

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20030115

1. REQUESTED MOTION:

ACTION REQUESTED: Approve budget amendment resolutions and transfers from reserves, in various funds to provide fund financial adjustments for the FY01-02 year-end close out. No additional funding is required, except in those funds, in which reserves are affected (listed in background). Reserves represent those that were established during the development of the budget. In some funds, (listed in background) for which additional revenues were received, the budget is being adjusted to reflect the additional revenues.

WHY ACTION IS NECESSARY: Each year in the preparation of the year-end financial statements, Budget Services requests that certain fund adjustments be processed after the Finance division has made their final cash adjustments in conjunction with auditor findings.

WHAT ACTION ACCOMPLISHES: Year-end adjustments allow the financial books for FY01-02 to be closed.

2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #

CIA

3. MEETING DATE:

02-25-2003

4. AGENDA:

- CONSENT ADMINISTRATIVE APPEALS
- PUBLIC WALK ON TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
 - B. DEPARTMENT County Administration
 - C. DIVISION Budget Services
- BY: Tony Majul, Budget Services

7. BACKGROUND:

Approval of the attached budget amendments and transfers from fund reserves will allow those year-end adjustments to be made and the financial books for FY01-02 to be closed. (Please see the attached spreadsheet for summary of Budget Amendments and Requests for transfers.)

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>[Signature]</i>			<i>[Signature]</i>	<i>[Signature]</i>	OA 1/28/03	OM 2/4/03	Risk 02/04/03	GC 2/4/03	<i>[Signature]</i> 1-6-03

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: <i>2/6/03</i>
Time: <i>2:30 pm</i>
Forwarded To: <i>[Signature]</i>

*70 RF 2/6/03
3 PM*

<u>BUDGET AMENDMENTS</u>			
<u>FUND #</u>	<u>FUND NAME</u>	<u>AMOUNT</u>	<u>REVENUE SOURCE</u>
10156	Fire Impact Fee - Iona McGregor	\$ 55,907	Impact Fees
10164	Fire Impact Fee - Tice	\$ 32,064	Impact Fees
13802	Housing Density Bonus	(\$16,986)	Housing Density-Contrib.
42103	Transportation Fac.- Midpoint Operating	\$ 1,025,000	Toll Stickers, Bridge Tolls
42110	Trans Fac.- Surplus to Debt & Cap Proj.	\$ 2,240,000	Subfund Transfers In
52000	Government Communications Network	(\$5,606)	Interest Earn, Radio Revs
59400	Vehicle & Equipment Maintenance	\$ 420,000	Veh Repair/Maint Fees

<u>BUDGET TRANSFERS</u>			
<u>FUND #</u>	<u>FUND NAME</u>	<u>TRANSFER AMOUNT</u>	<u>FROM</u>
14800	Library Operating	\$ 650,000	Reserve for Cash Balance
15501	MSBU Building Reserves	\$ 215,000	Reserve for Contingencies
21260	Local Option Tax S93 S97 DS	\$ 576,000	Reserve for Cash Balance
22660	Tourist Development Refunding S94 DS	\$ 7,200	Reserve for Cash Balance
23663	Capital Refunding S93C DS	\$ 506,000	Reserve for Cash Balance
26550	Special Assessment S90 SA	\$ 28,100	Reserve for Debt Services
30700	Transportation Capital Improvement	\$ 51,000	Reserve for Contingencies
42104	LeeWay Service Center	\$ 750,000	Reserve for Fund Balance
42111	Trans. Facilities - Electronic Toll Collect	\$ 950,000	Res for Cont. & Fund Bal.
42160	Trans Fac. Revenue S91 & 93 DS	\$ 5,000	Reserve for Cash Balance
42165	Trans Fac. S01A DS	\$ 870,000	Reserve for Cash Balance
48761	LCU-SFM GO S83 DS	\$ 284,175	Reserve for Cash Balance
48772	LCU W&S DEP Loan Reserve	\$ 320,595	Reserve for Future Debt Svc
59460	Vehicle & Equip Maint-COP S96 DS	\$ 1,000	Reserve for Future Debt Svc

RESOLUTION # 1001

Amending the Budget of Fund 10156 Impact Fees-Fire-Iona McGregor to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2001-2002.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Fund 10156 Impact Fees-Fire-Iona McGregor budget for \$55,907 of the unanticipated revenue from Impact Fees and an appropriation of a like amount for Grants & Aids to Local Govt. and;

WHEREAS, the Fund 10156 Impact Fees-Fire-Iona McGregor budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total:		\$188,983
Additions		
GC5000010156.363220.9002	Impact Fees - Fire	\$55,907
Amended Total Estimated Revenues		\$244,890

APPROPRIATIONS

Prior Total:		\$188,983
Additions		
GC5220210156.508150	Grants & Aids to Local Govt.	\$55,907
Amended Total Appropriations		\$244,890

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Fund 10156 Impact Fees-Fire-Iona McGregor budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2002.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

Doc Type YA
Ledger Type BA

RESOLUTION

Amending the Budget of Fund 10164 Impact Fees-Fire-Tice to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2001-2002.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Fund 10164 Impact Fees-Fire-Tice budget for \$32,064 of the unanticipated revenue from Impact Fees and an appropriation of a like amount for Grants & Aids to Local Govt. and;

WHEREAS, the Fund 10164 Impact Fees-Fire-Tice budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total:		\$87,448
Additions		
GC5000010164.363220.9002	Impact Fees - Fire	\$32,064
Amended Total Estimated Revenues		\$120,052

APPROPRIATIONS

Prior Total:		\$87,448
Additions		
GC5220210164.508150	Grants & Aids to Local Govt.	\$32,604
Amended Total Appropriations		\$120,052

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Fund 10164 Impact Fees-Fire-Tice budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2002.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

Doc Type YA
Ledger Type BA

OFFICE OF COUNTY ATTORNEY

RESOLUTION

Amending the budget of Fund 13802 SR-Local Density Bonus Fund to **reduce** Estimated Revenues and Appropriations for fiscal year 2001-2002.

WHEREAS, in compliance with Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Fund 13802 SR-Local Density Bonus Fund budget by **reducing** estimated Revenues for \$16,986 and a reduction of a like amount in Appropriations for Expenses.

WHEREAS, the Fund 13802 SR-Local Density Bonus Fund budget shall be amended to reflect the following amounts.

ESTIMATED REVENUES

Prior Total:		\$233,122
Reductions		
LB5150713802.369900.9001	Contributions-Housing Density	(16,986)
Amended Total Estimated Revenues		\$216,136

APPROPRIATIONS

Prior Total:		\$233,122
Reductions		
LB5150713802.508301	Housing Asst. Payments	(16,986)
Amended Total Appropriations		\$216,136

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Fund 13802 SR-Local Density Bonus Fund budget is hereby amended to show the above **reductions** to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 200**3**.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

RESOLUTION

Amending the Trans Facility -- Midpoint Fund #42103 Budget for additional revenues for Fiscal Year 2001-2002.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Trans Facility – Midpoint Fund #42103 budget for \$1,025,000 of the unanticipated receipts from toll collections and an appropriation of a like amount for subfund transfers;

WHEREAS, the Trans Facility – Midpoint Fund #42103 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total:		\$11,061,101
Additions		
PE5414742103.344600.9001	Toll Sticker Sales	\$300,000
PE5414742103.344600.9003	Bridge Toll Revenue	725,000
Amended Total Estimated Revenues		\$12,086,101

APPROPRIATIONS

Prior Total:		\$11,061,101
Additions		
GC5810142103.509190.T42110	Subfund Transfers to Fund 42110	\$1,025,000
Amended Total Appropriations		\$12,086,101

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Trans Facility – Midpoint Fund #42103 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2003.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA

RESOLUTION

Amending the Trans Facility – Surplus Fund #42110 Budget for additional revenues for Fiscal Year 2001-2002.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Trans Facility – Surplus Fund #42110 budget for \$2,240,000 of the unanticipated receipts from subfund transfers and an appropriation of a like amount for subfund transfers;

WHEREAS, the Trans Facility – Surplus Fund #42110 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total:		\$9,234,618
Additions		
GC5810142110.381900.942101	Subfund Transfer from Fund 42101	\$65,000
GC5810142110.381900.942102	Subfund Transfer from Fund 42102	725,000
GC5810142110.381900.942103	Subfund Transfer from Fund 42103	1,450,000
Amended Total Estimated Revenues		\$11,474,618

APPROPRIATIONS

Prior Total:		\$9,234,618
Additions		
GC5810142110.509190.T30721	Subfund Transfer to Fund 30721	\$2,100,000
PE5410042110.508150	Grants & Aid to Local Gov'ts	140,000
Amended Total Appropriations		\$11,474,618

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Trans Facility – Surplus Fund #42103 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2003.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA

RESOLUTION

Amending the budget of Fund 52000 Government Communications Network to **reduce** Estimated Revenues and Appropriations for fiscal year 2001-2002.

WHEREAS, in compliance with Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Fund 52000 Government Communications Network budget by **reducing** estimated Revenues for \$5,606 and a reduction of a like amount in Appropriations for Expenses.

WHEREAS, the Fund 52000 Government Communications Network budget shall be amended to reflect the following amounts.

ESTIMATED REVENUES

Prior Total:		\$5,615,079
Reductions		
GC5000052000.361100.9000	Interest Earnings	(\$847)
KF5290352000.359000.9000	Radio Revenue	(4,759)
Amended Total Estimated Revenues		\$5,620,685

APPROPRIATIONS

Prior Total:		\$5,615,079
Reductions		
KF5290352000.504110	Telecommunications	(\$5,606)
Amended Total Appropriations		\$5,620,685

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Fund 52000 Government Communications Network budget is hereby amended to show the above **reductions** to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2001.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

RESOLUTION #

Amending the Budget of Fleet Management-Fund 59400 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2001-2002.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Fleet Management-Fund 59400 budget for \$420,000 of the unanticipated revenue from vehicle maintenance fees and an appropriation of a like amount for operating costs and;

WHEREAS, the Fleet Management-Fund 59400 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES		
Prior Total:		\$3,736,863
Additions		
JB5191059400.341210.9001	Veh Maint Fees-Maint/Repair	420,000

Amended Total Estimated Revenues \$4,156,863

APPROPRIATIONS		
Prior Total:		\$3,736,863
Additions		
JB5191059400.505210	Fuel and Lubricants	210,000
JB5191059400.504330	Water and Sewer	2,000
JB5191059400.504670	Equipment Repair Parts	200,000
JB5191059400.504981	Refund Prior Year Revenue	8,000

Amended Total Appropriations \$4,156,863

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Fleet Management-Fund 59400 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2002.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN
APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: Special Assessment S90SA DATE: 11/08/02 BATCH NO.: _____

FISCAL YEAR: 01/02 FUND NO.: 26550 DOC. TYPE: YB LEDGER TYPE: BA

TO: Non- Departmental Non- Departmental
 (Division Name) (Program Name)

NOTE: Please list the account number below in the following order:
 Business Unit (dept/div, program, fund, subfund); Object Account; Subsidiary; Subledger
 (Example: BB 5120100100.503450)

<u>Account Number</u>	<u>Object Name</u>	<u>DEBIT</u>
GC5810126550.509190.T26560	Sub-Fund transfer to 26560	\$ 28,100
TOTAL TO:		\$ 28,100

FROM: Non- Departmental Non- Departmental
 (Division Name) (Program Name)

<u>Account Number</u>	<u>Object Name</u>	<u>CREDIT</u>
GC5890126550.509920	Reserves for Debt Services	\$ 28,100
TOTAL FROM:		<u>\$ 28,100</u>

EXPLANATION: To transfer funds from reserves to cover shortage due to actual transfers out being greater than what was budgeted for fiscal year 01/02 for fund 265.

DIVISION DIRECTOR SIGNATURE/DATE	DEPARTMENT HEAD SIGNATURE/DATE
DBO: APPROVAL <input checked="" type="checkbox"/> DENIAL <input type="checkbox"/>	<u>[Signature]</u> <u>11/8/02</u>
	OPS. ANALYST SIGNATURE DATE
OPS. MGR.: APPROVAL <input checked="" type="checkbox"/> DENIAL <input type="checkbox"/>	<u>[Signature]</u> <u>2/4/03</u>
	OPS. MGR. SIGNATURE DATE
CO. MGR.: APPROVAL <input type="checkbox"/> DENIAL <input type="checkbox"/>	CO. MANAGER SIGNATURE DATE
BCC APPROVAL DATE: _____	BCC CHAIRMAN SIGNATURE _____

BA. NO. _____ AUTH CODE _____ TRANS DATE _____

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: LeeWay Service Center DATE: December 11, 2002 BATCH NO.: _____

FISCAL YEAR: 01-02 FUND NO.: 42104 DOC. TYPE: YB LEDGER TYPE: BA

TO: Non-Departmental Interfund Transfers
 (Division Name) (Program Name)

NOTE: Please list the account number below in the following order:
 Business Unit (dept/div, program, fund, subfund); Object Account; Subsidiary; Subledger
 (Example: BB 5120100100.503450)

<u>Account Number</u>	<u>Object Name</u>	<u>DEBIT</u>
GC5810142104.509190.T30721	Subfund Trfr to Fund 30721	\$ 750,000

TOTAL TO: \$ 750,000

FROM: Non-Departmental Reserves
 (Division Name) (Program Name)

<u>Account Number</u>	<u>Object Name</u>	<u>CREDIT</u>
GC5890142104.509918	Reserve for Fund Balance	\$ 750,000

TOTAL FROM: \$750,000

EXPLANATION: For year-end close out adjustments FY01-02 per Bluesheet #2002Yeco.

DIVISION DIRECTOR SIGNATURE/DATE DBO: APPROVAL <input checked="" type="checkbox"/> DENIAL _____ OPS. MGR.: APPROVAL <input checked="" type="checkbox"/> DENIAL _____ CO. MGR.: APPROVAL _____ DENIAL _____ BCC APPROVAL DATE: _____	DEPARTMENT HEAD SIGNATURE/DATE <u>Reginald R. Kester</u> <u>12/19/02</u> OPS. ANALYST SIGNATURE DATE <u>Jane Kelly</u> <u>2/3/03</u> OPS. MGR. SIGNATURE DATE _____ CO. MANAGER SIGNATURE DATE _____ BCC CHAIRMAN SIGNATURE _____
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BA. NO. _____ AUTH CODE _____ TRANS DATE _____

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: Trans Fac-Rev S91&93 DATE: December 11, 2002 BATCH NO.: _____

FISCAL YEAR: 01-02 FUND NO.: 42160 DOC. TYPE: YB LEDGER TYPE: BA

TO: Enterprise Debt Trans Fac. Debt Service
 (Division Name) (Program Name)

NOTE: Please list the account number below in the following order:
 Business Unit (dept/div, program, fund, subfund); Object Account; Subsidiary; Subledger
 (Example: BB 5120100100.503450)

<u>Account Number</u>	<u>Object Name</u>	<u>DEBIT</u>
GE5419142160.507310	Other Debt Service Costs	\$ 5,000

TOTAL TO: \$ 5,000

FROM: Non-Departmental Reserves
 (Division Name) (Program Name)

<u>Account Number</u>	<u>Object Name</u>	<u>CREDIT</u>
GC5890142160.509940	Reserve for Cash Balances	\$ 5,000

TOTAL FROM: \$ 5,000

EXPLANATION: For year-end close out adjustments FY01-02 per Bluesheet #2002Yeco.

DIVISION DIRECTOR SIGNATURE/DATE	DEPARTMENT HEAD SIGNATURE/DATE
DBO: APPROVAL <input checked="" type="checkbox"/> DENIAL <input type="checkbox"/>	<u>Ronald R. Kintner</u> <u>12/19/02</u>
	OPS. ANALYST SIGNATURE DATE
OPS. MGR.: APPROVAL <input type="checkbox"/> DENIAL <input checked="" type="checkbox"/>	<u>Anne Gelpi</u> <u>2/7/03</u>
	OPS. MGR. SIGNATURE DATE
CO. MGR.: APPROVAL <input type="checkbox"/> DENIAL <input type="checkbox"/>	CO. MANAGER SIGNATURE DATE
BCC APPROVAL DATE: _____	BCC CHAIRMAN SIGNATURE _____

BA. NO. _____ AUTH CODE _____ TRANS DATE _____

