

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20021091

1. REQUESTED MOTION:

ACTION REQUESTED: Approve the automatic renewal of the Agreement for Collection Services (Contract 1419) for the Division of Public Safety and Utilities with Professional Adjustment Corporation of SW Florida Inc., for a period until December 13, 2003.

WHY ACTION IS NECESSARY: The Board is required to approve any extensions over the original term of the contract.

WHAT ACTION ACCOMPLISHES: Professional Adjustment Corporation of SW Florida Inc., will continue providing collection services for the Division of Public Safety and Utilities.

2. DEPARTMENTAL CATEGORY:

07 Public Safety

COMMISSION DISTRICT #:

C7A

3. MEETING DATE:

10-15-2002

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE **AC-44**
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER _____
- B. DEPARTMENT _____
- C. DIVISION For Public Safety
- BY: John Wilson, Public Safety

Marshall C Bridges

7. BACKGROUND:

On April 25, 2000, the Board approved utilization of piggybacking from Collier County for the Collection Services, and entered into a Service Provider Agreement with Professional Adjustments Corporation of SW Florida Inc. And on April 10, 2001, the Board approved a Change Order for the Division of Utilities adding them on to this contract for collection services.

Collier County recently extended their contract with Professional Adjustment Corporation of SW Florida Inc. Therefore, it is being requested that the Board approve the extension of our Contract #1419 with Professional Adjustment Corporation of SW Florida Inc., until December 13, 2003.

Attachment: Copy of Collier County's Renewal

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>9/26</i>				G County Manager
					OA	OM	Risk	GC	
<i>7-25-02</i>	<i>9/23/02</i>	N/A		<i>Andrew Jaset</i>	<i>P.M. 9/25/02</i>	<i>9/26/02</i>	<i>9/26/02</i>	<i>9/26/02</i>	<i>Nick...</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

REC'D.
BY CG. ATTY.
9/25/02
3:20pm
CG. ATTY. 9/25/02
FORWARDED TO:
3:50pm

RECEIVED BY
CC ADMIN. PM
9-25 4:05 PM
COUNTY ADMIN.
FORWARDED TO: *Bit*
9/26 3:30

*or
Kelley Ward*



COLLIER COUNTY GOVERNMENT

**PURCHASING DEPARTMENT
ADMINISTRATIVE SERVICES DIVISION**

**3901 EAST TAMiami TRAIL
PURCHASING BUILDING
NAPLES, FLORIDA 34112
(941) 774-8425
FAX (941) 732-0844**

<http://co.collier.fl>

November 26, 2001

VIA Telefax - 437-1073

Kimberly A. Cameron, President
Professional Adjustment Corp. of S.W. FL, Inc.
6314 Corporate Ct. Suite B
Ft. Myers, FL 33919

RE: Contract #89-2048 - "Collection Services for Collier County"

Dear Mr. Templin:

Collier County has been under Contract with your company for the referenced service for the past two years.

The County would like to renew this contract for two (2) additional years in accordance with your contract.

If you are agreeable to renewing the referenced contract, please indicate your intentions by providing the appropriate information as requested below:

I am agreeable to renewing the present contract under the same terms and conditions as the existing contract.

I am not agreeable to renewal of this contract.

If you are agreeable to renewing the contract, this letter (upon your signing and return) will suffice as the contract and will be consummated upon receipt of a County Purchase Order for this renewal period, commencing December 14, 2001 and ending December 13, 2003. Also, please provide an updated certificate of insurance for our files.

Your prompt attention is urgently requested. Please fax this letter to the Purchasing Department with your response by December 6, 2001.

Very truly yours,

Stephen Carnell
Stephen Carnell
Purchasing/General Services Director

Acceptance:

Professional Adjustment Corp. of S.W. Fl., Inc.
Contractor/Vendor

By: *Kimberly A. Cameron*
Signature

Kimberly A. Cameron - President

Typed Name and Title

Date: 12/14/01