

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20020990

1. REQUESTED MOTION:

ACTION REQUESTED: Approve an increase to Bid Waiver # W-010499 – from \$50,000.00 to \$75,000.00 for FY-02 and a not-to exceed amount of \$75,000.00 for FY-03 – and allow Lee County Fleet Management to waive the formal quotation procedure and continue to procure needed components, maintenance, repairs, etc. for its RNI-2000 fueling system from Automotive Computers and Equipment Inc. A bid waiver has been requested because Automotive Computers and Equipment Inc. is the sole source provider for Rapac Network International Inc., (RNI) equipment in the State of Florida. It is also requested that the term of this waiver be through 9/30/03.

WHY ACTION IS NECESSARY: According to Section 9.4.1 of the Lee County Purchasing & Payment Procedures Manual, purchases over \$50,000.00 must be approved by the Board.

WHAT ACTION ACCOMPLISHES: Allows Lee County Fleet Management to purchase additional components, maintenance, repairs, etc. as needed for the operation of the County's fueling system.

**2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #**

ALA

3. MEETING DATE:

09-17-2002

4. AGENDA:

CONSENT
 ADMINISTRATIVE
 APPEALS

 PUBLIC
 WALK ON
 TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:
(Specify)**

STATUTE
 ORDINANCE
 ADMIN. AC-4-1
 CODE
 OTHER

6. REQUESTOR OF INFORMATION:

A. COMMISSIONER _____
B. DEPARTMENT _____
C. DIVISION Fleet Management

BY: Marilyn Rawlings, Fleet Mgr.

7. BACKGROUND:

--BACKGROUND BEGINS ON PAGE TWO--

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>Mrawlings 8/28/02</i>	<i>[Signature]</i>			<i>[Signature]</i>	OA <i>[Signature]</i> 9-3-02	COM <i>[Signature]</i> 9/4/02	Risk <i>[Signature]</i> 09/04/02	GC <i>[Signature]</i> 9-3-02	<i>[Signature]</i>

10. COMMISSION ACTION:

APPROVED
 DENIED
 DEFERRED
 OTHER

**RECEIVED BY
COUNTY ADMIN. EW**
8/30 845
**COUNTY ADMIN.
FORWARDED TO: BH**
9/5 11:00

**REC'D 8/29/02
by CO. ATTY.**
[Signature]
**CO. ATTY.
FORWARDED TO:**
[Signature]
9/5/02 3:00 PM

--BACKGROUND CONTINUED FROM PAGE ONE--

On August 26, 2002, the Division of Purchasing received a request from the Division of Fleet Management to increase Bid Waiver # W-010499 from \$50,000.00 to \$75,000.00 for FY-02, and a not-to exceed amount of \$75,000.00 for FY-03, to allow for the continued procurement of needed components, maintenance, repairs, etc. for its RNI-2000 fueling system from Automotive Computers and Equipment Inc. A bid waiver was requested because Automotive Computers and Equipment Inc. is the sole source provider for Rapac Network International Inc., (RNI) equipment in the State of Florida. Fleet Management also requested that the term of this waiver be through 9/30/03.

It should be noted that in the past, annual expenditures for the fueling system components, maintenance and repairs have been less than \$50,000.00. However, due to several severe lightning strikes this season, Fleet Management has already expended slightly over \$47,000.00 this fiscal year. Fleet is working closely with Maintenance and Repair Services (MARS) to determine what else can be done to the Fleet facility to reduce or prevent these ongoing strikes. This increase, however, will allow it to prepare for any additional repairs or maintenance should the need arise.

Funding is available:

JB5191059400.504670

JB5191059400.504690

JB5191059400.505280

Attachments:

- (1) Department Request for Waiver Increase
- (2) Letter Confirming Automotive Computers & Equipment as a Sole Source Provider in Florida
- (3) Ivory Sheet Bid Waiver # W-010499



DIVISION OF FLEET MANAGEMENT

To: Janet Sheehan, Purchasing Director
From: Marilyn Rawlings, Fleet Manager
Date: 8/26/2002
Re: Blue Sheet to increase Purchase Order for Automotive Computers Inc.

Please prepare a Blue Sheet for the following:

ACTION REQUESTED:

Approve an increase to the Bid Waiver #W-010499 from \$50,000 to \$75,000 for the procurement of components, maintenance, and repairs for the RNI 2000 fueling system on an as needed basis from Automotive Computers and Equipment Inc.

WHY ACTION IS NECESSARY:

Section 11.0.3.1 of the Lee County Purchasing and Payment Procedures Manual exempts "the purchase of equipment that has gone through the Administrative Code Procedure, such as State Contracts or Federal General Services Administration Schedules, providing the purchase, rental, or lease amount does not exceed \$50,000." As this expenditure will exceed \$50,000, Board approval is necessary.

WHAT ACTION ACCOMPLISHES:

This will allow Lee County Fleet Management to purchase additional components and repairs as needed for the operation of the County's fueling system.

.BACKGROUND:

In the past, annual expenditures for the fueling system components, maintenance and repairs have been less than \$50,000. Due to several severe lightning strikes this season, Lee County Fleet Management has already expended slightly over \$47,000 this fiscal year. Fleet Management is working closely with Maintenance and Repair Services (MARS) to determine what else can be done to the Fleet facility to reduce or prevent these ongoing strikes. This increase, however, will allow us to prepare for any additional repairs or maintenance should the need arise.

This waiver has been requested because Automotive Computers and Equipment Inc is the sole source provider for Rapac Network International Inc. (RNI) equipment in the State of Florida.

Funds are available in account strings #JB5191059400.504670, JB5191059400.504690, and JB5191059400.505280.

FROM : Auto COMP
03/10/1999 18:03 1 3713931

PHONE NO. : 9544528778
RAPAC NETWORK

ATTACHMENT #2



RAPAC NETWORK INTERNATIONAL INC.

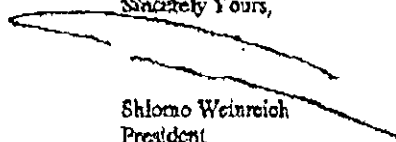
291 South Van Brunt Street • Englewood, NJ 07631 • Phone: 201-871-9300 • Fax: 201-871-3931 • <http://www.RNI-2000.com>

March 10, 1999

To Whom It May Concern:

This is to confirm that Automotive Computer and Equipment, Inc. ("ACE") is our exclusive representative for the State of Florida. As such, ACE is the sole source for the RNI-2000 system and its components in Florida.

Sincerely Yours,


Shlomo Weinreich
President



**COUNTY ADMINISTRATOR LEVEL UP TO \$50,000
LEE COUNTY ITEM SUMMARY TRACKING SHEET**

ATTACHMENT #3

1. REQUESTED ACTION:

Approve Waiver # W-010499 to waive the formal quotation procedure and allow Lee County Fleet Management to continue to procure needed components, maintenance, etc. for its RNI-2000 fueling system, on an as-needed basis from Automotive Computers and Equipment Inc., via an open purchase order, for a not-to-exceed amount of \$50,000.00 per fiscal year. It is also requested that the term of the waiver be open-ended with no expiration date.

This waiver has been requested because Automotive Computers and Equipment Inc. is the sole source provider for Rapac Network International Inc. (RNI) equipment in the State of Florida.

It should be noted that this waiver will supersede and replace waiver # W-990359 which was approved on 5/7/99 for the purchase of up to \$25,000.00 of this equipment per fiscal year. (The increase is needed due to the need to equip the new vehicles that have been purchased for the Utilities Department with the RNI 2000 fueling system.)

2. COMMISSION DISTRICT #

3. REQUESTOR OF INFORMATION

- A. COMMISSIONER:
 - B. DEPARTMENT: Public Works
 - C. DIVISION: Fleet Management
- BY: Marilyn Rawlings, Fleet Manager

4. REQUIREMENT/PURPOSE:

- STATUTE
- ORDINANCE
- X ADMIN. CODE AC-4-1
- OTHER

5. BACKGROUND

On June 12, 2001, the Division of Purchasing Services received a request from Lee County Fleet Management to prepare a waiver which would allow Fleet to continue to procure needed components, maintenance, etc. for its RNI-2000 fueling system on an as-needed basis from Automotive Computers and Equipment Inc., via an open purchase order, for a not-to-exceed amount of \$50,000.00 per fiscal year. The term of the waiver would be open-ended with no expiration date. A bid waiver has been requested due to the fact that Automotive Computers and Equipment Inc. is the sole source provider for Rapac Network International Inc. (RNI) equipment in the State of Florida.

ATTACHMENTS:

- (1) Department Request for a Bid Waiver
- (2) Letter Confirming Automotive Computers & Equipment Inc. as a Sole Source Provider in Florida
- (3) Bid Waiver # W-990359

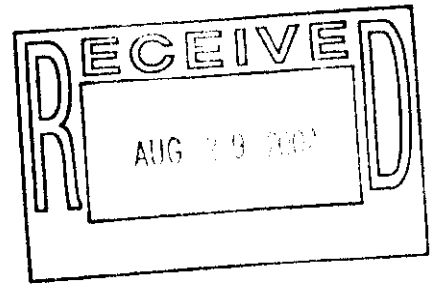
6. RECOMMENDED APPROVAL

PURCHASING <i>Janet Sheehan</i> 7-16-01	DEPT. OF PUBLIC WORKS		COUNTY ATTORNEY <i>[Signature]</i> 7/18/01	REQUESTING DEPT. DIR. <i>[Signature]</i> 7/17/01	COUNTY MANAGER <i>[Signature]</i> 7-17-01
	CONTRACTS N/A	DIRECTOR N/A			

7. ACTION: IT IS THE DEPARTMENT'S RESPONSIBILITY TO MONITOR THEIR EXPENDITURES AND NOT EXCEED THE AUTHORIZATION LEVEL OF \$50,000.

- APPROVED 7-18-01
- DENIED
- DEFERRED
- OTHER

MEMORANDUM
FROM
THE DIVISION OF PURCHASING



DATE: AUGUST 26, 2002

TO: MARILYN RAWLINGS
FLEET MANAGER

FROM: JANET SHEEHAN, CPPB
PURCHASING DIRECTOR

RE: BLUE SHEET # 20020990

PROJECT: RNI-2000 Fueling System Components, Maintenance, Etc.

TYPE: Bid Waiver

AWARDED TO: Automotive Computers and Equipment, Inc.

When you have finished your review of this package (and signed off), please forward it ~~to~~ ~~Ken~~ ~~in~~ ~~the~~ ~~County~~ ~~Attorney's~~ ~~Office.~~ *Steve Covert*

If there are any questions or concerns with this package, please contact Bob Franceschini at 689-7385.