

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20020728

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-02-19 NORTHWEST LEE COUNTY SURFACE WATER MANAGEMENT PLAN, in the following order of ranking and authorize contract negotiations to commence with the number one ranked firm: (1) Boyle Engineering Corporation; (2) East Bay Group LLC; and (3) Berryman & Henigar Inc.

WHY ACTION IS NECESSARY: Pursuant to Administrative Code AC-4-4 Lee County Contracts Manual, approved by the Board on September 25, 2001, the Board is required to approve all Consultant rankings.

WHAT ACTION ACCOMPLISHES: The Consultant will provide an overall assessment of the northwest region of the County with regard to surface water management and develop a surface water management plan.

2. DEPARTMENTAL CATEGORY:

08 Natural Resources
COMMISSION DISTRICT #:

C8D

3. MEETING DATE:

07-09-2002

4. AGENDA:

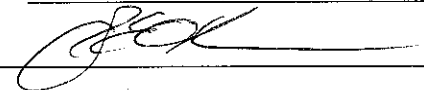
- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-4
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER _____
- B. DEPARTMENT Public Works
- C. DIVISION Natural Resources
- BY: Roland Ottolini, Div. Director



7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the project known as Northwest Lee County Surface Water Management Plan.

The deadline for receipt of Letters of Interest was June 13, 2002. A total of nine (9) Letters of Interest were received by the established deadline. All nine (9) Letters of Interest were considered at the Competitive Negotiations Committee meeting held on June 10, 2002. The Competitive Negotiations Committee consisted of the following staff members: Scott Gilbertson, DOT Director as Chairman; Roland Ottolini, Natural Resources Director; and Anura Karuna-Muni. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the Committee to invite three (3) firms for interviews/presentations.

On the basis of the information submitted by the firms in their Letters of Interests and after conducting the interviews/presentations on June 17, 2002, with the "short-list" firms, the Committee agreed to recommend to the Board the following order of ranking: (1) Boyle Engineering Corporation; (2) East Bay Group LLC; and (3) Berryman & Henigar Inc.

The negotiated agreement will be brought back to the Board for their approval.

Attachment: Committee Overall Ranking Sheet

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>[Handwritten initials]</i>	<i>[Handwritten initials]</i>	N/A		<i>[Handwritten initials]</i>	<i>[Handwritten initials]</i>	<i>[Handwritten initials]</i>	<i>[Handwritten initials]</i>	<i>[Handwritten initials]</i>	<i>[Handwritten initials]</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

REC'D.
by CO. ATTY.
6/25/02
2:00 PM
CO. ATTY.
FORWARDED TO:
Budget
6/26/02

RECEIVED BY
COUNTY ADMIN. PM
6/25 9:30
COUNTY ADMIN.
6/27/02 11am

**COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
INTERVIEWS/PRESENTATIONS
FOR
CN-02-19 NORTHWEST LEE COUNTY SURFACE WATER MANAGEMENT PLAN
MONDAY, JUNE 17, 2002 @ 9:00 A.M.**

COMPANY NAME	NUMBER RANKED
Berryman & Henigar Inc.	<u>3</u>
Boyle Engineering	<u>1</u>
East Bay Group LLC	<u>2</u>

**COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE:**

Anna Rammann