

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20021279

1. REQUESTED MOTION:

ACTION REQUESTED: Request Board approve receipt and use of \$2,000 grant awarded to the Family Connection Center by the Cape Coral Community Foundation. Approve Budget Amendment Resolution for \$2,000. *CA*

WHY ACTION IS NECESSARY: To formalize the acceptance of grant award monies to expand current services in the parent education program.

WHAT ACTION ACCOMPLISHES: Allows Family Connection Center to offer its uniquely designed parent-education services to Cape Coral families. This funding will provide families with material, training and visitation. In that way parents will be able to practice and demonstrate skills learned in "real" home environments.

2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #

C11A

3. MEETING DATE:

11-19-2002

4. AGENDA:

5. REQUIREMENT/PURPOSE:
(Specify)

6. REQUESTOR OF INFORMATION:

CONSENT
ADMINISTRATIVE
APPEALS

PUBLIC
WALK ON
TIME REQUIRED:

STATUTE
ORDINANCE
ADMIN.
CODE
OTHER

A. COMMISSIONER
B. DEPARTMENT Parks & Recreation
C. DIVISION Cooperative Extension Service

BY: **John Yarbrough**

John Yarbrough

7. BACKGROUND: Lee County entered into a partnership with the Family Connection Center (FCC), (blue sheet #961042) to provide supervised visitations for families and children in out-of-home care with the Department of Children and Family Services. FCC is a member of the Supervised Visitation Network, a national organization promoting standards for supervised visitation programs, and of the Florida Visitation Network. FCC provides visitation to families separated by violence and abuse at the Lee County Extension Services and other locations. Educational information is then accessible to parents through the Cooperative Extension Service. On August 28, 1996, the Board of County Commissioners approved the supervised visitation program. In 2001 The Board approved FCC's participation in providing parent education.

The proposed project will allow expansion of FCC's current parent education program earmarked for a minimum of 8 Cape Coral families. FCC uses a uniquely designed parent education curriculum that costs approximately \$250.00 per family to provide. Research has shown that many parents are lacking parenting skills. The goal here is to help families develop these skills and provide healthy, nurturing environments for the children. This is an advance scholarship, \$2,000 will be deposited into KH5370113806.347900.9004.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director		B Purchasing or Contracts		C Human Resources		D Other		E County Attorney		F Budget Services				G County Manager	
<i>John Yarbrough</i>		<i>N/A</i>						<i>WJ</i>		<i>10/31/02</i>				<i>11/19/02</i>	
										<i>OA</i>		<i>COM</i>		<i>Risk</i>	
										<i>11/7/02</i>		<i>11/7/02</i>		<i>11/7/02</i>	

10. COMMISSION ACTION:

APPROVED
 DENIED
 DEFERRED
 OTHER

Rec. by CoAtty
Date: *10/31/02*
Time: *4:18 pm*
Forwarded To: *Deane T. 11/19/02 8:00 am*

RECEIVED BY COUNTY ADMIN. KA
11-1-02
10:10
COUNTY ADMIN. FORWARDED TO: BL
11/7 11:30

RESOLUTION

Amending the Budget of Family Connection Center, Fund 13806 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2002-2003.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Budget of the Family Connection Center, Fund 13806, for \$ 2,000 of the unanticipated revenue from Grant funding and an appropriation of a like amount for grant expenditures and;

WHEREAS, the Budget of the Family Connection Center, Fund 13806 shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total:			
Additions			\$ 116,627
KH5370113806.347900.9004	FCC --Cape Coral Comm. Foundation		\$ 2,000
Amended Total Estimated Revenues			\$ 118,627

APPROPRIATIONS

Prior Total:			\$ 116,627
Additions			
KH5370113806.501210	Salaries		\$ 2,000
Amended Total Appropriations			\$ 118,627

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Budget of Family Connection Center, Fund 13806 is hereby amended to show the above additions to its Estimated Revenue and Appropriation Accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2002.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA



LEE COUNTY
SOUTHWEST FLORIDA

BOARD OF COUNTY COMMISSIONERS

Writer's Direct Dial Number: 461-7519

LETTER OF INTENT

John E. Manning
District One

Douglas R. St. Cerny
District Two

Ray Judah
District Three

Andrew W. Coy
District Four

John E. Albion
District Five

Donald D. Stilwell
County Manager

James G. Yaeger
County Attorney

Diana M. Parker
County Hearing
Examiner

The Family Connection Center keeps children safe while they visit with their biological parents. Typically these children and families have been separated by abuse/neglect, divorce/custody and struggle with issues of domestic violence. In addition, as a program of the University of Florida Lee county Extension Service, we are able to provide an educational program that spans all aspects of information for building a healthy family. These educational areas include nutrition, family money management, housing, and parenting. FCC provides supervised visitation services and parent education training. Visitations are offered in a safe, comfortable environment and are observed by trained staff. Visitations and parenting classes are offered at times that are convenient for families and keep parents on the job and children in school. The close supervision of our staff enables families to bond more quickly and the court system to make more informed decisions as to the future placement of children in a permanent home. We see children and families on a regular basis and report our observations to caseworkers, Guardian Ad Litem volunteers, judges and attorneys.

FCC began as a grassroots effort. Following two years of development FCC, in partnership with the Lee County Extension Service, began providing services in the fall of 1996. This partnership originated as a pilot project but the relationship has continued for six years. In 1999, Family Connection Center became a program of Extension Services under its Family and Consumer Sciences Division. In its first month of operation, FCC provided services to 7 families. The current number of families served monthly averages 41.

Family Connection Center provides services to Lee County families. During 2001 approximately 25 birth and foster families from Cape Coral were served through FCC. FCC is seeking funding to cover or supplement the cost of parent education training and materials for 10 families at a cost of \$250.00 per family. The total amount of our request is \$2,500.00.

Parents need to learn appropriate behaviors that nurture, motivate, and guide so their children will have a safe nurturing family environment in which to grow and develop which is free of abuse and/or neglect. Education of parents during frequent and consistent visitations and supplemented by formalized classroom instruction expedites the process of reunification. This reduction of time will affect the economy by reducing the financial burden on the State of Florida to provide for children in out-of-home placement. Furthermore, the reduction in time away from the birth home reduces the emotional disturbance that is likely for children who are placed in foster care for an extended period of time.

Respectfully submitted,

E. Gail Varley, ACSW, LCSW
Family Connection Center Program Manager

Attachment



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Consumer's Certificate of Exemption

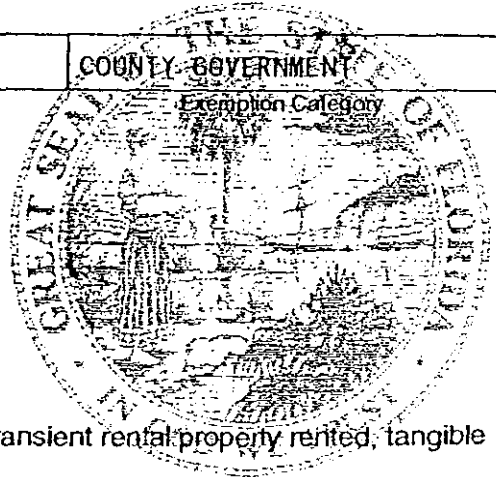
Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 10/99

46-07-052104-53C	08/14/00	08/14/05	COUNTY GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

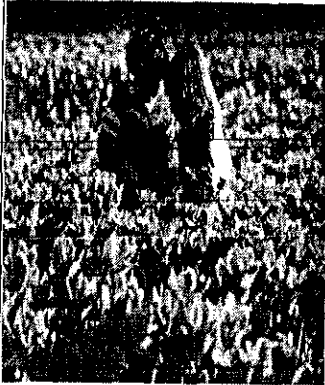
LEE COUNTY BOARD OF COUNTY COMMISSIONERS
2440 THOMPSON ST
FORT MYERS FL 33901-3012



is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Cape Coral Community Foundation



Welcome to the Community Foundation

The Cape Coral Community Foundation was established in 1973 to provide a permanent pool of funds to meet charitable needs in the greater Cape Coral area and to assist donors in making charitable gifts as effectively as possible.

The Foundation is primarily an endowment for the community. Typically, the Foundation receives contributions of any size, it manages and invests these funds and uses the income from them to make charitable grants.

If you work, live or are in any way concerned about the quality of life in Cape Coral, the Cape Coral Community Foundation is for you.

Leadership

Grants in Action

Donor Benefits

Donor Services

Grant Guidelines

Contact Information

Mailing



Address:

P.O. Box
100032
Cape Coral,
FL 33910

Tel: (941)
542-5594

4729
Vincennes
Boulevard
Cape Coral,
FL 33910

Fax: (941)
549-3022



Cape Coral Community Foundation

GRANT GUIDELINES

Grants are distributed annually in the Fall. Scholarships are generally distributed each Spring.

STEP ONE - LETTER OF INTENT

A simple ONE PAGE Letter of Intent is the first step to applying for a grant. Your Letter of Intent should

include:

1. A brief paragraph about your organization.
2. A short overview of your request.
3. Amount of request.
4. A brief explanation of the need.
5. One attachment only - copy of the I.R.S. document on which applicant relies for its current charitable exemption.
6. LETTERS OF INTENT MUST BE MAILED - MEETING ALL DEADLINES. THEY WILL NOT BE ACCEPTED IF HAND DELIVERED, FAX'D OR EMAILED.
7. Next Letter of Intent Deadline: June 3, 2002.

STEP TWO - FULL GRANT APPLICATION

[Home](#)

[Leadership](#)

[Grants in Action](#)

[Donor Benefits](#)

[Donor Services](#)

Letters of Intent will be reviewed and prescreened. If your request fits within the general guidelines and mission of the foundation, you will be mailed a full grant application form to complete. If the Foundation Committee members feel your request is not one they can consider at this time, you will be notified by mail.

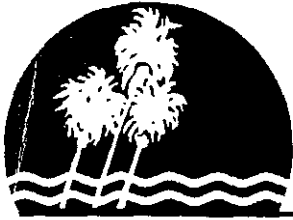
GENERAL GUIDELINES

1. Applicant must be a qualified not-for-profit charity under Section 501(C)(3) of the Internal Revenue Code.
2. Applicant must offer services that have a positive impact on the greater Cape Coral community.
3. The Foundation offers funding for a wide array of projects but generally does not offer funding for travel, training/seminars, staff salaries and/or general operation expenses.
4. Funding requests are generally considered within the \$500 to \$3000 range.

MAIL LETTERS OF INTENT TO:

Cape Coral
Community
Foundation
P. O. Box 100032
Cape Coral, Florida
33910





Cape Coral Community Foundation

P. O. Box 100032
Cape Coral, Florida 33910

GUIDELINES FOR LETTER OF INTENT TO CAPE CORAL COMMUNITY FOUNDATION

The Cape Coral Community Foundation was established in 1973 to provide a pool of philanthropic funds to meet charitable needs in the greater Cape Coral area.

The Foundation currently has four types of funds under which income may be distributed:

1) Discretionary Funds which allow the Foundation's Board the independence to meet community needs in all areas. 2) Field of Interest Funds which are limited to a chosen field of charitable interest, such as youth programs, services for the elderly, etc. 3) Restricted Funds which are restricted to a particular charitable organization. 4) Donor Advised Funds which consider the advice of donors prior to distribution of a grant.

The applicant should be aware that the Foundation is growing and is in the process of developing the funds. This limits the Foundation from granting large amounts of money to any single grantee.

Applicants must be a qualified not-for-profit charity under Section 501(c) (3) of the Internal Revenue Code and must offer services which have a positive impact on the Greater Cape Coral Community. The Foundation offers funding for a wide array of projects but generally does not offer funding for travel, training/seminars, staff salaries and/or general operating expenses. Funding requests are generally considered within the \$500 to \$3,000 range.

LETTER OF INTENT – STEP ONE

A simple **ONE PAGE** letter of Intent is the first step to applying for a grant. Your Letter of Intent should include:

- 1) A brief paragraph about your organization.
- 2) A short overview of your request.
- 3) Amount of request.
- 4) An explanation of the need.
- 5) One attachment only – copy of the I.R.S. document on which applicant relies for its current charitable exemption.

Continued ...

- 6) **LETTERS OF INTENT ARE DUE MONDAY, JUNE 3, 2002, AND MUST BE POSTMARKED ON OR BEFORE THAT DATE. ANY L.I. POSTMARKED AFTER THAT DATE WILL NOT BE CONSIDERED.**
- 7) **LETTERS OF INTENT MUST BE MAILED – DO NOT HAND DELIVER, FAX OR EMAIL.**

FULL GRANT APPLICATION –STEP TWO

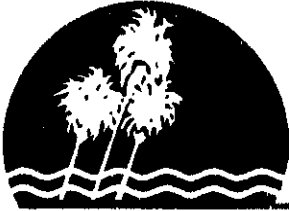
Letters of Intent will be reviewed the week of June 3, 2002. If your request fits within the general guidelines and mission of the Foundation, you will be mailed a full grant application form to complete. If the Foundation Committee members feel your request is not one they can consider at this time, you will be notified by mail.

LETTERS OF INTENT SHOULD BE MAILED TO:

**CAPE CORAL COMMUNITY FOUNDATION
P.O. BOX 100032
CAPE CORAL, FLORIDA 33910**

QUESTION SHOULD BE DIRECTED TO:

PATRICIA PORTMAN AT 542-5594.



Cape Coral Community Foundation

P. O. Box 100032
Cape Coral, Florida 33910

September 19, 2002

Ms. E. Gail Varley
Program Manager
Family Connection Center
3406 Palm Beach Boulevard
Ft. Myers, FL 33916

Dear Ms. Varley:

Thank you for submitting your grant application to the Cape Coral Community Foundation. We are pleased to inform you that we are funding your request in the amount of \$2,000 to provide funds for training and materials for use in supervised parent visitations. Please provide a follow-up letter from your organization confirming acceptance.

We have two additional requests:

- (1) Please do not prepare a public release of information as to your receipt of this grant until **after our October 24, 2002, Annual Reception and Grant Awards**. (We will prepare a news release for publication at that time.)
- (2) Please let us know in your acceptance letter how you will recognize the Cape Coral Community Foundation's donation to your organization.

We will be hosting our *Annual Reception on October 24th*, at which time we will make presentations to the agencies. Your invitation is enclosed. Please be sure to R.S.V.P. You will need to have someone present to accept the donation on behalf of your agency.

Congratulations to you and your organization – we support your efforts to make this a better community for all of us. If you should have any questions concerning your grant or our acceptance requests, please contact Patricia Portman at 542-5594.

Pastor Stephen McGinnis, Chairman
Grant Committee

Patricia K. Portman
Executive Director

/jv

Office Location: 4729 Vincennes Blvd. • Cape Coral, Florida
(239) 542-5594 • Fax (239) 549-3022 • www.capecoralcf.org