

**Lee County Board Of County Commissioners**

**Agenda Item Summary**

Blue Sheet No. 20020517

May 1, 2002

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve contract modification to extend the term of the current contract with the City of Sanibel to complete phase II of the Sewer Assistance project.  
 Authorize the Director of the Department of Human Services to sign all future contract modifications that relate to term extensions.

**WHY ACTION IS NECESSARY:** Provides additional time for the City of Sanibel to complete the Sewer Assistance project. Authorizing the Department Director to sign all contract term extensions will expedite the process.

**WHAT ACTION ACCOMPLISHES:** The City of Sanibel has requested a term extension to the current Community Development Block Grant Contract. Authorizes the Department Director to sign all future contract modifications for the purpose of term extensions.

**2. DEPARTMENTAL CATEGORY:**

COMMISSION DISTRICT #

05  
CW C5A

**3. MEETING DATE:**

05-28-2002

**4. AGENDA:**

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:**  
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER
- B. DEPARTMENT Human Services
- C. DIVISION
- BY: Karen B. Hawes

**7. BACKGROUND:**

The City of Sanibel is a subrecipient of Community Development Block Grant funds for sewer assessment assistance for low-income residents. These funds have assisted families located in Phase I and Phase II A. The remaining funds will be used for Phase IIB, which will begin this fall and be completed by May 2003. The current contract term ends May 2002 with an unexpended balance of \$48,043.16. An extension until May 2003 is requested in order to complete the project. The project has not proceeded as originally anticipated due to many families not meeting the low income criteria. In addition, some phases of the project have taken longer than was originally anticipated.

Other contracts, such as those involving construction, or Supportive Housing grants that need to continue due to the project taking longer than anticipating or waiting for a renewal award, occasionally require an extension of the term in order to accomplish the program goals. Approval by the department director would expedite this process.

Attachment: Letter of Request from City of Sanibel  
 Administrative Amendment to Contract #1801 (3 originals)

**8. MANAGEMENT RECOMMENDATIONS:**

Approval

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>[Signature]</i>	<i>[Signature]</i>			<i>[Signature]</i>	OA RK 5/10	OM AP 5/13/02	Risk JP 5/14	GC MS 5/13/02	<i>[Signature]</i>

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

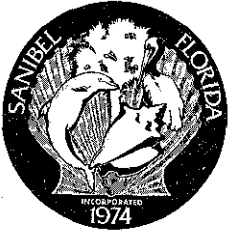
BY MIN. PMC  
 5/10/02  
 4:30 pm  
 TO: BL  
 5/14 745

REC'D.  
 BY CO. ATTY.  
 5/10/02  
 3:55 PM  
 CO. ATTY.  
 FORWARDED TO:  
 5/10/02 - MAM

4:30 pm

February 27, 2002

2002 FEB 27 P 12:00



## City of Sanibel

800 Dunlop Road  
Sanibel, Florida 33957-4096

### AREA CODE - 941

CITY COUNCIL	472-4135
ADMINISTRATIVE	472-3700
BUILDING	472-4555
EMERGENCY MANAGEMENT	472-3111
FINANCE	472-9615
LEGAL	472-4359
PARKS & RECREATION	472-9075
PLANNING	472-4136
POLICE	472-3111
PUBLIC WORKS	472-6397
UTILITIES	472-1008

Ms. Karen B. Hawes, Director  
Lee County Department of Human Services  
83 Pondella Road  
North Fort Myers, FL 33903.

Dear Ms. Hawes:

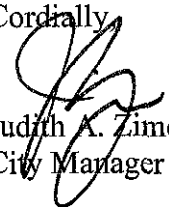
This is in response to various conversations with Suzie Gonzales, Contract Specialist, regarding the Community Development Block Grant (CDBG) Agreement dated June 1, 2001.

This agreement is to assist eligible property owners within the Phase II Sanitary Sewer project with payment of costs associated with connection to the public sewer system. This contract has funded the Phase IIA portion and now needs to be extended to fund the Phase IIB portion of the project.

The balance remaining on the contract is \$48,043.16. The current contract will expire on May 31, 2002. I have attached the extension request form and request that the contract is extended until May 31, 2003.

Thank you for your continued assistance with this matter. I will await receipt of the updated agreement.

Cordially,

  
Judith A. Zimomra  
City Manager

Attachments

pc: Utility Department

**LEE COUNTY CONTRACT NO. 1801**

Amendment to the U.S. Housing and Urban Development Community Development Block Grant Subrecipient Contract Number 1801 between Lee County and the City of Sanibel

**ADMINISTRATIVE AMENDMENT TO CONTRACT BETWEEN THE LEE COUNTY BOARD OF COUNTY COMMISSIONERS AND THE CITY OF SANIBEL**

**WHEREAS,** Contract Number 1801 between Lee County and the City of Sanibel will expire on May 31, 2002, and,

**WHEREAS,** it has been determined by the Lee County Community Department of Human Services contracts staff that a contract extension is required for the above-referenced Contract in order to allow time for implementation of Phase IIB of the Sewer Expansion Assistance project, and

**WHEREAS,** there are remaining funds in the amount of \$48,043.16 in this contract,

**NOW, THEREFORE, BE IT RESOLVED,** that the above stated Contract between the Lee County Board of County Commissioners and the City of Sanibel is hereby amended to reflect a contract extension until May 31, 2003 on Contract #1801.

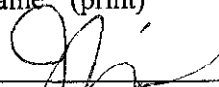
**IN WITNESS THEREOF, PROVIDER and COUNTY** have caused this contract amendment to be executed by their undersigned officials as duly authorized.

**PROVIDER: CITY OF SANIBEL**

**COUNTY: LEE COUNTY**

By: Judith A. Zimomra  
Name (print)

By: Robert P. Janes  
Name (print)

  
\_\_\_\_\_  
(Signature of authorized officer)

\_\_\_\_\_  
Signature of authorized officer)

City Manager

Chairman, Board of County Commissioners

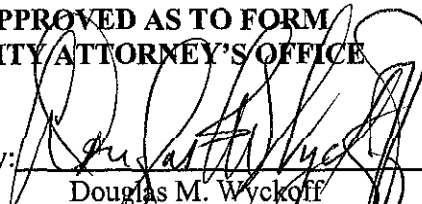
Title

Title

Date 05/01/02

\_\_\_\_\_  
Date

**APPROVED AS TO FORM  
CITY ATTORNEY'S OFFICE**

By:   
Douglas M. Wyckoff  
Title: City Attorney, City of Sanibel  
Date: 5/1/02

**NOTARY:**

STATE OF FLORIDA  
COUNTY OF LEE

The foregoing instrument was acknowledged before  
me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by  
\_\_\_\_\_ who is  
personally known to me or who has produced  
\_\_\_\_\_ as  
identification and who did (did not) take an oath.

\_\_\_\_\_  
(Signature)

**ATTEST: CLERK OF CIRCUIT COURT**

By : \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM:  
COUNTY ATTORNEY'S OFFICE**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_