

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20030659

1. REQUESTED MOTION:

ACTION REQUESTED: Approve submission of the Urbanized Area Formula Program grant application to the Federal Transit Administration (FTA) in the amount of \$7,206,254 and the accompanying resolution. Upon approval of the application by the FTA, authorize the Chairman to execute the grant agreement.

WHY ACTION IS NECESSARY: Lee Tran must submit this application in order to receive the apportioned funding from FTA.

WHAT ACTION ACCOMPLISHES: This will enable Lee Tran to receive up to \$5,765,003 in federal grant funds with a local cash match of \$14,000 which is met through Lee Tran's annual Operating budget and \$1,427,251 soft match through the use of State toll revenue credits.

**2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #**

C6C

3. MEETING DATE:

06-17-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC

**5. REQUIREMENT/PURPOSE:
(Specify)**

- STATUTE
- ORDINANCE
- ADMIN. CODE *3-17*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER All
 - B. DEPARTMENT Independent
 - C. DIVISION Transit
- BY: Steven L. Myers

TIME REQUIRED:

7. BACKGROUND:

Lee Tran must submit a grant application to continue funding from the Federal Transit Administration. The FY03 5307 grant application is a combination of the unobligated FY01 and FY02 funds and the FY03 apportionment as follows: FTA FY01 \$1,399,999 + FY02 \$2,883,143 + FY03 \$1,481,861 = Total \$5,765,003. The projects will use \$5,765,003 of federal funds which will be soft matched with the use of state Toll Revenue Credits in the amount of \$1,427,251 and a cash match of \$14,000 for a total match of \$1,441,251.

Projects include: (2) 35' replacement buses, (8) paratransit vans (3 replace, 5 expansion); (8) vans for Van Pool Program, Associated Spare parts/capital maintenance items, Shop Equipment, ADP Hardware/Software, (4) support vehicles, Repayment of SIB Loan for (4) trolleys, ADA Operating Assistance, 10% apportionment), Bus Transit Enhancements 1% minimum, and Planning Activities.

Revenue Codes: K15440148600.331420.9006 Operating Fund, Transit, Fixed Route, FTA USC 5307 Current
K15440148640.331420.9006 Capital Fund, Transit, Fixed Route, FTA USC 5307 Current

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services/ Risk			G County Manager
<i>John P. Roberts for STEVE MYERS</i>	<i>N/A CL</i>			<i>5/16/03 5/14/03</i>	<i>OA 6/2/03</i>	<i>OM 6/3/03</i>	<i>Risk 5/12/03</i>	<i>GC 6-2-03</i>
								<i>15,403</i>

10. COMMISSION ACTION:

- _____ APPROVED
- _____ DENIED
- _____ DEFERRED
- _____ OTHER

Rec. by CoAtty
Date: 5-2-03
Time: 1:35
Forwarded To:
City Admin.
2:00 5/2/03

RECEIVED BY
COUNTY ADMIN. PM
6-2-03
2:00
6/4 5:00
C

Holly S.

AUTHORIZING RESOLUTION

Resolution authorizing the submittal of a grant application with the Department of Transportation, United States of America, for a grant under Section 5307 (formerly Section 9) of the Federal Transit Act.

WHEREAS, the Secretary of Transportation is authorized to make grants for a mass transportation program of project:

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program.

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with these projects, and that definite procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, be it resolved by the Lee County Board of County Commissioners

1. That the Chairman or the Vice Chairman, is authorized to execute this grant agreement on behalf of Lee County, Florida with the U.S. Department of Transportation to aid in the financing of capital and/or operation assistance projects pursuant to Section 5307 (formerly Section 9) of the Federal Transit Act, as amended.
2. That the Chairman or the Vice Chairman, is authorized to execute or file with such grant application an assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That the Transit Director is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the grant agreement for the program of projects.

4. That the Chairman or the Vice Chairman, is authorized to set forth and execute affirmative minority business policies in connection with the program of projects' procurement needs.
5. That the Chairman or the Vice Chairman, is authorized to execute grant agreements on behalf of Lee County, Florida with the U.S. Department of Transportation for aid in financing of the capital and/or operating assistance program of projects.

THE FOREGOING RESOLUTION was offered by Commissioner _____ who moved its adoption, the motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Ray Judah _____
John Albion _____
Douglas St. Cerny _____
Andrew Coy _____
Robert Janes _____

DULY PASSED AND ADOPTED THIS _____ DAY OF _____, 2003

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

Chairman

FORWARD WITH AGREEMENT AND BLUE SHEET

ALL INFORMATION IS REQUIRED - DO NOT LEAVE ANY BLANKS - USE N/A WHEN NOT APPLICABLE

GRANT AT A GLANCE

GRANT AWARD INFORMATION

- 1. County Grant ID (project #):
- 2. Title of Grant: **FY 03 Urbanized Area Formula Funding Section 5307**
- 3. Amount of Award: **\$5,765,003**
- 4. Amount of Match Required: **\$1,441,251**
- 5. Type of Match: **\$14,000 Cash thru LeeTran Operating Budget & \$1,427,251 soft match through toll revenue credits.**
(cash, in-kind etc)

6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA #	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: **FL-90-X465**

8. Contract Period:	Begin Date: 10/1/00	End Date: N/A
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9. Name of Subrecipient(s) **Lee County Transit**

10. Business Unit(s): **KI**

11. Scope of Grant: (describe project). LeeTran must submit a grant application to continue funding from the Federal Transit Administration. The FY03 5307 grant application is a combination of the unobligated FY01 and FY02 funds and the FY03 apportionment as follows: FTA FY01 \$1,399,999 + FY 02 \$2,883,143 + FY03 \$1,481,861 = Total \$5,765,003. The projects will use \$5,765,003 of federal funds which will be soft matched with the use of state Toll Revenue Credits in the amount of \$1,427,251 and a cash match of \$14,000 for a total local match of \$1,441,251.

Projects include: (2) 35' replacement buses, (8) paratransit vans (3 replace, 5 expansion); (8) Vans for Van Pool Program, Associated Spare parts/capital maintenance items, Shop Equipment, ADP Hardware/Software, (4) support vehicles, Repayment of SIB Loan for (4) Trolleys, ADA Operating Assistance, 10% apportionment), Bus Transit Enhancements 1% minimum, Planning Activities.

Revenue Codes: KI5440148600.331420.9006
 Operating Fund, Transit, Fixed Route, FTA USC 5307 Current
 KI5440148640.331420.9006
 Capital Fund, Transit, Fixed Route, FTA USC 5307 Current

12. Has this Grant been Funded Before? YES NO If YES When? **Annual**

13. Is Grant Funding Anticipated in Subsequent Years? YES NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense? YES XNo

If YES What is the Lee County Budget Impact:

1st Year	2 nd Year	3 rd Year
4 th Year	5 th Year	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

ADMINISTERING DEPARTMENT INFORMATION

1. Department: Lee County Transit

2. Contacts:

Program Mgr. Steve Myers, Director	Phone #: 277-5012 x2221
Fiscal Mgr. Susan Riley	Phone #:277-5012 x2231

GRANTOR AGENCY INFORMATION

(The agency you signed this agreement with)

- 1. Grantor Agency: US DOT , Federal Transit Act
- 2. Program Title/Division:Federal Transit Administration
- 3. Agency Contact: FTA Regional Office, Atlanta, GA
- 4. Phone Number:
- 5. Mailing Address:

SOURCE OF FUNDS

1. Original Funding

Source: USDOT
(name of agency where funding originated from)

2. Pass Through Agency: n/a

(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT--then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).

3. Additional Information for Other Agencies Involved:

3a. Is the County a Grantee or Subrecipient in #3 above: Grantee

REPORTING REQUIREMENTS

1. Does this grant require a separate subfund? YES NOx
(Example: you need to return interest earnings)

Please Explain:

2. Is funding received in advance? YES NOx
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

COMMENTS--INSTRUCTIONS:



Application for Federal Assistance

Recipient ID:	1083
Recipient Name:	LEE COUNTY TRANSIT
Project ID:	FL-90-X465
Budget Number:	1 - Budget Pending Approval
Project Information:	Transit Capital for Lee County, Florida

Part 1: Recipient Information

Project Number:	FL-90-X465
Recipient ID:	1083
Recipient Name:	LEE COUNTY TRANSIT
Address:	6035 IDLEWILD ROAD , FT. MYERS, FL 33907 0000
Telephone:	(239) 277-5012
Facsimile:	(239) 277-5011

Union Information

Recipient ID:	1083
Union Name:	NONE
Address 1:	
Address 2:	
City:	, 00000 0000
Contact Name:	
Telephone:	() -
Facsimile:	() 0-0000

Part 2: Project Information

Project Type:	Grant	Gross Project Cost:	\$5,779,003
Project Number:	FL-90-X465	Adjustment Amt:	\$0
Project Description:	Transit Capital for Lee County, Florida	Total Eligible Cost:	\$5,779,003
Recipient Type:	County Agency	Total FTA Amt:	\$5,765,003
FTA Project Mgr:	Tom McCormick	Total State Amt:	\$0
Recipient Contact:	Chris Leffert	Total Local Amt:	\$14,000

New/Amendment:	None Specified
Amend Reason:	Initial Application
Fed Dom Asst. #:	20507
Sec. of Statute:	5307
State Appl. ID:	None
Start/End Date:	Sep. 25, 2002 - Sep. 30, 2004
Recvd. By State:	
EO 12372 Rev:	NO
Review Date:	None Specified
Planning Grant?:	NO
Program Date (STIP/UPWP/FTA Prm Plan) :	Aug. 06, 2002
Program Page:	237
Application Type:	Electronic
Supp. Agreement?:	No
Debt. Delinq. Details:	

Other Federal Amt:	\$0
Special Cond Amt:	\$0
Special Condition:	None Specified
S.C. Tgt. Date:	None Specified
S.C. Eff. Date:	None Specified
Est. Oblig Date:	None Specified
Pre-Award Authority?:	Yes
Fed. Debt Authority?:	No
Final Budget?:	Yes

Urbanized Areas

UZA ID	UZA Name
122430	CAPE CORAL, FL

Congressional Districts

State ID	District Code	District Official
12	14	Porter J Goss

Project Details

This FY03 5307 grant application is a combination of the unobligated FY01 and FY02 funds and the FY03 apportionment as follows: FTA FY01 \$1,399,999 + FY02 \$2,883,143 + FY03 \$1,481,861 = Total \$5,765,003.

The projects will use \$5,765,003 of federal funds which will be soft-matched with the use of state Toll Revenue Credits in the amount of \$1,427,251 and a cash match of \$14,000 for a total local match of \$1,441,251.

Total Gross Project Cost will be \$ 5,779,003.

Projects included will be:

Bus - Rolling Stock (Replacement and Expansion)

2 - Buses 35 Ft. (Replacement)

8 - Paratransit Vans (3 Replace, 5 Expansion)

8 - Vans for Van Pool Program (Expansion)

Associated Spare Parts/Capital Maintenance Items

Bus - Support Equipment and Facilities

Shop Equipment

ADP Hardware/Software

4 - Support Vehicles

Bus - Other Capital Items
Preventative Maintenance for entire LeeTran fleet.

Repayment of SIB Loan for 4 - Trolley Replica Buses

Non Fixed Route ADA Paratransit Service, 10% apportionment limit.

Bus - Transit Enhancements 1% minimum

Landscaping
Signage
Bus Shelters

Planning Activities
General Development/Comprehensive TDP, Lee County MPO UPWP Tasks 3.1 and 3.2.

Part 3: Budget

Project Budget

	Quantity	FTA Amount	Tot. Elig. Cost
<u>SCOPE</u>			
111-00 BUS - ROLLING STOCK	18	\$1,120,852	\$1,120,852
<u>ACTIVITY</u>			
11.12.02 BUY REPLACEMENT 35-FT BUS	2	\$504,276	\$504,276
11.12.15 BUY REPLACEMENT VAN	3	\$156,216	\$156,216
11.13.15 BUY VAN FOR SVC EXPANSION	5	\$260,360	\$260,360
11.13.15 BUY VAN FOR SVC EXPANSION	8	\$200,000	\$200,000
<u>SCOPE</u>			
114-00 BUS: SUPPORT EQUIP AND FACILITIES	4	\$193,500	\$193,500
<u>ACTIVITY</u>			
11.42.06 ACQUIRE - SHOP EQUIPMENT	0	\$20,000	\$20,000
11.42.07 ACQUIRE - ADP HARDWARE	0	\$40,000	\$40,000
11.42.08 ACQUIRE - ADP SOFTWARE	0	\$3,500	\$3,500
11.42.11 ACQUIRE - SUPPORT VEHICLES	4	\$110,000	\$110,000
11.42.20 ACQUIRE - MISC SUPPORT EQUIPMENT	0	\$20,000	\$20,000
<u>SCOPE</u>			
116-00 SIGNAL & COMM EQUIPMENT (BUS)	0	\$20,000	\$20,000
<u>ACTIVITY</u>			

11.62.03 PURCHASE RADIOS	0	\$20,000	\$20,000
SCOPE			
117-00 OTHER CAPITAL ITEMS (BUS)	4	\$4,312,355	\$4,312,355
ACTIVITY			
11.7A.00 PREVENTIVE MAINTENANCE	0	\$3,000,000	\$3,000,000
11.7B.00 SIB CAPITALIZATION	4	\$689,389	\$689,389
11.7C.00 NON FIXED ROUTE ADA PARATRANSIT SERVICE	0	\$622,966	\$622,966
SCOPE			
119-00 TRANSIT ENHANCEMENTS (BUS)	0	\$62,296	\$62,296
ACTIVITY			
11.92.02 PURCHASE BUS SHELTERS	0	\$42,296	\$42,296
11.92.06 PURCHASE BICYCLE ACCESS, FACIL & EQUIP ON BUSES	0	\$10,000	\$10,000
11.92.08 PURCHASE SIGNAGE	0	\$10,000	\$10,000
SCOPE			
442-00 METROPOLITAN PLANNING	0	\$56,000	\$70,000
ACTIVITY			
44.22.00 GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	0	\$56,000	\$70,000
		Estimated Total Eligible Cost:	\$5,779,003
		Federal Share:	\$5,765,003
		Local Share:	\$14,000

Alternative Fuel Codes

11.11.00	BUS - ROLLING STOCK	Diesel Fuel
11.12.02	BUY REPLACEMENT 35-FT BUS	Diesel Fuel
11.12.15	BUY REPLACEMENT VAN	Diesel Fuel
11.13.15	BUY VAN FOR SVC EXPANSION	Diesel Fuel
11.13.15	BUY VAN FOR SVC EXPANSION	Gasoline
11.42.11	ACQUIRE - SUPPORT VEHICLES	Gasoline
11.7B.00	SIB CAPITALIZATION	Diesel Fuel

Extended Budget Descriptions

111-00	BUS - ROLLING STOCK	18	\$1,120,852	\$1,120,852
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Note* There are two separate ALI's for 111315. There will be two types of vehicles; 1)Cutaway style with diesel for

paratransit service and 2)12-15 passenger style with gasoline for vanpool service.

11.12.02	BUY REPLACEMENT 35-FT BUS	2	\$504,276	\$504,276
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Buy 2 35' replacement buses heavy-duty. The buses to be replaced have exceeded the useful life requirements and do not have wheelchair lift equipment. To be replaced:

Bus# Year Make/Model Size/Duty Lifetime Mileage

211 1989 Orion I Med/Heavy 401,432

212 1989 Orion I Med/Heavy 437,441

Funding applied: \$504,276 USC 5307 and \$126,069 Toll Revenue Credits.

11.12.15	BUY REPLACEMENT VAN	3	\$156,216	\$156,216
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Buy 3 specialized vans for paratransit service replacement.

Van# Year Make/Model Size/Duty Lifetime Mileage

50 1996 Ford Other Light Duty 160,563

54 1997 Ford Other Light Duty 138,037

55 1997 Ford Other Light Duty 151,755

Funding applied: \$156,216 USC 5307 and \$39,054 Toll Revenue Credits.

11.13.15	BUY VAN FOR SVC EXPANSION	5	\$260,360	\$260,360
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Buy 5 specialized vans for paratransit service expansion. This supports the continued growth in the ADA Paratransit services.

Funding applied:\$260,360 USC 5307 and \$65,090 Toll Revenue Credits.

11.13.15	BUY VAN FOR SVC EXPANSION	8	\$200,000	\$200,000
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Buy 8 Passenger for expansion of van pool program.

Funding applied:\$200,000 USC 5307 and \$50,000 Toll Revenue Credits.

11.42.06	ACQUIRE - SHOP EQUIPMENT	0	\$20,000	\$20,000
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Purchase vehicle diagnostic equipment, A/C repair equipment, and other heavy tools used in the fleet repair.

Funding applied: \$20,000 USC 5307 and \$5,000 Toll Revenue Credits.

11.42.07	ACQUIRE - ADP HARDWARE	0	\$40,000	\$40,000
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Purchase computer hardware for administration and operations.

Funding applied: \$40,000 USC 5307 and \$10,000 Toll Revenue Credits.

11.42.08	ACQUIRE - ADP SOFTWARE	0	\$3,500	\$3,500
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Purchase computer software for administration and operations.

Funding applied: \$3,500 USC 5307 and \$875 Toll Revenue Credits.

11.42.11	ACQUIRE - SUPPORT VEHICLES	4	\$110,000	\$110,000
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Expansion of support fleet for Marketing, Operations and Route Maintenance.

1 Service Truck
3 Sedans

Funding applied: \$110,000 USC 5307 and \$27,500 Toll Revenue Credits.

11.42.20	ACQUIRE - MISC SUPPORT EQUIPMENT	0	\$20,000	\$20,000
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Purchase various office related equipment, includes audio/visual, reproduction and furniture.

Funding applied: \$20,000 USC 5307 and \$5,000 Toll Revenue Credits.

11.62.03	PURCHASE RADIOS	0	\$20,000	\$20,000
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Purchase radios for replacement and expansion.

Funding applied: \$20,000 USC 5307 and \$5,000 Toll Revenue Credits.

11.7A.00	PREVENTIVE MAINTENANCE	0	\$3,000,000	\$3,000,000
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Preventative Maintenance for entire LeeTran fleet.

Funding applied: \$3,000,000 USC 5307 and \$750,000 Toll Revenue Credits.

11.7B.00	SIB CAPITALIZATION	4	\$689,389	\$689,389
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Repayment of SIB Loan that purchased 4 replacement Trolley replica buses that exceeded their useful life requirements. Vehicles were replaced in 1999 were 1986 and 1988 non-accessible that exceeded their useful life.

Funding applied: \$689,389 USC 5307 and \$172,347 Toll Revenue Credits.

11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	0	\$622,966	\$622,966
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Non fixed route ADA paratransit service, 10% apportionment limit.

Funding applied: \$622,966 USC 5307 and \$155,741 Toll Revenue Credits.

11.92.02	PURCHASE BUS SHELTERS	0	\$42,296	\$42,296
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Transit enhancement project, purchase and install bus shelters.

Funding applied: \$42,296 USC 5307 and \$10,574 Toll Revenue Credits.

11.92.06	PURCHASE BICYCLE ACCESS, FACIL & EQUIP ON BUSES	0	\$10,000	\$10,000
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Transit enhancement project, purchase and install bicycle racks for fixed route buses.

Funding applied: \$10,000 USC 5307 and \$2,500 Toll Revenue Credits.

11.92.08	PURCHASE SIGNAGE	0	\$10,000	\$10,000
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Transit enhancement project, purchase and install route and information signage.

Funding applied: \$10,000 USC 5307 and \$2,500 Toll Revenue Credits.

44.22.00	GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	0	\$56,000	\$70,000
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Consultant planning as described in UPWP Tasks 3.1 and 3.2, System Planning and comprehensive update of the 5-year Transit Development Plan.

Funding applied: \$56,000 USC 5307 and \$14,000 Local Funds.