	340	93	340	0	340	27.4%
OPH	71	0	71	71	0	NA
Total	1,227	706	1,132	71	1,061	66.5%

2024 HDX Competition Report

2024 Competition Report

FL-603 - Ft Myers, Cape Coral/

For HIC conducted in January/1

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, VSP Beds in an HMIS-Comparable Database	Total Year-Round, Current, VSP Beds	Removed From Denominator: OPH EHV [†] Beds or Beds Affected by Natural Disaster ^{**}	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds
ES	336	0	95	0	95	0.00%
SH	0	0	0	0	0	NA
TH	0	0	0	0	0	NA
RRH	480	0	0	0	0	NA
PSH	340	0	0	0	0	NA
OPH	71	0	0	0	0	NA
Total	1,227	0	95	0	95	0.00%

2024 HDX Competition Report

2024 Competition Report

FL-603 - Ft Myers, Cape Coral/

For HIC conducted in January/1

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds	HMIS and Comparable Database Coverage Rate
ES	336	133	336	39.58%
SH	0	0	0	NA
TH	0	0	0	NA
RRH	480	480	480	100.00%
PSH	340	93	340	27.35%
OPH	71	0	0	NA
Total	1,227	706	1,156	61.07%

2024 HDX Competition Report

2024 Competition Report - HIC Summary

FL-603 - Ft Myers, Cape Coral/Lee County CoC

For HIC conducted in January/February of 2024

Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	194	348	540	360	480

1) † EHV = Emergency Housing Voucher

2) *This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.

3) **This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMIS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.

4) Data included in these tables reflect what was entered into HDX 2.0.

5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

7) For historical data: Aggregated data from CoCs that merged are not displayed if HIC data were created separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 HDX Competition Report

2024 Competition Report - PIT Summary

FL-603 - Ft Myers, Cape Coral/Lee County CoC

For PIT conducted in January/February of 2024

Submission Information

Date of PIT Count	Received HUD Waiver
1/24/2024	Not Applicable

Total Population PIT Count Data

Category	2019	2020	2021	2022	2023	2024
PIT Count Type	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and full unsheltered count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count
Emergency Shelter Total	195	229	177	159	264	197
Safe Haven Total	0	0	0	0	0	0
Transitional Housing Total	15	4	0	0	0	0
Total Sheltered Count	210	233	177	159	264	197
Total Unsheltered Count	162	211	217	401	598	744
Total Sheltered and Unsheltered Count*	372	444	394	560	862	941

1) *Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count type was either sheltered only or partial unsheltered count.

2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

3) In 2021, for CoCs that conducted a "Sheltered and partial unsheltered count", only aggregate and not demographic data were collected.



MAKING HOMELESSNESS RARE. BRIEF. ONE-TIME.

Society of St. Vincent de Paul South Pinellas, Inc. DBA St. Vincent de Paul CARES
384 15th St. N St. Petersburg, FL 33705 | (727) 823-2516 | www.SVdP.CARE

Certification of Match
Returning Home – Lee 2024
New Rapid Rehousing Project

The Society of St. Vincent de Paul South Pinellas, Inc. dba St. Vincent de Paul CARES (SVdP CARES) is committed to providing match funds for \$137,771.00 for Returning Home – Lee 2024 a Permanent Housing Project providing rapid rehousing services to individuals and families in Lee County, Florida who are literally homeless with no resources to end their homelessness.

This match is made available by SVdP CARES through its available reserves for the period 10/1/2025 – 9/30/2026. We expect to receive the renewal of our U.S. Department of Veterans Affairs, Supportive Services for Veterans Families Program Grant, which will be used instead of our reserves. The match funds will provide financial assistance to persons eligible for rapid rehousing including security and utility deposits, rental assistance, case management, and housing search and placement assistance.

Certified by Michael J. Raposa, Chief Executive Officer, Society of St. Vincent de Paul, Inc., this 18th day of September 2024.

Michael J. Raposa, CEO

September 12, 2024

Michael J. Raposa
Chief Executive Officer
St. Vincent de Paul CARES
384 15th Street North
St. Petersburg, FL 33705

Subject: Leveraging Healthcare Resources Commitment

Dear Mr. Raposa:

On behalf of Lee Health, I am pleased to offer this letter of commitment to St. Vincent de Paul CARES' Returning Home Rapid Rehousing project submitted for consideration to the Lee County Homeless Coalition's 2024 HUD CoC Program NOFO to address individuals and families experiencing homelessness in Lee County.

Lee Community Healthcare is a community health center that provides primary and specialty care to the uninsured and economically distressed residents of Southwest Florida. We are committed to ensuring that no one will be denied access to services due to inability to pay and offers a sliding fee schedule based on family size and income. We understand the financial challenges that many individuals and families face, and this approach ensures that essential healthcare services, including primary care, tests, immunizations, mental health services, pediatrics, and women's care, are accessible to everyone in our community. Our staff believes in empowering individuals and families with education and information to improve their health and reduce trips to the emergency room.

With homelessness intricately linked to poorer health outcomes and increased healthcare use, the need for collaboration between health systems and homeless response organizations has never been more pressing. Lee Health commits to providing access to primary and specialty care for all St. Vincent de Paul CARES program participants enrolled in the Returning Home Rapid Rehousing project who qualify and choose these services to meet their healthcare needs.

The total estimated value of this in-kind contribution is no less than \$137,771.00 and will be available immediately upon commencement of St. Vincent de Paul CARES' Rapid Rehousing project, which is anticipated to start on or before 10/1/2025. These resources will be available for this project's full two-year grant term.

Sincerely,

A handwritten signature in cursive script that reads "Rachel Walter".

Rachel Walter
System Director, Lee Community Healthcare
Lee Health

Rachel.Walter@leehealth.org