

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20030051**

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve award of the following Projects: # EX030255, the purchase of 55 Dell personal computers, 36 17" CRT monitors, and 16 17" LCD flat panel monitors from Dell Marketing L.P. at the Florida State Contract price of \$76,221.00; and # IT030256, the purchase of 55 APC Back-Ups Pro 650 units from PC Mall at the competitively quoted open market price of \$11,164.45 for the Lee County Library Division. Grand total amount: \$87,385.45. Also approve the expenditure of a not-to-exceed amount of \$5,000.00 for miscellaneous and incidental items that may be needed; including, but not limited to, cables, cards, overnight delivery, etc.

**WHY ACTION IS NECESSARY:** Section 11.0.3.1 of the Lee County Purchasing and Payment Procedures Manual exempts "the purchase of equipment that has gone through the Administrative Code Procedure, such as State Contracts or Federal General Services Administration Schedules, providing the purchase, rental, or lease amount does not exceed \$50,000.00". As this expenditure will exceed \$50,000.00, Board approval is required.

**WHAT ACTION ACCOMPLISHES:** These computers will replace WinTerms throughout the library system; allowing the Lee County Library Division to upgrade existing technology and phase into the implementation of the Horizon Sunrise System.

**2. DEPARTMENTAL CATEGORY:  
COMMISSION DISTRICT #**

*C6B*

**3. MEETING DATE:**

*02-04-2003*

**4. AGENDA:**

- CONSENT
- ADMINISTRATIVE APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:  
(Specify)**

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-1
- OTHER

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER
  - B. DEPARTMENT
  - C. DIVISION **LIBRARY**
- BY: **CYNTHIA N. COBB,  
DIRECTOR**

**7. BACKGROUND:**

--BACKGROUND BEGINS ON PAGE TWO--

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>Cyattyn N. Cobb 1/15/03</i>	<i>Janet Sheehan 1-14-03</i>	<i>N/A</i>		<i>[Signature]</i> <i>4/15/03</i>	<i>QA</i> <i>1/15/03</i>	<i>OM</i> <i>1/15/03</i>	<i>Risk</i> <i>1/15/03</i>	<i>GC</i> <i>1-15-03</i>	<i>[Signature]</i>

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty  
Date: *1-15-03*  
Time: *4:40*  
Forwarded To:  
*City Admin*  
*1-15-03 492*

RECEIVED BY  
COUNTY ADMIN. *TD*  
*1/15 4:45*  
COUNTY ADMIN.  
FORWARDED TO: *BH*  
*1/16 830*

--BACKGROUND CONTINUED FROM PAGE ONE--

On January 7, 2003, the Division of Purchasing received a request from the Lee County Library Division to prepare a request to purchase 55 Dell personal computers, 36 17" CRT monitors, and 16 17" LCD flat panel from Dell Marketing L.P. at the Florida State Contract price of \$76,221.00; and 55 APC Back-Ups Pro 650 units from PC Mall at the competitively quoted open market price of \$11,164.45. (Grand total amount: \$87,385.45.) It was also requested by the Library Division that Board approval be obtained for the expenditure of a not-to-exceed amount of \$5,000.00 for miscellaneous and incidental items that may be needed; including, but not limited to, cables, cards, overnight delivery, etc.

The Division of Purchasing has obtained a Florida State Contract price quote from Dell for the computers (please see Attachment #2); informally telephone quoted the APC Back-Ups Pro 650 units to obtain a competitive open market price; and will assist the Library Division in obtaining any incidental services or items that may be required.

Funding is available:   KG5710114800.505280.163 (items under \$750.00)  
                                  KG5710114800.506410.163 (items over \$750.00)

Attachments:

- (1) Department Request for Purchases
- (2) Dell Quotes via Florida State Contract No. 250-000-03-1
- (3) Tabulation Sheet and Quotes for IT030256

**ATTACHMENT # 1****MEMORANDUM  
FROM THE  
LIBRARY DIVISION**

TO: Janet Sheehan, Director of Purchasing

FROM: Cynthia N. Cobb, Library Director



DATE: January 7, 2003

RE: Computers for WinTerm replacements

The Division of Library Services requests a Blue Sheet to go before the Board of County Commissioners for the purchase of computers to replace all public WinTerms. This action is necessary because the total amount exceeds \$50,000; it must be approved by the BOCC.

This action allows the Lee County Library Division to upgrade existing technology and phase into the implementation of the Horizon Sunrise system.

**Section I - Purchase of the following items:**

- **55 Gray OptiPlex GX260s computers** - specifications attached
- **36 Gray 17 inch Dell P793 16.0 VIS monitors** - specifications attached
- **16 Gray 17 inch Dell Ultrasharp 1702FP 17.0 VIS flat panel monitors** – specifications attached
- **55 Beige APC backups PRO 650 UPS units**

**Section II - The purchase of miscellaneous and incidental items:**

- Request BOCC approval of a not-to-exceed amount of \$5,000 for miscellaneous and incidental items that may be needed, including but not limited to cables, cards, inside hand delivery, overnight delivery services. These will be purchased via the most economical and timely method available, i.e., State contract

All items to be delivered to:  
Metro Processing Center  
Attn: Scott Lewin  
11220-6 Metro Pkwy  
Ft Myers, FL 33901

Funds are available in KG5710114800

# IT Hardware 250-000-03-1

Effective: 08/01/2002 through 07/31/2005

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To purchase under this Contract use a Request for Quotes  
(Suggested Form).

How to Use this Contract  
Products Available  
Contractors  
Contract

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**DELL**

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**QUOTATION**

QUOTE #: 99091459

Customer #: 1935449

Quote Date: 1/6/03

Date: 1/6/03 2:18:34 PM

Customer Name: LEE COUNTY FINANCE DIV

<b>TOTAL QUOTE AMOUNT:</b>	<b>\$59,785.00</b>		
<b>Product Subtotal:</b>	<b>\$59,785.00</b>		
<b>Tax:</b>	<b>\$0.00</b>		
<b>Shipping &amp; Handling:</b>	<b>\$0.00</b>		
<b>Shipping Method:</b>	<b>Ground</b>	<b>Total Number of System Groups:</b>	<b>1</b>

GROUP: 1	QUANTITY: 55	SYSTEM PRICE: \$1,087.00	GROUP TOTAL: \$59,785.00
Base Unit:	OptiPlex GX260S,2.00GHz,P4, 400FSB,512K Cache,Gray Small Form Factor Base (220-9746)		
Memory:	256MB, Non-ECC, 266MHz DDR, 1x256, GX260 (311-1711)		
Keyboard:	Dell PS/2 Keyboard In Gray, NoHot Keys, Optiplex (310-1515)		
Monitor:	No Monitor Selected, OptiPlex (320-3704)		
Video Card:	32MB,ATI,Radeon VE,VGA/DVI,1or2 Monitor Graphics Card,GX260 Small Form Factor or Desktop (320-0435)		
Hard Drive:	20GB EIDE, 7200 RPM, Value ATA/100 Hard Drive, GX260 (340-6075)		
Floppy Disk Drive:	3.5 inch, 1.44MB, Slimline Floppy Drive, GX260 (340-6099)		
Operating System:	Windows 2000,SP3,NTFS,CD, English (420-1558)		
Mouse:	Dell PS/2 2-button mouse, OptiPlex, Gray (310-1301)		
NIC:	Integrated Intel Gibabit NIC, 10/100/1000, with Alert Standards Format, GX260 (430-0353)		
CD-ROM or DVD-ROM Drive:	24X CD-ROM, Slimline, GX260 Small Form Factor (313-1153)		
Sound Card:	Integrated Sound Blaster Compatible AC97 Sound, OptiPlex (313-8170)		
Speakers:	Internal Chassis Speaker Option, Optiplex (313-1495)		
Documentation Diskette:	OptiPlex Resource CD (313-7168)		
Bundled Software:	CFI,Information,Print, Label,Asset Tag,Medium,Number 42,Factory Install (362-0252)		
Bundled Software:	CFI Routing SKU,Factory Install (365-0257)		
Bundled Software:	CFI,100045,Information, Validator,Order Ready,Factory Install (362-0477)		
Bundled Software:	CFI.Integration Service, OR-System Label,Optiplex (365-1301)		
Factory Installed Software:	No Chassis Stand (310-7700)		
Service:	Type 3 Contract - Next Business Day Parts and Labor On-Site Response, Initial Year (900-6630)		
Service:	Type 3 Contract - Next Business Day Parts and Labor On-Site Response, 4 Year Ext (900-6204)		
Installation:	Standard On-Site Installation Declined (900-9987)		
Misc:	Energy Star Labeling (if applicable) (310-6413)		
	CFI Titan Code for CFI FIDA or Bypass SI (364-1846)		

<b>TOTAL QUOTE AMOUNT:</b>	<b>\$59,785.00</b>		
<b>Product Subtotal:</b>	<b>\$59,785.00</b>		
<b>Tax:</b>	<b>\$0.00</b>		
<b>Shipping &amp; Handling:</b>	<b>\$0.00</b>		
<b>Shipping Method:</b>	<b>Ground</b>	<b>Total Number of System Groups:</b>	<b>1</b>

<b>SALES REP:</b>	<b>APRIL DELASHAW</b>	<b>PHONE:</b>	<b>800-981-3355</b>
<b>Email Address:</b>	<b>April_Delashaw@Dell.com</b>	<b>Phone Ext:</b>	<b>44721</b>

For your convenience, your sales representative, quote number and customer number have been

included to provide you with faster service when you are ready to place your order. You may also place your order online at [www.dell.com/quote](http://www.dell.com/quote)

This quote is subject to the terms of the agreement signed by you and Dell, or absent such agreement, is subject to the applicable Dell terms and conditions agreement.

Prices and tax rates are valid in the U.S. only and are subject to change.

***\*\*Sales/use tax is a destination charge, i.e. based on the "ship to" address on your purchase order. Please indicate your taxability status on your PO. If exempt, please fax exemption certificate to Dell Tax Department at 512-283-9276, referencing your customer number. If you have any questions regarding tax please call 800-433-9019. \*\****

All product and pricing information is based on latest information available. Subject to change without notice or obligation.

LCD panels in Dell products contain mercury, please dispose properly. Please contact Dell Financial Services' Asset Recovery Services group for EPA compliant disposal options at [US\\_DFS\\_AssetRecovery@dell.com](mailto:US_DFS_AssetRecovery@dell.com). Minimum quantities may apply.

**DELL**

E Com

**QUOTATION**

QUOTE #: 99091873

Customer #: 1935449

Quote Date: 1/6/03

Date: 1/6/03 2:18:38 PM

Customer Name: LEE COUNTY FINANCE DIV

<b>TOTAL QUOTE AMOUNT:</b>	<b>\$7,092.00</b>		
<b>Product Subtotal:</b>	<b>\$7,092.00</b>		
<b>Tax:</b>	<b>\$0.00</b>		
<b>Shipping &amp; Handling:</b>	<b>\$0.00</b>		
<b>Shipping Method:</b>	<b>Ground</b>	<b>Total Number of System Groups:</b>	<b>0</b>

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
Dell P793,17in(16.0in Viewable Image Size),Midnight Gray,OptiPlex/Precision, Customer Install (320-4104)	36	\$197.00	\$7,092.00
<b>Number of S &amp; A Items: 1</b>		<b>S&amp;A Total Amount: \$7,092.00</b>	

<b>TOTAL QUOTE AMOUNT:</b>	<b>\$7,092.00</b>		
<b>Product Subtotal:</b>	<b>\$7,092.00</b>		
<b>Tax:</b>	<b>\$0.00</b>		
<b>Shipping &amp; Handling:</b>	<b>\$0.00</b>		
<b>Shipping Method:</b>	<b>Ground</b>	<b>Total Number of System Groups:</b>	<b>0</b>

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<b>Email Address:</b>	<b>April_Delashaw@Dell.com</b>	<b>Phone Ext:</b>	<b>44721</b>

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**DELL**

E Com

**QUOTATION**

QUOTE #: 99092042

Customer #: 1935449

Quote Date: 1/6/03

Date: 1/6/03 2:18:43 PM

Customer Name: LEE COUNTY FINANCE DIV

<b>TOTAL QUOTE AMOUNT:</b>	<b>\$9,344.00</b>		
<b>Product Subtotal:</b>	<b>\$9,344.00</b>		
<b>Tax:</b>	<b>\$0.00</b>		
<b>Shipping &amp; Handling:</b>	<b>\$0.00</b>		
<b>Shipping Method:</b>	<b>Ground</b>	<b>Total Number of System Groups:</b>	<b>0</b>

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
Dell UltraSharp 1702FP, Flat Panel Monitor, 17 inch (17.0 inch Viewable Image Size), Gray, Customer Install (320-4106)	16	\$584.00	\$9,344.00
<b>Number of S &amp; A Items: 1</b>		<b>S&amp;A Total Amount: \$9,344.00</b>	

<b>TOTAL QUOTE AMOUNT:</b>	<b>\$9,344.00</b>		
<b>Product Subtotal:</b>	<b>\$9,344.00</b>		
<b>Tax:</b>	<b>\$0.00</b>		
<b>Shipping &amp; Handling:</b>	<b>\$0.00</b>		
<b>Shipping Method:</b>	<b>Ground</b>	<b>Total Number of System Groups:</b>	<b>0</b>

<b>SALES REP:</b>	<b>APRIL DELASHAW</b>	<b>PHONE:</b>	<b>800-981-3355</b>
<b>Email Address:</b>	<b>April_Delashaw@Dell.com</b>	<b>Phone Ext:</b>	<b>44721</b>

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*Steven Fleer*

PC Mall Gov Account Executive  
PC Mall Gov  
2555 West 190th Street  
Torrance, California 90504

## QUOTATION

*Quoted prices are good for 30 days*

**January 7, 2003**

**Att:**

Phone / Fax / E-Mail  
800-323-2704 ext 4920  
Fax 310-630-3400

[stevenfl@pcmallgov.com](mailto:stevenfl@pcmallgov.com)

Customer # 12509790

Phone: 239-335-2300

Fax: 941-335-2386

**Quote Submitted To:**

LEE COUNTY FINANCE DIVISION  
ATTN ACCOUNT PAYABLE  
PO DRAWER 2238  
FORT MYERS, FL 33902-2238

**Ship To:**

LEE COUNTY FINANCE DIVISION  
ATTN ACCOUNT PAYABLE  
PO DRAWER 2238  
FORT MYERS, FL 33902-2238

**Quote # P8915244**

Total Product	\$ 11,164.45
Sales Tax	-
Overweight Grou	-
<b>Total for quote is</b>	<b>\$ 11,164.45</b>

*Total quote is FOB Destination*

<i>Line#</i>	<i>Type</i>	<i>Product #</i>	<i>Qty</i>	<i>Description</i>	<i>Unit Price</i>	<i>Extended Price</i>	<i>Availability</i>
1	U POW	00030726	55	BACK UPS PRO 650 BEIGE APC	202.99	11,164.45	

Please fax all purchase orders directly to: (310) 630-3400  
PC Mall Federal Tax ID# 33-0964088

LEE COUNTY BOCC  
PO BOX 2238  
FORT MYERS FL 33902  
US  
Tel. 1 239-689-7385  
Fax 1

Ship-to address  
Lee County Utilities  
1500 Monroe Street  
Fort Myers FL 33901  
US

QUOTE	
<b>Quotation Number / Quotation Date</b>	20468217 / 01/03/2003
<b>Delivery Date</b>	01/03/2003
<b>Customer No.</b>	54136
<b>Sales Rep No.</b>	2712

LEE COUNTY BOCC,  
Thank you for contacting Insight and allowing us the opportunity to assist you with your needs. We appreciate being considered as the source for your computer product requirements.

We deliver according to the following terms and conditions:

Currency USD

Terms of payment: 30 Days

Terms of delivery: DFI

<u>Material</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Ext. Price</u>
BP650S	APC BACK-UPS PRO 650VA UPS	55	206.00	11330.00
Quote Total				11,330.00

Please contact me with any further questions you may have, or if you wish to place an order. Please note, this price quotation is valid for 30 days from this date.

Sincerely,  
TOM GRIMES

(850)222-3457 fax

# QA Systems, Inc.

6620 Manor Rd.  
Austin TX 78723  
512-637-6100 Voice  
512-637-8811 Fax

## Quotation

Quote: 21996

Date: 01/06/2003

**Customer:** Bob Franceschini  
LFL01 Lee County Finance Division  
P.O. Drawer 2238  
Ft Myers FL 33902-2238

**Phones:** Wk 941-689-7387  
Pag 941-689-7385 main

**Sales Rep:** RICHARD SCHALIN  
512-637-6100

	Part Number	Description	Qty	Price	Extended
1)	BP650S	AMERICAN POWER CONVERSION Back Ups Pro 650 650va 6outlet 120v Line-int	55	214.80	11,814.00

### Return Policy:

Please contact Customer Service 512-637-6130 for return authorization. Customer service will issue an RMA# for all approved returns. Any merchandise returned to QA without an RMA# will be returned to the customer at customer's expense.

Manufacturer's warranties apply to all products.

Open products are non-returnable, so please check compatibility before opening.

Defective products must be reported to QA Customer Service within 15 days of receipt. Returns for defective products will be processed on a case by case basis, in accordance with manufacturer's warranties.

Returned items must be received by QA within 15 days of RMA# issue date. When items are received after the 15th day, the customer will be responsible for the full amount of the original invoice plus the invoice of the replacement item.

For more please visit [www.qasystems.com/return.html](http://www.qasystems.com/return.html)

**Subtotal** 11,814.00

**TOTAL** **\$11,814.00**

**MEMORANDUM  
FROM  
THE DIVISION OF PURCHASING**

DATE: JANUARY 14, 2003

*Janet Sheehan*

TO: CYNTHIA N. COBB  
LIBRARY DIRECTOR

FROM: JANET SHEEHAN, CPPB  
PURCHASING DIRECTOR

RE: BLUE SHEET # 20030051

PROJECT: Dell PC's & APC Back-Ups Pro 650 Units

TYPE: State Contract & Informal Telephone Quote

AWARDED TO: Dell Marketing L.P. & PC Mall

When you have finished your review of this package, please forward it to Kristie Kroslack in the County Attorney's Office.

If there are any questions or concerns with this package, please contact Bob Franceschini at 689-7385.