

**Lee County Board Of County Commissioners**  
**Agenda Item Summary**

Blue Sheet No. 20030108

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve and adopt resolution <sup>KLK</sup> to amend AC-3-10, Purchasing Manual to authorize exemption from the formal purchasing level, up to \$75,000, for the acquisition of housing units by the Department of Human Services Housing Services. County Manager's approval will still be required for purchases above \$25,000. These properties are to be rehabilitated and use will be prioritized for the elderly, disabled, and low income families as well as revitalization in the seven targeted neighborhoods. Funds are available from the CDBG Revolving Fund, Hope III Sales Proceeds, and HOME funds.

**WHY ACTION IS NECESSARY:** The current formal purchasing level of authorization is \$50,000.01.

**WHAT ACTION ACCOMPLISHES:** Increases the purchasing level, which will allow the Department of Human Services to work within limited time constraints for the acquisition of appropriate vacant properties for rehabilitation.

**2. DEPARTMENTAL CATEGORY:**

COMMISSION DISTRICT # CW-5 C5A

**3. MEETING DATE:**

02-11-2003

**4. AGENDA:**

- CONSENT ADMINISTRATIVE APPEALS
- PUBLIC WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:**  
(Specify)

- STATUTE
- ORDINANCE
- ADMIN.
- CODE
- OTHER

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER
- B. DEPARTMENT Human Services
- C. DIVISION

BY: Karen B. Hawes

**7. BACKGROUND:** Currently, the formal purchasing level is \$50,000.01. The increase in the purchasing level will allow the Human Services, Housing Program to be competitive in purchasing existing structures for rehabilitation. Structures below \$50,000.00 usually require extensive rehabilitation. Funding will be provided by the Department of Housing and Urban Development, CDBG Revolving Fund, HOPE III Sales Proceeds, or HOME program funds. All recipients of the program will be required to meet the Federal income guidelines. This action will provide the Department the ability to increase supportive housing stock more timely.

**8. MANAGEMENT RECOMMENDATIONS:** Approve increasing the purchasing level to \$75,000 specifically for the Department of Human Services, Housing Services Program.

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>[Signature]</i>	<i>[Signature]</i> 1-23-03	N/A		<i>[Signature]</i> 1/27/03	OA RK 1/27	OM 1/27/03	Right 6/12/03	GC 1/27/03	<i>[Signature]</i>

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty  
 Date: 1/24/03  
 Time: 8:00 am  
 Forwarded To: Budget 1/27/03 1:30 pm

RECEIVED BY  
 COUNTY ADMIN. RK  
 1-27-03  
 COUNTY ADMIN.  
 FORWARDED TO: BH  
 1/28/03

LEE COUNTY RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE LEE COUNTY BOARD OF COUNTY COMMISSIONERS RELATING TO AMENDMENTS TO THE LEE COUNTY ADMINISTRATIVE CODE AS ADOPTED BY LEE COUNTY ORDINANCE NO. 97-23; PROVIDING FOR APPROVAL OF CERTAIN AMENDMENTS TO THE LEE COUNTY ADMINISTRATIVE CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners is the governing body in and for Lee County, a political subdivision of the State of Florida; and,

**WHEREAS**, the Board of County Commissioners has previously enacted Lee County Ordinance No. 96-01, creating a charter form of government for Lee County pursuant to Section 125.80 of the Florida Statutes, and which was approved and ratified by the Electorate of Lee County on November 5, 1996; and,

**WHEREAS**, the Board of County Commissioners has previously enacted Lee County Ordinance No. 97-23, which adopted the Lee County Administrative Code pursuant to Ordinance No. 96-01, the Lee County Charter; and,

**WHEREAS**, Lee County Ordinance No. 97-23 at Section III allows and provides for amendments to the Lee County Administrative Code to be made by Resolution of the Board of County Commissioners at a regularly scheduled Board of County Commissioners' meeting; and,

**WHEREAS**, certain amendments to the Lee County Administrative Code are

now being proposed, and the Board of County Commissioners finds that such proposed amendments are acceptable, serve a public purpose and are consistent with the terms and conditions of Lee County Ordinance No. 96-01, the Lee County Charter.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:**

1. The above preamble is hereby accepted and approved as being true and accurate, and is adopted and incorporated herein as if set out further at length.
2. The proposed amendment(s) to the Lee County Administrative Code AC-3-10 (attached hereto as Exhibit A), is (are) approved, and are hereby directed to be incorporated into the Lee County Administrative Code as indicated in the amendment(s).
3. The provisions of this Resolution are severable, and it is the intention to confer to the whole or any part of this Resolution, the powers herein provided for. If any of the provisions of this Resolution shall be held unconstitutional by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the other remaining provisions of this Resolution. It is hereby declared to be the Board's legislative intent that this Resolution would have been adopted had such an unconstitutional provision not been included herein.

4. This Resolution shall become effective immediately upon its adoption by the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and, being put to a vote, the vote was as follows:

RAY JUDAH	_____	_____
DOUGLAS ST. CERNY	_____	_____
ROBERT JANES	_____	_____
ANDREW COY	_____	_____
JOHN E. ALBION	_____	_____

DULY PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2003.

**ATTEST:**  
**CHARLIE GREEN, CLERK**

**BOARD OF COUNTY COMMISSIONERS**  
**OF LEE COUNTY, FLORIDA**

By: \_\_\_\_\_  
**Deputy Clerk**

By: \_\_\_\_\_  
**Chairman**

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
**Office of the County Attorney**

**“EXHIBIT A”**

Amend the Lee County Purchasing Manual, Section 11, entitled “Exempt Purchases” to create an exemption for the Lee County Human Services, Housing Program, to increase the formal purchasing level for the purchase of homes for rehabilitation from \$50,000 to \$75,000.

**11.0.4.15** Purchases of housing units made by the Lee County Department of Human Services from funds provided by the Department of Housing and Urban Development, CDBG Revolving Fund, HOPE III Sales Proceeds or HOME program may not exceed \$75,000 without requiring Board of County Commissioner approval. Such purchases are solely for rehabilitation of the houses for use by the elderly or disabled or low income families and for revitalization in targeted neighborhoods.