

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20022515

1. REQUESTED MOTION:

ACTION REQUESTED: Authorize a transfer of \$55,000 from library fund reserves to establish the Rutenberg Branch Library Space Enhancement project #3611 and amend CIP for FY 01/02 - 05/06.

WHY ACTION IS NECESSARY: Board approval is required for all amendments to the CIP budget.

WHAT ACTION ACCOMPLISHES: Establishes budget for the Rutenberg Branch Library Space Enhancement project #3611 to address work place safety issues.

2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #:

C6G

3. MEETING DATE:

05-21-2002

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-3-6
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT *Library*
- C. DIVISION *Cynthia N Cobb*
- BY:

7. **BACKGROUND:** The January 2001 Library System Audit report indicated safety and security issues with Rutenberg Branch Library. "The employee workroom is extremely cramped and raises serious questions about the ability for a safe evacuation of employees." In response, an evaluation of the employee work area was performed by Construction and Design. The final recommendation is to construct an addition to the back of the building for staff work space and delivery activities.

The Library will utilize the Rutenberg facility until the Lakes Regional Library is completed. At that time, the use of the facility Will be re-evaluated and will be made available to other County Departments.

Due to the safety issues involved, the Library would like to proceed with the project.

Funds will be available in 20361114800.506540.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resource s	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>Cynthia N Cobb 5/9/02</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>	<i>KLO 5/9/02</i>	<i>5/9/02</i>	<i>5/9/02</i>	<i>5/9</i>	<i>P.M 5/9/02</i>	<i>[Signature]</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

RECEIVED BY
COUNTY ADMIN. *PNC*
5/9/02
1115am
BH
5/9 230

RECD.
by CO. ATTY.
5/9/02
1105 AM
CO. ATTY.
FORWARDED TO:
ADMIN
5/9/02 MW

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: Library Operating DATE: May 9, 2002 BATCH NO.:
 FISCAL YEAR: 01-02 FUND NO.: 14800 DOC. TYPE: YB LEDGER TYPE: BA

TO: Capital Projects Library Capital Projects
 (Division Name) (Program Name)

NOTE: Please list the account number below in the following order:
 Business Unit (dept/div, program, fund, subfund); Object Account; Subsidiary; Subledger
 (Example: BB 5120100100.503450)

<u>Account Number</u>	<u>Object Name</u>	<u>DEBIT</u>
20361114800.506540	Improvement Construction	\$ 55,000

TOTAL TO: \$ 55,000

FROM: Non-Departmental Reserves
 (Division Name) (Program Name)

<u>Account Number</u>	<u>Object Name</u>	<u>CREDIT</u>
GC5890114800.509910	Reserve for Contingencies	\$ 55,000

TOTAL FROM: \$ 55,000

EXPLANATION: For Rutenberg library space enhancement. Capital Project #3611 per Bluesheet #20020515.

DIVISION DIRECTOR SIGNATURE/DATE	DEPARTMENT HEAD SIGNATURE/DATE
DBO: APPROVAL <input checked="" type="checkbox"/> DENIAL <input type="checkbox"/>	<u>Helena G. Jarvis</u> 5/9/02
	OPS. ANALYST SIGNATURE DATE
OPS. MGR.: APPROVAL <input checked="" type="checkbox"/> DENIAL <input type="checkbox"/>	<u>Sue Gilpin by ckw</u> 5-9-02
	OPS. MGR. SIGNATURE DATE
CO. MGR.: APPROVAL <input type="checkbox"/> DENIAL <input type="checkbox"/>	CO. MANAGER SIGNATURE DATE
BCC APPROVAL DATE: _____	BCC CHAIRMAN SIGNATURE _____

BA. NO. _____ AUTH CODE _____ TRANS DATE _____