

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20030277

1. REQUESTED MOTION:

ACTION REQUESTED: Approve a change order for a not-to-exceed amount of \$10,000.00 for Formal Quotation No.: Q-020294, Heron's Glen (Purchase of Hydrants, DI Pipe & Fittings, Water Valves & Appurtenances) for the Lee County Utilities Division to the awarded vendor, SEMSCO, a Division of Clayton Group, (Ferguson Waterworks), per unit pricing on the attached Lee County Tabulation Sheet.

WHY ACTION IS NECESSARY: The expenditures for this project necessitated the use of a formal written quotation as outlined within Section 9 of the Lee County Purchasing and Payment Procedures Manual. The quote was for a lump sum of \$195,190.00. A change order to increase this amount (to purchase additional items) requires Board approval.

WHAT ACTION ACCOMPLISHES: Increases the contract amount for the purchase of Underground Supplies for the Heron's Glen, Del Vera Waterline Project so that additional parts can be purchased to complete the project.

**2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #**

C10C

3. MEETING DATE:

03-25-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:
(Specify)**

- STATUTE
- ORDINANCE
- ADMIN. AC-4-1
- CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT
- C. DIVISION *Utilities*

BY: *Rick Diaz, Director*

3/6/03

7. BACKGROUND:

--BACKGROUND BEGINS ON PAGE TWO--

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>J. Jander</i> 3-10-03	<i>James Sheehan</i> 3-6-03	<i>N/A</i>	<i>BAD</i> 3/7/03	<i>John</i> 3/11/03	<i>OA</i> 3-11-03	<i>OM</i> 3/12/03	<i>Risk</i> 3/11/03	<i>GC</i> 3-11-03	<i>J. Jander</i> 3-10-03

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: *3/10/03*
Time: *3:05 PM*
3/11/03 11:15 AM

RECEIVED BY
COUNTY ADMIN. *EW*
3-11-03
2:00
COUNTY ADMIN.
FORWARDED TO:
3/12 12:00

--BACKGROUND CONTINUED FROM PAGE ONE--

On May 14, 2002, Board approval was given to Formal Quotation No.: Q-020294, Heron's Glen (Purchase of Hydrants, DI Pipe & Fittings, Water Valves & Appurtenances) for the Lee County Utilities Division to SEMSCO, a Division of Clayton Group, (Ferguson Waterworks), per pricing on the attached Lee County Tabulation Sheet.

At the time of award, the Lee County Utilities Division did not anticipate spending more than the grand total lump sum amount of \$195,190.00. However, due to changes required by project engineers and existing field conditions; additional items will be needed to complete the project. (The awarded vendor has confirmed that it will honor the same unit prices as quoted in project Q-020294.) Therefore, Board approval is requested for a change order for a not-to-exceed amount of \$10,000.00.

Funding is available: 20712048712.506310

Attachments:

- (1) Division Request for a Change Order
- (2) Agenda Item Summary Sheet for Formal Quotation No.: Q-020294 – BOCC Approved on 5/14/02
- (3) Lee County Tabulation Sheet – Q-020294
- (4) Pricing Confirmation Letter from Ferguson Waterworks



Lee County
SOUTHWEST FLORIDA

INTEROFFICE MEMORANDUM
FROM
PUBLIC WORKS
UTILITIES

ATTACHMENT #2

Date: February 26, 2003

To: Janet Sheehan
Purchasing Director

From: Rick Diaz, P.E.
Utilities Director

**SUBJECT: HERON'S GLEN PROJECT
FERGUSON WATERWORKS
Q-020294 - CHANGE ORDER REQUEST**

Janet, due to changes required by our engineers and existing field conditions, there are additional underground supplies needed for the above-referenced project that were not included in the original quote such as valves, fittings, etc. At this point we are unsure of the exact quantity of items that will be needed; however, all the items are listed on the original quote. Therefore, we are requesting a Change Order for a not-to-exceed amount of \$10,000.

Why Action is Necessary: The expenditures for this project necessitated the use of a formal written quotation as outlined within Section 9 of the Lee County Purchasing Manual. The quote was for the lump sum of \$195,190. A Change Order to increase this amount required Board Approval.

What Action Accomplishes: Increases the contract amount for the purchase of Underground Supplies for the Herons Glen, Del Vera Waterline Project so that additional parts can be purchased to complete the project.

Also, attached is a letter from Ferguson stating that they will honor the same unit prices as quoted in Q-020294.

The account string to be charged is 20712048712.506310

If you have any questions, please feel free to contact me.

Thank you.

RD/kam
Attachments

03 MAR -- 4 AM 10: 49

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20020448

1. REQUESTED MOTION:

ACTION REQUESTED:

Approve the award of Formal Request for Quotation No.: Q-020294 Heron's Glen (Purchase of Hydrants, DI Pipe & Fittings, Water Valves & Appurtenances) for the Lee County Utilities Division to the low quoter meeting specifications, SEMSCO, a Division of Clayton Group (Ferguson Waterworks) for the purchase and delivery of items as listed on the attached Lee County Tabulation Sheet for \$195,190.00 grand total price. Funding will come from the individual department or division's budget whom will be responsible for monitoring their individual expenditures. Term of this quotation shall be in effect for one (1) year, or until new quotes are taken and awarded.

WHY ACTION IS NECESSARY:

The expenditures for this project necessitates the use of a formal written quotation as outlined within Section 9 of the Lee County Purchasing and Payment Procedures Manual.

WHAT ACTION ACCOMPLISHES: Establishes a contract for the purchase of underground parts and related items for Herons Glen, Del Vera Waterline project.

**2. DEPARTMENTAL CATEGORY: 10
COMMISSION DISTRICT #**

C10D

3. MEETING DATE:

05-14-2002

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-1
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT
- C. DIVISION Utilities

BY: Rick Diaz, Director

7. BACKGROUND:

On March 26, 2002, the Division of Purchasing received sealed quotations. On that date, four (4) responses were received. The quotations have been thoroughly reviewed and a recommendation is being made to award the quotation to the low quoter meeting specifications, SEMSCO for the purchase and delivery of items as listed on the attached Lee County Tabulation Sheet for \$195,190.00 grand total price. As of April 18, 2002, SEMSCO has been purchased by Ferguson Waterworks; Ferguson Waterworks will honor all pricing, quotes and contracts.

Funding will come from the individual department or division's budget whom will be responsible for monitoring their individual expenditures. Term of this quotation shall be in effect for one (1) year, or until new quotes are taken and awarded.

ATTACHMENTS:

- (1) Tabulation Sheet
- (2) Specifications
- (3) Awarded Vendor's Submitted Quotation
- (4) Department Recommendation
- (5) SEMSCO letter dated 4.19.02

Funding source will be 505280 and 506410 fund 48700

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Service
<i>[Signature]</i> 4/22/02	<i>[Signature]</i> 4.23.02 JRS	NA		<i>[Signature]</i> 4/29/02	<i>[Signature]</i> 4/29/02 HOM Rish

Xc: Central B/S Files (Sue)
Utilities Division
R. Diaz (B/S Only)
C. Carbone
O. Figueroa
S.I. Velez
K. Miller
~~R. Gilcox~~ **Amy W.**

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: 4/29/02
Time: 1245pm

Forwarded To:
[Signature]
4/29/02 5:00pm

(Operating OD Funds B/S)
Date: MAY 15 2002 /sdg

FORMAL QUOTATION #Q-020294	LEE COUNTY, FLORIDA TABULATION SHEET			
OPENING DATE: 3/26/02	FOR			
BUYER: CHERI ALEXANDER	HERONS GLEN (PURCHASE OF HYDRANTS, DI PIPE & FITTINGS, WATER VALVES & APPURTENANCES)			
VENDORS	SEMSCO	US FILTER DIST GROUP	FERGUSON ENT INC	HUGHES SUPPLY INC
COMMODITY CODE 89000				
Addendum #1 acknowledgement	YES	YES	YES	YES
1. FIRE HYDRANT, VALVE & VALVE BOX	\$1,005.00	\$1,074.82	\$1,090.00	\$1,120.00
2. 16" GATE VALVE W/BOX	\$2,005.00	\$1,864.19	\$2,131.00	\$2,100.00
3. 12" X 6" TEE	\$105.00	\$157.91	\$141.51	\$150.00
4. 16" 45 ELBOW	\$208.00	\$222.93	\$279.84	\$290.00
5. 12" DIP WATER MAIN, CL350	\$12.82	\$11.39	\$13.50	\$13.90
6. 16" DIP WATER MAIN, CL250	\$16.89	\$17.54	\$16.99	\$18.80
7. SAMPLING TAP-1" CORP & CURB STOP	\$32.50	\$155.00	\$44.25	\$42.00
8. 12" C-900	\$5.58	\$7.18	\$6.79	\$7.15
9. DETECT TAPE	\$10.00	\$0.02	0.022	0.025
10. 16" RESTRAINTS FOR DI PIPE	\$180.00	\$216.37	\$215.00	\$215.50
11. MJ ACCESSORY KTS. 16" MEGALUG	\$85.00	\$106.46	\$110.00	\$120.00
12. 16" X 12" MJ REDUCERS	\$160.00	\$241.97	\$215.71	\$211.00
13. 12" SLEEVE, MJ	\$63.00	\$96.53	\$84.80	\$88.00
14. MJ ACCESSORY KITS, 12" MEGALUG	\$48.00	\$62.56	\$66.00	\$69.00
15. 16" x 1" DOUBLE STRAP SADDLE	\$39.00	\$57.49	\$46.00	\$51.00
16. POLY TUBING, 1"	\$0.11	\$0.33	\$35/c	\$0.28
17. PVC SCHEDULE 80, S X T ADAPTER	\$1.00	\$0.39	\$3.00	\$2.80
18. SCHEDULE 40, 1" PIPE	\$0.07	\$0.20	\$20/c	\$0.18
19. SCHEDULE 40, 1" 90 DEGREE S X S	\$0.20	\$0.45	\$0.46	\$0.40
20. MJ ACCESSORY KITS, 6" MEGALUG	\$15.00	\$23.47	\$25.50	\$25.00
GRAND TOTAL OF ITEMS 1-20:	195,190.00	204,200.81	198,351.02	217,903.10
DELIVER WITHIN CALENDAR DAYS	5	7 TO 14	STOCK TO 10 DAYS	21
DELIVER WITH OWN VEHICLES	YES/NO *	YES	YES/NO *	YES
LOCAL VENDOR PREFERENCE	YES	NO	YES	YES
MODIFICATIONS	NO	NO	NONE	NONE
QUOTE SIGNED	YES	YES	YES	YES
SUBMITTALS	YES	YES	YES	YES
NO BIDS				
MCWANE CAST IRON PIPE CO				
*DI PIPE DIRECT FROM MFG.				
POSTING TIME/DATE				
FROM: _____ / _____				
UNTIL: _____ / _____				
BY: _____				

ATTACHMENT # 3



ATTACHMENT #4

Ferguson Enterprises, Inc.
17323 Jean Street
Ft. Myers, FL 33912
Phone: (239) 433-0555
FAX: (239) 433-0405

www.ferguson.com

February 26, 2003

Lee County Board of County Commissioners
P.O. Box 398
Ft. Myers, FL 33902

Attn: Glenn Semanisin

RE: Del Vera Watermain Extension

Dear Mr. Semanisin:

Ferguson Waterworks will honor unit prices on your purchase order 42793 until April 1, 2003.

Sincerely,

A handwritten signature in black ink, appearing to read 'Greg Stacy', with a long horizontal flourish extending to the right.

Greg Stacy
Sales Representative

FEB 28 2003

**MEMORANDUM
FROM
THE DIVISION OF PURCHASING**

DATE: MARCH 5, 2003

TO: RICK DIAZ
UTILITIES DIRECTOR

Janet Sheehan
FROM: JANET SHEEHAN, CPPB
PURCHASING DIRECTOR

RE: BLUE SHEET # 20030277

PROJECT: Heron's Glen

TYPE: Change Order to Formal Quote No.: Q-020294

AWARDED TO: Ferguson Waterworks

When you have finished your review of this package, please forward it to Kristie Kroslack in the County Attorney's Office.

If there are any questions or concerns with this package, please contact Bob Franceschini at 689-7385.