

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20030698

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Supplemental Task Authorization No. 3 to under CN-00-04 Miscellaneous Civil Engineering, Design and/or Inspection Services for Bridge Inspection Services for Bridge No's 124041, 124042 and 124043 on Sanibel Causeway to Kisinger Campo and Associates Corporation., for the not-to-exceed amount of \$48,000.00.

WHY ACTION IS NECESSARY: Board approval is required.

WHAT ACTION ACCOMPLISHES: Provides for the needed inspections for the Sanibel Causeway Bridges

2. DEPARTMENTAL CATEGORY:

09. Transportation
COMMISSION DISTRICT #:

A9A

3. MEETING DATE:

07-01-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE **AC-4-4**
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Transportation
- C. DIVISION
- BY: Scott Gilbertson, Director

7. BACKGROUND:

The Department of Transportation is requesting Board approval of this Supplemental Task Authorization No. 3 to Kisinger Campo & Associates Corp. under CN-00-04 MISCELLANEOUS CIVIL ENGINEERING DESIGN AND/OR INSPECTION SERVICES, for the purpose of providing Bridge Inspection Services for Bridge No's 124041, 124042 and 124043 on Sanibel Causeway in the amount of \$48,000.00.

Board approval is required for any contracts with KCA per previous Board direction.

Funds are available in account: 20580742121.506510.

Attachment: 1. STA #3 for Execution

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing of Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>[Signature]</i> 6.9.03	<i>[Signature]</i> 6/9	N/A	<i>[Signature]</i> 6/10	<i>[Signature]</i> Graser	P.M 6/16/03	6/17/03	08 6/16/03	W 6-16-03	<i>[Signature]</i> 6.9.03

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty

Date: **6/13/03**
Time: **2:18 PM**

Forwarded To:
[Signature]
6/10 10:00am

RECEIVED BY
COUNTY ADMIN.

6-16 1:30 PM

COUNTY ADMIN.
FORWARDED TO:

6/10 2:00

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: Three (3)

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: Miscellaneous Civil Engineering, Design and/or Inspection Services

CONSULTANT: Kisinger Campo & Associates, Corp. PROJECT NO.: 20580742121.506510

SOLICIT NO.: CN-00-04 CONTRACT NO.: 1464 ACCOUNT NO.: 20580742121.506510

REQUESTED BY: Lee County DOT DATE OF REQUEST: May 30, 2003

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: May 30, 2003
- EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: May 30, 2003
- EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: May 30, 2003
- EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: May 30, 2003
- EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: May 30, 2003

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: Paul W. [Signature] 6/9/03
Department Director Date

By: [Signature] 6/9/03
Contracts Mgmt Date

APPROVED:

By: _____
*County Attorney's Office Date

*County Attorney signature needed for over Board level expenditures only.

ACCEPTED:

Kisinger Campo & Associates, Corp.
By: [Signature]
Consultant/Provider
(Stephen H. McGucken, P.E.,
Chief Operating Officer)
Date Accepted: 6-4-03

Corporate Seal

COUNTY APPROVAL:

By: _____
Department Director
(Under \$25,000)
Date Approved: _____

By: _____
County Manager (Between
(\$25,000 and under \$50,000)
Date Approved: _____

By: _____
Chairman
Board of County Commissioners
Date Approved: _____

- CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. Three (3)

EXHIBIT "CO/STA-A"

Date: May 30, 2003

SCOPE OF PROFESSIONAL SERVICES

for Miscellaneous Civil Engineering, Design and/or Inspection Services:

Task: Bridge Inspection Services for Bridge No's. 124041, 124042 and 124043
on Sanibel Causeway.

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Task 1.00 - Perform six (6) monthly visual field inspections of the prestressed beams on Bridge No's. 124041, 124042 and 124043. Deficiencies will be evaluated and compared to previously documented deficiencies. Photographs and tables will be used to aid in depicting any significant changes that may have occurred.

Task 2.00 - Perform two (2) six month piling inspections from the low waterline to the cap bottom on Bridge No's 124041 and 124042. Deficiencies will be documented and photographed.

(See attached Page A-2 through A-3 for details.)*

Please note: COUNTY to furnish barge with scaffolding and operator for the beam and piling inspections. KCA to perform close-up inspection of the beams on those spans that can be reached with the barge--the other higher spans will be given a cursory inspection only.

*Attach additional pages, if needed.

April 29, 2003

Mr. Paul Wingard, P.E.
Lee County
Project Manager
1500 Monroe St.
P.O. Box 398
Ft. Myers, FL 33902-0398

RE: Proposal for Bridge Inspection Services for
Bridge Nos. 124041, 124042 and 124043 on Sanibel Causeway

Dear Mr. Wingard:

Kisinger Campo and Associates Corporation (KCA) is pleased to provide this proposal for inspection services for the above bridges. The services to be provided include monthly inspections of the beams for each bridge to monitor their structural condition as well as special six month piling inspections. KCA is prepared to begin work immediately after an NTP. The following is our specific services:

1 SPECIFIC SERVICES

Field Inspections

KCA will provide six (6) monthly visual inspections of the pre-stressed beams on Bridge Nos. 124041, 124042 and 124043 on Sanibel Causeway. The deficiencies will be evaluated and compared to previously documented deficiencies. Photographs and tables will be used to aid in depicting any significant changes that may be occurring.

KCA will also provide two (2) six month piling inspections on Bridge Nos. 124041 and 124042. The piling will be inspected from the low waterline to the cap bottom. Deficiencies will be documented and photographed.

The inspections will be performed by a two man inspection team, consisting of a team leader (Certified Bridge Inspector or Professional Engineer) and a technician.

Lee County will provide a barge with scaffolding and an operator for the beam and piling inspections. KCA will perform a close-up inspection of the beams on those spans that can be reached with the barge, the other higher spans will be given a cursory inspection.

When deficiencies observed in the field are sufficiently critical to warrant immediate and substantial traffic restriction or closing of the bridge, Lee County will be verbally notified immediately. Verbal notification will be followed by written notification.

Page Two
April 29, 2003

Inspection Report

KCA will develop an inspection report which will document the deficiencies by span number or bent number for each bridge. The inspection report will include narrative descriptions, tables, and photographs. General recommendations for repair will be noted.

Schedule

KCA will schedule the first beam inspection as soon as given an NTP. The first piling inspection can be started concurrently as the beam inspection.

Underwater Inspections

This proposal includes inspection of the piling from the low tide to the cap bottom for bridges 124041 and 124042. If underwater inspection services are needed Bolt Underwater Services would be utilized and a separate fee would be negotiated.

Design Services

This proposal does not include any structural design services, load analysis, construction services, or NDT services. If additional services are required, these will be provided under a separate task order and will be at a negotiated rate.

Fee

KCA proposes to perform the inspection services for the following fee:

Six (6) monthly beam inspections	@ \$6500.00	= \$39,000.00
Two (2) six month piling inspections	@ \$4500.00	= <u>9,000.00</u>
	Total	= \$48,000.00

Lee County will provide a barge and operator at no additional cost to KCA.

KCA is pleased to provide this inspection proposal. Please contact me if you have any comments or questions.

Sincerely,

Ken Reinhold
Senior Vice President

CHANGE ORDER AGREEMENT No.
or
 SUPPLEMENTAL TASK AUTHORIZATION No. Three (3)_

EXHIBIT "CO/STA-B"

Date: May 30, 2003

COMPENSATION AND METHOD OF PAYMENT

for Miscellaneous Civil Engineering, Design and/or Inspection Services:
Task: Bridge Inspection Services for Bridge No's. 124041, 124042 and 124043
on Sanibel Causeway.

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1.0	Perform six (6) monthly visual field inspections of the pre-stressed beams on Bridge No's 124041, 042 and 043 (6 @ \$6500).	\$39,000	NTE	W.I.P.P.
2.0	Perform two (2) six month piling inspections from the low waterline to the cap bottom on Bridge No's 124041 and 124 042 (2 @ \$4500).	\$9,000	NTE	W.I.P.P.
TOTAL		\$48,000		

(Unless list is continued on next page)

CHANGE ORDER AGREEMENT No. _____

SUPPLEMENTAL TASK AUTHORIZATION No. Three (3)

EXHIBIT "CO/STA-D"

Date: May 30, 2003

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for Miscellaneous Civil Engineering, Design and/or Inspection Services:

Task: Bridge Inspection Services for Bridges No's 124041, 124042 and 124043 on Sanibel Causeway

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
	None					

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. Three (3)

EXHIBIT "CO/STA-E"

Date: May 30, 2003

PROJECT GUIDELINES AND CRITERIA

for Miscellaneous Civil Engineering, Design and/or Inspection Services:

Task: Bridge Inspection Services for Bridges No's 124041, 124042 and 124043 on Sanibel Causeway

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

NONE