

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20030043

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Supplemental Task Authorization (STA) No. 1 to Environmental Consulting & Technology, Inc. for CN-02-25 COUNTYWIDE ENVIRONMENTAL CONTRACT (Permitting, Mitigation, Monitoring & Maintenance) (Contract No. 2243) for Lost Lane Stormwater Improvement Project in the amount of \$87,000.00.

WHY ACTION IS NECESSARY: Pursuant to the Lee County Contract Manual, approved by the Board on September 25, 2001, the Board is required to approve all Supplemental Task Authorizations in excess of \$50,000.00 to Professional Services Agreements.

WHAT ACTION ACCOMPLISHES: The Consultant will provide (1) Environmental Impact Surveys and Assessments; (2) Design Mitigation and/or Wetland Systems or Activities; (3) Obtain Appropriate Permits; (4) Hydrological Studies and Restoration Plans; and (5) Other Related Environmental Task as needed.

2. DEPARTMENTAL CATEGORY:

07 NATURAL RESOURCES
 COMMISSION DISTRICT #:

C8A

3. MEETING DATE:

01-28-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-4-4*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT *Public Works*
- C. DIVISION *Natural Resources*
- BY: *Roland Ottolini, Division Director*

7. BACKGROUND:

The Division of Natural Resources is requesting Board approval of this Supplemental Task Authorization to Environmental Consulting & Technology Inc. under CN-02-25 COUNTYWIDE ENVIRONMENTAL CONTRACT (Permitting, Mitigation, Monitoring & Maintenance) for the purpose of providing the following professional services for the project known as Lost Lane Stormwater Improvement Project: (1) Environmental Impact Surveys & Assessments; (2) Design Mitigation and/or Wetland Systems or Activities; (3) Obtain Appropriate Permits; (4) Hydrological Studies & Restoration Plans and (5) Other Related Environmental Tasks, of \$87,000.00.

Funds will be available from account string: 20853330100.503190

Attachments: Two (2) Supplemental Task Authorization Forms from Environmental Consulting & Technology Inc.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>Daunders</i> 1-10-03	<i>Conroy</i> <i>Daunders</i>	N/A	<i>BAO</i> 1/13/03	<i>KNO</i> 1/13/03	<i>2bw</i> 1-14-03	<i>Ys</i> 1/14/03	<i>Ys</i> 01/14/03	<i>RY</i> 1-14-03	<i>Daunders</i> 1-10-03

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
 Date: *1-13-03*
 Time: *4:25PM*
 Forwarded To:
Ch. Admin 4:34p
4:32 PM

RECEIVED BY
COUNTY ADMIN. *EW*
1-13-03
4:50
COUNTY ADMIN.
FORWARDED TO:
1/14 3:30

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 1

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: County Wide Environmental Contract (Permitting, Mitigation, Monitoring & Maintenance) Lost Lane Stormwater Improvement Project

CONSULTANT: Environmental Consulting & Technology, Inc. PROJECT NO.: 8533

SOLICIT NO.: CN-02-25 CONTRACT NO.: 2243 ACCOUNT NO.: 20853330100

REQUESTED BY: Lee County Natural Resources Division, Bradley S. Vance, P.E.
DATE OF REQUEST: 11/19/02

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: 11/19/02
- EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: 11/19/02
- EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: 11/19/02
- EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: 11/19/02
- EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: 11/19/02

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: [Signature] 1/19/03
Date
Department Director

By: [Signature] 1-8-03
Date
Contracts Mgmt

APPROVED:

By: [Signature] 1/13/03
Date
*County Attorney's Office Date

ACCEPTED:

Katherine H. Pierce, Sr. W.P.
By: [Signature]
Consultant/Provider

Date Accepted: 1/3/03

Corporate Seal

COUNTY APPROVAL:

By: _____
Date Approved: _____
Department Director
(Under \$25,000)

By: _____
Date Approved: _____
County Manager (Between
\$25,000 and under \$50,000)

By: _____
Date Approved: _____
Chairman
Board of County Commissioners

*County Attorney signature needed for over Board level expenditures only.

Date: November 19, 2002

SCOPE OF PROFESSIONAL SERVICES

For COUNTY WIDE ENVIRONMENTAL CONSULTING CONTRACT
(PERMITTING, MITIGATION, MONITORING & MAINTENANCE),
LOST LANE STORMWATER IMPROVEMENT PROJECT

SECTION 1.00 SUPPLEMENT(S) TO, OR CHANGE(S) TO
PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby changed, so that the CONSULTANT, or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, as a change to, the scope of services previously agreed to and authorized:

(List each previously established phase or task to be supplemented, or changed, and provide a comprehensive description of the services, tasks, or work resulting from the Supplement(s) or Change(s).)

TASK

1. Environmental Impact Surveys and Assessments

- 1.1 Provide quantitative assessment of proposed impacts related to the extension of the Powell Creek Canal system.

2. Design Mitigation and/or Wetland Systems or Activities

- 2.1 Provide mitigation design suitable for permitting by the SFWMD and ACOE to offset existing and proposed impacts associated with the construction of the Lost Lane Levee and the Powell Creek Canal extension. All mitigation will be proposed for on-site within the limits of the Prairie Pines Preserve area.

4. Obtain Appropriate Permits

- 4.1 Amend SWMM model to reflect the addition of revised basin information as provided for herein, including the Powell Creek canal extension, revised watershed delineations, additional aerial topographic information, etc. Provide modeling results in support of SFWMD ERP application #011130-16.

- 4.2 Respond to ACOE and SFWMD request for additional information to providing for changes in the scope of the proposed project to address issues related to Gator Slough, Powell Creek and Daugherty's Creek.
- 4.3 Prepare and submit application for license from Seminole Gulf Railway to authorize access to conduct horizontal and vertical survey of flow conduits through the existing railroad right-of-way.

14. Hydrological Studies and Restoration Plans

- 14.1 Assess historic drainage pattern information from historic aerials including coordination with County Staff.
- 14.2 Assist in the development of consolidated FLUCCS and Soils mapping information to be utilized in conjunction with historic aerial assessments.
- 14.3 Establish current and historic drainage basins for Powell, Daugherty's and Gator Slough watersheds.
- 14.4 Provide County Staff with updated GIS data sets for Items 14.1 thru 14.3, above.

15. Other Related Environmental Tasks

- 15.1 Assist County staff in obtaining horizontal and vertical information on existing hydraulic crossings of the Seminole Gulf Railway within project area in response to SFWMD request.
- 15.2 Assist County staff in obtaining horizontal and vertical information on existing hydraulic crossings of the Oil Well Road area east of I-75 in response to SFWMD request.
- 15.3 Provide horizontal and vertical survey of the existing Suncoast Estates outfall weirs and the Valencia Street environmental weir.
- 15.4 Assist County Staff in evaluation of aerial topographic information for upper reaches of watersheds.
- 15.5 Provide hydraulic and hydrologic evaluation of projects impact on outfall to Gator Slough watershed per SFWMD requirements.
- 15.6 Provide hydraulic and hydrologic evaluation of projects impact on outfall from southern Charlotte County per SFWMD requirements.
- 15.7 Provide hydraulic and hydrologic evaluation of projects impact on outfall to Powell Creek canal extension per SFWMD requirements.

SUPPLEMENTAL TASK AUTHORIZATION No. 1

EXHIBIT "STA-B"

Date: November 19, 2002

COMPENSATION AND METHOD OF PAYMENT

For COUNTY WIDE ENVIRONMENTAL CONSULTING CONTRACT
(PERMITTING, MITIGATION, MONITORING & MAINTENANCE),
LOST LANESTORMWATER IMPROVEMENT PROJECT

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, shall be entitled to receive for providing and performing the supplemented, or changed services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this SUPPLEMENTAL TASK AUTHORIZATION, Exhibit "STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "STA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amt of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1.0	<i>Environmental Impact Surveys and Assessment</i>	\$3,000.00	<i>NTE</i>	<i>WIPP</i>
1.1	Impact Assessment	\$3,000.00		
2.0	<i>Design Mitigation and/or Wetland Systems or Activities</i>	\$3,500.00		
2.1	Mitigation Design	\$3,500.00		
4.0	<i>Obtain Appropriate Permits</i>	\$24,500.00	<i>NTE</i>	<i>WIPP</i>
4.1	Amend NFM SWMM Model	\$12,750.00		
4.2	Amend SFWMD ERP Application to include Powell Creek Ext. & NFM Drainage assessment	\$9,000.00		

4.3	Apply for RR R/W Permit	\$2,750.00		
14.0	<i>Hydrological Studies & Restoration Plans</i>	\$13,500.00	NTE	WIPP
14.1	Assess Historic Aerials	\$4,000.00		
14.2	Develop FLUCCS & Soils map	\$2,000.00		
14.3	Establish Basin Boundaries	\$5,000.00		
14.4	GIS Updates	\$2,500.00		
15.0	<i>Other Related Environmental Task</i>	\$42,500.00	NTE	WIPP
15.1	Railroad Field Survey	\$3,500.00		
15.2	Oil Well Rd. Field Survey	\$3,500.00		
15.3	Suncoast Estates Weirs Survey	\$6,500.00		
15.4	Topographic Evaluation	\$4,500.00		
15.5	Impact Assessment -- Gator Slough	\$7,500.00		
15.6	Impact Assessment - So. Charlotte	\$7,500.00		
15.7	Powell Creek By-Pass Extension Design	\$9,500.00		
TOTAL		\$87,000.00		

(Unless list is continued on next page)

REREV:04/21/93

AMO:039
09/25/01

SUPPLEMENTAL TASK AUTHORIZATION NO. 1

SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the SUPPLEMENTAL TASK AUTHORIZATION, Exhibit "STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, as set forth in Exhibit "B" of the Professional Services Agreement shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation in the Basic Agreement	Adjustment(s) by Previous Supplemental Task Auth No.	Adjustment(s) due to this Supplemental Task Authorization	Summary of Changed Compensation
#1	Continuation of Lost Lane Stormwater Improvement Project	\$0.00	\$0.00	\$87,000.00	\$87,000.00
	TOTAL	\$0.00	\$0.00	\$87,000.00	\$87,000.00

EXHIBIT C

Date: November 19, 2002

TIME AND SCHEDULE OF PERFORMANCE

For COUNTY WIDE ENVIRONMENTAL CONSULTING CONTRACT
(PERMITTING, MITIGATION, MONITORING & MAINTENANCE),
LOST LANE STORMWATER IMPROVEMENT PROJECT

This EXHIBIT C establishes times of completion for the various phases and tasks required to provide and perform the services and work set forth in EXHIBIT "A" of this Agreement. The times and schedule of performance set forth hereinafter is established pursuant to Article 6.00 of this Agreement.

Phase and/or Task Reference As Enumerated in EXHIBIT "A"	NAME OR TITLE Of Phase and/Task	Number Of Calendar Days For Completion Of Each Phase And/or Task	Cumulative Number Of Calendar Days For Completion From Date of Notice to Proceed
1.0	Environmental Impact Surveys and Assessment	60	60
2.0	Design Mitigation and/or Wetland Systems or Activities	90	90
4.0	Obtain Appropriate Permits	240	240
14.0	Hydrological Studies & Restoration Plans	240	240
15.0	Other Related Environmental Task	240	240

CMO:034

09/25/01

EXHIBIT D

Date: November 19, 2002

CONSULTANT'S ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

For COUNTY WIDE ENVIRONMENTAL CONSULTING CONTRACT
(PERMITTING, MITIGATION, MONITORING & MAINTENANCE),
LOST LANE STORMWATER IMPROVEMENT PROJECT

CONSULTANT has identified the following Sub-Consultant(s) and/or SubContractor(s) which may be engaged to assist the CONSULTANT in providing and performing services and work on this Project:

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise. (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
NONE						

CMO:035

09/25/01

EXHIBIT E

Date: November 19, 2002

PROJECT GUIDELINES AND CRITERIA

For COUNTY WIDE ENVIRONMENTAL CONSULTING CONTRACT
(PERMITTING, MITIGATION, MONITORING & MAINTENANCE),
LOST LANE STORMWATER IMPROVEMENT PROJECT

The COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget and/or Requirements which shall serve as a guide to the CONSULTANT in performing the professional services and work to be provided pursuant to this Agreement:

(If none, enter the word "none" in the space below)

Item No. 1: NONE

CMO:036
09/25/01