

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the selection of Consultants by the Competitive Negotiations Committee for CN02-21, MISCELLANEOUS LANDSCAPE ARCHITECTURAL SERVICES, and authorize staff to negotiation hourly rates and other reimbursable expenses with the following six (6) selected firms: A Gail Boorman & Associates, David M. Jones & Associates; Johnson Engineering, Reynolds Smith & Hills, Vanasse & Daylor and Wilson, Miller Inc., for a contract period of two (2) years with the option of renewal for one (1) additional twelve (12) month period. Also, authorize Chairman on Behalf of the board to execute the agreements upon final negotiations.

ACTION IS NECESSARY: Pursuant to the Contract Manual for Professional Services approved by the Board on September 25, 2002, the Board is required to approve all Consultant selections.

ACTION ACCOMPLISHES: Provides the County with several consultants on contract that can provide professional landscape architectural services.

2. DEPARTMENTAL CATEGORY: 9. Transportation COMMISSION DISTRICT #:		C9B		3. MEETING DATE: 09-10-2002	
4. AGENDA: x CONSENT ADMINISTRATIVE APPEALS PUBLIC WALK ON TIME REQUIRED:		5. REQUIREMENT/PURPOSE: (Specify) STATUTE ORDINANCE x ADMIN. CODE AC-4-4 OTHER		6. REQUESTOR OF INFORMATION: A. COMMISSIONER B. DEPARTMENT Transportation C. DIVISION BY: Scott Gilbertson, Director	

7. BACKGROUND:
Letters of Interest were solicited on behalf of the Board of County Commissioners for professional Miscellaneous Landscape Architectural Services, for Lee County.

The deadline for receipt of the Letters of Interest was June 21, 2002. A total of eight (8) Letters of Interest were received by the established deadline. All eight (8) Letters of Interest were considered at the Competitive Negotiations Committee meeting held on July 18, 2002. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director as Chairman, Paul Wingard, DOT, and Pat Moore, DOT Project Manager. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the Committee to invite six (6) firms for telephone interviews.

On the basis of the information submitted by the firms in their Letters of Interest and after conducting the telephone interviews on July 25, 2002, with the "short list" firms, it was the consensus of the Committee to recommend to the Board the selection of all six (6) firms and request Board approval for staff to commence contract negotiations with the six (6) firms as follows: A Gail Boorman & Associates; David M. Jones & Associates; Johnson Engineering, Reynolds Smith & Hills, Vanasse & Daylor and Wilson, Miller Inc., for a contract period of two (2) years with the option of renewal for one (1) additional twelve (12) month period.

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8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:								
A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services County Manager	G County Manager		
				Andrea Shree	OA DD 8/26/02	OM 8/29/02	Risk GC 8/29/02	J. Lavender 8-26-02

10. **COMMISSION ACTION:**

APPROVED
 DENIED
 DEFERRED
 OTHER

REC'D.
by CO. ATTY.
8/26/02
114 pm
CO. ATTY.
FORWARDED TO:
8/24 pm

RECEIVED BY
COUNTY ADMIN. DD
8/26 3:00
COUNTY ADMIN.
FORWARDED TO:
8/29 11/0

7. **BACKGROUND (Continued)**

In accordance with Section 6 of the Contracts Manual for annual type master contracts the Board can concur with the selection of consultants and authorize staff to negotiate hourly rates, other reimbursables and independent testing cost within the same blue sheet request. This will eliminate the need for an additional blue sheet requesting Board approval of agreements.

Because of the large amount and variety of landscape architectural services expected to be needed, the Committee agreed that the County's interests will be served best by developing Professional Services Agreements with several landscape architectural firms. Accordingly, the Committee recommends that the Board of County Commissioners authorize the Committee to negotiate two year contracts with the six (6) firms to provide professional services on a project-by-project basis with work assignments confirmed, authorized and accounted for by the issuance Supplemental Task Authorizations.

Funds will be available within specific project budgets

**COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
FOR
CN-02-21-10, MISCELLANEOUS LANDSCAPE ARCHITECTURAL SERVICES
THURSDAY, JULY 18, 2002 @ 3:00 P.M/**

COMPANY NAME	NUMBER RANKED
A. Gail Boorman & Assoc	<u>1</u>
David M. Jones & Assoc	<u>1</u>
Johnson Engineering	<u>1</u>
Native Landscapes	<u>2</u>
Reynolds, Smith & Hills	<u>1</u>
The RMPK Group Inc.	<u>2</u>
Vanasse & Daylor	<u>1</u>
Wilson, Miller Inc.	<u>1</u>

COMMITTEE MEMBER

(PROJECT MGR) SIGNATURE: _____

Pat Nove

**COMPETITIVE NEGOTIATIONS COMMITTEE
TELEPHONE INTERVIEWS
OVERALL RANKING SHEET
FOR
CN-02-21, MISCELLANEOUS LANDSCAPE ARCHITECTURAL SERVICES
THURSDAY, JULY 25, 2002 @ 8:00 A.M.**

COMPANY NAME	NUMBER RANKED
A. Gail Boorman & Assoc	1
David M. Jones & Assoc	1
Johnson Engineering	1
Reynolds, Smith & Hills	1
Vanasse & Daylor	1
Wilson, Miller Inc.	1

COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE: Pat Mear