

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20020171

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Supplemental Task Authorization No. 1 to Contract No. 1785 with Barany Schmitt Summers Weaver and Partners, Inc. in the not-to-exceed amount of \$94,775 for architectural services to include three elevators for the Justice Center Expansion Project.

WHY ACTION IS NECESSARY: In accordance with the Lee County Contract Manual, expenditures over \$50,000 must be approved by the Board.

WHAT ACTION ACCOMPLISHES: Provides architectural services to allow for one freight and two passenger elevators and an elevator lobby in the Justice Center.

**2. DEPARTMENTAL CATEGORY: 2
COMMISSION DISTRICT #**

C2A

3. MEETING DATE:

03-12-2002

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:
(Specify)**

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-44*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT *Construction & Design*
- C. DIVISION
- BY: *Jim Lavender, Public Works Dir.*

7. BACKGROUND:

On June 12, 2001, the Board of County Commissioners approved the contract agreement with Barany Schmitt Summers Weaver & Partners, Inc to provide professional architectural services for the Justice Center Expansion Project. At that time it was noted that additional options would be brought back to the Board for approval.

The Justice Center currently does not have a freight elevator. STA 1 provides for the design of one freight elevator as well as two additional passenger elevators and an elevator lobby.

Funds are available in account string: 20864630100.506540
20 - Capital Projects; 8646 - Justice Center Expansion; 30100 - Capital Improvement Fund; 506540 - Construction Improvements

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>COMM 2/2</i>			G County Manager
<i>J. Lavender</i> 2-18-02	<i>[Signature]</i>	NIA	<i>[Signature]</i> 2/18/02	<i>[Signature]</i> 2/19/02	OA <i>[Signature]</i> 2-19-02	OM <i>[Signature]</i> 2/20/02	Risk <i>[Signature]</i>	<i>[Signature]</i> 2/20/02

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

REC'D.
by CO. ATTY.
2/19/02
CO. ATTY.
FORWARDED TO:
ADMIN
2/17-2002

ED BY
Y ADMIN.
2/19 230
COUNTY ADMIN.
FORWARDED TO:
2/21 400

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 1

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: JUSTICE CENTER EXPANSION

CONSULTANT: Barany Schmitt Summers Weaver

PROJECT NO.: 8643

SOLICIT NO.: CN-01-03

CONTRACT NO.: 1785

ACCOUNT NO.: 20864630100.506540

REQUESTED BY: Const & Design

DATE OF REQUEST: 2/11/02

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: 2/11/02

EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: 2/11/02

EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: 2/11/02

EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: 2/11/02

EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: 2/11/02

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: [Signature] 2-18-02
Department Director Date
By: [Signature] 2-18-02
Contracts Mgmt Date

ACCEPTED:

By: [Signature]
Consultant/Provider

Date Accepted: 02/14/02

Corporate Seal

COUNTY APPROVAL:

By: _____
Department Director
(Under \$25,000)
Date Approved: _____

By: _____
County Manager (Between
(\$25,000 and under \$50,000)
Date Approved: _____

By: _____
Chairman
Board of County Commissioners
Date Approved: _____

APPROVED:

By: [Signature] 2/19/02
*County Attorney's Office Date

*County Attorney signature needed
for over Board level expenditures only.

CHANGE ORDER AGREEMENT No. 1
or
 SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-A"

Date: 2/11/02

SCOPE OF PROFESSIONAL SERVICES

For JUSTICE CENTER EXPANSION

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

1. Free standing elevator and elevator lobby addition, adjacent to the existing building. Six elevator stops plus seventh level equipment room.
2. Three traction type elevators, estimated at two each of 3,000 lb. capacity and one each of 4,500 lb. capacity capable of serving as a freight elevator.
3. Type I construction fire rating, NFPA "high rise" codes will apply.
4. Remodeling of the existing building to be limited to that required for immediate access to new elevator lobby.
5. Plan for, but not construct at this time, future 6th Floor corridor across the existing roof at Pod D.
6. Air conditioning and ventilation of new elevator lobbies and equipment room shall be done utilizing existing chilled water systems.
7. A cursory review of the adequacy of the existing emergency generator system is included. Re-design of emergency generator system is excluded.
8. Project qualifies as "Threshold" construction requiring intensive field observation of the structural frame. Threshold inspections are included herein.

*Use Additional Sheets for Scope of Services, if needed

CHANGE ORDER AGREEMENT No. 1
 or
 SUPPLEMENTAL TASK AUTHORIZATION No. —

EXHIBIT "CO/STA-B"

Date: 2/11/02

COMPENSATION AND METHOD OF PAYMENT
 for JUSTICE CENTER EXPANSION

(Enter Project Name from Page 1 of the
 Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
	Elevator Addition			
	Evaluation of existing conditions and ability of existing mechanical, electrical and fire protection systems to support new addition	\$5,500.00	LS	
	Basic architectural/engineering svcs	83,500.00	LS	
	Review of existing emergency electrical power sytem	1,000.00	LS	
	Threshold structural inspections	4,025.00	LS	
	Est. reimbursable expenses	750.00	NTE	
	TOTAL (Unless list is continued on next page)	\$94,775.00	LS	

CHANGE ORDER AGREEMENT No. 1
or
 SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-D"

Date: 2/11/02

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for JUSTICE CENTER EXPANSION

(Enter Project Name from Page 1 of the Change Order or Supplemental Task Authorization Agreement)

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
Structural	Liebl & Barrow Engineering Inc.		X		X	
Mechanical/ Electrical & Fire	Tilden Lobnitz & Cooper Inc.		X		X	

CHANGE ORDER AGREEMENT No. 1

or

SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-E"

Date: 2/11/02

PROJECT GUIDELINES AND CRITERIA

for JUSTICE CENTER EXPANSION

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

NONE

CMO:029
09/25/01