

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20030454

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-03-05, SCHANDLER HALL COMMUNITY PARK PHASE 2, in the following order of ranking, and authorize contract negotiations to commence with the number one ranked firm: (1) David M. Jones Jr. and Associates, Inc.; (2) Wilson Miller Inc.; and (3) Dyer, Riddle, Mills, and Precourt, Inc..

WHY ACTION IS NECESSARY: Pursuant to Administrative Code AC-4-4 Lee County Contracts Manual, approved by the Board on September 25, 2001, the Board is required to approve all Consultant rankings.

WHAT ACTION ACCOMPLISHES: Consultant will provide schematic design for facility structures and site features to include: Architectural features consistent with existing park structures, court layout, parking and drainage, signage, site geometry, prepare schematic plan and elevation drawings for the Schandler Hall Community Park.

2. DEPARTMENTAL CATEGORY:

11. Parks and Recreation
COMMISSION DISTRICT #:

C11C

3. MEETING DATE:

04-29-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-4
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Parks and Recreation
- C. DIVISION
- BY: John Yarbrough, Director

John Yarbrough

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the Schandler Hall Community Park Phase 2.

The deadline for receipt of Letters of Interest was March 25, 2003. A total of six (6) Letters of Interest were received by the established deadline. All six (6) Letters of Interest were considered at the Competitive Negotiations Committee meeting held on April 1, 2003. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director as Chairman; John Yarbrough, Parks and Recreation Director; and Bob Taylor, Construction & Design, Project Manager. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the Committee to invite three (3) firms for interviews/presentations.

On the basis of the information submitted by the firms in their Letters of Interests and after conducting the interviews/presentations on April 10, 2003, with the "short list" firms, the Committee agreed to recommend to the Board the following order of ranking of Consultants: (1) David M. Jones Jr. and Associates, Inc.; (2) Wilson Miller Inc.; and (3) Dyer, Riddle, Mills and Precourt, Inc..

The negotiated agreement will be brought back to the Board for their approval.

Attachment: Committee Overall Ranking Sheet

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>4/15/03</i>				G County Manager
					OA CA <i>4/15/03</i>	OM <i>4/15/03</i>	Risk <i>4/15/03</i>	GC <i>4-15-03</i>	
<i>John Yarbrough</i> <i>4-14-03</i>	<i>John Yarbrough</i> <i>4/11/03</i>	<i>N/A</i>		<i>Bob Taylor</i> <i>4/15/03</i>	<i>CA</i> <i>4/15/03</i>	<i>OM</i> <i>4/15/03</i>	<i>Risk</i> <i>4/15/03</i>	<i>GC</i> <i>4-15-03</i>	<i>John Yarbrough</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by Comty
Date: *4-15-03*
Time: *8:50*
Forwarded To:
City Admin
4-16-03 10:25

RECEIVED BY
ADMIN. *CA*
4-15-03
9:15
ADMIN.
FORWARDED TO: *BH*
4/16/03

COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
INTERVIEWS/PRESENTATIONS
FOR
CN-03-05 SCHANDLER HALL COMMUNITY PARK PHASE 2
Thursday, April 10, 2003
@ 1:30 P.M.

COMPANY NAME

NUMBER RANKED

DAVID M. JONES JR. AND ASSOCIATES, INC.

1

DYER, RIDDLE, MILLS & PRECOURT, INC.

3

WILSON MILLER, INC.

2

COMMITTEE MEMBER
Bob Taylor, Project Manager
SIGNATURE: _____

