

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20020717

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Project # PB020315, the utilization (piggyback) of Sarasota County's Proposal # 1267JH, which has gone through their competitive bidding process, for the procurement of Pump and Motor Repair and Replacement Services, from both John Mader Enterprises Inc. and Rexell Mader Motor & Control, to be utilized on a county wide basis. Sarasota County did a joint award, which allows the end users to choose either vendor according to their needs at any given time. The participating departments will be responsible for monitoring their own expenditures. The current term of the contract runs from 10/1/01 to 9/30/02. Also request authority to continue to utilize this contract if renewed by Sarasota County and also if it is in the best interest of Lee County at that time.

WHY ACTION IS NECESSARY: Pursuant to the Lee County Purchasing and Payment Procedures Manual as approved by the Board on March 21, 2000, when a project exceeds \$50,000.00, Board approval is needed.

WHAT ACTION ACCOMPLISHES: Provides an annual contract for pump and motor repair and replacement services to be utilized as needed on a county wide basis.

**2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #**

C6A

3. MEETING DATE:

07-02-2002

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:
(Specify)**

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-1
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT
- C. DIVISION Purchasing

BY: Janet Sheehan *[Signature]*

7. BACKGROUND:

The Division of Purchasing needed to establish a quote for the repair and replacement of pumps and motors for county wide use, and discovered that Sarasota County had a good quote in place that Lee County could piggyback.

Section 10.1 of the Lee County Purchasing and Payment Procedures Manual allows Lee County to utilize the quotes/bids of other governmental entities as long as the procurement has gone through their competitive quoting/bidding process.

-BACKGROUND CONTINUED ON PAGE 2-

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services			G County Manager
<i>Janet Sheehan</i>	<i>[Signature]</i>	N/A		<i>[Signature]</i>	OA	Risk	GC	<i>[Signature]</i>
<i>6/17/02</i>	<i>6/17/02</i>			<i>6/17/02</i>	<i>6/18/02</i>	<i>6/18/02</i>	<i>6/17/02</i>	<i>6-19-02</i>

COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

RECEIVED BY
COUNTY ADMIN. *RK*
6/17/02
COUNTY ADMIN.
FORWARDED TO: *HS*
6/19 230

REC'D
by CO. ATTY.
6/17/02
11:38 AM
CO. ATTY.
FORWARDED TO:
6/17/02
11:35 AM

-BACKGROUND CONTINUED FROM PAGE 1-

Purchasing Services has obtained permission to piggyback from both John Mader Enterprises and Rexel Mader Motor & Control, and permission to utilize the bid by Sarasota County is built into the bidding specifications.

Therefore approval is requested to utilize (piggyback) the Sarasota County Proposal # 1267JH, for the procurement of Pump and Motor Repair and Replacement Services, from both John Mader Enterprises Inc. and Rexell Mader Motor & Control, to be utilized on a county wide basis.

The participating departments will be responsible for monitoring their own expenditures

- ATTACHMENTS:
- (1) Sarasota County's Specifications
 - (2) John Mader Enterprises' price bid and Sarasota County's award notice
 - (3) Rexel Mader Motor & Control's price bid and Sarasota County's award notice
 - (4) Authorization to Piggyback from John Mader Enterprises
 - (5) Authorization to Piggyback from Rexel Mader Motor & Control

ATTACHMENT #1

**REQUEST FOR PROPOSAL # 1267JH
SARASOTA COUNTY GOVERNMENT
ENVIRONMENTAL SERVICES BUSINESS CENTER**

Sarasota County, a political subdivision of the State of Florida, will receive proposals from individuals, corporations, partnerships, and other legal entities authorized to do business in Florida for the purpose of providing:

Pump and Motor Repair/Replacement Services.

TIME AND DATE DUE: Eight (8) signed copies of the proposal must be received no later than 2:00 p.m., ET, July 10, 2001. Responses shall be labeled RFP #1267JH and delivered to Sarasota County Government, Procurement, 1660 Ringling Boulevard, Sarasota, Florida 34236.

The Request for Proposal document will be available beginning Saturday, June 23, 2001 at: www.demandstar.com

FOR INFORMATION, CONTACT:

Jack Haley, Contracts Management Specialist

PHONE (941) 316-7270

FAX (941) 364-4385

E-MAIL (jhaley@co.sarasota.fl.us)

Sarasota County Government

Procurement

1660 Ringling Boulevard

Sarasota, Florida 34236

Publish: June 23, 2001

Open: July 10, 2001

REQUEST FOR PROPOSAL # 1267JH

PUMP AND MOTOR REPAIR/REPLACEMENT SERVICES

Sarasota County

Environmental Services Business Center

Introduction

Sarasota County Environmental Services Business Center is seeking the non-exclusive services of one or more pump and motor repair and replacement contractor(s) to provide all necessary labor, materials and equipment to service T and U-frame pumps/motors ranging from 1 HP to 300 HP, gear boxes, blowers, compressors and other related equipment. Such services will consist of, but shall not be limited to, repair and rewind of T and U Frame motors, technical support, cost estimates, life expectancy information and maintenance recommendations. Environmental Services has approximately 350 Lift Stations, 400 Step Systems, 6 Water Reclamation Facilities, 1 Water Treatment Plant including production wells, and 6 Water Pumping Stations located throughout the county (pertinent addresses are shown on the attached list). Additional facilities will be added as built or acquired. With a wide range of services required, the County may make multiple awards based on varied contractor capabilities. The County has budgeted approximately \$700,000 per year for these efforts. This figure is dependent upon budget approval by the Board of County Commissioners and no guarantee of expenditures is hereby made or implied.

Term

The term of a resulting award will be one year with the option of two one-year extensions pending the approval of both parties.

Scope of Primary Services

The County foresees utilizing the successful proposer for the following services. In addition, there is the possibility of other assignments by Environmental Services or other County business centers.

- Repair, as necessary, pumps, motors, and related equipment located at any of the County facilities in a timely manner
- Replacement of equipment which has been determined to be irreparable*
- Emergency and non-emergency response as indicated by the County
- Creation of initial and preventative maintenance programs
- Documentation of all activities utilizing County-provided software
- Provision of a warranty policy meeting or exceeding industry standards

* Note: the County reserves the right to provide the awardee(s) with preferred OEM equipment.

Response Format

Proposers shall submit eight (8) copies of their submittal. The response format shall contain a letter of transmittal and the following four (4) tabs with stated information behind each tab. Where specified, the maximum number of pages in each section of the response shall consist of single-sided, 8-1/2" x 11" paper, using 12-point characters. Responses exceeding these limits may be considered non-responsive.

1. **Report on the Firm** (maximum 25 pages)

- a. The history of the firm, its corporate structure, years in business, current facility, fleet, and inventory resources, and areas of expertise
- b. Capabilities and technical background of dedicated staff
- c. List any current or past clients for whom the firm is providing or has provided a similar service program. Include a description of the services provided, the scale of the program, and a point of contact for each.

2. **Project Approach** (maximum 25 pages)

Describe, in detail, the proposed strategy for providing the services as listed. Include emergency and non-emergency response times, estimates of typical repair times, software employed, ability to provide "loaner" equipment, a sample maintenance proposal, safety procedures, and warranty policy.

3. **Compensation and Fee Schedule** (maximum 5 pages)

Provide a description of typical methods of compensation. Include the hourly rates for intended personnel, service call rates, shop supplies, and the proposed mark-up for replacement equipment and any anticipated sub-contracted services.

4. **Additional Information (optional)** (maximum 10 pages)

Provide any additional information that may assist in the evaluation of the proposal.

Award

Award of this RFP shall be made to the proposer(s) who, in the sole opinion of the County, best satisfies the needs of Sarasota County.

SARASOTA COUNTY
REQUEST FOR PROPOSAL (RFP)
GENERAL TERMS & CONDITIONS

1. **QUESTIONS OR CLARIFICATIONS**

Any questions or requests for clarification must be submitted in written form to Sarasota County Procurement. The County shall not be responsible for oral interpretations given by any County employee, representative, or others. The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given. If any addenda are issued to this Request for Proposal, the County will attempt to notify all prospective proposers who have secured same, however, it shall be the responsibility of each proposer, prior to submitting their proposal, to contact Sarasota County Procurement at 941-951-5266, to determine if addenda were issued. Any question or request must include the RFP number and title.

2. **SUBMITTAL REQUIREMENTS**

Proposals shall be submitted to Sarasota County Procurement, 1660 Ringling Blvd. Sarasota, Florida, 34236, before the time and date stated on the cover sheet. Any proposals received after the stated time and date may not be considered. The required number of signed proposal copies shall be submitted in one clearly marked sealed package.

3. **LEGAL NAME**

Proposals shall clearly indicate the legal name, address and telephone number of the proposer (company, firm, partnership, individual). The signatory shall have the authority to bind the proposer to the submitted proposal.

4. **PROPOSAL EXPENSES**

All proposal preparation expenses are to be borne by the proposer.

5. **DISCLOSURE**

Upon receipt, responses become "Public Records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes.

6. **RESERVED RIGHTS**

The County reserves the right to accept or reject any and/or all proposals, to waive irregularities and technicalities, and to request resubmission. Any sole response received by the first submission date may or may not be rejected by the County, depending on available competition and timely needs of the County. The County reserves the right to award the contract to a responsible proposer submitting a responsive proposal, with a resulting negotiated agreement which is most advantageous and in the best interests of the County. The County shall be the sole judge of the proposal, and the resulting negotiated agreement that is in its best interest and its decision shall be final. Also, the County reserves the right to make such investigation, as it deems necessary to determine the ability of any proposer to perform the work or service requested. The proposer shall provide information the County deems necessary to make this determination. Such information may include, but shall not be limited to: current financial statements prepared by an independent CPA, verification of equipment and personnel availability, and past performance records.

7. APPLICABLE LAWS

Proposer must be authorized to transact business in the State of Florida. All applicable laws and regulations of the State of Florida and ordinances and regulations of Sarasota County will apply to any resulting agreement. Any involvement with any Sarasota County procurement shall be in accordance with Sarasota County Procurement Code Ordinance 84-69, as amended.

8. CODE OF ETHICS

With respect to this proposal, if any proposer violates or is a party to a violation of the State of Florida per Florida Statutes, Chapter 112, Part III, Code of Ethics for Public Officers and Employees, such proposer may be disqualified from performing the work described in this proposal or from furnishing the goods or services for which the proposal is submitted and shall be further disqualified from submitting any future proposals for work or for goods or services for Sarasota County.

9. COLLUSION

By offering a response to this Request for Proposal the proposer certifies that he/she has not divulged to, discussed or compared his proposal with other proposers and has not colluded with any other proposer or parties to this proposal whatsoever. Also, proposer certifies, and in the case of a joint proposal, each party thereto certifies, as to their own organization that in connection with this proposal:

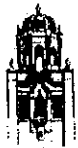
- a. Any prices and/or data submitted have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices and/or cost data, with any other proposer or with any competitor;
- b. Any prices and/or cost data quoted for this proposal have not been knowingly disclosed by the proposer prior to the scheduled opening directly or indirectly to any competitor;
- c. No attempt has been made or will be made by the proposer to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition;
- d. The only person or persons interested in this proposal as principal or principals is/are named therein and that no person other than therein mentioned has any interest in this proposal; and
- e. No person or agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee except bona fide employees or established commercial agencies maintained by the proposer for the purpose of doing business.

10. SUBCONTRACTING

Contractors shall obtain prior written approval from the County for any subcontractors. A subcontractor shall be considered any individual, partnership or corporation supplying materials or service for work under subcontract to the Contractor.

11. PURCHASING COOPERATIVE
Through a cooperative purchasing agreement, the cities of Longboat Key, North Port, Venice, Bradenton, and Sarasota, the Sarasota County School Board, Sarasota/Manatee Airport Authority, and Sarasota Memorial Hospital may procure against Sarasota County Agreements.
12. DIRECT PURCHASE
The County reserves the right, at its sole option, to issue direct purchase orders for applicable supplies and equipment related to this project.
13. PROPOSAL TERM
The Proposal shall remain in effect for 120 calendar days after the closing date of the Request for Proposals, unless otherwise stipulated in the Proposal.
14. LOBBYING
Proposers, their agents and associates shall not contact or solicit any County Commissioner, County employee, or official regarding this RFP during any phase of this RFP. Failure to comply with this provision may result in disqualification of the Proposer, at the option of the County. Only that individual listed as the contact person or Sarasota County Procurement shall be contacted.
15. PUBLIC ENTITY CRIMES
In accordance with Section 287.133, Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases or real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.
16. EQUAL EMPLOYMENT OPPORTUNITY
Sarasota County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all prospective proposers that they will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to participate in response to this advertisement and will not be discriminated against on the grounds of race, color, creed, sex, age or national origin in consideration for an award.
17. AMERICANS WITH DISABILITIES ACT
The Board of County Commissioners of Sarasota County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the County's functions including one's access to, participation, employment, or treatment in its programs or activities. Anyone requiring reasonable accommodation for the public meetings specified herein (i.e. Information Conference or Proposal Opening), should contact the person named on the first page of this document at least twenty-four (24) hours in advance of the activity.

ATTACHMENT #2



SARASOTA COUNTY
"Dedicated to Quality Service"

September 26, 2001

John Mader
John Mader Ent., Inc.
18161 N. Tamiami Trail
N. Fort Myers, Fl. 33903

Subject: Annual Agreement #1267 to perform Pump and Motor Repair/Replacement Services.

Dear Mr. Mader:

This letter confirms that you have been selected as one of the firms to perform the Pump and Motor Repairs & Replacements. Your engagement is subject to the terms and conditions set forth in the Request For Proposal ("RFP") No. 1267, titled, "Pump and Motor Repair/Replacement Services." Before commencing your work, please read this letter and return one signed copy to the undersigned. A copy should be retained for your files for future reference.

The effective date of the annual agreement is October 1, 2001 and will expire on September 30, 2002. A purchase order will subsequently be issued before any work can begin. The technical contact for these services will be: Carol Benefito, Environmental Services Business Center, and can be reached by telephone at 941-378-6503.

Specifically, your services and responsibilities will include those listed in the RFP in accordance with the terms and conditions of the captioned RFP. As agreed, your fee will be the dollar amount as set forth in Attachment "A", "Pricing Schedule."

In addition the County requires the following information to be listed, when applicable, on all proper invoices and shall be in a form satisfactory to the Clerk of the Circuit Court, who shall initiate disbursements pursuant to Florida Statutes 218.70. The required information shall include:

Costs:

1. In-house or field service hours worked and rate, and detail the service provided.
2. Crane or boom truck hours and rate, and number of personnel used.
3. Subcontractor name; hours worked and rate (to include O.T.), service provided detail, and mark up percentage.
4. Materials used (must include all bearings but not every nut and bolt) and mark up rate. If Vaughen's Pricing Service is used listing materials will not be necessary.
5. Specialty services described with hours worked and rate.

6. Pick up and delivery or freight charges.
7. Replacement equipment cost plus and mark up rate.
8. Current date
9. Invoice total
10. Vendor's name
11. County's Work Order number
12. Purchase Order number
13. Facility name/Lift Station number (found on the electrical panel, fence gate, or Facility location) and address
14. Equipment ID #, Serial #, Horse Power, Manufacturer Name
15. Reason pump/motor failed
16. Explain what specifically was repaired.
17. Date pump/motor was picked up and date returned
18. All Warranty information

Should the information provided herein be insufficient to perform the required services, you should immediately contact the undersigned by both telephone and written communications within two (2) business days of receipt of this letter.

Your signature on this letter acknowledges your acceptance of this award and the scope of services stipulated herein. In addition, your signature further certifies that your firm has all standard required insurance coverage.

Thank you for your cooperation in providing these services to Sarasota County Government.

Very truly yours,



Buyer

Agreed and Accepted:

Firm: John Mader Ent. Inc C.O.P.A. MADER ELECT. MOTORS.

By: John Mader

Date: 10-11-01

Attachment: Exhibit A, "Pricing Schedule"

C: Business Center
Finance, A/P
File

Pump Motor
 Repair Maintenance
 RFP 1267JH
 Fee Schedule
 ATTACHMENT "A"

CATEGORIES	JOHN MADER
Boom truck/one man	
CAD drawings	
Circuit breaker repair	
Confined space entry	
Crane truck/one man	\$120.00
Crane truck/two men	\$150.00
Distribution gear repair	
Electrician services	
Fabrication/welding	
Field balancing	
Field machine work	
Field repair assisting technician	
Field repair rate	\$60.00
Field repair rate/overtime	
Holiday premium	
Instrumentation specialist	
Laser alignment	
Panel designers/builders	
Predictive maintenance development	
Repair parts mark-up	<i>Vaughen *</i>
Replacement equipment mark-up	Cost + 25%
Shop machinist, lathe, and vibration	<i>Vaughen *</i>
Shop rate	\$45.00
Shop rate/overtime	
Shop supplies mark-up	Cost + 30%
Shop technician	\$45.00
Subcontractor mark-up	Cost + 25%
* <i>Vaughen Pricing Service</i>	

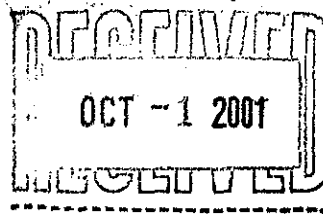
John Meder

3. COMPENSATION AND FEE SCHEDULE

Our method of compensation is by Vaughan Price Guide for Rewind and Adders for Electric Motors. Pumps are priced by rewind price, parts and mechanics hours for repair. Our hourly rates are \$45 for all shop personnel. Service Call rates are \$60 an hour per technician. Crane trucks are \$120 an hour with one technician and \$150 for two technicians. Shop supplies are cost plus 30%. Proposed mark up for replacement equipment are cost plus 25%. Anticipated sub-contract services are cost plus 25%.



SARASOTA COUNTY
"Dedicated to Quality Service"



September 26, 2001

Mike Jeffries
Rexel Mader Motor & Control
7260 15th Street East
Sarasota, Fl. 34243

Subject: Annual Agreement #1267 to perform Pump and Motor Repair/Replacement Services.

Dear Mr. Jeffries:

This letter confirms that you have been selected as one of the firms to perform the Pump and Motor Repairs & Replacements. Your engagement is subject to the terms and conditions set forth in the Request For Proposal ("RFP") No. 1267, titled, "Pump and Motor Repair/Replacement Services." Before commencing your work, please read this letter and return one signed copy to the undersigned. A copy should be retained for your files for future reference.

The effective date of the annual agreement is October 1, 2001 and will expire on September 30, 2002. A purchase order will subsequently be issued before any work can begin. The technical contact for these services will be: Carol Benefito, Environmental Services Business Center, and can be reached by telephone at 941-378-6503.

Specifically, your services and responsibilities will include those listed in the RFP in accordance with the terms and conditions of the captioned RFP. As agreed, your fee will be the dollar amount as set forth in Attachment "A", "Pricing Schedule."

In addition the County requires the following information to be listed, when applicable, on all proper invoices and shall be in a form satisfactory to the Clerk of the Circuit Court, who shall initiate disbursements pursuant to Florida Statutes 218.70. The required information shall include:

Costs:

1. In-house or field service hours worked and rate, and detail the service provided.
2. Crane or boom truck hours and rate, and number of personnel used.
3. Subcontractor name, hours worked and rate (to include O.T.), service provided detail, and mark up percentage.
4. Materials used (must include all bearings but not every nut and bolt) and mark up rate. If Vaughn's Pricing Service is used listing materials will not be necessary.
5. Specialty services described with hours worked and rate.


6. Pick up and delivery or freight charges.
7. Replacement equipment cost plus and mark up rate.
8. Current date
9. Invoice total
10. Vendor's name
11. County's Work Order number
12. Purchase Order number
13. Facility name/Lift Station number (found on the electrical panel, fence gate, or Facility location) and address
14. Equipment ID #, Serial #, Horse Power, Manufacturer Name
15. Reason pump/motor failed
16. Explain what specifically was repaired.
17. Date pump/motor was picked up and date returned
18. All Warranty information

Should the information provided herein be insufficient to perform the required services, you should immediately contact the undersigned by both telephone and written communications within two (2) business days of receipt of this letter.

Your signature on this letter acknowledges your acceptance of this award and the scope of services stipulated herein. In addition, your signature further certifies that your firm has all standard required insurance coverage.

Thank you for your cooperation in providing these services to Sarasota County Government.

Very truly yours,


Buyer

Agreed and Accepted:

Firm: REXEL MADER MOTOR & CONTROL

By: Mike J. Juices BRANCH MANAGER

Date: 10-1-2001

Attachment: Exhibit A, "Pricing Schedule"

C: Business Center
Finance, A/P
File

RECEIVED
PROCUREMENT

4 9 3 - 130 1005

Pump Motor
Repair Maintenance
RFP 1267JH
Fee Schedule
ATTACHMENT "A"

CATEGORIES	REXEL MADER MOTOR CONTROL
Boom truck/one man	
CAD drawings	\$45.00
Circuit breaker repair	\$75.00
Confined space entry	
Crane truck/one man	
Crane truck/two men	
Distribution gear repair	\$75.00
Electrician services	\$75.00
Fabrication/welding	\$29.00
Field balancing	\$75.00
Field machine work	
Field repair assisting technician	\$49.00
Field repair rate	\$69.00
Field repair rate/overtime	50% Premium
Holiday premium	Double
Instrumentation specialist	\$75.00
Laser alignment	\$75.00
Panel designers/builders	\$35.00
Predictive maintenance development	\$75.00
Repair parts mark-up	Cost + 10%
Replacement equipment mark-up	Cost + 10%
Shop machinist, lathe, and vibration	\$35.00
Shop rate	\$29.00
Shop rate/overtime	
Shop supplies mark-up	
Shop technician	
Subcontractor mark-up	Cost + 10%
* Vaughn Pricing Service	

MADER ELECTRIC MOTORS
JOHN MADER ENT., INC.

18161 N. Tamiami Trail
N. Ft. Myers, FL 33903
(941) 731-5455
Fax (941) 731-8165

6/14/02

To whom it may concern,

We at Mader Electric Motors, John Mader Enterprises Inc., give permission to Lee County Purchasing to piggy back off of our bid with Sarasota County Government, Bid # 1267, for pump and motor repairs and replacement.

Thank you,



Jeremy Mader

