

**Lee County Board Of County Commissioners  
Agenda Item Summary**

Blue Sheet No. 20030347

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Concur with the selection of Consultants by the Competitive Negotiations Committee for CN-03-04 MISCELLANEOUS TRAFFIC ENGINEERING SERVICES, and authorize staff to negotiate hourly rates and independent cost with the following thirteen (13) selected firms: CRSPE Inc.; David Plummer & Associates; Florida Transportation Engineering Inc.; Gray-Calhoun & Associates; HNTB Corporation; Kimley-Horn & Associates Inc.; Kittleson & Associates, Inc.; Metro Transportation Group Inc.; PBS&J; Tindale-Oliver & Associates Inc.; TEI Engineers & Planners; TY Lin International and URS Corporation, for a contract period of two (2) years with the option of renewal for one (1) additional year. Also, authorize Chairman on behalf of the Board to execute the agreements upon final negotiations.

**WHY ACTION IS NECESSARY:** Pursuant to Lee County Contract Manual approved by the Board on September 25, 2001, the Board is required to approve all Consultant selections.

**WHAT ACTION ACCOMPLISHES:** Provides the County with several consultants on contract that can provide professional services involving Traffic Surveys and Data Collection; Traffic Control Evaluations, Reports and Studies; Traffic Signal Timing Plan Development; Roadway Safety Audits; Traffic Impact Report/Geometric Concepts/ Miscellaneous Transportation Planning; Intelligent Transportation Systems (ITS); Design Plans; Signal & Construction Inspections and Miscellaneous Services at various sites in Lee County for projects undertaken by County departments/divisions.

**2. DEPARTMENTAL CATEGORY:**

09 Transportation  
COMMISSION DISTRICT #:

**C9B**

**3. MEETING DATE:**

**04-15-2003**

**4. AGENDA:**

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:**

(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-4
- OTHER

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER
- B. DEPARTMENT Public Works
- C. DIVISION Transportation
- BY: Jim Lavender, Director

**7. BACKGROUND:**

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional Miscellaneous Traffic Engineering Services, for Lee County.

The deadline for receipt of the Letters of Interest was February 18, 2003. A total of nineteen (19) Letters of Interest were considered at the Competitive Negotiations Committee meeting held on February 25, 2003. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director as Chairman, Don DeBerry, DOT and John Davis, DOT. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the Committee to invite thirteen (13) firms for telephone interviews.

On the basis of the information submitted by the firms in their Letters of Interest and after conducting the telephone interviews on March 19, 2003, with the "short list" firms, it was the consensus of the Committee to recommend to the Board the selection of thirteen (13) firms and request Board approval for staff to commence contract negotiations with the thirteen (13) firms as follows: CRSPE Inc.;

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**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services			G County Manager
					OM	Risk	GC	
<i>Rtl 3/24/03</i>	<i>[Signature]</i> 3/26	N/A		<i>[Signature]</i> 3/27/03	<i>[Signature]</i> 3/31/03	<i>[Signature]</i> 4/1/03	<i>[Signature]</i> 4/1/03	<i>[Signature]</i> 3.27.03

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty  
Date: 3/27/03  
Time: 3:10 PM  
Forwarded To:  
By Admin 3-27-03 3:21

RECEIVED BY  
COUNTY ADMIN. TD  
3-27-03  
4:45  
COUNTY ADMIN.  
FORWARDED TO:  
4/1 5:20  
C

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David Plummer & Associates; Florida Transportation Engineering Inc ; Gray-Calhoun & Associates; HNTB Corporation; Kimley-Horn & Associates Inc.; Kittleson & Associates, Inc.; Metro Transportation Group Inc.; PBS&J; Tindale-Oliver & Associates Inc.; TEI Engineers & Planners; TY Lin International and URS Corporation, for a contract period of two (2) years with the option of renewal for one (1) additional year. Also, authorize Chairman on behalf of the Board to execute the agreements upon final negotiations

Per Section 6 of the Contracts Manual for annual type master contracts the Board can concur with the selection of consultants and authorize staff to negotiate hourly rates and independent testing cost within the same blue sheet request. This will eliminate the need for an additional blue sheet requesting Board approval of agreements.

Because of the large amount and variety of traffic engineering services expected to be needed during the year, the Committee agreed that the County's interests will be served best by developing Professional Services Agreements with several traffic engineering firms. Accordingly, the Committee recommends that the Board of County Commissioners authorize the Committee to negotiate two year contracts with the thirteen (13) firms to provide traffic engineering services on a project-by-project basis with work assignments confirmed, authorized and accounted for by the issuance of Supplemental Task Authorizations.

Funds will be available within specific project budgets.

COMPETITIVE NEGOTIATIONS COMMITTEE  
OVERALL RANKING SHEET  
FOR  
CN 03-04 MISCELLANEOUS TRAFFIC ENGINEERING SERVICES  
TUESDAY, FEBRUARY 25, 2003 @ 3:30 P.M.

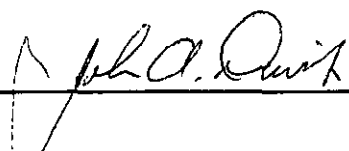
COMPANY NAME	NUMBER RANKED
CRSPE, INC.	1
DAVID PLUMMER & ASSOCIATES	1
EDWARDS AND KELCEY	2
FLORIDA TRANSP.ENGINEERING, INC.	1
F. R. ALEMAN & ASSOCIATES INC.	2
GRAY-CALHOUN & ASSOCIATES, INC.	1
HDR ENGINEERING INC.	2
HNTB CORPORATION	1
KIMLEY-HORN AND ASSOCIATES INC.	1
KITTELSON & ASSOCIATES, INC.	1
METRO TRANSPORTATION GROUP, INC.	1
PBS&J	1
REYNOLDS, SMITH AND HILLS, INC.	2
TINDALE-OLIVER AND ASSOCIATES, INC.	1
TBE GROUP, INC.	2
TEI ENGINEERS & PLANNERS	1
TRANSPORTATION SOLUTIONS INC.	2
T.Y. LIN INTERNATIONAL	1
URS CORPORATION	1

**SELECTION OF CONSULTANTS FOR INTERVIEW/PRESENTATIONS**

**\*Committee is to rank the firms that are selected for interviews/presentations as "1", all others will receive a ranking of "2"**

COMMITTEE MEMBER

(PROJECT MGR) SIGNATURE:

  
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COMPETITIVE NEGOTIATIONS COMMITTEE  
OVERALL RANKING SHEET  
FOR  
CN 03-04 MISCELLANEOUS TRAFFIC ENGINEERING SERVICES  
WEDNESDAY, MARCH 19, 2003 @ 2:00 P.M.

COMPANY NAME	NUMBER RANKED
CRSPE, INC.	<u>1</u>
DAVID PLUMMER & ASSOCIATES	<u>1</u>
FLORIDA TRANSP.ENGINEERING, INC.	<u>1</u>
GRAY-CALHOUN & ASSOCIATES, INC.	<u>1</u>
HNTB CORPORATION	<u>1</u>
KIMLEY-HORN AND ASSOCIATES INC.	<u>1</u>
KITTELSON & ASSOCIATES, INC.	<u>1</u>
METRO TRANSPORTATION GROUP, INC.	<u>1</u>
PBS&J	<u>1</u>
TINDALE-OLIVER AND ASSOCIATES, INC.	<u>1</u>
TEI ENGINEERS & PLANNERS	<u>1</u>
T.Y. LIN INTERNATIONAL	<u>1</u>
URS CORPORATION	<u>1</u>

**SELECTION OF CONSULTANTS FOR AWARD**

**\*Committee is to rank the firms that are selected forward as "1", all others will receive a ranking of "2"**

COMMITTEE MEMBER  
(PROJECT MGR) SIGNATURE:

