

1. REQUESTED MOTION:

**ACTION REQUESTED:** Approve Supplemental Task Authorization (STA) No. 7 to WilsonMiller Inc. for CN-00-04 MISCELLANEOUS CIVIL ENGINEERING DESIGN AND/OR INSPECTION SERVICES (Contract No. 1469) for Joel Sidewalk Design in the amount of \$24,720.00 for a total to date of \$69,020.00.

**WHY ACTION IS NECESSARY:** Pursuant to the Lee County Contract Manual, approved by the Board on September 25, 2001, the Board is required to approve all Supplemental Task Authorizations in excess of \$50,000.00 to Professional Services Agreements.

**WHAT ACTION ACCOMPLISHES:** Will enable the Consultant to provide additional work for the Joel Sidewalk Design.

2. DEPARTMENTAL CATEGORY:

09 Transportation  
COMMISSION DISTRICT #:

C9J

3. MEETING DATE:

01-07-2003

4. AGENDA:

- CONSENT
- \_\_\_\_\_ ADMINISTRATIVE
- \_\_\_\_\_ APPEALS
- \_\_\_\_\_ PUBLIC
- \_\_\_\_\_ WALK ON
- \_\_\_\_\_ TIME REQUIRED:

5. REQUIREMENT/PURPOSE:  
(Specify)

- \_\_\_\_\_ STATUTE
- \_\_\_\_\_ ORDINANCE
- ADMIN. CODE AC-4-4
- \_\_\_\_\_ OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER \_\_\_\_\_
- B. DEPARTMENT Transportation
- C. DIVISION \_\_\_\_\_
- BY: Scott Gilbertson, Director

7. BACKGROUND:

This supplemental Task Authorizations (STA) No. 7 provides additional services under CN-00-04 Miscellaneous Civil Engineering and/or Inspection Services. This Supplemental Task Authorization under CN-00-04 changes or supplements previously issued Supplemental Task Authorization No 4, which was approved in the amount of \$44,300.00, for a total amount to date of \$69,020.00.

Funds will be available from account string: 20600218803.506510

Attachments: Two (2) Supplemental Task Authorization Forms from WilsonMiller Inc.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
12/23/02		N/A	12/23/02	12/29/02 P.M.	12/23/02	12/23/02	12/23/02	12/23/02 P.M.	12.23.02

10. COMMISSION ACTION:

- \_\_\_\_\_ APPROVED
- \_\_\_\_\_ DENIED
- \_\_\_\_\_ DEFERRED
- \_\_\_\_\_ OTHER

Rec. by CoAtty  
Date: 12/23/02  
Time: 11:30 AM  
Forwarded To:  
12/23/02 11:40 AM

REC'D BY COUNTY ADMIN. *EWJ/pm*  
12/23/02  
COUNTY ADMIN.  
FORWARDED TO:  
*Public Resources*  
12/23/02  
*U. Supra*

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT  
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order  
 Supplemental Task Authorization

NO.: 7

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: Additional Services for Joel Sidewalk Design (Supplemental to STA #4).

CONSULTANT: WilsonMiller PROJECT NO.: 6002

SOLICIT NO.: CN-00-04 CONTRACT NO.: 1469 ACCOUNT NO.: \_\_\_\_\_

REQUESTED BY: DAD DATE OF REQUEST: December 12, 2002

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: December 12, 2002
- EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: December 12, 2002
- EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: December 12, 2002
- EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED  
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: December 5, 2002
- EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: December 12, 2002

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: \_\_\_\_\_  
Department Director Date  
By: [Signature] 12-16-02  
Contracts Mgmt Date

ACCEPTED:

By: [Signature]  
Consultant/Provider  
Date Accepted: 12/12/02

Corporate Seal

COUNTY APPROVAL:

By: \_\_\_\_\_  
Department Director  
(Under \$25,000)  
Date Approved: \_\_\_\_\_

APPROVED:

By: \_\_\_\_\_  
\*County Attorney's Office Date

\*County Attorney signature needed  
for **over** Board level expenditures only.

By: \_\_\_\_\_  
County Manager (Between  
(\$25,000 and under \$50,000)  
Date Approved: \_\_\_\_\_

By: \_\_\_\_\_  
Chairman  
Board of County Commissioners  
Date Approved: \_\_\_\_\_

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

or

SUPPLEMENTAL TASK AUTHORIZATION No. 7

EXHIBIT "CO/STA-A"

Date: December 12, 2002

SCOPE OF PROFESSIONAL SERVICES

for Additional Services for Joel Sidewalk Design (Supplemental to STA #4).  
(Enter Project Name from Page 1 of the  
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

1. Drainage analysis - Due to right of way limitations and existing roadway side slopes, provide storm sewer design from Bell Blvd to 6<sup>th</sup> Street. Perform hydrologic and hydraulic design calculations necessary to design a closed storm sewer system for a 10 year frequency event per FDOT requirements. Provide hydrologic modeling using the Interconnected Pond Routing (ICPR) computer program to demonstrate that the post project peak discharge rate will not exceed the pre project peak discharge rate for the 25 year, 72 hour storm in accordance with SFWMD requirements.

2. Roadway Plans - Prepare contract plans in accordance with FDOT Plans Preparation Manual. Drainage Plans to include depiction of proposed storm sewer design on Plan-Profile Sheets, Drainage Cross Sections, and Summary of Drainage Structures.

3. Utility Coordination - Provide necessary utility coordination with existing utility owners to determine required underground utility relocations and depict existing utilities and adjustments on the Plan & Profile Sheets in the Roadway Plans.

4. Permitting - Water management permitting will be required due to the piping of the existing roadside ditch. Prepare a Standard General Environmental Resource Permit Application package and submit to the South Florida Water Management District. Respond to requests for additional information (RAI) from SFWMD as necessary to obtain permit.

\*Attach additional pages, if needed.

CHANGE ORDER AGREEMENT No.  
or  
 SUPPLEMENTAL TASK AUTHORIZATION No. 7\_

EXHIBIT "CO/STA-B"

Date: Dec. 12, 2002

COMPENSATION AND METHOD OF PAYMENT

for Miscellaneous Engineering Design Services / Additional Services for Joel Sidewalk Design (Supplemental to STA #4).

(Enter Project Name from Page 1 of the  
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1.	Drainage Analysis	\$7,735	LS	WIPP
2.	Roadway Plans	\$9,000	LS	WIPP
3.	Utility Coordination	\$1,950	LS	WIPP
4.	Permitting	\$6,035	LS	WIPP
TOTAL		\$24,720		

(Unless list is continued on next page)

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

or  
 SUPPLEMENTAL TASK AUTHORIZATION No. 7

SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation In the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. 1 thru 6	Adjustment(s) Due to this CO or STA	Summary of Changed Compensation
STA #1	Topographic Survey		\$2,750		\$2,750
STA #2	Packinhuse Road Realignment		\$39,000		\$39,000
STA #3	Microstation Support		\$20,000		\$20,000
STA #4	Joel Blvd. Sidewalk Design		\$44,300		\$44,300
STA #5	Laurel Road Sidewalk Design		\$88,500		\$88,500
STA #6	Corkscrew Rd. & Ben Hill Griffin		\$19,500		\$19,500
STA #7	Add'l Services for Joel Blvd. Sidewalk				
7.1	Drainage Analysis			\$7,735	\$7,735
7.2	Roadway Plans			\$9,000	\$9,000
7.3	Utility Coordination			\$1,950	\$1,950
7.4	Permitting			\$6,035	\$6,035
TOTAL			\$214,050	\$24,720	\$238,770

CHANGE ORDER AGREEMENT No. \_\_\_\_\_  
or  
 SUPPLEMENTAL TASK AUTHORIZATION No. 7

EXHIBIT "CO/STA-C"

Date: Dec. 12, 2002

TIME AND SCHEDULE OF PERFORMANCE

for Miscellaneous Engineering Design Services / Additional Services for Joel Sidewalk Design (Supplemental to STA #4).

(Enter Project Name from Page 1 of the Change Order or Supplemental Task Authorization Agreement)

SECTION 1.00 CHANGES FOR THIS CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks, or work set forth in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", entitled "Scope of Professional Services" attached hereto is as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT AA	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion from Date of Notice to Proceed For this CO or STA
1.	Drainage Analysis	15	15
2.	Roadway Plans	20	35
3.	Utility Coordination	30	65
4.	Permitting	60	95

09/25/01

- CHANGE ORDER AGREEMENT No. \_\_\_\_\_  
or  
 SUPPLEMENTAL TASK AUTHORIZATION No. 7

EXHIBIT "CO/STA-C"

Date: Dec 12, 2002

TIME AND SCHEDULE OF PERFORMANCE

for MMiscellaneous Engineering Design Services / Additional Services for Joel Sidewalk Design (Supplemental to STA #4).

(Enter Project Name from Page 1 of the Change Order or Supplemental Task Authorization Agreement)

SECTION 2.00 SUMMARY OF THE IMPACT OF CHANGE(S) IN PROFESSIONAL SERVICES ON THE OVERALL PROJECT TIME AND SCHEDULE OF PERFORMANCE

Pursuant to and in consideration of the changes in the Scope of Professional Services in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", the time and schedule the COUNTY and the CONSULTANT, or SERVICE PROVIDER, has previously agreed to for all of the work to be done under this Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT >A= and EXHIBIT >CO/STA-A=	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion From Date of Notice to Proceed
	N/A		

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

or

SUPPLEMENTAL TASK AUTHORIZATION No. 7

EXHIBIT "CO/STA-D"

Date: December 12, 2002

**CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)**

for Miscellaneous Engineering Design Services / Additional Services for Joel Sidewalk Design (Supplemental to STA #4).

(Enter Project Name from Page 1 of the Change Order or Supplemental Task Authorization Agreement)

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant=s Insurance Coverage	
		Yes	No	Type	Yes	No
None						

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

or

SUPPLEMENTAL TASK AUTHORIZATION No. 7

EXHIBIT "CO/STA-E"

Date: Dec. 12, 2002

PROJECT GUIDELINES AND CRITERIA

for Miscellaneous Engineering Design Services / Additional Services for Joel Sidewalk Design (Supplemental to STA #4)..

(Enter Project Name from Page 1 of the  
Change Order or Supplemental Task Authorization Agreement)

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

None