

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20020468

1. REQUESTED MOTION:

ACTION REQUESTED:

Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-02-15, PUBLIC SAFETY HVAC REMODELING, in the following order of ranking and authorize contract negotiations to commence with the number one ranked firm: (1) Anchor Engineering Consultants; (2) Architectural Concepts Inc.; (3) J.E. Gonzalez & Associates.

WHY ACTION IS NECESSARY: Pursuant to Administrative Code AC-4-4 Lee County Contracts Manual, approved by the Board on September 25, 2001, the Board is required to approve all Consultant rankings.

WHAT ACTION ACCOMPLISHES: The Professional Services to be provided and performed by the Consultant for this project are anticipated to be, but are not necessarily limited to: Comprehensive study of the existing building & design and design HVAC system for the Lee County Stockade inmate's cells.

2. DEPARTMENTAL CATEGORY:

02 Construction & Design
COMMISSION DISTRICT #:

C2B

3. MEETING DATE:

05-14-2002

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-4
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Construction & Design
- C. DIVISION
- BY: Jim Lavender, Public Works Dir.

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the project known as Public Safety HVAC Remodeling.

The deadline for receipt of Letters of Interest was April 4, 2002. A total of four (4) Letters of Interest were received by the established deadline. All four (4) Letters of Interest were considered at the Competitive Negotiations Committee meeting held on April 18, 2002. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director as Chairman; Bill Bergquist, Sheriff's Office and Ayoub Al-Bahou, Project Manager. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the Committee to invite three (3) firms for interviews/presentations.

On the basis of the information submitted by the firms in their Letters of Interests and after conducting the interviews/presentations on April 29, 2002, with the "short list" firms, the Committee agreed to recommend to the Board the following order of ranking of Consultants: (1) Anchor Engineering Consultants; (2) Architectural Concepts Inc.; (3) J.E. Gonzalez & Associates.

The negotiated agreement will be brought back to the Board for their approval.

Attachment: Committee Overall Ranking Sheet

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>J. Lavender</i> 5.1.02	<i>[Signature]</i> 4/30/02	N/A	<i>[Signature]</i> 5/1/02	<i>[Signature]</i> 5/1/02	CA 5/2/02	<i>[Signature]</i> 5/2/02	<i>[Signature]</i> 5/2	<i>[Signature]</i> 5-2-02	<i>J. Lavender</i> 6.1.02

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

REC'D.
by CO. ATTY.
5/1/02
[Signature]
CO. ATTY.
FORWARDED TO:
[Signature]
5/1/02

RECEIVED BY
COUNTY ADMIN. *PNC*
5/1 4:30
COUNTY ADMIN. *CA*
FORWARDED TO:
5/2 1:00

COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
INTERVIEWS/PRESENTATIONS
FOR
CN-02-15 PUBLIC SAFETY HVAC REMODELING
MONDAY, APRIL 29, 2002 @ 1:30 P.M.

COMPANY NAME	NUMBER RANKED
Anchor Engineering Consultants	<u>1</u>
Architectural Concepts Inc.	<u>2</u>
J.E. Gonzalez & Associates	<u>3</u>

COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE:



A handwritten signature in black ink, appearing to be 'J.E. Gonzalez', written over a horizontal line.