

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20021229

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-03-01 MEDICAL EXAMINER DISTRICT 21 RENOVATIONS & EXPANSION, and authorize contract negotiations to commence with the number one ranked firm: (1) Anchor Engineering Consultants; and (2) TLC Engineering for Architecture. Further authorize Chairman on behalf of the Board to execute an agreement for an amount not-to-exceed \$100,000.00.

WHY ACTION IS NECESSARY: Pursuant to the Contract Manual for Professional Services, approved by the Board on September 25, 2001, the Board is required to approve all Consultant rankings.

WHAT ACTION ACCOMPLISHES: This project involves the Consultant providing civil, surveying, structural, fire protection, mechanical, plumbing and electrical services for the Medical Examiner District 21 Renovation & Expansion.

2. DEPARTMENTAL CATEGORY:

02 Construction & Design
COMMISSION DISTRICT #:

C2B

3. MEETING DATE:

November 5, 2002

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-4
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Construction & Design
- C. DIVISION
- BY: Jim Lavender, Director

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the Medical Examiner District 21 Renovations & Expansion.

The deadline for receipt of Letters of Interest was October 16, 2002. A total of two (2) Letters of Interest were received by the established deadline date and time. Both submittals were considered at the Competitive Negotiations Committee meeting held on October 18, 2002. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director; as Chairman, Dr. Hamilton, Medical Examiner and Peter Wisniewski, Construction & Design Project Manager. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the Committee to invite both firms for telephone interviews.

On the basis of the information submitted by the firms in their Letters of Interests and after conducting the telephone interviews on October 22, 2002, with the two (2) firms, the Committee agreed to recommend to the Board the following order of ranking: (1) Anchor Engineering Consultants; and (2) TLC Engineering for Architecture.

For purposes of being in a position to expedite the execution of the Professional Services Agreement for this project in accordance with the provisions of the Contract Manual under Professional Services, it should be noted that the Department of Construction & Design has estimated to professional services for this project not-to-exceed \$100,000.00.

Funds are available in account string: 20874530100.506510

Attachments Overall Ranking Sheets

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>J. Hamilton</i> 10/23/02	<i>[Signature]</i> 10/23/02	N/A	<i>[Signature]</i> 10/23/02	<i>[Signature]</i> 10/23/02	<i>[Signature]</i> 10/23/02	<i>[Signature]</i> 10/24/02	<i>[Signature]</i> 10/24/02	<i>[Signature]</i> 10/23/02	<i>[Signature]</i> 10-23-02

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

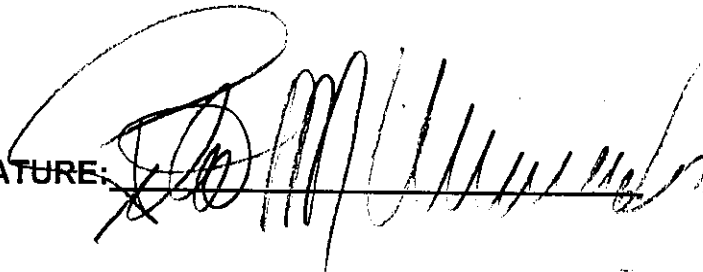
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COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
INTERVIEWS/PRESENTATIONS
FOR
CN-03-01 MEDICAL EXAMINER DISTRICT 21, RENOVATIONS & EXPANSION
TUESDAY, OCTOBER 22, 2002 @ 3:00 P.M.

COMPANY NAME	NUMBER RANKED
Anchor Engineering	<u>1</u>
TLC Engineering	<u>2</u>

COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE:

A handwritten signature in black ink, written over a horizontal line. The signature is stylized and appears to be a name starting with 'D' and 'M'.

COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
FOR
CN-03-01 MEDICAL EXAMINER DISTRICT 21
RENOVATION & EXPANSION
FRIDAY, OCTOBER 18, 2002 @ 12:00 P.M.

COMPANY NAME	NUMBER RANKED
Anchor Engineering	<u>1</u>
TLC Engineering	<u>1</u>

COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE:

