

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20030764

1. REQUESTED MOTION:

ACTION REQUESTED: Award RFP-03-04 COOP/COG TERRORISM PLAN UPDATE, to the proposer whose proposal was evaluated by the Proposal Evaluation Committee as being in the best interest of Lee County and allow staff and other Counties authorization to negotiate reasonable cost estimates for their own entities. **Recommend award to ICF Consulting.**

WHY ACTION IS NECESSARY: Board approval required.

WHAT ACTION ACCOMPLISHES: Provides a firm that will deliver a process, information and work products for the COOP/COG Terrorism Plan Update for Lee, Charlotte, Collier, DeSoto, Glades, Hendry, Highlands, Okeechobee, and Sarasota Counties.

2. DEPARTMENTAL CATEGORY:

07. Public Safety
COMMISSION DISTRICT #:

C7A

3. MEETING DATE:

07-08-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE **AC-4-4**
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER _____
- B. DEPARTMENT _____
- C. DIVISION **Public Safety**
- BY: **John Wilson, Division Director**

7. BACKGROUND:

The Public Safety office submitted a request to Public Works, Contracts Management to obtain proposals for COOP/COG TERRORISM PLAN UPDATE . The anticipated cost required the use of the formal advertised sealed procedure.

The deadline for receipt of proposals was June 10, 2003. A total of seven (7) proposals were received by the established deadline. All seven (7) proposals were considered at the Proposal Evaluation Committee meeting held on June 19, 2003. The Proposal Evaluation Committee consisted of the following Counties: Lee, Charlotte, Collier, DeSoto, Glades, Hendry, Highlands, Lee, Okeechobee, Sarasota, and the City of Cape Coral.

Based on the Evaluation Criteria it was the consensus of the Committee to recommend award to ICF Consulting. At this time the Proposal Evaluation Committee is recommending that the Board allow the staff and other Counties authorization to negotiate reasonable cost estimates for their own entities.

This contract is for one (1) year with a possible one (1) year renewal.

This project is being funded through Account String#11071600100.503490 (\$75,000) Lee County's share and Account String#11071600100 (\$50,000) City of Cape Coral. The remaining will be paid by counties from their individual funds.

Attachment: 1) Overall Evaluation Sheet

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

| A Department Director | B Purchasing or Contracts | C Human Resources | D Other | E County Attorney | F Budget Services | | | | G County Manager |
|-------------------------------|------------------------------|----------------------|------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| | | | | | OA | OM | Risk | GC | |
| <i>[Signature]</i> 6/24/03 | <i>[Signature]</i> 6/24 | N/A | | <i>[Signature]</i> 6/25/03 | <i>[Signature]</i> 6-25-03 | <i>[Signature]</i> 6/26/03 | <i>[Signature]</i> 6/24/03 | <i>[Signature]</i> 6-25-03 | <i>[Signature]</i> 6-20-03 |

10. COMMISSION ACTION:

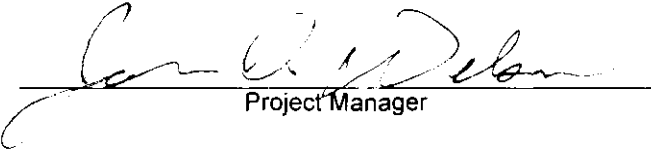
- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: **6/25/03**
Time: **8:00 AM**
Forwarded To:
Budget
6/25/03 8:50A

RECEIVED BY COUNTY ADMIN.
6/25/03
11:30 AM
6/24/03
SPM

Lee County Proposal Evaluation Sheet
For
RFP-03-04 COOP/COG TERRORISM PLAN UPDATE

| Evaluation Criteria | Triangle Resource Group, Raleigh NC | ICF Consulting Fairfax, VA | Marsh USA., Inc Tampa, FL | Tectonic Engr. Consltn. Richmond, VA | BCP International Alexandria, VA | Shaw Environ., Inc. Clermont, FL | Janes Info. Group Alexandria, VA |
|---|-------------------------------------|----------------------------|---------------------------|--------------------------------------|----------------------------------|----------------------------------|----------------------------------|
| 1. Credentials (15) | 7 | 14 | 13 | 12 | 13 | 13 | 13 |
| 2. Past Performance (15) | 6 | 14 | 12 | 11 | 12 | 12 | 13 |
| 3. References (15) | 4 | 14 | 11 | 12 | 13 | 13 | 13 |
| 4. Technical Proposal (45) | 24 | 41 | 22 | 36 | 37 | 31 | 36 |
| 5. Software Used for Data Collection/Preparation (30) | 19 | 26 | 22 | 19 | 17 | 25 | 9 |
| 6. Price Proposal (40) | 23 | 37 | 28 | 4 | 32 | 27 | 2 |
| Total Possible Points: 160 | 83 | 146 | 108 | 94 | 124 | 121 | 86 |
| Comments: | | | | | | | |
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 Project Manager