

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20021072

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the selection of Consultants by the Competitive Negotiations Committee for CN-02-24 COUNTY-WIDE ENVIRONMENTAL CONTRACT (Hydrological Impacts, Site Assessments, Site Remediation), and authorize staff to negotiate hourly rates and independent costs with the following eight (8) selected firms: American Management Resource Corp. (AMRC); Ardaman & Associates Inc.; ECT Environmental Consulting & Technologies; GFA International; HAS Engineers & Scientists; Professional Services Industries (PSI); TKW Consulting Engineers; and Water Resource Solutions, for a contract period of two (2) years with the option of renewal for one (1) additional year. Also, authorize Chairman on behalf of the Board to execute the agreements upon final negotiations.

WHY ACTION IS NECESSARY: Pursuant to Lee County Contract Manual approved by the Board on September 25, 2001, the Board is required to approve all Consultant selections.

WHAT ACTION ACCOMPLISHES: Provides the County with several consultants on contract that can provide professional services for environmental hydrological impacts, site assessments and remediations.

2. DEPARTMENTAL CATEGORY:

02 Independent
COMMISSION DISTRICT #:

C2B

3. MEETING DATE:

10-08-2002

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-4-4*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT *Public Works*
- C. DIVISION
- BY: *Jim Lavender, Director*

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional environmental services, for Lee County.

The deadline for receipt of the Letters of Interest was August 22, 2002. A total of twenty (20) Letters of Interest were considered at the Competitive Negotiations Committee meeting held on September 4, 2002. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Chairman, Roland Ottolini, Natural Resources Director and Tony Pellicer, Natural Resources. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the Committee to invite eight (8) firms for telephone interviews.

On the basis of the information submitted by the firms in their Letters of Interest and after conducting the telephone interviews on August 27, 2002, with the "short list" firms, it was the consensus of the Committee to recommend to the Board the selection of eight (8) firms and request Board approval for staff to commence contract negotiations with the eight (8) firms as follows: : American Management Resource Corp. (AMRC); Ardaman & Associates Inc.; ECT Environmental Consulting & Technologies; GFA International; HSA Engineers & Scientists; Professional Services Industries (PSI); TKW Consulting Engineers; and Water Resource Solutions, for a contract period of two (2) years with the option of renewal for one (1) additional year. Also, authorize Chairman on behalf of the Board to execute the agreements upon final negotiations.

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8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>Apr 9/25</i>			G County Manager
					OM	Risk	GC	
<i>Stander</i> 9.18.02	<i>[Signature]</i> 9/18	N/A		<i>[Signature]</i> 9/19/02	<i>[Signature]</i> 9/23/02	<i>[Signature]</i> 9/25/02	<i>[Signature]</i> 9/25/02	<i>Stander</i> 9.18.02

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

REC'D.
by CO. ATTY.
9/19/02
115502
CO. ATTY.
FORWARDED TO:
[Signature]
9/19/02

RECEIVED BY
COUNTY ADMIN.
9-19-02
2:45
COUNTY ADMIN.
FORWARDED TO:
[Signature]
PR 9/25/02

2:10 pm

PR 9/25/02

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Per Section 6 of the Contracts Manual for annual type master contracts the Board can concur with the selection of consultants and authorize staff to negotiate hourly rates and independent costs within the same blue sheet request. This will eliminate the need for an additional blue sheet requesting Board approval of agreements.

Because of the large amount and variety of environmental services expected to be needed and because many projects may required environmental services during the same period of time, the Committee agreed that the County's interests will be served best by developing Professional Services Agreements with several consulting firms. Accordingly, the Committee recommends that the Board of County Commissioners authorize the Committee to negotiate two year contracts with the eight (8) firms to provide environmental services (hydrological impacts, site assessments and remediation) on a project-by-project basis with work assignments confirmed, authorized and accounted for by the issuance of Supplemental Task Authorizations.

Funds will be available within specific project budgets.

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**COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
FOR
CN-02-24 COUNTY-WIDE ENVIRONMENTAL CONTRACT
(Hydrological Impacts, Site Assessments, Site Remediation)
WEDNESDAY, SEPTEMBER 4, 2002 @ 2:00 P.M.**

COMPANY NAME	NUMBER RANKED
American Mgmt Resources Corp	<u>1</u>
Ardaman & Associates	<u>1</u>
ATC Associates	<u>2</u>
East Bay Group LLC	<u>2</u>
ECT Environmental Consulting & Tech	<u>1</u>
GeoSyntec Consultants	<u>2</u>
GFA International	<u>1</u>
GLE Associates	<u>2</u>
HAS Engineers & Scientists	<u>1</u>
Jacques Whitford Co Inc.	<u>2</u>
Johnson Engineering Inc.	<u>2</u>
Malcolm Pirnie Co.	<u>2</u>
Metcalf & Eddy	<u>2</u>
Mostardi Platt	<u>2</u>
OHC Environmental Engineering	<u>2</u>
Professional Service Ind (PSI)	<u>1</u>
The Institute for Regional Conservation	<u>2</u>
TKW Consulting Engineers	<u>1</u>
Vanasse Daylor	<u>2</u>
Water Resource Solutions	<u>1</u>

COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE:



**COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL TELEPHONE INTERVIEWS RANKING SHEET
FOR
CN-02-24 COUNTY-WIDE ENVIRONMENTAL CONTRACT
(Hydrological Impacts, Site Assessments, Site Remediation)
SEPTEMBER 16, 2002 @ 9:00 A.M.**

COMPANY NAME	NUMBER RANKED
American Mgmt Resources Corp	<u>1</u>
Ardaman & Associates	<u>1</u>
ECT Environmental Consulting & Tech	<u>1</u>
GFA International	<u>1</u>
HSA Engineers & Scientists	<u>1</u>
Professional Service Ind (PSI)	<u>1</u>
TKW Consulting Engineers	<u>1</u>
Water Resource Solutions	<u>1</u>

COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE: _____

