

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20020163

1. REQUESTED MOTION:

ACTION REQUESTED: Approve the acceptance letter as an amendment to the contract Emergency Management Preparedness and Assistance (EMPA) Base Grant Agreement #02CP-04-09-46-01-036 with the Florida Department of Community Affairs to increase contract by \$47,837. Approve Budget Resolution to increase contract amount by \$47,837 which brings total contract amount to \$150,811.00.

WHY ACTION IS NECESSARY: Contract amendments must be Board approved.

WHAT ACTION ACCOMPLISHES: Provides additional funding to offset performing work items required by or to be consistent with federal and state goals and objectives.

**2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #**

C7A

3. MEETING DATE:

02-26-2002

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:
(Specify)**

- STATUTE
- ORDINANCE
- ADMIN.
- CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Independent
- C. DIVISION Public Safety

BY: John D. Wilson, Director *JW*

7. BACKGROUND: The Lee County Emergency Management Program within the division of Public Safety annually receives funding to conduct certain emergency management work tasks that are consistent with policies established at the Federal and State Grant with the EMPA Trust fund. The SLA funds of \$47,837 will be provided through the EMPA Trust Fund which brings the total Agreement amount to \$150,811.

Lee County Emergency Management Program has met all State requirements to use the allocation and has submitted and received state approval of the scope of work and budget.

Lee County's 50% match for this grant, amounting to \$150,811 consists of already budgeted FY02 Public Safety division salary, fringe benefit and operating funds.

Funds are Available in the following accounts:	12066200100.503190	<u>Expenditures</u>	
<u>Revenues: 12066200100.334290.9006</u>	12066200100.503460	Other Professional Services	55,000
	12066200100.504690	Data Processing	3,000
	12066200100.505120	Other Repair and Maintenance	4,500
	12066200100.505280	Office Supplies	28,586
Attachment 1-Award Letter	12066200100.505290	Minor Equipment	23,000
Attachment 2-Budget Resolution	12066200100.505410	Other Supplies	23,000
Attachment 3-Acceptance Letter	12066200100.506410	Reference Materials	750
		Furniture & Equipment	12,975

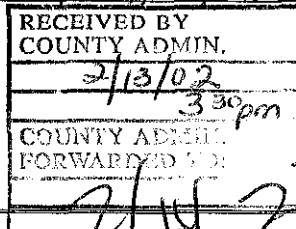
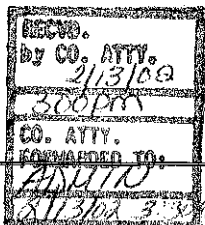
8. MANAGEMENT RECOMMENDATIONS: Staff recommends approval of request.

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services	G County Manager
<i>[Signature]</i> 2/12/02	<i>n/a</i>			<i>[Signature]</i> OA RM 2/12/02	<i>[Signature]</i> OM 2/14/02 Risk 2/12/02 GC 2-13-02	<i>[Signature]</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER





LEE COUNTY
SOUTHWEST FLORIDA

BOARD OF COUNTY COMMISSIONERS

Writer's Direct Dial Number: _____

Bob Janes
District One January 29, 2002

Douglas R. St. Cerny
District Two

Ray Judah
District Three

Andrew W. Coy
District Four

John E. Aibion
District Five

Donald D. Stilwell
County Manager

James G. Yaeger
County Attorney

Diana M. Parker
County Hearing Examiner

W. Craig Fugate, Director
Division of Emergency Management
Florida Dept. of Community Affairs
2555 Shumard Oak Blvd.
Tallahassee, FL 32399-2100

RE: Modification of EMPA Base Grant Agreement

Dear Mr. Fugate:

The Lee County Board of County Commissioners whole-heartedly accepts the awarded \$47,837 under the Emergency Management Performance Grant [formerly State and Local Assistance (SLA)]. The purpose of the awarded funds is assist the Lee County Emergency Management Program to meet work items required by or to be consistent with federal and state goals and objectives.

Sincerely,

LEE COUNTY
BOARD OF COUNTY COMMISSIONERS

Bob Janes, Chair

BJ:jdw:cmm

Cc: Donald Stilwell, County Manager
William H. Hammond, Deputy County Manager
Bruce Loucks, Assistant County Manager
John D. Wilson, Public Safety Director
Roger Good, Budget Services
Pat Stokes, Finance



STATE OF FLORIDA
DEPARTMENT OF COMMUNITY AFFAIRS

"Dedicated to making Florida a better place to call home"

JEB BUSH
 Governor

STEVEN M. SEIBERT
 Secretary

January 23, 2002

Mr. John D. Wilson, Director
 Lee County Emergency Management
 Post Office Box 398
 Fort Myers, Florida 33902-0398

CERTIFIED MAIL
 RETURN RECEIPT REQUESTED

RE: **AWARD LETTER**
 Agreement #02CP-04-09-46-01-036

Dear Mr. Wilson:

Rule 9G-19.006(4), Florida Administrative Code provides for the reallocation of any unspent Emergency Management Preparedness and Assistance (EMPA) Base Grant funds for fiscal year 2000-2001 to eligible county emergency management agencies. Based on provisions detailed in the rule, your county has been determined eligible for \$ -0- of reallocated STATE funds.

This Award Letter also includes FEDERAL funds being awarded to your County under the Emergency Management Performance Grant (formerly State and Local Assistance [SLA]) in the amount of \$47,837. As a reminder, even though these funds are being provided to you through the vehicle of your base grant contract instead of a separately executed EMPG contract, **these federal funds continue to require a dollar for dollar non-federal match.**

In accordance with Section IV, Modification of Contract, this Award Letter serves as a legal modification to your Agreement. Should the County not wish to accept the additional funds, then the County must provide notice to the Department within (30) days of receipt of this Award Letter. Otherwise, **THE COUNTY SHALL PROVIDE TO THE DEPARTMENT ITS WRITTEN NOTICE OF ACCEPTANCE** within forty-five (45) days of receipt of the Award Letter. The terms of this Agreement shall be considered to have been modified to include the additional funds upon receipt of the written notice of acceptance.

This Award letter increases your County's total amount of funding under this Agreement to \$150,811. All other terms and conditions of the Agreement shall remain in full force and effect. **Please make this a part of your Agreement file.**

Should you have any questions, please call me or Ms. Dee Giles at (850) 413-9940.

Respectfully,

W. Craig Fugate, Director
 Division of Emergency Management

WCF/dgs

2555 SHUMARD OAK BOULEVARD • TALLAHASSEE, FLORIDA 32399-2100
 Phone: 850.488.8466/Suncom 278.8466 FAX: 850.921.0781/Suncom 291.0781
 Internet address: <http://www.dca.state.fl.us>

CRITICAL STATE CONCERN FIELD OFFICE
 2796 Overseas Highway, Suite 212
 Marathon, FL 33050-2227
 (305) 289-2402

COMMUNITY PLANNING
 2555 Shumard Oak Boulevard
 Tallahassee, FL 32399-2100
 (850) 488-2356

EMERGENCY MANAGEMENT
 2555 Shumard Oak Boulevard
 Tallahassee, FL 32399-2100
 (850) 413-9969

HOUSING & COMMUNITY DEVELOPMENT
 2555 Shumard Oak Boulevard
 Tallahassee, FL 32399-2100
 (850) 488-7956