

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20030730

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-03-09 EMPLOYEE INSURANCE BENEFITS CONSULTANT AND ACTUARIAL AUDITOR, and authorize contract negotiations to commence with the number one ranked firm: (1) Aon Consulting; (2) Gehring Group; and (3) Gallagher Benefit Services.

WHY ACTION IS NECESSARY: Board approval required.

WHAT ACTION ACCOMPLISHES: Provides a consultant that will perform any and all services for the Employee Benefits Consultant and Actuarial Auditor.

2. DEPARTMENTAL CATEGORY:

COMMISSION DISTRICT #:
06 Independent

CLG

3. MEETING DATE:

07-01-2003

4. AGENDA:

CONSENT
 ADMINISTRATIVE
 APPEALS
 PUBLIC
 WALK ON
 TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

STATUTE _____
 ORDINANCE _____
 ADMIN. CODE AC-4-4
 OTHER _____

6. REQUESTOR OF INFORMATION:

A. COMMISSIONER _____
 B. DEPARTMENT _____
 C. DIVISION Human Resources
 BY: George Williams, Division Director

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the Employee Insurance Benefits Consultant and Actuarial Auditor.

The deadline for receipt of Letters of Interest was May 29, 2003. A total of three(3) Letters of Interest were received by the established deadline. All three (3) Letters of Interested were considered at the Competitive Negotiations Committee meeting held on June 6, 2003. The Competitive Negotiations Committee consisted of the following staff members and invited participants: Bill Hammond, Deputy County Manager as Chairman; George Williams, Human Resources Director; Charlotte Veaux, Human Resources, Project Manager; Invited Participants: Lynn Peterson, Human Resources.

On the basis of the information submitted by the firms in their Letters of Interest and after conducting interview/presentations on June 13, 2003, the Committee agreed to recommend to the Board the following order of ranking of Consultants: (1) Aon Consulting; (2) Gehring Group; and (3) Gallagher Benefit Services.

The negotiated agreement will be brought back to the Board for their approval.

Attachment: Committee Overall Ranking Sheet

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing of Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>6/19/03</i>				G County Manager
					OA	OM	Risk	GC	
<i>George A. Williams 6/18/03</i>	<i>[Signature] 6/14</i>	<i>N/A</i>		<i>[Signature] 6/18/03</i>	<i>RK 6/18</i>	<i>AS 6/19/03</i>	<i>US 6/19/03</i>	<i>MY 6/18/03</i>	<i>[Signature] 6-19-03</i>

10. COMMISSION ACTION:

_____ APPROVED
 _____ DENIED
 _____ DEFERRED
 _____ OTHER

Rec. by CoAtty
 Date: *6/18/03*
 Time: *8:12 am*
 Forwarded To:
Budget
6/18/03 2:35pm

**RECEIVED BY
COUNTY ADMIN. *RK***
6/18 3:30
 COUNTY ADMIN.
 RECD TO:
6/18/03
3:15 pm

B.11

COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
INTERVIEWS/PRESENTATIONS
FOR
CN-03-09 EMPLOYEE INSURANCE BENEFITS CONSULTANT AND ACTUARIAL AUDITOR
FRIDAY, JUNE 13, 2003
9:30 A.M.

COMPANY NAME	NUMBER RANKED
AON CONSULTING	<u>1</u>
GALLAGHER BENEFIT SERVICES	<u>3</u>
GEHRING GROUP	<u>2</u>

COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE: Charlton Vesely