

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20030520

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Change Order No. 1 to Lee County Contract No. 2299 with SchlumbergerSema under CN-02-28 Information Technology & Telecommunications Outsourcing Services, for the Development Services Inspector/Licensing Building 1st and 2nd Floor Voice, Data, Cable TV and 100 Pair Wiring in the amount of \$113,197.99.

WHY ACTION IS NECESSARY: In accordance with the Lee County Contract Manual, approved by the Board on September 25, 2001, Change Orders in excess of \$50,000.00 requires Board approval.

WHAT ACTION ACCOMPLISHES: Provides the County CIP project with the necessary equipment in order to function and house the County personnel upon completion of the new facility.

2. DEPARTMENTAL CATEGORY:

1. Const & Design
COMMISSION DISTRICT #:

C2B

3. MEETING DATE:

05-13-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

- (Specify)
- STATUTE
 - ORDINANCE
 - ADMIN. CODE AC-4-4
 - OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Const & Design
- C. DIVISION
- BY: Jim Lavender, Director Public Works

7. BACKGROUND:

On December 10, 2002, the Board entered into a Contract with SchlumbergerSema under CN-02-28 Information Technology & Telecommunications Outsourcing Services for a contract period of 5 years.

The new County CIP project, Development Services Inspector/Licensing Building is currently under construction. A crucial component for the completion of this facility is the voice, data, cable TV and fiber installation. We are requesting approval of Change Order No. 1 to SchlumbergerSema for the installation of this required equipment and wiring in the amount of \$113,197.99. This type of service is not part of the SchlumbergerSema original contract with Lee County.

Funds are available in Account #20864915501.506540 and 20864930100.506540

Attachment: Change Order No. 1 (2 originals) for execution by the Chairman

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services Risk			G County Manager
					OA	OM	GC	
<i>J. Lavender</i> 4/28/03	<i>J. Lavender</i> 4/28/03	N/A	<i>BAD</i> 4/29/03	<i>[Signature]</i> 4/29/03	<i>[Signature]</i> 4/30/03	<i>[Signature]</i> 4/30/03	<i>[Signature]</i> 4/30/03	<i>J. Lavender</i> 4/28/03

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: *4/29/03*
Time: *2:05 PM*
Forwarded To: *[Signature]*
4/29/03 2:30pm

RECEIVED BY
COUNTY ADMIN. *[Signature]*
4/29/03
COUNTY ADMIN.
FORWARDED TO:
5/1 3:00
C

APPENDIX C
FORM – CHANGE ORDER DOCUMENT
CHANGE ORDER AUTHORIZATION

Change Order No.: 1

(A Change Order Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT NAME: IT & TELLECOMMUNICATION OUTSOURCING SERVICES

FOR PROJECT Development Svcs Inspector/Licensing Bldg PROVIDER: SchlumbergerSema

SOLICIT NO.: CN-02-28 CONTRACT NO.: 2299 ACCOUNT NO. _____

REQUESTED BY: Ayoub Al-Bahou, Const & Design DATE OF REQUEST: February 25, 2003

Upon the completion and execution of this Change Order Authorization by both parties the Service Provider is authorized to and shall proceed with the following:

SERVICE AGREEMENT 1	MASTER SERVICES AGREEMENT	DATED:	<u>N/A</u>
SERVICE AGREEMENT 2	ACCOUNT MANAGEMENT	DATED:	<u>N/A</u>
SERVICE AGREEMENT 3	BUSINESS MANAGEMENT SUPPORT	DATED:	<u>N/A</u>
SERVICE AGREEMENT 4	TRANSITION/MIGRATION	DATED:	<u>N/A</u>
SERVICE AGREEMENT 5	DATA CENTER	DATED:	<u>N/A</u>
SERVICE AGREEMENT 6	HELP DESK	DATED:	<u>N/A</u>
SERVICE AGREEMENT 7	DATABASE SUPPORT/MANAGEMENT	DATED:	<u>N/A</u>
SERVICE AGREEMENT 8	DISASTER RECOVERY	DATED:	<u>N/A</u>
SERVICE AGREEMENT 9	APPLICATION DEVELOPMENT	DATED:	<u>N/A</u>
SERVICE AGREEMENT 10	NETWORK MANAGEMENT	DATED:	<u>N/A</u>
SERVICE AGREEMENT 11	TELECOM – VOICE	DATED:	<u>N/A</u>
SERVICE AGREEMENT 12	TELECOMMUNICATIONS – DATA	DATED:	<u>February 25, 2003</u>
SERVICE AGREEMENT 13	TRAINING	DATED:	<u>N/A</u>
SERVICE AGREEMENT 14	CONSULTING SERVICES/USER	DATED:	<u>N/A</u>
SERVICE AGREEMENT 15	PERSONAL COMPUTER	DATED:	<u>N/A</u>
	APPLICATION MAINTENANCE	DATED:	<u>N/A</u>

It is understood and agreed that the acceptance of this modification by the SERVICE PROVIDER constitutes an accord and satisfaction.

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RECOMMENDED:	ACCEPTED	COUNTY APPROVAL:
By: <u>[Signature]</u> <u>4/24/03</u> IT Manager Date	By: <u>[Signature]</u> Service Provider	By: _____ Department Director (Under \$25,000)
By: <u>[Signature]</u> <u>4-28-03</u> Department Director Date	Date Accepted: <u>4/24/03</u>	Date Approved: _____
By: <u>[Signature]</u> <u>4/28/03</u> Contracts Manager Date		By: _____ County Manager (Between \$25,000 and \$50,000)
		Date Approved: _____

*County Attorney's Office Date
* County Attorney approval needed for over Board level expenditures only

By: _____
Chairman
Board of County Commissioners
(Over \$50,000)

Date Approved: _____

**SERVICE ENHANCEMENT
SUPPLEMENTAL/CHANGE ORDER SERVICES**

NAME OF USER DEPARTMENT: Construction & Design

DATE OF REQUEST: February 25, 2003

CHANGE TO: MASTER AGREEMENT
 SERVICE AGREEMENT NO. 11

All terms defined in the agreement shall have the same meaning ascribed to them therein when used in this Service Enhancement. The County hereby requests that SchlumbergerSema perform the Supplement/Change Order Services described below. The parties acknowledge that any Supplemental/Change Order Services to be performed pursuant to this Service Enhancement shall be performed under the terms and conditions of the Agreement. In addition, unless otherwise set forth below, any payments to be made by County to SchlumbergerSema under this Service Enhancement shall be made pursuant to the terms and conditions of the Agreement. The amounts to be paid by County to SchlumbergerSema under this Service Enhancement shall be in addition to any other amounts which County is obligated to pay to SchlumbergerSema under the Agreement.

Description of Supplemental/Change Order:

Hendry Street: 1st Floor Voice, Data and Cable TV Wiring/Termination Installation

Install 392 CAT 6 outlets to 98 customer specified locations. Install 13 cable TV outlets to customer specified locations. All cables will be tested and certified. Printed reports will be provided during the final walk through. Project Management will be included.

Hendry Street: 2nd Floor Voice, Data and Cable TV Wiring/Termination Installation

Install 488 CAT 6 outlets to 122 customer specified locations. Install 7 cable TV outlets to customer specified locations. All cables will be tested and certified. Printed reports will be provided during the final walk through. Project Management will be included.

Hendry Street: 2nd Floor Fiber – 100 Pair, Wiring/Termination Installation

Install and terminate one hybrid 12 strand single-mode/24 strand multi-mode fiber optic cable from 5th floor County Admin. Building to 2nd floor of the new building on Hendry Street. Install and terminate one hybrid 6 strand single mode / 12 strand multi-mode fiber optic cable from 2nd floor of new building to the 1st and 3rd floors. Splice, terminate, and surge protect one 100 pair feed cable for manhole. All fiber will be tested and certified and printed reports will be provided during the final walk through. Project Management will be included.

Projected Start Date for Services: See attached proposals dated 2/25/2003

Projected End Date for Services: See attached proposals dated 2/25/2003

Total amount to be paid: \$113,197.99