

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20030618

1. REQUESTED MOTION:

ACTION REQUESTED: Request Board authorize designated representatives from Charlotte; Collier; DeSoto; Glades; Hendry; Highlands; Okeechobee; and Sarasota Counties to serve as voting members of the Proposal Evaluation Committee in addition to Lee County Staff, for the Request for Proposals for RFP-03-04 COOP/COG TERRORISM PLAN UPDATE.

WHY ACTION IS NECESSARY: The Lee County Contract Manual, under Section 11, "Request for Proposals for Other Professional Services," specifies that only County Staff may serve as voting members on a Proposal Evaluation Committee. No outside industry shall be allowed.

WHAT ACTION ACCOMPLISHES: Will allow staff representatives from each of the named Counties to serve on the Proposal Evaluation Committee as voting members in a collaborative effort to contract for the COOP/COG Terrorism Plan Update.

2. DEPARTMENTAL CATEGORY:

07. Public Safety

COMMISSION DISTRICT #:

C7A

3. MEETING DATE:

06-03-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE Ac-4-4
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT
- C. DIVISION Public Safety
- BY: John Wilson, Director *JW*

7. BACKGROUND:

The Division of Public Safety has submitted a request to Contracts Management to obtain proposals for the COOP/COG Terrorism Plan Update. The Lee County Board of County Commissioners is serving as the point County in a collaborative effort among nine (9) counties in Southwest Florida (Charlotte, Collier, DeSoto, Glades, Hendry, Highlands, Okeechobee, Sarasota and Lee County) in requesting Proposals from interest firms for the COOP/COG Terrorism Plan Update.

Public Safety is requesting that a staff representative from each of the counties serve as a voting member of the Proposal Evaluation Committee.

Pursuant to the Lee County Contract Manual, approved by the Board on September 25, 2001, Section 11 REQUEST FOR PROPOSALS FOR OTHER PROFESSIONAL SERVICES, 11.3.2 Committee Membership, only "County" staff can serve on the committee as "voting". No outside industry shall be allowed to sit on the Committee as a voting member but as "non-voting" only. We are therefore, requesting that the Board authorize a limited, one-time exception to the Lee County Contract Manual and allow staff representatives from each of the nine (9) Counties to participate on the committee as voting members. The exception is consistent with the project and only provides for other governmental entities as voting members. No industry representatives will be allowed, which is consistent with County policy.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>JW</i> 5/30/03	<i>Cindy Logan</i> 5/20/03			<i>Andrea Jauer</i> 5/20/03 P.M.		<i>AMM</i> 5/24	<i>g.d.</i> 05/26/03	<i>W</i> 5/20/03	<i>W</i> 5/20/03

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
 Date: 5-20-03
 Time: 4:00
 Forwarded To:
DeCh...
 5/20/03 4:25pm

RECEIVED BY
COUNTY ADMIN. PM
 5/20/03
 4:25
COUNTY ADMIN.
 REFERRED TO: *15*