

**Lee County Board Of County Commissioners  
Agenda Item Summary**

1.28.03

Blue Sheet No. 20030140

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve Program Amendments to Lee County's HUD CDBG Program for HUD Fiscal Year 1998 and 2002 activities and authorize the Chairman to sign the HUD Transmittal Letter and sub recipient contracts if any.

**WHY ACTION IS NECESSARY:** HUD regulations and the County Administrative Code 15-2 require Board approval for significant HUD CDBG Program amendments

**WHAT ACTION ACCOMPLISHES:** Allows for reallocation of funds to prioritized activities.

**2. DEPARTMENTAL CATEGORY:** 05  
**COMMISSION DISTRICT #** CW **15B**

**3. MEETING DATE:**  
**02-18-2003**

**4. AGENDA:**

**CONSENT**

**ADMINISTRATIVE APPEALS**

**PUBLIC WALK ON**

**TIME REQUIRED:**

**5. REQUIREMENT/PURPOSE:**  
(Specify)

**STATUTE**

**ORDINANCE**

**ADMIN. CODE**

**OTHER**

**24 CFR Part 91**

**6. REQUESTOR OF INFORMATION:**

**A. COMMISSIONER** N/A

**B. DEPARTMENT** Human Services

**C. DIVISION** N/A

**BY:** Karen B. Hawes, Director

**7. BACKGROUND:** Amendments to the Consolidated Plan HUD Fiscal Years 1998 and 2002. In HUD FY 1998, transfer \$14,000 from the Charleston Park Affordable Housing Activities Project (98.06.B) to the (Charleston Park) Asset Mapping Project (98.25.B) (CDBG Yr. 9). In HUD FY 2002, transfer \$34,000 from the Charleston Park Neighborhood Improvements Project (02.11.B) to a new Charleston Park Neighborhood Building Project (02.26.B) (CDBG Yr. 13).

Amendments were advertised for Public Comment for 30 days and were reviewed with the Community Action Agency / Neighborhood District Committee on 01/21/03.

**ATTACHMENTS:** (1) HUD Transmittal Letter for signature, (2) Advertisement and Project Sheets - for information only

**8. MANAGEMENT RECOMMENDATIONS:** Staff Recommends approval

**9. RECOMMENDED APPROVAL:**

| A                                    | B                       | C               | D     | E                  | F               |              |                  |              | G                            |
|--------------------------------------|-------------------------|-----------------|-------|--------------------|-----------------|--------------|------------------|--------------|------------------------------|
| Department Director                  | Purchasing or Contracts | Human Resources | Other | County Attorney    | Budget Services |              |                  |              | County Manager               |
| <i>[Signature]</i><br>11/3/03<br>ESM | N/A                     | N/A             |       | <i>[Signature]</i> | OA<br>2/4       | OM<br>2/4/03 | Risk<br>02/09/03 | GC<br>2-4-03 | <i>[Signature]</i><br>1-6-03 |

**10. COMMISSION ACTION:**

- APPROVED**
- DENIED**
- DEFERRED**
- OTHER**

Rec. by CoAtty  
Date: 2/4/03  
Time: 2:12 PM  
Forwarded To: Budget  
2/10/03 2:42 PM

RECEIVED BY  
COUNTY ADMIN. *[Signature]*  
2/4/03  
COUNTY ADMIN.  
FORWARDED TO: *[Signature]*  
2/10/03



BOARD OF COUNTY COMMISSIONERS

Writer's Direct Dial Number:

Bob James  
District One

February 18, 2003

Douglas R. St. Geroy  
District Two

Ray Judah  
District Three

Andrew W. Coy  
District Four

John L. Albrow  
District Five

Donald D. Stilwell  
County Manager

James G. Yacquet  
County Attorney

Diana M. Parker  
County Planning  
Examiner

Ms. Virginia Vich, CPD Representative  
U.S. Department of Housing and Urban Development  
Florida State Office/Caribbean  
Brickell Plaza Federal Building  
909 S.E. First Avenue, Room 500  
Miami, FL 33131-3028

SUBJECT: Amendments, Lee County HUD Consolidated Plan  
HUD FY: 1998 and 2002

Dear Ms. Vich:

Please find enclosed for your review and processing the following Lee County Board of County Commissioners approved HUD CDBG amendments:

In HUD FY 1998, transfer \$14,000 from the Charleston Park Affordable Housing Activities Project (98.06.B) to the (Charleston Park) Asset Mapping Project (98.25.B) (CDBG Yr. 9). In HUD FY 2002, transfer \$34,000 from the Charleston Park Neighborhood Improvements Project (02.11.B) to a new Charleston Park Neighborhood Building Project (02.26.B) (CDBG Yr. 13).

Thank you for your assistance. Please contact Karen B. Hawes, Director, Department of Human Services at (239) 652-7930 if you have any questions on this matter.

Sincerely,

Ray Judah, Chairman  
Lee County Board of County Commissioners

Enclosure: Advertisement/Project Sheets

Cc: Karen B. Hawes, Director, Department of Human Services  
Ann Arnall, Deputy Director, Department of Human Services  
Susie Gonzalez, Contract Specialist, Department of Human Services  
Barbara Hollis, Fiscal Manager, Department of Human Services  
Elly McKuen, Program Manager, Neighborhood Building Program  
Richard Faris, Senior Planner, Neighborhood Building Program

\\LC\FNW16\DATA\SHARED\DIS\NB\Np\CONPLAN\AMENDS\AMEND.2.18.03 vich.submit.letter.doc

**U.S. Department of Housing & Urban Development  
 CPD Consolidated Plan  
 Listing of Proposed Projects**

| Project ID/<br>Local ID | Project Title/Priority/<br>Objective/Description   | HUD Matrix Code/Title/<br>Citation/Accomplishments | Funding Sources     |           |
|-------------------------|--|--|---------------------|-----------|
| 0006                    | Charleston Park Affordable Housing Activities  | 14A Rehab; Single-Unit Residential                 | CDBG                | \$ 33,650 |
| 98.06.B                 | Housing  | 570.202  | ESG                 | \$ 0      |
|                         |  | 2 Housing Units                                    | HOME                | \$ 0      |
|                         |  |  | HOPWA               | \$ 0      |
|                         | Support the acquisition and rehabilitation of vacant, existing or relocated housing by the County in this lower-income, minority neighborhood, for site improvements, as well as provide for title research, clearing of encumbrances, closing costs, directly related acquisition activities, and sale to eligible households by a non-profit agency. (AMEND.2.18.03) transfer \$14,000 to Neigh. Building project 1998 |  | TOTAL               | \$ 33,650 |
|                         |  |  | Total Other Funding | \$ 0      |

Help the Homeless? Yes  
 Help those with HIV or AIDS? Yes

Start Date: 10/01/98  
 Completion Date: 09/30/99

Eligibility:  
 Subrecipient: CHDO - 92.2  
 Location(s): CT & BG's

CT: 030300 BG: 5 County: 12071

**U.S. Department of Housing & Urban Development  
CPD Consolidated Plan  
Listing of Proposed Projects**

| <b>Project ID/<br/>Local ID</b> | <b>Project Title/Priority/<br/>Objective/Description</b>   | <b>HUD Matrix Code/Title/<br/>Citation/Accomplishments</b> | <b>Funding Sources</b> |           |
|---------------------------------|--|--|------------------------|-----------|
| 0025                            | CDBG Community Asset Mapping Initiative  | 20 Planning  | CDBG                   | \$ 64,800 |
|                                 |  |  | ESG                    | \$ 0      |
| 98.25.B                         | Planning & Administration  | 570.205  | HOME                   | \$ 0      |
|                                 |  |  | HOPWA                  | \$ 0      |
|                                 |  | 120 Households (General)                                   |                        |           |
|                                 | Funds for the Department of Human Services, community, and government partners to plan and implement a community asset mapping program in the lower-income, minority neighborhood of Charleston Park. (AMEND.2.18.03) transfer in \$14,000 from Ch. Pk. Afford. Housing Project. |  | TOTAL                  | \$ 64,800 |
|                                 |  |  | Total Other Funding    | \$ 0      |

Help the Homeless? No Start Date: 10/01/98  
 Help those with HIV or AIDS? No Completion Date: 09/30/99

Eligibility: 570.208(a)(1) - Low / Mod Area  
 Subrecipient: Local Government  
 Location(s): CT & BG's

CT: 030300 BG: 5 County: 12071

**U.S. Department of Housing & Urban Development  
 CPD Consolidated Plan  
 Listing of Proposed Projects**

| <b>Project ID/<br/>Local ID</b> | <b>Project Title/Priority/<br/>Objective/Description</b>  | <b>HUD Matrix Code/Title/<br/>Citation/Accomplishments</b> | <b>Funding Sources</b> |            |
|---------------------------------|---|--|------------------------|------------|
| 0012                            | Charleston Park Neighborhood Improvements   | 03 Public Facilities and Improvements (General)            | CDBG                   | \$ 121,866 |
| 02.11.B                         | Infrastructure  |  | ESG                    | \$ 0       |
|                                 |   | 570.201(c)   | HOME                   | \$ 0       |
|                                 | 3. Decent living environment. The revitalization of blighted neighborhoods - revitalize neighborhoods through infrastructure improvements, neighborhood capacity building and neighborhood law enforcement.   |  | HOPWA                  | \$ 0       |
|                                 |   | 411 People (General)                                       | TOTAL                  | \$ 121,866 |
|                                 |   |  | Total Other Funding    | \$ 0       |
|                                 | Activities including, but not limited to, construction of sidewalks, stormwater drainage, accessways, bus shelters, 1 new park and recreation shelter and other improvements to infrastructure and public facilities to provide a suitable living environment in this low-income neighborhood.(AMEND.2.18.03) transfer \$34,000 to (New) Neigh. Building Project. |  |                        |            |

Help the Homeless? No Start Date: 12/31/02  
 Help those with HIV or AIDS? No Completion Date: 06/30/04

Eligibility:  
 Subrecipient: Local Government  
 Location(s): CT & BG's

CT: 030300 BG: 5 County: 12071

**U.S. Department of Housing & Urban Development  
CPD Consolidated Plan  
Listing of Proposed Projects**

| <b>Project ID/<br/>Local ID</b> | <b>Project Title/Priority/<br/>Objective/Description</b>  | <b>HUD Matrix Code/Title/<br/>Citation/Accomplishments</b> | <b>Funding Sources</b> |           |
|---------------------------------|---|--|------------------------|-----------|
| 0034                            | Charleston Park Neighborhood Building Program   | 05 Public Services (General)                               | CDBG                   | \$ 34,000 |
|                                 |   |  | ESG                    | \$ 0      |
| 02.26.B                         | Public Services   | 570.201(e)   | HOME                   | \$ 0      |
|                                 |   |  | HOPWA                  | \$ 0      |
|                                 | 3. Decent living environment. The revitalization of blighted neighborhoods - revitalize neighborhoods through infrastructure improvements, neighborhood capacity building and neighborhood law enforcement. | 411 People (General)                                       | TOTAL                  | \$ 34,000 |
|                                 |   |  | Total Other Funding    | \$ 0      |
|                                 | (Added Project) To expand the delivery of social services and capacity building in a low income neighborhood.(AMEND.2.18.03) transfer in\$34,000 from Ch. Park Neigh.Improvements Project.                  |  |                        |           |

Help the Homeless? No Start Date: 03/01/03  
 Help those with HIV or AIDS? No Completion Date: 09/30/04

Eligibility: 570.208(a)(1) - Low / Mod Area  
 Subrecipient: Local Government  
 Location(s): CT & BG's

CT: 030300 BG: 5 County: 12071

**NEWS-PRESS**

*Published every morning - Daily and Sunday  
Fort Myers, Florida*

**Affidavit of Publication**

RECEIVED  
LEE COUNTY  
DEPARTMENT OF  
HUMAN SERVICES

2003 JAN 14 P 12:35

STATE OF FLORIDA  
COUNTY OF LEE

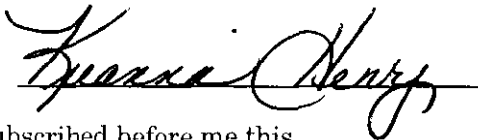
Before the undersigned authority, personally appeared  
**Kieanna Henry**  
who on oath says that he/she is the  
**Asst. Legal Clerk** of the News-Press, a daily newspaper,  
published at Fort Myers, in Lee County, Florida; that the  
attached copy of advertisement, being a

**Display**

In the matter of **Proposed HUD Consolidated Plan  
Amendment**

in the \_\_\_\_\_ Court  
was published in said newspaper in the issues of  
**January 13, 2003**

Affiant further says that the said News-Press is a paper of general  
circulation daily in Lee, Charlotte, Collier, Glades and Hendry  
Counties and published at Fort Myers, in said Lee County, Florida  
and that said newspaper has heretofore been continuously published  
in said Lee County, Florida, each day, and has been entered as a  
second class mail matter at the post office in Fort Myers in said Lee  
County, Florida, for a period of one year next preceding the first  
publication of the attached copy of the advertisement; and affiant  
further says that he/she has neither paid nor promised any person,  
firm or corporation any discount, rebate, commission or refund for the  
purpose of securing this advertisement for publication in the said  
newspaper.



Sworn to and subscribed before me this

13<sup>th</sup> day of January 2003 by

**Kieanna Henry**

personally known to me or who has produced

\_\_\_\_\_ as identification, and who did or did not take an oath.

Notary Public 

Print Name \_\_\_\_\_

My commission Expires:


**LEE COUNTY PUBLIC NOTICE**  
SOUTHWEST FLORIDA

Of  
**Proposed HUD Consolidated Plan Amendment  
HUD Fiscal Years 1999 and 2002  
Community Development Block Grant (CDBG)  
For Lee County, Florida**

The public is advised of and asked to comment upon the following  
proposed Amendment. The amendment will be reviewed by the  
Board of County Commissioners on February 11, 2003 at the  
regular weekly meeting at 9:30 a.m. in the Old Courthouse, 2120  
Main Street, Fort Myers.

In HUD FY 1999 transfer \$14,000 from Charleston Park FY 99/00  
Affordable Housing to Neighborhood Building Program. In HUD FY  
02/03 transfer \$34,000 from Neighborhood Improvements to a new  
activity for FY 02/03 Neighborhood Building Program.

During the review period, review and comments for the  
amendments may be seen at Lee County Human Services located  
at 83 N. Pondella Road, North Fort Myers, Florida.




Brenda Leighton  
MY COMMISSION # CC808905 EXPIRES  
February 14, 2003  
BONDED THRU TROY FAIN INSURANCE, INC.