



**Request for Applications #00093024- CDBG Community
Public Service and Non-Profit Capital Improvement**

Lee County Human and Veteran Services
2440 Thompson St.
Fort Myers, FL 33901

September 17, 2024

**ADDENDUM NUMBER ONE (1)
Request for Applications for
2024 CDBG Public Service and Non-Profit Capital Improvement**

Addendum Number One (1) Explanation:

This addendum is to share the questions that were received for the Request for Applications for 2024 CDBG Public Service and Non-Profit Capital Improvement and the responses.

1. If we were to submit, it would be for services provided to clients at our Ft. Myers location of ... which is on ... Ft. Myers, 33916. I believe this is an incorporated area – which would make us ineligible to apply for this RFA? And if it does, is there an RFA for incorporated areas of Lee County?

Answer: If the property at which the work will be undertaken is located within the incorporated areas of Lee County, the services must be made available to all Lee County residents, not just residents of a particular jurisdiction. The City of Ft Myers would advertise any available funding for incorporated Lee County.

2. Can I receive a copy of the grant RFA as a Word document?

Answer: A PDF version is only available.

3. Can you please advise on requirements or procedure for a possible partnership, referring low income families that qualify for our homes?

Answer: Your question does not directly relate to this RFA.

4. We have a program ... that would fit under the Public Services category and a renovation project that would fit under the Non-Profit Capital category. Can we submit one application for each?

Answer: Applicants applying for both Public Service and Non-Profit Capital Improvement projects must submit a separate application for each project. Only one set of attachments are required for the two project applications. If the attachment data is different for the two projects, (i.e., key project staff), please clearly identify the specific data for each project.



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5. The ... Foundation is in the process of building a Career-Tech Institute in the ... community. This facility will provide industry certified job training in 14 high-demand areas to post-secondary students upon its opening. The actual construction process is scheduled to begin in January 2025, with classes starting in late summer 2026.

My question is whether the CDBG Non-profit capital improvement grant can be used to fund some of the construction cost associated with establishing the new facility.

Answer: Education programs and job training are eligible activities.

6. Is there a database of street addresses that can be used to confirm clients live in unincorporated Lee County?

Answer: You can confirm clients live in Unincorporated Lee County by following this link <https://maps.leegov.com/pages/data> for our free and open GIS data.

7. I will be preparing the grant applications to the CDBG Public Services and Nonprofit Capital Improvement funding program. With regards to the Public Services category—will this category provide operating funds for programs that meet the funding criteria, including salaries?

Answer: The cost of operating and maintaining the portion of a facility in which the CDBG-funded public service is located and the lease of furnishings, equipment, or other personal property needed for an eligible public service may be paid for with CDBG funds. Paying for the operation and maintenance of an entire public facility that is only partially used by a CDBG assisted activity is not permitted. Salary for an employee dedicated to the specific CDBG project for a percentage of their time are eligible for reimbursement up to that percentage.

8. With 981K in total funding available for CDBG Non-Capital Improvement, how many potential organizations are going to be funded?

Answer: Multiple awards are available.

9. What is the average amount to be funded?

Answer: The amount awarded to each project is based on specific need and funding availability.



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10. The RFA indicates that “Matching Funds” are not required, however, the budget narrative indicates the need for “Leveraged Funds”. Is this a requirement and if so, is there a percentage or threshold to meet this requirement?

Answer: Match is not a requirement. Leveraged funds are not required. Applicants must identify sources and amounts of leveraged funds, if applicable, which are currently committed to the organization for this project (*Commitment letters/documentation of leveraged funds MUST be included as an attachment*).