

**Lee County Board Of County Commissioners
Agenda Item Summary**

12 August, 2003

Blue Sheet No. 20030971

**1. REQUESTED MOTION:
ACTION REQUESTED:**

- (1) Approve submission to the State Office on Homelessness, Tallahassee, of Lee County's Homeless Continuum of Care Homeless Housing Assistance Grant Florida FY 2004 and Challenge Grant Florida FY 2004
- (2) Authorize Chairman to sign Cover Letters and Certification of Consistency with the Consolidated Plan.

WHY ACTION IS NECESSARY:

The Florida State Office on Homelessness requires signed applications and certifications in order to enter the annual Challenge Grant and Homeless Housing Assistance Grant competition

WHAT ACTION ACCOMPLISHES:

Allows Lee County to apply for state funding for local homeless projects by the Department of Human Services and local non-profit agencies.

2. **DEPARTMENTAL CATEGORY:** 05
COMMISSION DISTRICT # CW C5B

3. **MEETING DATE:**
08-26-2003

4. **AGENDA:**
 CONSENT
ADMINISTRATIVE
APPEALS

 PUBLIC
WALK ON
TIME REQUIRED:

5. **REQUIREMENT/PURPOSE:**
(Specify)
 STATUTE
 ORDINANCE
 ADMIN.
CODE
 OTHER

6. **REQUESTOR OF INFORMATION:**
A. COMMISSIONER N/a
B. DEPARTMENT Human Services
C. DIVISION N/a

BY: Karen B. Hawes, Director
KBH

7. BACKGROUND:

The State Office on Homelessness, Florida Department of Children and Families, has invited competitive application for grant funds for homeless services and housing. The Department of Human Services, Board of County Commissioners, is the designated lead agency in the Lee County catchment area for this application and solicits and submits applications from agencies that provide services to the homeless.

- Attachments: Homeless Housing Assistance Grant Transmittal Letter
Homeless Housing Assistance Grant Consistency Letter
Homeless Housing Assistance Grant Application
Challenge Grant Transmittal Letter
Challenge Grant Consistency Letter
Challenge Grant Application

8. **MANAGEMENT RECOMMENDATIONS:** Staff recommends approval

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>Ayna 8/13/03</i>	N/A	N/A	N/A	<i>Andrea Jaser</i>	OA	OM	Risk	GC	<i>HS 8/14/04</i>
					<i>RK 8/14</i>	<i>MS 8/14/03</i>	<i>OS 8/14/03</i>	<i>RK 8/14</i>	

10. **COMMISSION ACTION:**
 APPROVED
 DENIED
 DEFERRED
 OTHER

Rec. by CoAtty
Date: 8/14/03
Time: 11:09
Budget
8/14/03 11:30A

RECEIVED BY
COUNTY ADMIN. *RK*
8/14 11:30
COUNTY ADMIN
FORWARDED TO: *HS*
8/14/03

Bob Janes
District One

August 26, 2003

Douglas R. St. Cerny
District Two

Mr. Tom Pierce

Ray Judah
District Three

Executive Director

Andrew W. Coy
District Four

State Office on Homelessness

John E. Albion
District Five

Department of Children and Families

1317 Winewood Boulevard,

Donald D. Stilwell
County Manager

PDHO, Building 2, Room 103-C

Tallahassee, FL 32399-0700

James G. Yaeger
County Attorney

SUBJECT: SALVATION ARMY HOMELESS HOUSING PROJECT

2003 FLORIDA HOUSING ASSISTANCE GRANT

LEE COUNTY

Diana M. Parker
County Hearing
Examiner

Dear Tom:

Please find enclosed the Lee County application for the Housing Assistance Grant of the Florida State Office on Homelessness for the Salvation Army Homeless Housing Project with Budget and required Certifications. Funding requested for this Project is \$750,000 (\$34,090.91 per unit) to add 22 critically needed transitional housing beds for homeless persons in the county. The shortage of beds for known and documented homeless residents is at least 632 beds (1.43 beds per 1000 county population) and hidden and undocumented homeless increase this need substantially. Lee County prioritizes the elimination of homelessness and we look forward to leveraging county investments with the funding support of your office.

If you have questions, please contact Richard Faris, Senior Planner of the Department of Human Services at (239) 652-7930, fax (239) 652-7960

Sincerely,

Ray Judah,
Chairman
Lee County Board of County Commissioners
Encl: Budget, Certifications

C: Donald D. Stilwell, County Manager
Holly Schwartz, Assistant County Manager
Karen B. Hawes, Director, Department of Human Services
S:\NB\Np\Florida Homeless Grants\FLGR04\FLHHAG04.DOC\folder\1.FLHHAG04.letter.bocc.doc

2.
**HOMELESS HOUSING ASSISTANT GRANT
 BUDGET, AND SOURCE AND USE
 SALVATION ARMY HOUSING
 (EXHIBIT 3)**

A. Budget

Activity	HHAG Request	All Other Sources	Total Cost
Acquisition	Not Eligible	\$186,000.00	\$186,000.00
Rehabilitation	\$0.00	\$6,300.00	\$6,300.00
New Construction	\$714,286.00	\$63,783.79	\$778,069.79
Permits, Fees	\$0.00	\$500.00	\$500.00
Project Design	Not Eligible	\$0.00	\$0.00
Off-Site Improvements	Not Eligible	\$0.00	\$0.00
Grant Administration (5% Maximum)	\$35,714.00	\$0.00	\$35,714.00
TOTALS	\$750,000.00	\$256,583.79	\$1,006,583.79

B. Project Financing Source and Use

Source of Cash/Financing	Amount of Funding	Uses of the Cash	Firm Commitment Yes/No
1. Homeless Housing Asst Grant	\$750,000.00	New Construction	YES
2. Internal funds/2002 Challenge	\$34,958.79	Development Fees	YES
3. Restricted Donations	\$221,625.00	Acq. /Construction	YES
TOTALS	\$1,006,583.79		

C. Leveraging Criteria

1. Amount of Homeless Housing Grant Assistance Requested **\$750,000.00**
2. Number of New Homeless Housing Units **22**

\$750,000.00 for **22** equals **\$34,090.91**
HHAG Grant Request: **new units** **Per new housing**
unit created

Leverage: Grant Amount Per Unit **\$34,090.91**

(Sponsor-Added Leverage Per Unit \$11,662.90)

D. Certification by Lead Agency

I hereby attest and certify that the above financial information is true and accurate, and that the requested grant assistance per unit of new homeless housing to be created is true and accurate.

Lead Agency Name: **Lee County Board of County Commissioners**

Lead Agency Official: **Ray Judah, Chairman**

Signature: _____

Date Executed: **August 26, 2003**

BOARD OF COUNTY COMMISSIONERS

Writer's Direct Dial Number:

Bob Janes
District One

August 26, 2003

Douglas R. St. Conny
District Two

Mr. Tom Pierce

Ray Judah
District Three

Executive Director

Andrew W. Coy
District Four

State Office on Homelessness

John E. Albion
District Five

Department of Children and Families

1317 Winewood Boulevard

Donald D. Stilwell
County Manager

PDHO, Building 2, Room 103-C

Tallahassee, FL 32399-0700

James G. Yaeger
County Attorney

**SUBJECT: CERTIFICATION OF CONSISTENCY for the
The Salvation Army Homeless Housing Project
2003 Homeless Housing Assistance Grant Application,
Lee County, Florida**

Diana M. Parker
*County Hearing
Examiner*

Dear Tom:

The Board of County Commissioners of Lee County hereby certifies that the 2004 Homeless Housing Assistance Grant Application for **The Salvation Army Homeless Housing Project** submitted herewith is consistent with the *Lee County Homeless Continuum Of Care Strategic Plan, HUD FY 2003*, as amended August 26, 2003, and that the use proposed is contained within the *Strategic Plan*.

The Salvation Army Homeless Housing Project proposed for assistance under this application is referenced on page "13a" of the 2003 *Continuum Of Care Strategic Plan*. Please find attached a copy of this applicable section.

If you have questions, please contact Richard Faris, Senior Planner, of the Department of Human Services at (239) 652-7930

Sincerely,

Ray Judah,
Chairman
Lee County Board of County Commissioners

C: Donald D. Stilwell, County Manager
Holly Schwartz, Assistant County Manager
Karen B. Hawes, Director, Department of Human Services

Att: Citation Section

Att: Copy of 2003 Continuum of Care Amendment

S:\nb\wp\Florida Homeless Grants\FLGR03.HOUSING\FLHHAG03.DOC\3.FLHHAG03.conpl.8.21.02.doc

Amendment- Continuum of Care 2003 - for Florida HHAG Grant
Revised 8.26.03 For State Office of Homelessness

Page 13a, Lee County 2003 Homeless Continuum of Care as Amended 8.26.03
Format 6 Fund.Components of the Lee County CoC - Housing Activity - Amended

Component: <i>Transitional Housing</i>								
Provider Name	Facility Name	Geo Code	Target Population		Bed Capacity			
					Individuals		Families with Children	
Current Inventory					<i>02</i>	2003	<i>02</i>	2003
SWFAS	Drug Court	120966	SMF			0		10
SWFAS	Vince Smith Ctr		SMF			20	<i>0</i>	2
Ft Myers Rescue Mission	Mission	129071	SM		<i>40</i>	40	<i>20</i>	0
The Salvation Army	Edison Service Ctr	120966	FC		6	10	<i>8</i>	6
Anne's Restoration	Anne's Restoration	120966	SM		<i>12</i>	12		0
Eagle Recovery	Eagle Recovery	129071	SM		6	6		0
Garden Foundation	Garden Foundation	120966	SM		<i>12</i>	12		0
Hansen-Bays, Inc.	Hansen-Bays	120966	SM		<i>24</i>	24		0
Harvest House	Harvest House	120402	SF		4	4		0
Healthy Choice	Healthy Choice	120402	SM		6	6		0
Longorio Camp	Longorio Camp	129071	FC				<i>0</i>	0
Our Mother's Home	Our Mother's Home	120402 120966	SF	DV		0		8
Regeneration House	Regeneration House	120402 120966 129071	SM		<i>3</i>	6		0
DATE	DATE	120966	SM		<i>15</i>	9	6	0
Ruth Cooper Center	Serenity House	120966	SF		9	16		0
Ruth Cooper Center	Respite	129071	FC		<i>50</i>	8		0
Sunset House	Sunset House	120966	SM		5			
SWFAS	Transit. Living Ctr	120966	SMF		25	25		0
Teen Challenge	Pine Manor Residence	120966	YM		24	34		0
Tice House	Tice House	129071	SM		6	7		0
Vince Rizzo Ministries	Vince Rizzo Ministries	129071	SM		<i>16</i>	0		0
Hanna House	Hanna House	129071	SF		<i>19</i>	27		0
					282	266	3	26
Under Development								
SWFAS TH	(renewal)					0 new		0
Salvation Army	Trans. Hsg Ctr	120966	SF/FC			8		11

Amendments - Continuum of Care 2003 for Florida HHAG Grant

Revised 8.26.03 For State Office of Homelessness

Amended 2003 Housing Gaps Analysis and Homeless Populations Chart

Format 7 Lee Continuum of Care: Housing Gaps Analysis Chart - Amended

	Current Inventory in 2003	Under Development in 2003	Unmet Need/ Gap
--	---------------------------	---------------------------	-----------------

Individuals

Beds				
	Emergency Shelter	109	0	254
	Transitional Housing	144	0	120
	Permanent Supportive Housing	85	2	133
	Total	338	2	510

Persons in Families With Children

Beds				
	Emergency Shelter	33	1	44
	Transitional Housing	14	HHAG04 -12	71
	Permanent Supportive Housing	11	8	6
	Total	58	21	122

Format 8: Continuum of Care: Homeless Population and Subpopulations Chart

Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
1. Homeless Individual	265 (S)	220 (S)	363 (S)	848
2. Homeless Families with Children	28(S)	8 (S)	26 (S)	62
2a. Persons in Homeless Families with Children	85 (S)	25 (S)	79 (S)	189
Total (lines 1 + 2a)	350	245	442	1,037
Part 2: Homeless Subpopulations-	Sheltered		Unsheltered	Total
1. Chronic Homelessness	56	(S)	104 (S)	213
2. Seriously Mentally Ill	211+48=259	(S)		
3. Chronic Substance Abuse	271+60=331	(S)		
4. Veterans	157+26=183	(S)		
5. Persons with HIV/AIDS	25+6=31	(S)		
6. Victims of Domestic Violence	54+6=60	(S)		
7. Youth	116	(S)		

Amendments - Continuum of Care 2003 for Florida HHAG Grant Housing Gaps Methodology - Amended

2003 Lee County Homeless Continuum of Care excerpt:

Determination of Current Inventory -2003

On January 21, 2003 a telephone survey of all homeless provider agencies was completed. 102 separate agencies responded on initial or follow-up contact. No known provider was omitted. The existing beds were listed by the category of the responding facility. The homeless count was assessed as to the current location of the homeless and to the type of housing needed. The needs thus determined were arrayed against existing inventory and the shortages listed as Gaps.

Determination of Housing Under Development in 2003

Homeless housing is developed under numerous funding sources. For purposes of the Housing Gaps charts all sources supporting the Lee Continuum were reviewed. All SHP-funded projects were in implementation and thus were listed in the Current Inventory Section. CDBG/ HOME and ESG homeless housing projects are funded but not in implementation and thus show up in the Emergency Shelter and Permanent Housing - *Under Development* category.

Homeless Population Chart - Methodology

Point in time inventory date: January 15, 2003

Amended Homeless Populations Methodology -2003

Continuum members and the Service subcommittee of the Lee County Homeless Coalition met in January of 2003 to assess previous homeless census and provider surveys. As in previous years, the use of a face-to-face, 24-hour survey was chosen to improve authenticity of the results, to bring public awareness to homelessness, and to make contact and provide supplies and service access to homeless persons. Numerous separate meetings were held to prepare materials and assignments for the Census and Providers' surveys and to train volunteer surveyors. The team leaders for the Blitz are service professionals who are known and trusted by many homeless persons and this allows for better access and better data than is available from the U.S Census or academic surveyors. The Florida standard *Census data intake form* was utilized and a common set of definitions for *homelessness* and all questionnaire terms was used by all surveyors. First name and date of birth were used as unique identifiers. 1037 unduplicated interviews were conducted in the Blitz in shelters, transitional housing, in camps, and on the streets



LEE COUNTY SOUTHWEST FLORIDA

HOMELESS

HOUSING ASSISTANCE GRANT

THE SALVATION ARMY HOMELESS HOUSING PROJECT

**Florida State Office on Homelessness
2004 Application**

Prepared in Conjunction with:

Lee County Coalition for the Homeless, Florida, Inc.
Southwest Florida Homeless Coalition
State of Florida District 8 Department of Children and Families

Submitted by:

Lee County Board of County Commissioners
Lee County Department of Human Services

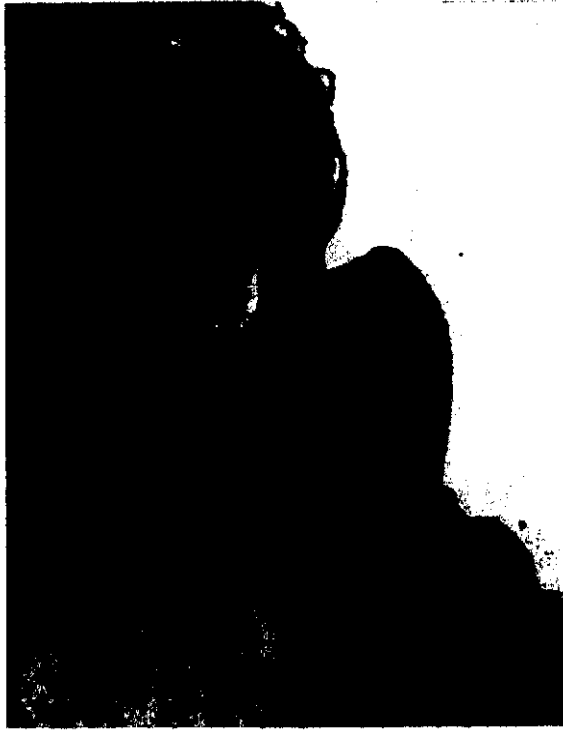
Submitted: August 26, 2003

bocc

Lee County



Coalition for the Homeless
Florida, Inc.



Fort Myers News Press
February 17, 2000
Angel Streeter, reporter
Adam West, photographer

Table of Contents

- 1. Board of County Commissioners Letter**
- 2. Budget, Source and Use (Exhibit 3 and Certification)**
- 3. Certification of Consistency with the Continuum of Care**

4. Housing Project Narrative		
	Project Narrative	1
	Development Team	2
	Supportive Services	4
	Map Locations / Maps	5
5. Number of New Homeless Units (Exhibit 4 and Certification)		
	Number of Units Reserved for the Homeless	12
6. Unmet Need (Exhibit 6 and Certification)		
	Homeless Need	13
7. Performance Measures		
	Outcomes Expected and Performance Measures	15
8. Readiness to Undertake the Project		
	Readiness	16
9. Operating Pro Forma (Exhibit 7)		
	Operating Pro Forma	18
Attachments		
	Deed	
	Zoning Letter	

Section 4
NARRATIVE
SALVATION ARMY HOMELESS HOUSING PROJECT

SUMMARY

The Salvation Army is seeking \$750,000 for the purpose of opening 22 new transitional housing units for homeless individuals and families. Persons are considered homeless according to the operational definition of homelessness used by U.S. HUD and adopted by the Council on Homelessness. Funding will be utilized for new construction. The maximum amount of the grant (\$750,000.00) is requested as the total new construction costs will be over \$1,000,000.

These new facilities will provide transitional housing for persons coming from emergency shelters, primarily individuals and families. Four new buildings will be constructed consisting of sixteen units on the Jackson Street site in the Fort Myers Salvation Army Campus area. Two existing buildings, which have been unoccupied for over 60 days, will be rehabilitated and will provide six additional units for a total of twenty-two units for the entire project. This homeless housing project will supply housing for eight to ten families with the option to include housing for up to twelve individuals.

The Grant-Term Housing Outcome is the delivery of the structures. The long-term outcome will provide transitional housing for up to two years to support the progression of homeless persons to permanent housing. This process is accomplished through a continuum of supportive aftercare services accessed within the local community. Services include the core elements of case management: (1) assessment; (2) service/case plan development; (3) linking and coordination of services; (4) reassessment and follow-up; and (5) monitoring of services. Financial assistance may also be provided in the form of furniture, clothing, and food through the Salvation Army Crisis Management Outreach Services. Residents may reside in transitional housing for up to two years. Case management is designed to ensure achievement of permanent housing and maintenance of stable employment for the individual and family within a two-year service model

DEVELOPMENT TEAM

Project Director:

Meg Geltner is the General Manager for the Salvation Army with nineteen years experience. Her role is to oversee and ensure timeliness and accurate adherence to project timelines and standards and budget and contractual compliance. She has managed \$3.6 million dollars worth of construction projects during her tenure. She has worked to acquire nearly four blocks of property and worked with city planning and zoning boards to successfully implement the master plan. Ms. Geltner currently manages an operating budget of more than \$7,000,000 for the Fort Myers Salvation Army. Her prior experience in emergency and transitional housing for the homeless is extensive. Projects include the construction of the Red Shield Lodge, a 162 bed emergency shelter and the Crossroad Center that houses 38 homeless men recovering from substance abuse. Both facilities are located within the downtown Fort Myers Salvation Army campus.

Project Manager:

Tim McCormick is responsible for implementing the project plan and development. He will oversee predevelopment plans, coordinate the activities and personnel including contractors, architect, and project engineer and ensure adherence to the Fort Myers building and zoning codes. Mr. McCormick has fifteen years experience as a facilities administrator. Projects include renovations at the South West Florida juvenile detention center in Fort Myers and the Crossroads Center, Outreach Services Center, Primary Care Medical Clinic, and the Department of Corrections and the Family Unit facilities on the Salvation Army Fort Myers campus. He also is responsible for the ongoing renovations and maintenance of the current transitional living facilities, Garrett House and Harbor House.

Project General Contractor:

Howard Wheeler is the president of Chris Tel Construction Company. He is responsible for overall construction of the project. He has more than 20 years experience in all phases of building including, bidding, supervision and administration. Past projects include The Crossroads Center, The Red Shield Lodge, and the Outreach Services Center renovations. New construction projects include; the Edison Community College, Fort Myers; the Bay Shore Fire Building in Fort Myers; the Families First Center in Charlotte County; and numerous residences in the Lee County area.

Architect:

Phil Krieg is the project Architect. He is responsible for coordinating architectural design, structural engineering, mechanical and electrical engineering, and design and construction documents, permits and construction administration. Mr. Krieg has extensive project experience with large nursing home facilities and assisted living facilities. These include; Moose Haven Life Center, Orange Park, Florida; The Moorings Park, Naples, Florida; and Shell Point Village Nursing Pavilion in Fort Myers, Florida.

Project Engineer:

Tom Lehnert is the Vice President of Banks Engineering Inc. He is responsible for land surveying, land planning, engineering design and regulatory permitting. He has fourteen years experience in these areas. Past projects include the Miramar Factory Outlets in Estero (a 600,000 square foot mall), the Daniels Parkway Center, a commercial sub-division for commercial buildings, a 152-unit hotel and other commercial and residential projects in the Lee County area.

Salvation Army Chief Engineer:

George Varney has five years experience with the Salvation Army as the Chief Engineer and has 40 years experience as a mechanical engineer. Commercial projects include; Midcon Corp. Lombard, Illinois, (1/4 million square feet) - design and installation of the HVAC system; Kroeschell Engineering and Operations in Chicago Illinois; along with the Amoco Oil Research center, (1/2 million square feet) -. operations and maintenance of the HVAC systems. He also designed and installed all utility and distribution services at Amoco Oil in Naperville, Illinois. His project responsibilities include the review of all construction plans and change order monitoring. He acts as on-site supervisor to monitor construction process and project progress.

Project Operations:

Meg Geltner is the General Manager for the Salvation Army. Her role is to oversee and ensure the effective and efficient operation of the project transitional housing and integrated support services. Ms. Geltner currently manages an operating budget of more than \$7,000,000 for the Fort Myers Salvation Army. (Additional Operational description is found in the following section – *Support Services*). Her 19-year prior experience in emergency and transitional housing for the homeless includes the *Red Shield Lodge*, and the *Crossroad Center*. Both operations are in Fort Myers, Florida.

SUPPORT SERVICES

The needs of the transitional housing residents will be addressed through comprehensive case management. The part-time Housing Case Manager or Social Worker will be responsible for all case management duties. These positions require a bachelor's degree in a human services field from an accredited university and two years experience in social services. This position is under the direct supervision of a Social Services Coordinator. During supervision meetings, the Coordinator and the Case Manager will address the needs of the residents, staff case loads, interventions necessary to obtain permanent housing and resources, and a review of documentation regarding resident contacts.

The Case Manager will interview potential residents, assess the needs of the person and/or family and conduct an orientation. Once a move-in date is established, the case manager and the resident will develop an individualized life management plan. This plan will outline the program requirements and outcomes for permanent housing to be achieved within 18 months.

The case management responsibilities include: referrals for and linking to mainstream services, advocacy for persons who are homeless, individual and group counseling sessions and problem solving of day-to-day concerns. The case manager will also assist residents to complete applications for housing, locating affordable housing and ensure the readiness of residents for independent living. Assistance is also provided to access ancillary services such as medical services, child-care and transportation. These are frequent barriers that interfere with long-term stability of employment which has a direct impact upon housing.

Finally, the case manager will evaluate and discuss monthly with the residents, their progress and growth toward independence and permanency of housing. If goals are changed and modifications or additions to the life plans are required this will be accomplished at the monthly meeting, or sooner if appropriate. Residents are guided to access appropriate local agencies and resources (see *MAP LOCATIONS* following) to ensure that they are given adequate support and a positive outcome of stable, affordable and permanent housing.

To ensure program quality, a Resident Satisfaction Survey is completed at two months of residency and at discharge. Review and analysis of the survey outcomes will be completed annually and serve as a tool to drive program quality as well as provide suggestions for program improvements.

A final factor is safety of the facility residents. Safety on the Fort Myers' Salvation Army campus is provided through the monitor technician minimum-security watch. Security personnel monitor strategically placed security cameras, 24 hours daily. Additionally, security rounds are performed two times nightly after dark, to secure the campus area. The backup documentation of security events will include any incident reports regarding breaches in security and a record of all patrol sweeps. Patrol sweeps are recorded in the security Master control log.

MAP LOCATIONS AND LEGEND

The following maps and legends identify the location of community resources and the distance that they are located from The Salvation Army Residential Transitional Housing site. Daily transportation is provided to many mainstream programs. In addition to mapped facilities many other resources are available including: Medicaid, Women, Infants and Children (WIC) nutritional supplements, Planned Parenthood, Lee County Association for Retarded Citizens, Lee County Schools Early Intervention program, Department of Children and Families, "WE CARE" (free medical care), Indigent Drug Program (free medications), ACT shelter for domestic violence victims and many others.

The following explanations refer to the legend:

1. <u>The One Stop Center</u> : Vocational Rehabilitation Services, WAGES (welfare to work), AFDC, TANF (funds for housing), food stamps, Unemployment services and the Work Force Council.
2. <u>Lee County Housing Authority</u> : Housing , Section 8 vouchers, affordable housing placement
3. <u>Fort Myers Housing Authority</u> : Housing and affordable housing placement
4. <u>Fort Myers Community Redevelopment Agency</u> : Federal/Florida/Local Housing assistance.
5. <u>Child Care of Southwest Florida</u> : Financial assistance for childcare and referral for licensed childcare centers.
6. Lee County <u>Department of Human Services</u> : long-term case management, LIFT and TANF financial assistance.
7. <u>Child Support Enforcement</u> : Assistance for collection of child support
8. <u>Legal Aid Society</u> : Free legal representation
9. <u>Edison Community College</u> : Training for a college degree or programs that award certifications and specialized training
10. Lee County <u>School District Social Services</u> : School social worker/Access to education for children who are indigent or homeless / Lunch vouchers
11. <u>Veteran's Administration</u> : Free medical, legal, training and personal needs met for veterans
12. <u>Social Security Office</u> : Social security benefits
13. <u>Camelot Community Care</u> : Children's and families' mental health services
14. <u>Ruth Cooper Center</u> : Adult and children's mental health services, Crisis Stabilization Unit
15. <u>Southwest Florida Addictions Services</u> : Detox and substance abuse treatment center
16. <u>Consumer Credit Counseling</u> : Financial education and money management training
17. <u>Women's Resource Center</u> : Clothing (Dress for Success) and job preparedness
18. <u>Sunstate Beauty School</u> : Hair and beauty training school and free haircuts
19. <u>Covenant Community Ministries</u> : Licensed day care
20. <u>Intermodal Bus Station</u> : Greyhound bus services and Lee County Transportation Services

SITE MAP

Lee County Geographic Information System [Help | Reset]

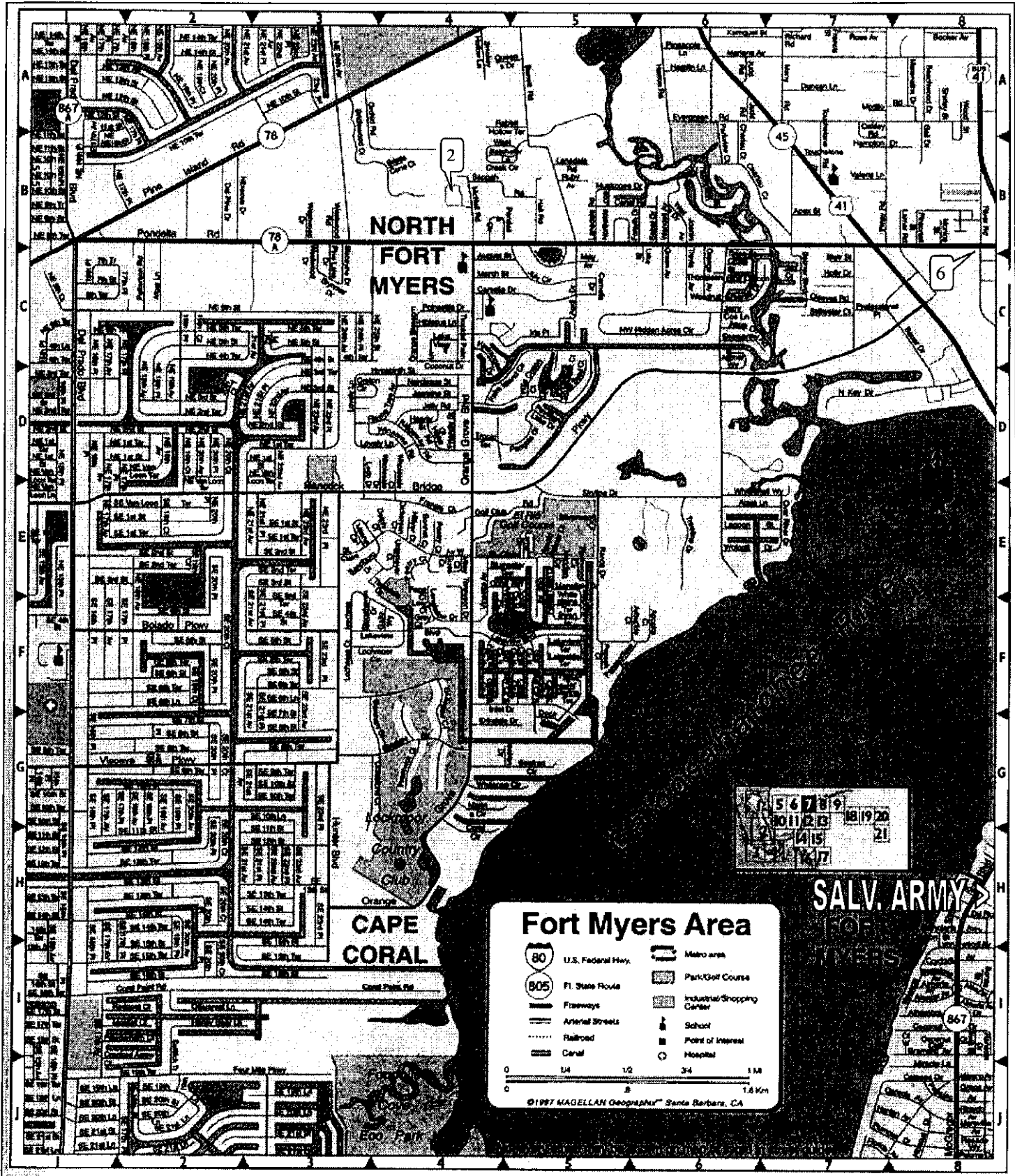
STRAP [24-44-24-P4-0130G.0220] [Draw | Select | Search] - Select one - Applications - Select one -

© 2003 Lee County Property Appraiser

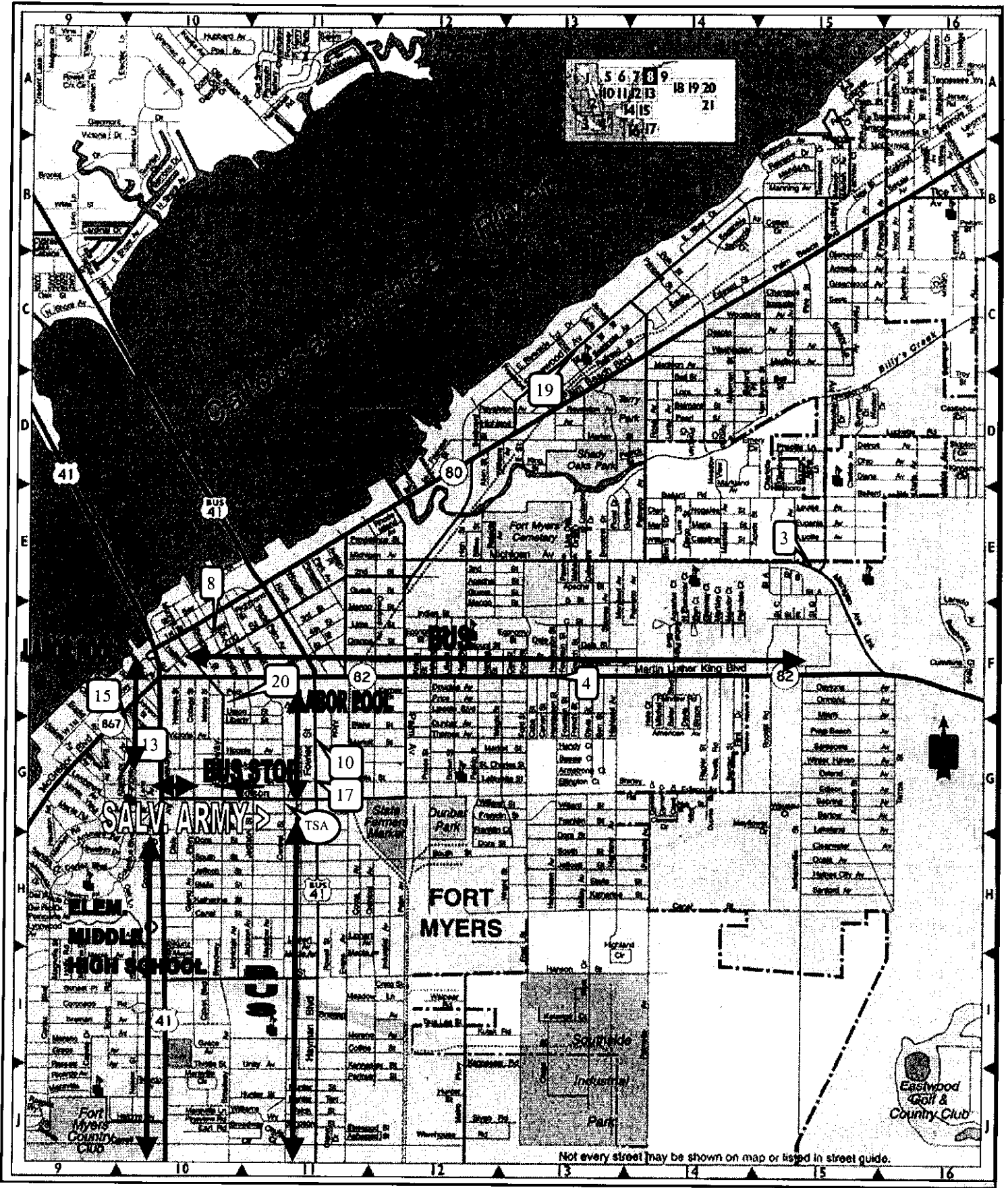
Map: 700558.56 , 834951.82 -- Image: 377 , 270 -- ScaleFactor: 4.566274737378854

Internet

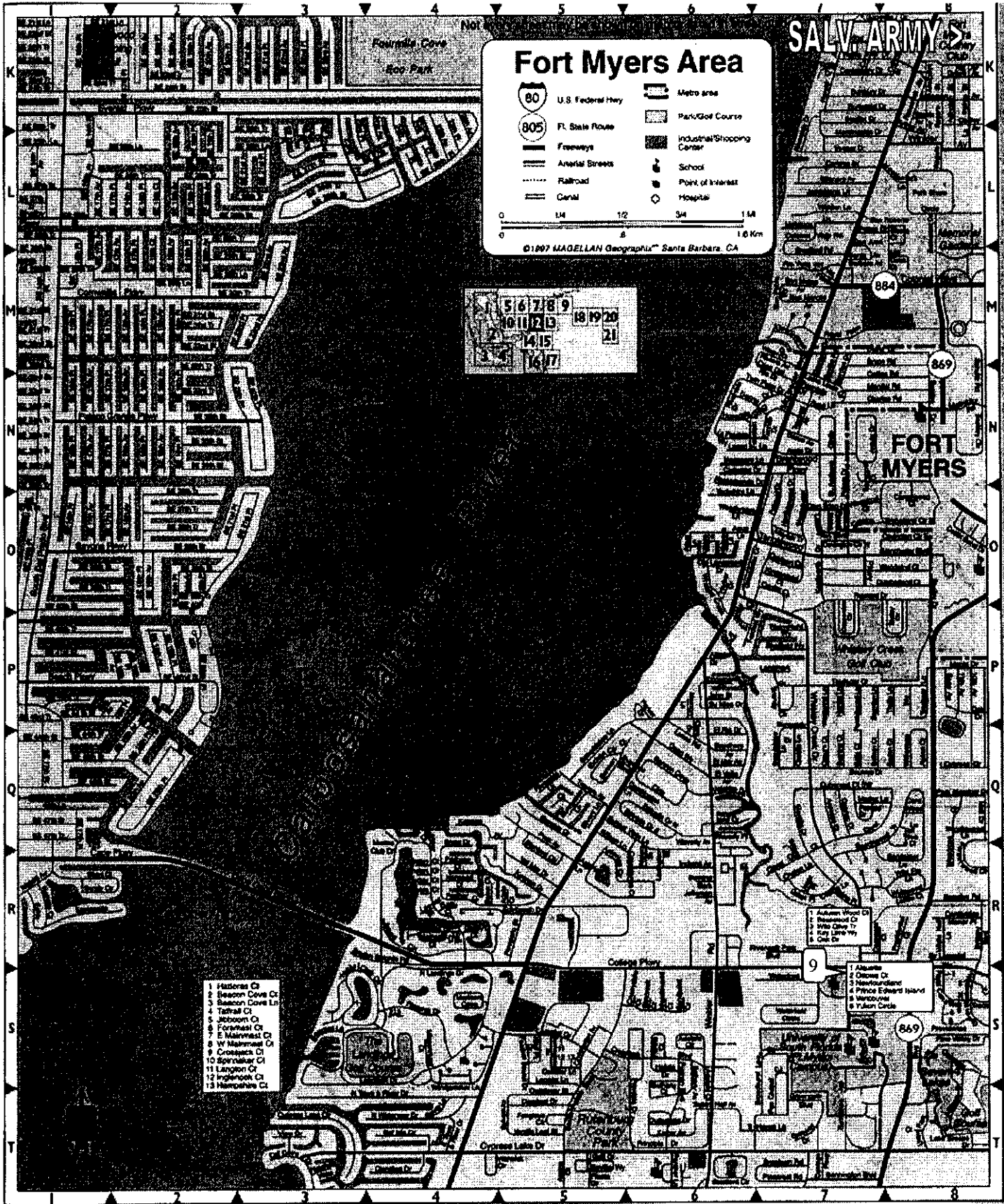
AREA MAP "1"



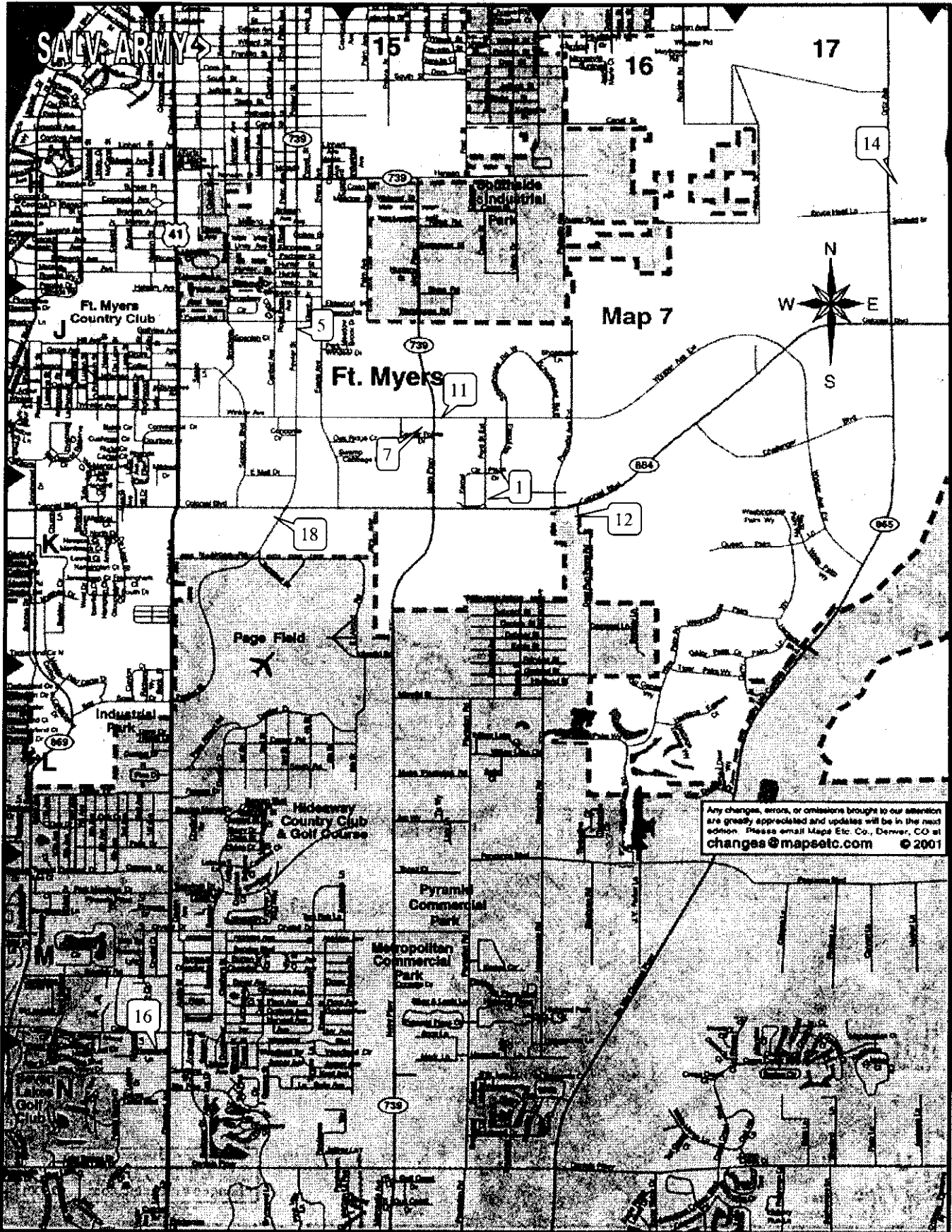
AREA MAP "2"



AREA MAP "3"



AREA MAP "4"



LEGEND FOR AREA MAPS 1 - 4

1

One Stop Center

4150 Ford Street Ext

Fort Myers, FL

33916-9498 US

Total Distance: 3.17 miles

3

Fort Myers Housing Authority

4224 Michigan Ave

Fort Myers, FL

33916 US

Total Distance: 3.70 miles

5

Child Care of SW Florida

3625 Fowler St

Fort Myers, FL

33901-0904 US

Total Distance: 1.70 miles

7

Child Support Enforcement

2830 Winkler Ave

Fort Myers, FL

33916-9375 US

Total Distance: 3.05 miles

9

Edison Community College

8099 College Pkwy

Fort Myers, FL

33919-5566 US

Total Distance: 6.44 miles

11

Veteran's Administration

3033 Winkler Avenue Ext

Fort Myers, FL

33916-9413 US

Total Distance: 2.81 miles

2

Lee County Housing Authority

14170 Warner Cir

North Fort Myers, FL

33903-3528 US

Total Distance: 5.43 miles

4

Community Redevelopment Agency

3326 Dr Martin Luther King Blvd

Fort Myers, FL

33916-2041 US

Total Distance: 1.67 miles

6

Lee County Department of Human Services

83 Pondella Rd

North Fort Myers, FL

33903-4434 US

Total Distance: 3.12 miles

8

Legal Aid Society

2225 Main St

Fort Myers, FL

33901-2918 US

Total Distance: 1.33 miles

10

Lee County School District Social Services

2523 Market St

Fort Myers, FL

33901-3911 US

Total Distance: 0.39 miles

12

Social Security Office

10100 Deer Run Farms Rd

Fort Myers, FL

33912-1093 US

Total Distance: 4.10 miles

13

Camelot Community Care

2232 Altamont Ave

Fort Myers, FL

33901-3561 US

Total Distance: 0.90 miles

15

Southwest Florida Addiction Services

2101 McGregor Blvd

Fort Myers, FL

33901-3411 US

Total Distance: 1.47 miles

17

Women's Resource Center

2301 Fowler St

Fort Myers, FL

33901-5151 US

Total Distance: 0.21 miles

19

Covenant Community Ministries

940 Tarpon St

Fort Myers, FL

33916-1139 US

Total Distance: 2.78 miles

14

Ruth Cooper Center

2789 Ortiz Ave

Fort Myers, FL

33905-7806 US

Total Distance: 5.09 miles

16

Consumer Credit Counseling

12811 Kenwood Lane

Fort Myers, FL

33907-5667 US

Total Distance: 6.10 miles

18

Sunstate Beauty School

2418 Colonial Blvd

Fort Myers, FL

33907-1415 US

Total Distance: 3.00 miles

20

Intermodal Bus Station

2250 Peck Street

Fort Myers, FL

33901-3639 US

Total Distance: 0.65 miles

Section 5

**NUMBER OF NEW HOMELESS UNITS
SALVATION ARMY HOMELESS HOUSING PROJECT
(EXHIBIT 4)**

The Salvation Army Homeless Housing Project will provide 22 new units of homeless housing. The number of unit was calculated by multiplying eight two-bedroom dwelling by two units per dwelling. All units are for homeless persons. All units will be reserved for homeless persons for a period of not less than ten years. The agency has constant and continued need for homeless housing as part of its basic mission to serve this population and agrees to this reservation as a requirement of this application. In addition a five-year lien will be recorded in the favor of the state requiring repayment in the case of nonconformance to grant requirements.

New Construction Projects

<u>TOTAL PROJECT UNITS</u>	<u>TYPE OF DWELLING</u>	<u>UNITS RESERVED FOR HOMELESS</u>
	Efficiency Units	
	1 Bedroom Dwellings	
16	2 Bedroom Dwellings	8 x 2 = <u>16</u>
	3 Bedroom Dwellings	
	4 Bedroom Dwellings	
	SRO – Rooms	
	Dormitory Style	

16

For Rehabilitation of Existing Buildings

<u>TOTAL PROJECT UNITS</u>	<u>TYPE OF DWELLING</u>	<u>UNITS RESERVED FOR HOMELESS</u>
	Efficiency Units	
	1 Bedroom Dwellings	
6	2 Bedroom Dwellings	
	3 Bedroom Dwellings	2 x 3 = <u>6</u>
	4 Bedroom Dwellings	
	SRO – Rooms	
	Dormitory Style	

TOTAL 6

Certification by Lead Agency

I hereby attest and certify that the above count of new units for homeless housing is true and accurate.

Lead Agency Name: **Lee County Board of County Commissioners**

Lead Agency Official: **Ray Judah, Chairman**

Lead Agency Official Signature: _____

Date Executed: **August 26, 2003**

Section 6

**UNMET NEED PER CATCHMENT AREA POPULATION
SALVATION ARMY HOMELESS HOUSING PROJECT
(EXHIBIT 6)**

1. Type of housing project contained in this Homeless Housing Assistance Grant.
 Transitional Housing
 Permanent Housing
2. From Gaps Analysis Table Exhibit 1 Continuum of Care plan filed with the Office on Homelessness as of June 30, 2002,

Homeless Population Category	Unmet Need/Gap
1. Individuals	510 beds
2. Persons in Families with Children	122 beds
TOTAL UNMET NEEDS	632 beds

3. the 2000 Population of Catchment Area.
Data from Exhibit 5,

COUNTY NAME	2000 POPULATION
1. <u>LEE</u>	<u>440,888</u>
2. _____	_____
3. _____	_____
TOTAL POPULATION	440,888

4. The Need Ratio
Divide the unmet need for beds by the total population of the catchment area.

Unmet Need for Beds	<u>632</u> Beds
divided by:	÷
2000 Population,	<u>441,000</u> Population
equals:	1.43 Beds / 1000 Population
	Need Ratio: Beds / 1000 Population

(Note: Amended Housing Gaps Chart and Methodology attached herewith)

UNMET NEED

Certification by Lead Agency

I hereby attest and certify that the above data is true and accurate; that the above data on the unmet needs is based upon a gaps analysis which uses data that (1) represents the housing need for homeless persons in the catchment area on any given night, (2) is not adjusted through the use of multipliers or other means, (3) is derived directly from street counts, point-in-time surveys, homeless management information systems, service provider agency records, or similar empirical methods; (4) includes only persons who are homeless according to the operational definition of homelessness used by HUD, and (5) represents an unduplicated count or estimate to the greatest extent possible, AND that the data reported is based upon an adjusted estimate of housing needs adopted by the continuum of care, which meets the above five data requirements.

Lead Agency Name: **Lee County Board of County Commissioners**

Lead Agency Official: **Ray Judah, Chairman**

Lead Agency Official Signature: _____

Date Executed: **August 26, 2003**

Section 7
PERFORMANCE MEASURES
SALVATION ARMY HOMELESS HOUSING PROJECT

Housing Grant-Period Outcomes

The Grant-Term Housing Outcome for this project is *The Salvation Army has new transitional housing structures erected and rehabilitated*. This Housing Outcome is an aspect of the long-term goal, which is – *22 homeless persons receive transitional services and housing which supports their return to independent living*. The long-term goal will be measured in terms of participant income and transition to permanent housing. The Grant-Term Performance Measure is the contractor billing for structures in place. Schedules are shown in the following section *Readiness to Undertake the Project*.

Supportive Service Outcomes.

The Long-Term Outcome is the progression of homeless persons to permanent housing. This process is accomplished through a continuum of supportive aftercare services accessed within the local community. Services include the core elements of case management: (1) assessment; (2) service/case plan development; (3) linking and coordination of services; (4) reassessment and follow-up; and (5) monitoring of services. Financial assistance may also be provided in the form of furniture, clothing, and food through the Salvation Army Crisis Management Outreach Services. Case Management Outcomes ensure achievement of permanent housing and maintenance of stable employment for the individual and family within a two-year service model.

Performance Measures:

1. Fifty percent of all transitional housing participants will obtain permanent housing within two years.
2. Fifty percent of all transitional housing participants will maintain or increase their income during program participation, up to two years.
3. Minimum-security personnel will conduct a grounds patrol, two times nightly after dark to secure the campus area.

Long-term service goals and measures are also discussed in *Section 4 – Narrative*.

Conformance to Continuum of Care Goals

The Salvation Army Housing Project outcomes conform to the *2003 Lee County Homeless Continuum of Care* goals numbers 6 and 9 – “(Chronic/other) homeless persons achieve self-sufficiency and permanent housing” and related *Action Steps*.

8.
READINESS TO UNDERTAKE PROJECT
SALVATION ARMY HOMELESS HOUSING PROJECT

Readiness

Salvation Army Homeless Housing Project activities submitted for the 2004 Housing Assistance Grant have been selected to allow for completion of all covered activity by the June 30, 2004 deadline. In addition to the Homeless Housing Grant criteria, the Lee Continuum reviewed the readiness of this project against the similar Challenge Grant criteria. *Identification of Homeless Clients* process is easily accomplished for the project as clients are drawn from the providers' existing client base. The *Selection of Providers* process is eased as all providers are currently working with the sponsor. Initial discussions to speed the *Contracting with Lead Agency* process has already begun. The Salvation Army contracts regularly with the lead agency. The lead agency has experience in speeding the *Contracting with DCF* process. The initial scope of work will be conveyed to the local contract manager in draft form prior to award. *Obtaining Permits/Zoning* is in process at this point. *Supplier, construction contracts* are in discussion and most contractors identified and scheduled. As noted, the Salvation Army has experience with the lead agency draw process and the *Drawdown Schedule* will be further detailed in advance to facilitate timely cash payments. The project will *Gather, Report Outcomes*. By maintaining continual record keeping for client contacts. Outcome reporting for all activities is projected within sixty days following the grant deadline.

Site Control

The Salvation Army currently holds the deed for the proposed transitional homeless housing projects on lots comprising 2400 Willard Street, Strap #24-44-24-P3-0210D.0010, Lots 1-10. See the **Deeds** attached.

Zoning

The current land use/zoning of the property is Medium Density multifamily "A-2". The current zoning will allow for the transitional homeless housing project proposed for the site. See the **Letter** of the City of Fort Myers Zoning Officer attached.

Permits

The Salvation Army submitted the plans in July 2002 to the City of Fort Myers to issue permits to begin the project. The permits in place will be reactivated at the time of the grant award.

CONSTRUCTION, DRAW, OUTCOME SCHEDULE

Objective	Schedule	Draw	Verification of Outcome	Person Responsible
1. Purchase property	Aug. 2000	NA	Deed COMPLETE	Geltner
2. Obtain zoning approval	July, 2002	NA	Zoning Verification COMPLETE	McCormick
3. Site and construction plans completed	July, 2002	NA	City of Fort Myers COMPLETE	Wheeler
4. Application for permits	July, 2002	NA	City of Fort Myers COMPLETE	Wheeler
5. Permits issued	Oct. 5, 2003	NA	Permit document	Wheeler
6. Begin construction	Oct. 5, 2003	NA	Permits posted	Wheeler
7. Floor slab completed	Nov. 15, 2003	30%	City of Ft. Myers	Wheeler
8. Framing completion	Dec. 30, 2003	20%	City of Ft. Myers	Wheeler
9. Mechanical, electrical, plumbing rough-in	Feb. 12, 2004	5%	City of Ft. Myers	Wheeler
10. Finished drywall, roofing	March 26, 2004	20%	City of Ft. Myers	Wheeler
11. Interior trim, casework, plumbing	May 28, 2004	15%	City of Ft. Myers	Wheeler
12. Completion of project	June 30, 2004	10%	City of Ft. Myers	Wheeler
13. Report Grant-Term Outcome	Aug 30, 2004 (on or before)	NA	Report	Geltner

Section 9
OPERATING PRO FORMA
SALVATION ARMY HOMELESS HOUSING PROJECT
(EXHIBIT 7)

INCOME

Rent Schedule

Efficiency _____ units @\$ _____/month x 12 months	
1 Bedroom _____ units @\$ _____/month x 12 months	
2 Bedroom <u> 4 </u> units @ \$ <u> 400 </u> /month x 12 months	<u>\$19,200.00</u>
3 Bedroom <u> 2 </u> units @ \$ <u> 600 </u> /month x 12 months	<u>\$14,400.00</u>
4 Bedroom _____ units @\$ _____/month x 12 months	

Other: 2 Bedroom sliding scale: 6 units @ \$ 200 /month X 12 months \$14,400.00

GROSS RENTAL INCOME

	\$48,000.00
Less Vacancy Rate (5% min)	<u>(\$2,040.00)</u>
Plus Other Income	\$50.00
Private Donations	

EFFECTIVE GROSS INCOME

\$46,010.00

OPERATING EXPENSES

Management Fees	\$120.00
Salaries	\$12,200.00
Repair and Maintenance	\$4,200.00
Contract Services	
Utilities	\$22,000.00
Administration	
Insurance	\$1,100.00
Real Estate Taxes	
Miscellaneous: Support Services	\$6,390.00
Replacement Reserves (_____ %)	

TOTAL OPERATING EXPENSES **\$46,010.00**

NET OPERATING INCOME

Effective Gross Income	\$46,010
Operating Expenses	(\$46,010)

NET OPERATING INCOME **0**

TOTAL DEBT SERVICE **0**

CASH FLOW **0**

Control Documents/Deed

WARRANTY DEED FROM CORPORATION

Name: Metropolitan Title Guaranty

Address: 12651 McGregor Blvd., Ste. 2-202 Ft. Myers, FL 33919

This instrument prepared by: Branda McLeod Metropolitan Title & Guaranty

Address: 12651 McGregor Blvd., Ste. 2-202 Ft. Myers, FL 33919

Property Appraiser Parcel Identification (Folio) Number(s)

Contract(s) B.B.I.(s)

File No.: 00-25-0822B

INSTR # 5005903

OR BK D3328 PG 4306

RECORDED 11/17/00 03:42 PM

CHARLIE BREEN CLERK OF COURT

LEE COUNTY

RECORDING FEE 6.00

DOC TAX PDIF. 8.291, 821 429.00

DEPUTY CLERK U Wheat

This Warranty Deed Made and executed the 15th day of November A.D. 2000 by JERUSALEM FUNDAMENTAL BAPTIST CHURCH, INC.

a corporation existing under the laws of Florida, and having its principal place of business at 2525 Jackson Street, Fort Myers, Florida 33901 hereinafter called the grantor, to THE SALVATION ARMY, a Georgia Corporation whose postoffice address is 1424 NE Expressway NE Atlanta, GA 30329 hereinafter called the grantee:

(Whomsoever need herein the terms "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth: That the grantor, for and in consideration of the sum of \$ 10.00 and other valuable considerations, receipt whereof is hereby acknowledged, by those presents does grant, bargain, sell, alien, remise, release, convey and confirm unto the grantee, all that certain land situate in Lee County, Florida, viz: Lots 3, 4, 5, 6, 7, 8, 9, 10, 17, 18, 19 and 20, Block D, PINENEAST PARK, according to the Plat thereof, as recorded in Plat Book 5, page 16, of the Public Records of Lee County, Florida.

Subject To covenants, conditions, restrictions, reservations, limitations, easements and agreements of record, if any; taxes and assessments for the year 2001, and subsequent years, and to all applicable zoning ordinances and/or restrictions and prohibitions imposed by governmental authorities, if any,

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that it is lawfully seized of said land in fee simple; that it has good right and lawful authority to sell and convey said land; that it hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances.

In Witness Whereof the grantor has caused these presents to be executed in its name, and its corporate seal to be hereunto affixed, by its proper officers thereunto duly authorized, this day and year first above written.

(CORPORATE SEAL)

ATTEST:

JERUSALEM FUNDAMENTAL BAPTIST CHURCH, INC.

Signed, sealed and delivered in the presence of:

Henry A. Hendry
 HENRY A. HENDRY
 STATE OF Florida
 COUNTY OF Lee

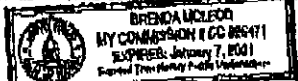
By *Roland D. St. Mark*
 Roland D. St. Mark, President

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgments, personally appeared Roland D. St. Mark

(Personally known to me or has been identified by Florida State Driver's License(s) . being duly sworn and well known to me to be the President and that they severally acknowledged executing this paper in the presence of two subscribing witnesses freely and voluntarily under authority duly vested in them by said corporation and that the seal affixed thereto is the true corporate seal of said corporation.

WITNESS my hand and official seal in the County and State last above named this 15th day of November, A.D. 2000

My Commission Expires:



Branda McLeod



10-10/497

Prepared By and Return To:

Lisa Ebanks
Fidelity National Title Insurance Company of New York
12595 New Brittany Blvd.
Fort Myers, FL 33907

File No. 02-015-703491

Property Appraiser's Parcel I.D.(folio) Number(s)
24-44-24-p3-0210d.0150

SS#: _____

INSTR # 5558302
OR BK 03722 PG 3106
RECORDED 09/09/2002 11:17:54 AM
CHARLIE GREEN, CLERK OF COURT
LEE COUNTY
RECORDING FEE 10.50
DEED DOC #97.00
DEPUTY CLERK J Miller

WARRANTY DEED

THIS WARRANTY DEED dated August 15, 2002, by Anoual Louis hereinafter called the grantor, to The Salvation Army, A Georgia Corporation, whose post office address is P. O Box 60087, Ft Myers, FL 33906-6087, hereinafter called the grantee:

(Wherever used herein the terms "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

WITNESSETH: That the grantor, for and in consideration of the sum of \$10.00 and other valuable consideration, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys, and confirms unto the grantee, all the certain land situated in Lee County, Florida, viz:

Lot 15 & 16, Block D, Pinehurst Park, according to the plat thereof, as recorded in Plat Book 5, Page 16 of the Public Records of Lee County, Florida

Subject to easements, restrictions, reservations, and limitations of record, if any.

TOGETHER with all the tenements, hereditaments and appurtenances thereto belonging or in any wise appertaining.

TO HAVE AND TO HOLD the same in fee simple forever.

AND the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances, except taxes accruing subsequent to December 31, 2001.

IN WITNESS WHEREOF, the said grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in the presence of:

Lisa Ebanks
(Witness Signature)

Anoual Louis
Anoual Louis

Lisa Ebanks
(Print Name of Witness)

Brenda Chandler
(Witness Signature)

(Address and Phone Number)

Brenda Chandler
(Print Name of Witness)

STATE of FL

COUNTY of Lee

I HEREBY CERTIFY that on this day, before me, an Officer duly authorized in the State aforesaid and the County aforesaid to take acknowledgements, personally appeared Anoual Louis

to me known to be the person(s) described in or who has/have produced Personally Known as identification and who executed the foregoing instrument and he/she/they acknowledged before me that he/she/they executed the same.

WITNESS my hand and official seal in the County and State last aforesaid this 26 day of August, 2002.



Lisa Ebanks
Notary Signature

Lisa Ebanks
Printed Notary Name

My commission expires: _____

Return to (enclosed self-addressed stamped envelope)
Name: Metropolitan Title & Guaranty

Address: 12651 McGregor Blvd., Ste. 2-202
Ft. Myers, FL 33919

This Instrument Prepared by: Brenda McLeod
Metropolitan Title & Guaranty

Address: 12651 McGregor Blvd., Ste. 2-202
Ft. Myers, FL 33919

Property Appraiser Parcel Identification (Folio) Number(s):
24-44-24-P3-0210D.0010

Contractor's S.M.#:

WARRANTY DEED
ISSUED TO INDIVID.

INSTR # 5005813
OR BK 03328 PG 4024
RECORDED 11/17/00 02:12 PM
CHARLIE GREEN CLERK OF COURT
LEE COUNTY
RECORDING FEE \$ 00
DOC TRX PD (F.S. 201.92) 385.00
DEPUTY CLERK L. White

SPACE ABOVE THIS LINE FOR PROCESSING DATA

SPACE ABOVE THIS LINE FOR RECORDING DATA

This Warranty Deed Made the 15th day of November A.D. 2000 by
HIRAM TORRES AND ROSA M. TORRES, HUSBAND AND WIFE

hereinafter called the grantor, to THE SALVATION ARMY, a Georgia Corporation

whose post office address is 1424 NE Expressway N.E.

hereinafter called the grantee: ATLANTA, GEORGIA 30329

(Wherever used herein the terms "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth: That the grantor, for and in consideration of the sum of \$ 10.00 and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, alienates, remises, releases, conveys and confirms unto the grantee all that certain land situate in Lee County, State of Florida, viz:

Lots 1 and 2, Block D, PINEHURST PARK, according to the plat thereof, as recorded in Plat Book 5, page 16, Public Records of Lee County, Florida.

Subject To covenants, conditions, restrictions, reservations, limitations, easements and agreements of record, if any; taxes and assessments for the year 2001 and subsequent years; and to all applicable zoning ordinances and/or restrictions and prohibitions imposed by governmental authorities, if any,

Together, with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land, and hereby warrants the title to said land and will defend the same against the lawful claims of all persons.

In Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in the presence of:

Signature: Harry O. McLeod
Signature: Brenda McLeod

Signature: HIRAM TORRES
P.O. Address: 2430 Willard Street
Fort Myers, Florida 33901

Signature: ROSA M. TORRES
P.O. Address: 2430 Willard Street
Fort Myers, Florida 33901

STATE OF Florida
COUNTY OF Lee

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgments, personally appeared HIRAM TORRES AND ROSA M. TORRES, HUSBAND AND WIFE

Florida State Driver's License (being duly sworn) to me known to be the person described in and who executed the foregoing instrument and they acknowledged before me that they executed the same. WITNESS my hand and official seal in the County and State last aforesaid this 15th day of November A.D. 2000.

My Commission Expires:

GP # 00-25-0823B

BRENDA McLEOD
MY COMMISSION # CC 828471
EXPIRES January 7, 2001
Notary Signature

Lee/City Zoning Letter



City of Fort Myers, Florida



COMMUNITY DEVELOPMENT
CITY OF FT. MYERS, FLORIDA

2285 Union Street, PO drawer 2217, Fort Myers, Florida 33901

July 23, 2002

The Salvation Army
P. O. Box 60087
Fort Myers, Florida
33906-6087

RE: Zoning Verification
 Strap # 24-44-24-P3-0210D.0010
 Lots 1-10

ATTN: Tim McCormick

Dear Mr. McCormick:

The above property is located within The City of Fort Myers, Florida. The current land use/zoning of the property is Medium Density multifamily "A-2"

The Growth Management Code, Section 25-67, does list multifamily up to 12 units per acre as a permitted use in the "A-2" land use/zoning district as long as all other codes are met upon development. The definition in the Growth Management Code for dwelling, multiple family means a building or group of buildings, designed for and occupied by three (3) or more families with separate housekeeping and cooking facilities for each family to include apartments, townhouses, and condominiums.

Low-income rental housing/multi-family would be permitted for homeless persons under this zoning district. However, Supervised Apartments require the approval of a conditional use in the "A-2" land use district (definition attached).

I am enclosing certain sections of the Growth Management Code for our review. If you have any further questions, please feel free to contact me at 941-332-6724.

Sincerely,

Development Review and Licensing

Carole Clingenpeel
Zoning Officer

CC/



City of Fort Myers, Florida



PO DRAWER 2217
FORT MYERS, FLORIDA 33902-2217

August 14, 2003

The Salvation Army
P.O. Box 60087
Fort Myers, FL 33906-6087

RE: Zoning Verification - 2417 Franklin Street
Strap 24-44-24-P3-0210D.0150

TO WHOM IT MAY CONCERN:

The above property is located within the corporate city limits of the City of Fort Myers, Florida. The address of the site is 2417 Franklin Street. The current land use/zoning of this property is Single-family/duplex ((A-1D)).

The permitted uses for the A-1D land use district are listed in the Growth Management Code, Chapter 25 Land Use, which is Subpart B of the Code of Ordinances. All of the City's development standards are contained in the Growth Management Code and can be found at the City's website www.cityftmyers.com.

Single-family and duplex dwellings are permitted uses in the A-1D land use district if all other code requirements can be met. All properties are required to meet all applicable codes at the time of construction and prior to the issuance of a certificate of occupancy. There may be legal non-conforming issues due to changes in the code since development. Any redevelopment of the property requires compliance with all applicable codes at the time of construction and issuance of a certificate of occupancy. Low-income rental housing would be permitted under this zoning district.

If you should have any further questions, please feel free to contact me at 239-332-6724.

Sincerely,

Maureen Lund
Development Services Manager

ML/ks



BOARD OF COUNTY COMMISSIONERS

Writer's Direct Dial Number: (239) 652-7930

Bob Janes
District One

August 26, 2003

Douglas R. St. Cerny
District Two

Mr. Tom Pierce

Ray Judah
District Three

Executive Director

Andrew W. Coy
District Four

Office on Homelessness

John E. Albion
District Five

1317 Winewood Boulevard

PDHO, Building 2, Room 103-C

Tallahassee, FL 32399-0700

Donald D. Stilwell
County Manager

**SUBJECT: FLORIDA CHALLENGE GRANT, 2004
LEE COUNTY
Consolidated Application**

James G. Yaeger
County Attorney

Diana M. Parker
County Hearing
Examiner

Dear Tom:

Please find enclosed the Lee County application for the Challenge Grant of the Florida State Office on Homelessness. The total funding requested for the coordinated activities is \$137,500 which will advance existing activities for local homeless residents. The Board of County Commissioners of Lee County has a proud record of supporting services and housing to eliminate homelessness in our county.

Attached you will find the Lee Challenge Grant Application for homeless programs consisting of: (1) two Salvation Army programs which deliver emergency food and shelter, medical and psychiatric services, homeless, transitional housing, and emergency clothing and furniture for homeless persons (2) two programs of Southwest Florida Addiction Services for homeless services and medications (3) two activities of the Lee County Department of Human Services "LIFT" program, which facilitates permanent housing for homeless persons. (4) two activities providing Homeless housing and homeless services by Ann's Restoration House, and (5) the Lee County Homeless Coalition Assertive Treatment Project, which coordinates service delivery to chronically homeless persons.

If you have questions, please utilize our point of contact Richard Faris, Senior Planner, of the Department of Human Services at (239) 652-7930, fax (239) 652-7960

Sincerely,

Ray Judah
Chairman,
Lee County Board of County Commissioners
Encl: Budget, Certifications, Amendments

C: Donald D. Stilwell, County Manager
Holly Schwartz, Assistant County Manager
Karen B. Hawes, Director, Department of Human Service
S:\NB\Np\Florida Homeless Grants\FLGR04\FLCHAL04.DOC\folder\1.FLCH04.Letter.bocc.doc

SECTION 2
BUDGET
EXHIBIT 6A
BUDGET FORM

Grant Activity/Use	\$ Requested	Provider Name	Location	Served
(C04.1) Emergency Food, Clothing, furniture	\$20,000	The Salvation Army Outreach Service Center	Edison Avenue Fort Myers, FL	Serving 440 homeless men, women, children (All disabilities)
(C04.2) Services to facilitate homeless housing. Emergency rent, utilities, deposits, house wares, furniture, transportation	\$20,000	Department of Human Services, Lee County Living Independently for Today (LIFT)	83 Pondella Road North Fort Myers, FL.	6 homeless households (21 homeless men, women or children) (Substance abuse and domestic violence)
(C04.3) Homeless medications and services	\$20,000	SWFAS Transitional Living Center (TLC)	2516 Grand Ave. Fort Myers, FL	Serving 50 homeless men, women, (Co-occurring Substance Abuse and Mental Health disorders)
(C04.4) Homeless supportive housing	\$20,000	Ann's Restoration House	599 Carolina Ave. Fort Myers, FL	10 single homeless men, (Substance Abuse)
Total:	\$80,000	(Limit of projects for full funding under \$82,500 Award)		
Additional Projects under \$137,500 Award				
(C04.5) Chronic Homelessness Assertive Treatment Partnership (CHATP) Homeless monitoring, operations costs	\$20,000	Lee County Homeless Coalition	10051 McGregor Blvd. Fort Myers, FL	13 chronically homeless men and women (Substance Abuse) (Mental Illness)
(C04.6) Emergency Food.	\$9,375	The Salvation Army Outreach Service Center	Edison Avenue Fort Myers, FL	Serving 18 homeless men, women, children (All disabilities)
(C04.7) Services to facilitate homeless housing. Emergency rent, utilities, deposits, house wares, furniture, transportation	\$9,375	Department of Human Services, Lee County Living Independently for Today (LIFT)	83 Pondella Road North Fort Myers, FL.	3 homeless households (11 homeless men, women, or children) (Substance abuse and domestic violence)
(C04.8) Homeless medications and services	\$9,375	SWFAS Transitional Living Center (TLC)	2516 Grand Ave. Fort Myers, FL	Serving 15 homeless men, women, (Co-occurring Substance Abuse and Mental Health disorders)
(C04.9) Homeless supportive housing. Operating equipment including HMIS hardware.	\$9,375	Ann's Restoration House	599 Carolina Ave. Fort Myers, FL	2 single homeless men, (Substance Abuse)
TOTAL GRANT REQUEST: \$137,500				

SECTION 2 • BUDGET**EXHIBIT 6B
EXPENDITURE SCHEDULE****Draws by Quarter**

Grant Activity/Use	\$ Budgeted	<u>9/30/03</u>	<u>12/31/03</u>	<u>3/31/04</u>	<u>6/30/04</u>
(C04.1) Emergency Food, Clothing, furniture	\$20,000	0	\$6,667	\$6,667	\$6,666
(C04.2) Services to facilitate homeless housing. Emergency rent, utilities, deposits, house wares, furniture, transportation	\$20,000	0	\$6,667	\$6,667	\$6,666
(C04.3) Homeless medications and services	\$20,000	0	\$6,667	\$6,667	\$6,666
(C04.4) Homeless supportive housing	\$20,000	0	\$6,667	\$6,667	\$6,666
(C04.5) Chronic Homelessness Assertive Treatment Partnership (CHATP) Homeless monitoring, operations costs	\$20,000	0	\$6,667	\$6,667	\$6,666
(C04.6) Emergency Food.	\$9,375	0	\$3,125	\$3,125	\$3,125
(C04.7) Services to facilitate homeless housing. Emergency rent, utilities, deposits, house wares, furniture, transportation	\$9,375	0	\$3,125	\$3,125	\$3,125
(C04.8) Homeless medications and services	\$9,375	0	\$3,125	\$3,125	\$3,125
(C04.9) Homeless supportive housing. Operating equipment including HMIS hardware.	\$9,375	0	\$3,125	\$3,125	\$3,125

The funding for the Challenge Grant is state general revenue. It is estimated that no more than 25 percent of the grant budget authority will be released in each quarter of the fiscal year. It may be less than 25 percent. Accordingly, the lead agency shall manage the expenditures to assure that funding available for grant activities is spread across the fiscal year.

SECTION 3

Consistency with Lee County Continuum of Care Plan

BOARD OF COUNTY COMMISSIONERS

Writer's Direct Dial Number:

Bob Janes
District One

August 26, 2003

Mr. Tom Pierce

Douglas R. St. Cerny
District Two

Executive Director
State Office on Homelessness

Ray Judah
District Three

1317 Winewood Boulevard,
PDHO, Building 2, Room 103-C

Andrew W. Coy
District Four

Tallahassee, FL 32399-0700

John E. Albion
District Five

SUBJECT: CERTIFICATION OF CONSISTENCY and AMENDMENTS
Lee County Homeless Challenge Grant 2004 Application

Donald D. Stilwell
County Manager

James G. Yaeger
County Attorney

Dear Tom:

Diana M. Parker
County Hearing Examiner

The Board of County Commissioners of Lee County hereby Certifies that the Lee County Homeless Challenge Grant 2004 Application as submitted herewith is consistent with the Lee County Homeless Continuum Of Care Strategic Plan, HUD FY2003 (as amended herewith) and that each use proposed is contained within the Strategic Plan.

The proposed uses include: (1) Two Salvation Army programs which delivery emergency food and shelter, medical and psychiatric services, homeless, transitional housing, and emergency clothing and furniture for homeless persons (2) Two programs of Southwest Florida Addiction Services for homeless services and medications (3) Two activities of the Lee County Department of Human Services "LIFT" program, which facilitates permanent housing for homeless persons. (4) Two activities providing Homeless housing and homeless services by Ann's Restoration House, and (5) The Lee County Homeless Coalition Assertive Treatment Project, which coordinates service delivery to chronically homeless persons.

Please find attached Citations identifying the location of proposed uses within the Strategic Plan. Also note Amendments to the 2003 Continuum of Care approved this date. If you have questions, please contact Richard Faris, Senior Planner of the Department of Human Services at (239) 652-7930, fax (239) 652-7930.

Sincerely,

Ray Judah
Chairman
Lee County Board of County Commissioners
Encl: Citations, Amendments

C: Donald D. Stilwell, County Manager
Holly Schwartz, Assistant County Manager
Karen B. Hawes, Director, Department of Human Services
S:\NB\Np\Florida Homeless Grants\FLGR04\FLCHAL04.DOC.folder3.FLCH04.BODY.81203.doc

Amended Homeless Gaps Data and Methodology

Section 3 • Consistency with Continuum of Care Plan

Table 3.1a Activity Reference Location in 2003 Lee Homeless Continuum of Care

Activity #	Grant Activity/Use	Provider	Citation Location 2003 CoC
(C04.1)	Emergency Food, clothing, supplies	The Salvation Army	Section "3e" Service Activity Page 12
(C04.3)	Living Independently for Today (LIFT) – Homeless services to existing and new clients - Emergency rent, work / school clothes, house wares, furniture	Department of Human Services, Lee County	Section "3e" Service Activity Page 12b
(C04.2)	Homeless services and medications	SWFAS	Section "3e" Service Activity Page 12b
(C04.3)	Living Independently for Today (LIFT) – Homeless services to existing and new clients - Emergency rent, work / school clothes, house wares, furniture	Department of Human Services, Lee County	Section "3e" Service Activity Page 12b
(C04.4)	Homeless housing and services.	Ann's Restoration House	Section "3f" Housing Activity Page 13a
(C04.5)	Chronic Homelessness Assertive Treatment Partnership (CHATP) 9 nonprofit agencies with public Police and Judicial agencies Homeless monitoring and operations costs	Lee County Homeless Coalition	<i>Section "3a"</i> <i>Chronic Homeless Strategy</i> <i>Page 7a</i>
(C04.6)	Emergency Food, clothing, supplies	The Salvation Army	Section "3e" Service Activity Page 12
(C04.7)	Homeless services and medications at SWFAS.	SWFAS	Section "3e" Service Activity Page 12b
(C04.8)	Living Independently for Today (LIFT) – Homeless services to existing and new clients - Emergency rent, work / school clothes, house wares, furniture	Department of Human Services, Lee County	Section "3e" Service Activity Page 12b
(C04.9)	Homeless housing and services.	Ann's Restoration House	Section "3f" Housing Activity Page 13a

Section 3 • Consistency with Continuum of Care Plan

3.1.1: Reference Sections of 2003 Lee Homeless Continuum of Care

Location for Salvation Army Projects, (C04.1), (C04.6)

2003 Lee County Homeless Continuum of Care excerpt, page 12:

Format 5 Fundamental Components of the Lee County CoC - Services

Component: Prevention

Prevention Services in place:

Mainstream Programs

Florida Department of Children and Families coordinates Medicaid, Food Stamps, Healthy Kids medical insurance, childcare and TANF and SSBG- funded employment support services to maintain incomes and housing
Florida Department of Children and Families Foster Care Program prevents homelessness by placing youth aging out of foster care.
The Lee County Social Security Administration provides Social Security/Supplemental Security Income, and SSDI funding
The Florida Agency for Workforce Innovation provides unemployment benefits that maintain housing

Emergency Assistance programs

Lee County DHS - emergency rent, utility, transportation assistance for household in crisis
Southwest Florida Community Foundation (through DHS) emergency rent, utilities

The Salvation Army Crisis Management program provides emergency clothing, food, furniture, bus tickets

Bonita Springs Assistance Office - emergency food, rent, utilities assistance to maintain housing
Lee County AIDS Task Force and DHS administer HOPWA rent assistance to maintain housing for AIDS victims
Catholic Hispanic Social Services provides emergency clothing, food, furniture, bus tickets
Lutheran Services Florida (LSF)– emergency assistance
Anonymous Monthly support - Homeless youth assistance
Many other agencies, including most churches provide emergency resources.

Medical Programs

Family Health Centers, Lee Health Department and Hospitals - emergency medical
Lee County Health Department - emergency medications
Project Dentists - emergency dental

Food Programs

Nations Association - food
Holy Theotokos Monastery -- food, clothing
Second Harvest / Harry Chapin Food Bank - food
Wake Up America – food
Ft. Myers Rescue mission – shelter and food
Vince Rizzo Ministries –food
Cape Coral Caring Center - food

See Lee Human Service Internet Directory and Lee Continuum HMIS

See also Supportive Services in the Component -Supportive Services on the following pages

Section 3 • Consistency with Continuum of Care Plan

3.1.1: Reference Sections of 2003 Lee Homeless Continuum of Care

Location for LIFT Projects (C04.2), (C04.7)

Location for SWFAS Projects, (C04.3), (C04.8)

2003 Lee County Homeless Continuum of Care excerpt, page 12b:

Format 5 Fundamental Components of the Lee County CoC - Services Continued

Component: **Supportive Services**

Services in Place

Case management in place

Lee County DHS – case management, LIFT program
Lee County Health Department – assessment and referral
Ruth Cooper Center (RCC) – mental illness
The Salvation Army – case management and counseling
Veterans Administration case management and referral
Southwest Florida Addiction Services (SWFAS) – case management, substance abuse and mental health counseling
Consumer Credit Counseling Service (CCCS) – budget counseling
Lee County AIDS Task Force – case management
Abuse, Counseling and Treatment (ACT) – case management /domestic violence
Phoenix Center - case management- domestic violence, HIV/AIDS/AIDS
The School District of Lee County - Social Worker for the Homeless – case management- homeless youth
Lee Memorial System and Gulf Coast Hospital – case management- medical advising
Family Health Center services – case management- medical advising, Healthcare for the Homeless program
Childcare of SW Florida - case management - youth
Catholic Hispanic Social Services

Life skills in place

DHS. LIFT– case management, LIFT program

Lee County Health Department – assessment and referral
Ruth Cooper Center (RCC) – mental illness
The Salvation Army – classes in all areas of Activities of Daily Living
Veterans Administration- case management and referral
Southwest Florida Addiction Services (SWFAS) – case management, substance abuse, mental health, occupational counseling
Consumer Credit Counseling Service (CCCS) – budget counseling
Lee County AIDS Task Force – case management
Abuse, Counseling and Treatment (ACT) – case management /domestic violence
The School District of Lee County - Social Worker for the Homeless – case management
Lee Memorial System and Gulf Coast Hospital – case management
Family Health Center services – case management
Teen Challenge
Goodwill Industries

Alcohol and drug abuse services in place

Lee County DHS – case management, LIFT program
Lee County Health Department – assessment and referral
Ruth Cooper Center (RCC) – mental illness
The Salvation Army – case management and counseling
Lee Co. Vet. Center- case management and referral

Southwest Florida Addiction Services (SWFAS) – case management, substance abuse, mental health, occupational counseling

Lee County AIDS Task Force – case management
Abuse, Counseling and Treatment (ACT) – case management /domestic violence

Section 3 • Consistency with Continuum of Care Plan

3.1.1: Reference Sections of 2003 Lee Homeless Continuum of Care

Location for Ann's Restoration House Project, (C04.4) (C04.9)

2003 Lee County Homeless Continuum of Care excerpt, page 13a:

Component: <i>Transitional Housing</i>								
Provider Name	Facility Name	Geo Code <input type="checkbox"/> *	Target Population		Bed Capacity			
					Individuals		Families with Children	
Current Inventory			A	B	02	2003	02	2003
SWFAS	Drug Court	120966	SMF			0		10
SWFAS	Vince Smith Ctr		SMF			20	0	2
Ft Myers Rescue Mission	Mission	129071	SM		40	40	20	0
The Salvation Army	Edison Service Center	120966	FC		6	10	8	6
Anne's Restoration	Anne's Restoration	120966	SM		12	12		0
Eagle Recovery	Eagle Recovery	129071	SM		6	6		0
Garden Foundation	Garden Foundation	120966	SM		12	12		0

Location for Lee County Homeless Coalition Project, (C04.5)

2003 Lee County Homeless Continuum of Care excerpt, page 7a:

(2) Current Chronic Homelessness Strategy¹

The Lee Continuum has adopted chronic homelessness as its priority. A Special Working Group of agency principals will lead design and implementation of the Strategy for eliminating chronic homelessness. Following the United Way "Performance Outcome" format, the Lee Continuum will marshal inputs/resources, conduct activities (action steps) across the spectrum of homeless service, and annually monitor indicators of success in achieving phased outcomes (goals). 18-month strategies are presented in *Format 2* following. (2003) The *Chronic Homelessness Working Group* staff has established the draft baseline estimate of local chronically homeless persons as 104 sheltered and 192 unsheltered persons. **The group is working with provider agencies to finalize the sample of approximately 15 chronically homeless persons for the Prototype Chronic Homeless Assessment and Treatment Project supported by state funding.** The group has circulated the draft *Chronic Homelessness Protocol* to the five core treatment agencies for acceptance. Chronic and other homeless client records are being entered into the Lee HMIS "Service Point Information System "SPIN". San Souci permanent housing intends to be ready for chronic homeless residents with disabilities in August, 2003.²

Section 3 • Amendments Continuum of Care 2003

Revised 9.2.03 For State Office of Homelessness

Amended 2003 Housing Gaps Analysis and Homeless Populations

Format 7 Lee Continuum of Care: Housing Gaps Analysis Chart

	Current Inventory in 2003	Under Development in 2003	Unmet Need/ Gap
--	---------------------------	---------------------------	-----------------

Individuals

Beds				
	Emergency Shelter	109	0	254
	Transitional Housing	144	0	120
	Permanent Supportive Housing	85	2	133
	Total	338	2	510

Persons in Families With Children

Beds				
	Emergency Shelter	33	1	44
	Transitional Housing	14	HHAG04 - 12	71
	Permanent Supportive Housing	11	8	6
	Total	58	21	122

Format 8: Continuum of Care: Homeless Population and Subpopulations Chart

Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
1. Homeless Individual	265 (S)	220 (S)	363 (S)	848
2. Homeless Families with Children	28(S)	8 (S)	26 (S)	62
2a. Persons in Homeless Families with Children	85 (S)	25 (S)	79 (S)	189
Total (lines 1 + 2a)	350	245	442	1,037
Part 2: Homeless Subpopulations-	Sheltered		Unsheltered	Total
1. Chronic Homelessness	56	(S)	104 (S)	213
2. Seriously Mentally Ill	211+48=259	(S)		
3. Chronic Substance Abuse	271+60=331	(S)		
4. Veterans	157+26=183	(S)		
5. Persons with HIV/AIDS	25+6=31	(S)		
6. Victims of Domestic Violence	54+6=60	(S)		
7. Youth	116	(S)		

3. Amended Methodology for Housing Gaps and Homeless Populations

Housing Gaps Methodology

2003 Lee County Homeless Continuum of Care excerpt:

Determination of Current Inventory -2003

On January 21, 2003 a telephone survey of all homeless provider agencies was completed. 102 separate agencies responded on initial or follow-up contact. No known provider was omitted. The existing beds were listed by the category of the responding facility. The homeless count was assessed as to the current location of the homeless and to the type of housing needed. The needs thus determined were arrayed against existing inventory and the shortages listed as Gaps.

Determination of Housing Under Development in 2003

Homeless housing is developed under numerous funding sources. For purposes of the Housing Gaps charts all sources supporting the Lee Continuum were reviewed. All SHP- funded projects were in implementation and thus were listed in the Current Inventory Section. CDBG/ HOME and ESG homeless housing projects are funded but not in implementation and thus show up in the Emergency Shelter and Permanent Housing - *Under Development* category.

Homeless Population Chart - Methodology

Point in time inventory date: January 15, 2003

Amended Homeless Populations Methodology -2003

Continuum members and the Service subcommittee of the Lee County Homeless Coalition met in January of 2003 to assess previous homeless census and provider surveys. As in previous years, the use of a face-to-face, 24-hour survey was chosen to improve authenticity of the results, to bring public awareness to homelessness, and to make contact and provide supplies and service access to homeless persons. Numerous separate meetings were held to prepare materials and assignments for the Census and Providers' surveys and to train volunteer surveyors. The team leaders for the Blitz are service professionals who are known and trusted by many homeless persons and this allows for better access and better data than is available from the U.S Census or academic surveyors. The Florida standard *Census data intake form* was utilized and a common set of definitions for *homelessness* and all questionnaire terms was used by all surveyors. First name and date of birth were used as unique identifiers. 1037 unduplicated interviews were conducted in the Blitz in shelters, transitional housing, in camps, and on the streets

Additional Amendments Continuum of Care 2003 - for Florida HHAG Grant

Attached for information only

**Revised 8.26.03 For State Office of Homelessness
Amended 2003 Housing Chart**

Excerpt:

**Page 13a, Lee County 2003 Homeless Continuum of Care as Amended 8.26.03
Format 6 Fundamental Components of the Lee County CoC - Housing Activity**

Component: Transitional Housing								
Provider Name	Facility Name	Geo Code	Target Population		Bed Capacity			
			A	B	Individuals		Families with Children	
Current Inventory					02	2003	02	2003
SWFAS	Drug Court	120966	SMF			0		10
SWFAS	Vince Smith Ctr		SMF			20	0	2
Ft Myers Rescue Mission	Mission	129071	SM		40	40	20	0
The Salvation Army	Edison Service Center	120966	FC		6	10	8	6
Anne's Restoration	Anne's Restoration	120966	SM		12	12		0
Eagle Recovery	Eagle Recovery	129071	SM		6	6		0
Garden Foundation	Garden Foundation	120966	SM		12	12		0
Hansen-Bays, Inc.	Hansen-Bays	120966	SM		24	24		0
Harvest House	Harvest House	120402	SF		4	4		0
Healthy Choice	Healthy Choice	120402	SM		6	6		0
Longorio Camp	Longorio Camp	129071	FC				0	0
Our Mother's Home	Our Mother's Home	120402 120966	SF	DV		0		8
Regeneration House	Regeneration House	120402 120966 129071	SM		3	6		0
DATE	DATE	120966	SM		15	9	6	0
Ruth Cooper Center	Serenity House	120966	SF		9	16		0
Ruth Cooper Center	Respite	129071	FC		50	8		0
Sunset House	Sunset House	120966	SM		5			
SWFAS	Transit. Living Ctr	120966	SMF		25	25		0
Teen Challenge	Pine Manor Residence	120966	YM		24	34		0
Tice House	Tice House	129071	SM		6	7		0
Vince Rizzo Ministries	Vince Rizzo Ministries	129071	SM		16	0		0
Hanna House	Hanna House	129071	SF		19	27		0
Subtotal					282	266	34	26
Under Development								
SWFAS TH	(renewal)					0 new		0
Salvation Army	Trans. Hsg Ctr	120966	SF/FC			8		11



LEE COUNTY

SOUTHWEST FLORIDA

HOMELESS

CHALLENGE GRANT

**Florida State Office on Homelessness
2004 Grant Application**

Prepared in Conjunction with:

Lee County Coalition for the Homeless, Florida, Inc.
Southwest Florida Homeless Coalition
Southwest Florida Regional Planning Council
State of Florida District 8 Department of Children and Families

Submitted by:

Lee County Board of County Commissioners
Lee County Department of Human Services

Submitted: August 26, 2003

Lee County



Coalition for the Homeless
Florida, Inc.



Fort Myers News Press
February 17, 2000
Angel Streeter, reporter
Adam West, photographer

Lee County•Florida Challenge Grant 2004

Table of Contents

1. Board of County Commissioners Letter
2. Budget - EXHIBIT 6A, 6B
3. Certification of Consistency with the Continuum of Care Plan and Amendments
Consistency Attachments
Gaps Chart Amendment

4.	Narrative Lee Continuum 2004 Challenge Grant	Page 12
5	Quality of Service Narrative, Lee Continuum	
5.1	Continuum Governance Structure	14
5.2	Decision Making Process	14
5.3	Evaluation of Services	14
5.4	Performance Measurement	15
5.5	Participating Parties in Continuum Planning	15
5.6	Serving the Homeless in Emergencies	16
5.7	Training	16
5.8	Statewide Initiatives	16
5.9	Standards of Care	17
5.10	Mainstream Program Benefits	17
5.11	Point –In-Time Survey	17
5.12	<i>New or Expanded CoC Catchment Areas - not applicable</i>	<i>17</i>
	Certification-Quality of Service - EXHIBIT 3:	18
6.	Leverage of McKinney Act and Private Funds Leveraged	25
7.	Homeless Need – EXHIBIT 10	27
8.	Performance Measures	29
9.	Ability to Complete Narrative	31

SECTION 4 NARRATIVE

CHALLENGE GRANT SUMMARY

“The elimination of homelessness by creating, enhancing, and coordinating community resources through community partnerships”
The Lee County Vision for Combating Homelessness

4.1 Challenge Grant Activities, Homeless Served, and Outcomes.

(C04.1) Emergency Assistance programs at The Salvation Army (\$20,000) ¹

Emergency/shelter meals will be supplied to at least 118 unduplicated homeless or potentially homeless persons who request a meal through the Salvation Army feeding programs. Evening meals are provided daily at the Outreach Services Center on The Salvation Army, Edison Avenue campus. Women and children who stay in our overnight shelter are provided an evening meal as well as a breakfast meal. During the day bag lunches are provided to anyone presenting at The Salvation Army for services through our Crisis Management program or who may be waiting to be seen by our Intake Specialist. Meals are budgeted at a cost of \$2.36 each and each unduplicated person provided a meal is counted as an outcome.

Emergency clothing and furniture will be provided to 440 unduplicated homeless and/or potentially homeless persons who request assistance through The Salvation Army Crisis Management program. All eligible persons will receive either clothing or furniture once assessed by our senior intake worker. Each unduplicated adult provided either clothing and/or furniture will be counted as an outcome.

(C04.3) Living Independently for Today, (LIFT) (Dept. of Human Services) (\$20,000)

Challenge funds will be used to move homeless families with children into housing. Services will include first month's rent, last month's rent (if necessary, security deposit, utility payments/deposits, household furniture and wares and transportation costs (car repair, insurance, etc.) Approximately six families with children will be served. Approximately six families with children will be served. We estimate 21 family members and that there will be some substance abuse and domestic violence issues.

(C04.3) Transitional Living Center (SWFAS) (\$20,000)

The SWFAS funds requested would be used to enhance treatment for those homeless patients in SWFAS residential treatment, transitional and permanent housing through the provision of adequate psychotropic drugs, staff training and patient education in co-occurring substance abuse and mental health disorders. These funds would serve homeless adults admitted to residential treatment, transitional or permanent living facilities with co-occurring substance abuse and mental health disorders. At least 15 patients would be recipients of the psychotropics, and at least 50 patients would receive specialized education and treatment for co-occurring disorders.

¹(Note: projects are in priority order for funding, thus project C04.5 would receive only partial funding under \$82,500 award)

(C04.4.) Homeless Housing Programs of Ann's Restoration House. (\$20,000)

Ann's Restoration House is seeking funding for its program of transitional housing for homeless men with special needs. Funds are use for housing and support services billed on a per person per diem basis. The purpose of this activity is to diminish chronic homelessness. The program provides services for 12 single adult males with special needs. The goal for each individual is that having had the basic needs of food, shelter, medical and psychiatric attention met, he will then be able to begin a program of behavior modification which will enable him to pursue long term sobriety. Once he has been stabilized, he will be able to begin a rigorous program of recovery, re-enter the workforce, and take responsibility for his financial obligations. If the individual receives a disability benefit, he will be educated in money management.

(C04.5) Lee Co. Homeless Coalition Chronic Homeless Program (\$20,000)

Chronic Homeless Assertive Treatment Partnership Program (CHATP) partners in the program include substance abuse, mental illness, domestic violence, medical, AIDS management, and case management providers. Each such consumer will be assessed and staffed by partner clinicians and a treatment plan designed with one of the partners taking primary responsibility for this patient. The grant term outcomes will be identification of clientele, assignment of responsible staff, and completion of individual treatment plans. In addition, a Continuum-wide Draft Chronic Homelessness Protocol will be completed. Long-term outcomes are projected as a demonstrated reduction in duplicate and recidivist homeless clients at the partner agencies.

(C04.6) Emergency Meals Program of The Salvation Army. Phase 2 (\$9,375)

Emergency/shelter meals will be supplied to at least 18 unduplicated homeless or potentially homeless persons who request a meal through the Salvation Army feeding programs. (See C04.1 above)

(C04.7) Department of Human Services "LIFT" Program, Phase 2 (\$9,375)

Challenge funds will be used to move homeless families with children into housing. Approximately six families with children (individuals will be served. (See C04.2 above)

(C04.8) Transitional Living Center, SWFAS, Phase 2 (\$9,375)

The SWFAS funds requested would be used to enhance treatment for 15 homeless patients in SWFAS residential treatment, transitional and permanent housing (See C04.3 above)

(C04.9) Homeless Housing Programs of Ann's Restoration House, Phase 2 (\$9,375)

Ann's Restoration House is seeking funding for per diem supportive housing and operational equipment, office set-up, and supplies for its Transitional Housing Program for Homeless Men with Special Needs. The necessary items include a computer and license to provide the agency with connection to the Lee County HMIS, other operations software, six month subscription of DSL for HMIS accessibility, other operations software, a printer, a copier, a scanner, a battery back-up surge protector, and an overhead projector and screen for class sessions, ancillary furnishings and ancillary supplies for approximately 6 months of operations. The grant term outcome is establishment of an efficient Internet connection with Lee Continuum of Care agencies including establishment of a connection-ready HMIS access base. The long-term outcome for this activity is regular access to homeless information and referrals by and for the majority of Restoration House clients.

SECTION 5

LEE CONTINUUM QUALITY OF SERVICES

5.1 Continuum Governance Structure

(ACTIONS) a) In the July 1, 2002- June 30, 2003 Service Period (Service Period) the Lee Continuum maintained the organizational structure in place since 1997. The Lee County *Homeless Continuum of Care* (Continuum) covers all jurisdictions in Lee County Florida including Fort Myers and Cape Coral, Sanibel, Fort Myers Beach, Bonita Springs and the unincorporated area. *The Lead Agency*, the Lee County Department of Human Services (DHS), carries out grant application, and administration of awarded projects and the non-profit Lee County Coalition for the Homeless, Florida, Inc. (Coalition) coordinates the providers of the Lee County Continuum of Care on a yearlong basis. b) During the Service Period, participation of current and formerly homeless individuals and veterans as well as representatives of private business, local government and religious/faith-based organizations continued. c)d) The policies of the original Continuum Policy and Procedure Manual as amended continue to define the agency composition, structure, and decision-making and recruitment and selection of members. e) The Continuum held monthly Plenary meetings and numerous committee meetings as illustrated in Sections “2c” in the 200 Lee County Continuum of Care Document. (CoC2003). This organizational structure continued as the accepted central coordinator of resources for and services to the homeless in Lee County. (RECAP) Governance action was continuous for the Service Period, was comprehensive for Continuum members, and fully achieved its goal

5.2. Decision Making Process

(ACTIONS) a) During the Service Period, the Lee Continuum conformed to its the written policies and procedures and adopted and published scoring criteria for project selection and activity funding. Project scoring and selection under these policies is detailed in Section “7d” in the 2002 CoC. b) The Continuum Policies and The Annual Prioritization Committee “Procedural Guidelines” detail appeal processes. In 2001, 2002, and 2003 no complaints have been raised in the community. This situation in part reflects the open practices of the Continuum. c) All activities of the DHS lead agency and the Coalition in the Service Period and previous years, were conducted in conformance with the “Sunshine Law” HUD Citizen Participation requirements. d) During the Service Period all Continuum meetings were noticed and minutes were taken at all meetings. (RECAP) The policy-driven decision-making process was continuous for the Service Period, was comprehensive for Continuum members, and was fully implemented.

5.3.Evaluation of Services

(ACTIONS) a) Customer satisfaction evaluation was surveyed during the annual 24-hour homeless Census Blitz (1/15/03). Homeless respondents were queried on their use, need, and comments on all components of housing and services in the Continuum. b) This Continuum-wide survey was conducted with each client of every participating agency in the Continuum. c) The survey results were analyzed and documented in a Microsoft Excel Workbook and summary narrative for the Lead Agency-DHS.

d) The customer evaluation analysis is an important factor in establishing the Annual Goals and Project Selection Criteria as illustrated in the 2003 CoC and as reflected updates to the Policies and Procedures Manual. A new customer survey process is anticipated to coincide with the broad implementation of the Homeless Management Information System (HMIS). (RECAP for Evaluation of Services) The customer satisfaction process was implemented in January 2003 with all Continuum members. The survey process objectives under the current versions were fully achieved.

5.4. Performance Measurement

(ACTIONS) a) 2002/2003 performance measurement was based on criteria in place since 1996. The adopted criteria of Residential Stability, Increased Skills, Increased Income, and Increased Self-Determination are monitored for agencies functioning in each component of the Continuum. b)c) All agencies report on these performance measures in the annual Provider's Survey. (See Section "5a" in the 2003 CoC). Related developments in recent years are leading to much greater quantification of performance. Since 2001 all nonprofit agencies working with the lead agency DHS are required to submit their reporting in a common Logic Model Outcomes format. The operating and format protocols for the Lee HMIS take existing performance measurement indicators to a much greater level of detail. d) During the Service Period the Continuum used the information from the period's performance evaluation to weight selection factors for funding and to modify Strategies in the Policies and Procedures Manual. Furthermore, in an attempt to improve performance measurement, the Continuum solicited and obtained *Memoranda of Understanding* with the local Workforce and TANF/Food Stamp/Medicaid lead agencies. (RECAP) The customer satisfaction process was implemented in January 2003 with all Continuum members. The survey process objectives under the current versions were fully achieved.

5.5. Participating Parties in the Continuum Planning

(ACTIONS) a) In 2002/2003 as in previous periods, the broad Lee County Continuum Planning Process included public housing authorities, community mental health provider, the regional workforce board, law enforcement agencies, hospital(s), the local school district, the veterans service agency, the (state) county health department, a primary health care provider, the public defender's office, the substance abuse service provider, and the information and referral services provider. (See "2d", 2003 CoC) b) Each agency category has a designated liaison or contact with the Continuum and all but two agencies have written representative designations on file. c) All agencies have been represented at over half of the 2003 annual plan meetings. d) The *Provider's Survey* process, as conducted in January 2003 and described earlier in this section, was the venue for adoption of the consent memorandum of agreement for Information Sharing for all Continuum Agencies. Detailed information sharing agreements arise as agencies sign on to the *HMIS* and thus will, over time, cover all Continuum agencies. (RECAP) Full member participation continued through the Service Period with particular involvement during the annual Continuum Planning events. Except for 2 written designations yet to be delivered, the objectives of Participation have been achieved.

5.6. Serving the Homeless in Emergencies

(ACTIONS) a) The Lee Continuum-wide Natural Disaster Plan has been in place since 2001 and was displayed in the 2003 Florida Challenge Grant document. d) The written plan is part of the Continuum Policies as well as part of the County Emergency Operations Plan. The plan illustrates shelters and incorporates transportation plans. b) Local Shelter planning based on estimated natural disaster exposure and includes the Special Needs Component that includes homeless persons. c) Disaster transportation is an element of the Safety component in the Standards of Care adopted by all Continuum agencies. The Continuum has this community wide strategy in place. In 2002/2003 individual agencies activated these procedures in response to smaller emergencies. The Continuum representatives attend the regular County Emergency Operations planning and update sessions. The Lead Agency is increasingly doing mapping and accessing data from the extensive Lee County GIS System. These capabilities will result in improved disaster planning and disaster education for homeless providers and clients. (RECAP) Emergency standards have been put in place in previous years and are being reviewed and updated on a regular basis. Policies and awareness are Continuum-wide. The objectives of disaster planning have been achieved.

5.7 Training

(ACTIONS) a) Sessions held at the monthly Lee County Homeless Coalition Meeting during this Service Period provided training for homeless agency line service workers on: Medicaid and programs for children, County and United Way Information and Referral Services, Supportive Housing for disabled persons, and other subjects. b) Each monthly meeting has a training component. In addition, Federal, State, and local training opportunities are noticed to all members via the Internet on a weekly basis. Finally, the Continuum posts notices on a quarterly basis for training opportunities in conjunction with the quarterly regional, multi-Continuum conferences. (RECAP) Training actions and carried out regularly and are Continuum-wide. The objectives of training have been achieved.

5.8 Statewide Initiatives

(ACTIONS) a) Discharge Planning is an element in the Strategies Section of the Lee Continuum Policies and Procedures Manual. During the Service Period, the Continuum certified the *2003 Lee County Continuum of Care Discharge* and implemented the discharge actions noted in the accompanying *Discharge Policy Status, 2003* narrative. This narrative explains that during 2002/2003 Continuum agencies coordinated discharges with the *State Transition Assistance Specialists* and provided discharge housing under contract to the *State Corrections Department*. In 2003, the Continuum added a task under the Discharge Policy to cover locating and facilitating housing for discharged homeless sexual offenders. b) The Continuum implemented its prototype Chronic Homeless Assertive Treatment Program in 2002/2003 and documented this and other Chronic Homeless performance in the 2003 CoC Section "3a" and the accompanying Chronic Homeless Performance Chart. c) The Continuum HMIS has written, formal linkages to the local 2-1-1 Provider. The provider agency is one of the initial implementing agencies sharing resources and inputs in the HMIS. (RECAP) A Sexual Offender task has been added to the existing Discharge Policy, Chronic Homeless and 2-1-1 Integration actions were in place through the period. Actions are currently continuum-wide or HMIS-wide in effect. Except for the recently added Sexual Offender task, actions have achieved their current objectives.

5.9 Lee Continuum Standards of Care

(ACTIONS) a)b)c)d)e)f)g)i)j) In 2001 the Continuum had continuum-wide Standards of Care in place for Outreach, Homeless Prevention, Information Sharing and Clients Rights and providers utilized the Salvation Army Standards of Care as a common model for housing activities. In 2002 a Comprehensive Homeless Standard of Care covering housing and all other aspects of Homeless action was adopted. A revised Standards of Care will be considered for adoption if statewide adoption of a common standard becomes a possibility. h) The Lee HMIS protocols for information sharing now augment the information sharing Memoranda. See Item 5.5 above. (RECAP) Continuum Standards for all requested categories were in effect continuum-wide during the Service Period. Actions have achieved their current objectives.

5.10. Mainstream Program Benefits

(ACTIONS) A very active program of Mainstream Integration has been in place for 4 years, spearheaded by Continuum staff co-located at the Fort Myers "One Stop" which is the contact point for the majority of mainstream agencies. All Continuum agency case managers are in regular contact with DHS staff out posted in this location and despite the complexity of regulations and procedures, close coordination of homeless client benefits is maintained. a)b)c)d) The Lee Continuum formally adopted a written policy to identify, enroll clients in Mainstream Programs and monitor client Mainstream benefits in April of 2001. The mainstream Identification/Enrollment and Follow-Up efforts for homeless persons have been significantly advanced by two Memoranda of Understanding signed with the Workforce Development and TANF/Food Stamp/Medicaid lead agencies. These memoranda direct these agencies to monitor and report on homeless persons encountered at intake. In addition, computer-generated statistical reporting is being made available to the Continuum. Initial reports have been delivered in July. Additionally, The annual Homeless Survey, Provider's Survey and the Lee County HMIS augment the collection and monitoring of mainstream resource access by homeless persons (RECAP) Continuum -wide policies, and actions linking homeless and mainstream resources occurred throughout the service period. Mainstream linkage is well along in achieving it objectives.

5.11 Point-In-Time Survey

(ACTIONS) a) The Lee Continuum continued its annual practice, in place since 1996, of a point-in -time homeless census on January 15, 2003. The annual survey is a written Continuum policy. The annual census included, as always, an organized countywide search for camps and street-dwelling homeless persons. b) The Florida Standardized survey form was utilized. The benefits of this survey are detailed in several places in this document and include an annual evaluation of service, an annual training and education opportunity, and an annual validation of the existence and immediacy of homeless need. c) An annual survey is the Policy requirement of the Continuum. d) The survey is conducted at every homeless provider agencies in the county. e) The annual survey is carried out at all known or locatable camps and other homeless locations outside of shelters and established facilities. (Section "5c" 2003 CoC) f) Common Survey procedures and definitions are the subject of numerous training sessions, which cover every surveyor in the census. (RECAP) A Continuum-wide Homeless Survey was conducted utilizing standardized formats and procedures in January. The objectives of the survey action are fully achieved.

5.11. New or Expanded COC Catchment Areas - not applicable

EXHIBIT 3
QUALITY OF SERVICE: CERTIFICATION BY LEAD AGENCY

For the reporting period beginning July 1, 2002 and ending June 30, 2003, the following statements are true and accurate for our continuum of care and that all evidence and documentation to support these claims are maintained on file with the lead agency.

Quality of Service Indicators

1. Continuum Governance Structure

a. Has the COC formally created a governance structure or decision making body?

Yes **No**

b. Does the governance body consist of members from each of the following four sectors: private business, local government, homeless or formerly homeless persons, and religious or faith-based organizations?

Yes **No**

c. Are there written policies and procedures that define the composition and structure of the governance structure, including the process to recruit and select its members?

Yes **No**

d. Does the governance body have written policies and procedures to guide its decision making?

Yes **No**

e. Has the governance body met at least once during each quarter of the reporting period?

Yes **No**

2. Decision Making Process

a. Does the continuum have adopted, written procedures, and selection criteria, to guide the process of selecting activities or projects to be considered for funding allocations?

Yes **No**

b. Is there a formal, written process adopted whereby decisions of the governance body or continuum may be appealed?

Yes **No**

c. Does the continuum operate "in the sunshine," noticing meetings to all interested parties and allowing public access to all meetings?

Yes **No**

d. Does the governance body or the continuum maintain written minutes or an equivalent record of actions taken by the body at all meetings?

Yes **No**

3. Evaluation of Services

- a. Has the continuum adopted a standard customer satisfaction survey, quality assurance standard, or other evaluation tool for use in all components of the continuum of care?

Yes No

- b. Have all of the participating agencies in the continuum used the standard customer satisfaction survey, or quality assurance standard?

Yes No

- c. Were the survey responses, or quality assurance reviews analyzed and compiled into a written summary report to the lead agency?

Yes No

- d. Did the continuum or its governance body adopt recommendations or implemented actions as a result of the review of the survey responses, or quality assurance reviews?

Yes No

4. Performance Measurement

- a. Has the continuum adopted written measures of performance for each component of its continuum of care?

Yes No

- b. Does the continuum apply these performance measures to all agencies participating in the continuum?

Yes No

- c. Have all the agencies reported their performance using the adopted measures during the reporting period?

Yes No

- d. Has the continuum adopted any recommendations or implemented actions as a result of the performance measurement during the reporting period?

Yes No

5. Participating Parties in the Continuum Planning

- a. Have all of the following entities participated in at least one planning session, or served on a planning committee, or submitted written comments in the planning process for developing your continuum of care plan?

Yes No

- (1) public housing authority
- (2) community mental health provider
- (3) regional workforce board
- (4) law enforcement agency
- (5) hospital
- (6) local school district
- (7) veterans service agency
- (8) county health department
- (9) primary health care provider
- (10) public defender's office
- (11) substance abuse service provider
- (12) information and referral services provider

- b. Has there been a fixed representative designated by each and every one of the above entities to work with the continuum?

Yes No

- c. Have all twelve designated representatives attended at least half of the continuum's planning meetings during the reporting period?

Yes No

- d. Does the continuum have in place memoranda of agreement or other formal relationships with all of the above entities to guide information sharing among the participating parties?

Yes No

6. Serving the Homeless in Emergencies

- a. Has the continuum adopted written plans for responding to the needs of homeless persons during emergencies, including cold weather, heat waves, tropical storms and hurricanes?

Yes No

- b. Does the continuum's plan provide for sheltering of all homeless people reasonably likely to need and seek shelter during the emergency event?

Yes No

- c. Does the continuum's plan address how all segments of the homeless population are to be transported to the emergency shelter when the emergency exists?

Yes No

- d. Has the continuum's adopted plan been adopted by the local government emergency management agency as part of the community's emergency management plan?

Yes No

7. Training

- a. Did the continuum provide or facilitate training targeted to the direct or line service workers of participating agencies on service provision to the homeless?

Yes No

- b. Did the continuum maintain a regular or fixed calendar of training sessions, noticed to all participating agencies, for the reporting period?

Yes No

8. Statewide Initiatives

- a. Has the continuum adopted a written plan to address the availability of housing for and referral to such housing of sexual offenders discharged from correctional facilities into the catchment area of the continuum?

Yes No

- b. Has the continuum succeeded in carrying out its strategy for ending chronic homelessness, as detailed in its 2002 COC plan narrative?

Yes No

- c. Has the continuum established formal, adopted procedures to ensure that the local homeless management information system will be linked to the 2-1-1 information and referral phone system?

Yes No

9. Standards of Care

a. Has the continuum adopted written standards of care to specifically address the provision of emergency shelter?

Yes No

b. Has the continuum adopted written standards of care to specifically address the provision of transitional housing?

Yes No

c. Has the continuum adopted written standards of care to specifically address the provision of permanent supportive housing?

Yes No

d. Has the continuum adopted written standards of care to specifically address the provision of supportive services?

Yes No

e. Has the continuum adopted written standards of care to specifically address the provision of homeless prevention services?

Yes No

f. Has the continuum adopted written standards of care to specifically address the provision of outreach related services?

Yes No

g. Has the continuum adopted written standards of care to specifically address the provision of aftercare or follow-up services for persons leaving continuum of care facilities?

Yes No

h. Has the continuum adopted written standards for the collection and sharing of information, including confidentiality of clients and security of information?

Yes No

i. Has the continuum adopted written standards to address the rights of homeless clients, including terminations, evictions, and grievances?

Yes No

j. Has the continuum adopted written standards to address the provision of case management services?

Yes No

10. Mainstream Program Benefits

- a. Has the continuum adopted a written strategy to identify homeless persons who are eligible for "mainstream" supportive service programs, including food stamps, Medicaid, SSI, and Temporary Assistance for Needy Families?

Yes No

- b. Has the continuum adopted written procedures to assist the homeless in enrolling in these "mainstream" programs?

Yes No

- c. Has the continuum adopted a written strategy to ensure the homeless receive the assistance from each program in which they are enrolled?

Yes No

- d. Does the continuum collect and maintain data on the number of homeless persons enrolled in and receiving assistance from each of the "mainstream" programs?

Yes No

11. Point-In-Time Survey

- a. Has the continuum conducted within the period of July 1, 2001 and June 30, 2003, a point-in-time survey to define the homeless population within its catchment area?

Yes No

- b. Did the continuum use the standardized point-in-time survey instruments endorsed by the Council on Homelessness in September 2002?

Yes No

- c. Does the continuum have a written policy adopted, which will require conducting point-in-time surveys no less frequently than every two years?

Yes No

- d. Did the continuum administer the point-in-time survey at all local homeless provider agencies in its catchment area?

Yes No

- e. Did the continuum administer the point-in-time survey in a manner to capture a count of those persons who may not be sheltered, or being served by agencies (i.e., those on the street, living in outdoor locations, cars or other vehicles, or doubled up living with families or friends)?

Yes No

- f. Does the continuum provide training and instruction to those carrying out the survey on the proper methods to be used?

Yes No

12. New or Expanded COC Catchment Areas

- a. Is this application submitted on behalf of a continuum of care, whose catchment area was not designated by the Office on Homelessness as a designated continuum in the FY 2003 Challenge Grant application instructions?

_____ Yes X No

- OR -

- b. (1) Has the catchment area of the continuum been expanded to include at least one additional county, since the designation of the continuum's catchment area in FY 2003 by the Office on Homelessness?

_____ Yes X No

- (2) Does the \$137,500 budget for this Challenge Grant include funding activities or uses within the new county(s) added to the catchment area?

_____ Yes X No

Lead Agency Certification

I hereby attest that the above statements are true and accurate, based upon evidence and documentation on file with this lead agency on behalf of our continuum of care.

Name of Continuum of Care: Lee County Board of County Commissioners

Name of Lead Agency: Department of Human Services

Name of Certifying Official: Ray Judah

Signature of Certifying Official: _____

Date Signed: August 26, 2003

FAILURE TO PROVIDE AN ORIGINAL SIGNED CERTIFICATION FOR QUALITY OF SERVICE, SHALL BE CAUSE FOR THE APPLICATION TO BE RANKED LAST ON THE QUALITY SERVICES PREFERENCE CRITERIA.

SECTION 6
LEVERAGE OF MCKINNEY ACT AND PRIVATE FUNDS
(EXHIBIT 4)

A. McKinney-Vento Homeless Assistance Act Grants

	Program	Grant Amount	Grant Award # / Reference	Date of Grantor Executed Award Letter
1	Homeless Veterans Reintegration	0	na	na
2	Health Care for the Homeless			
3	PATH	\$93,650	DCF Contract	
4	Education for Homeless Children	\$		
5	Emergency Shelter Grant Salv. Army	\$50,668	HFK06.	1/25/03
5	Emergency Shelter Grant LIFT	\$22,500	HFK06	1/25/03
6	Shelter Plus Care	0	na	na
7	Supportive Housing Program Renaissance Manor	\$386,000	FL14B203001	3/30/03
7	Supportive Housing Program LIFT	\$119,722	FL14B203004	3/30/03
7	Supportive Housing Program SWFAS	\$304,517	FL14B103001 FL14B203003	3/30/03 3/30/03
7	Supportive Housing Program Salv. Army CCP, ACP	\$1,286,207	FL14B203005 FL14B203002	4/16/03, 4/30/03
8	Section 8 Moderate Rehab., SRO	0	na	na
9	Emergency Food & Shelter Salv. Army	\$9,453	20-1654-00	4/11/03
9	Emergency Food & Shelter LIFT	\$38,960	20-1654-00 -009	5/13/03, 7/24/03
	TOTAL GRANTS	\$2,311,677		

B. Private Cash for Services to Homeless Persons

	Participating Continuum Agency	Cash Received	Source Documentation
1	LIFT Program	\$6,221	Receipts and check copies
2	SWFAS	\$30,000	Financial stmt
3	Salvation Army	\$655,720	Financial stmt
4	Restoration House	\$61,605	Financial stmt
5	Lee Co Homeless Coalition	\$3,404	Financial stmt
	TOTAL PRIVATE MONEY	\$756,950	

TOTAL LEVERAGE CLAIMED		
A	McKinney Act Grants	\$2,311,677
B	Private Money	\$756,950
	TOTAL LEVERAGE	\$3,068,627

Lead Agency Certification:

I hereby attest that the above sources of grant and private money claimed as leverage for this Challenge Grant application, is true and accurate, and that the lead agency has documented the receipt of the grant award(s) and private money leveraged by their continuum of care.

Name of Lead Agency: Lee County Board of ~County Commissioners

Name of Certifying Official: Ray Judah

Title/Position: Chairman

Signature of Certifying Official: _____

Date Signed: 8/26/03

Leverage Ratio Calculation:

\$3,068,627 / population 440,888 Ratio = \$6,958.34 per 1000 population

SECTION 7
HOMELESS NEED
EXHIBIT 10

CERTIFICATION OF ESTIMATED NEED PER CATCHMENT AREA POPULATION

1. From your Homeless Population and Subpopulation Chart, enter the total estimated needs, expressed in the number of homeless persons, for both "individuals" and "persons in families with children." Total these two figures for a total estimated homeless population.

Homeless Population	Estimated Population (Sheltered and Unsheltered)
A. Individuals (line 1)	<u>848</u> Persons
B. Persons in Families with Children (line 2A)	<u>189</u> Persons
 TOTAL (lines 1 & 2A)	1,037 Persons

2. Population of your Catchment Area. Using the data from the 2000 Census in Exhibit 5, calculate the population of your catchment area.

County in Catchment Area	2000 Population
A. Lee	<u>440,888</u>
B. _____	_____
C. _____	_____
 TOTAL POPULATION	440,888

3. Calculate your continuum's estimated homeless population per every 1000 population. Divide the total number of homeless persons by the total population of your catchment area, rounded to the nearest 1000 population.

Divide Total Estimated Need 1,037 homeless persons by population of catchment area 441 to equal 2.27 homeless persons/1000 population.

NOTE: Round the number of persons to the nearest hundredth of a person.

4. Source of Estimated Need Data.
 _____ Homeless Population Chart on file with Office on Homelessness as of July 15, 2003.
 X Amended Homeless Population Chart, as attached, with supporting narrative on the methodology used.

Lead Agency Certification:

I hereby attest and certify that the above data is true and accurate; that the above data on estimated needs is based upon a homeless population chart which uses data that (1) represents the housing need for homeless persons in the catchment area on any given night; (2) is not adjusted through the use of multipliers or other means; (3) is derived directly from street counts, point-in-time surveys, homeless management information systems, service provider agency records, or other similar empirical methods; (4) includes only persons who are homeless according to the operational definition of homelessness used by HUD; and, (5) represents an unduplicated count or estimate to the greatest extent possible; OR that the data reported is based upon an adjusted estimate of homeless needs adopted by the continuum of care, which meets the above five data requirements.

Name of Lead Agency: Lee County Board of ~County Commissioners

Name of Certifying Official: Ray Judah

Title/Position: Chairman

Signature of Certifying Official: _____

Date Signed: 8/26/03

FAILURE TO PROVIDE AN ORIGINAL SIGNED CERTIFICATION IN THE APPLICATION SHALL BE CAUSE FOR THE APPLICATION TO BE RANKED LAST ON THE NEED PREFERENCE CRITERIA.

(Note: Amended Homeless Census data and methodology attached herewith)

SECTION 8

PERFORMANCE MEASURES

8.1 Lee Continuum 2004 Homeless Challenge Activity Performance Measures

All activities of the Lee Continuum Challenge Grant submission have measurable outcomes. The reporting point for outcomes of the grant activities, which must be completed by June 30, 2004, is projected for ninety days following the deadline or such other date as established by the state contract. The grant period and long term outcomes for Challenge grant activities is shown in tabular form in *Table 8.1a* following. All outcomes of projects C04.1 through C04.9 conform to *Goals and Actions Steps* pages 8/10 of the *2003 CoC*.

(C04.1) Emergency Assistance programs at The Salvation Army

Emergency/shelter meals will be supplied to at least 118 unduplicated homeless or potentially homeless persons who request a meal through the Salvation Army feeding programs. Meals are budgeted at a cost of \$2.36 each and each unduplicated person provided a meal is counted as an outcome. Emergency clothing and furniture will be provided to 440 unduplicated homeless and/or potentially homeless persons who request assistance through The Salvation Army Crisis Management program. Each unduplicated adult provided either clothing and/or furniture will be counted as an outcome.

(C04.3) Living Independently for Today, (LIFT) (Dept. of Human Services)

Challenge funds will be used to move homeless families with children into housing. Approximately six families with children will be served. We estimate 21 family members and that there will be some substance abuse and domestic violence issues. The performance measures are distributions recorded and grant-term outcomes will be the acquisition of supplies and provision of counseling and startup necessities to the households along with transportation assistance.

(C04.3) Transitional Living Center (SWFAS)

The SWFAS funds requested would be used to enhance treatment for those homeless patients in SWFAS residential treatment, transitional and permanent housing through the provision of adequate psychotropic drugs, staff training and patient education in co-occurring substance abuse and mental health disorders. These funds would serve homeless adults admitted to residential treatment, transitional or permanent living facilities with co-occurring substance abuse and mental health disorders. At least 15 patients would be recipients of the psychotropics, and at least 50 patients would receive specialized education and treatment for co-occurring disorders. Performance measures and grant-term outcomes will be the count of medication clients and other clients receiving assistance during the grant period.

(C04.4.) Homeless Housing Programs of Ann's Restoration House.

Ann's Restoration House is seeking funding for its program of transitional housing for homeless men with special needs. Funds are use for housing and support services billed on a per person per diem basis. The purpose of this activity is to diminish chronic homelessness. The program provides services for 12 single adult males with special needs. Performance measurement will be a count of per person per diem services delivered during the grant period.

(C04.5) Lee Co. Homeless Coalition Chronic Homeless Program

Chronic Homeless Assertive Treatment Partnership Program (CHATP) partners in the program include substance abuse, mental illness, domestic violence, medical, AIDS management, and case management providers. 13 consumers will be assessed and staffed by partner clinicians and a treatment plan designed with one of the partners taking primary responsibility for this patient. Performance measurement will be the number of consumers with primary case manager assigned. A second measurement will be completion of the draft Chronic Homelessness Protocol.

(C04.6) Emergency Meals Program of The Salvation Army. Phase 2

Emergency/shelter meals will be supplied to at least 18 unduplicated homeless or potentially homeless persons who request a meal through the Salvation Army feeding programs. Performance measurement will be per C04.1 above.

(C04.7) Department of Human Services "LIFT" Program, Phase 2

Challenge funds will be used to move homeless families with children into housing. Approximately six families with children will be served. Performance measurement will be per C04.2 above

(C04.8) Transitional Living Center, SWFAS, Phase 2

The SWFAS funds requested would be used to enhance treatment for 15 homeless patients in SWFAS residential treatment, transitional and permanent housing (Performance measurement will be per C04.3 above.

(C04.9) Homeless Housing Programs of Ann's Restoration House, Phase 2

Ann's Restoration House is seeking funding for per diem supportive housing and operational equipment, office set-up, and supplies for its Transitional Housing Program for Homeless Men with Special Needs. Performance measurement will be a count of per person per Diem services. A second measurement will be the establishment of a connection-ready HMIS access base.

SECTION 9

ABILITY TO COMPLETE ACTIVITIES

9.1 Lee Continuum 2004 Homeless Challenge Grant - Ability to Complete Activities

Lee Continuum activities submitted for the 2004 Challenge Grant have been selected to allow for completion of each and every activity by the June 30, 2004 deadline. The ***Identification of Homeless Clients*** process is a very brief action for most programs as clients are drawn from the providers' existing client base. The ***Selection of Providers*** process is eased with all providers are identified in the initial projects. Initial discussions to speed the ***Contracting with Lead Agency*** process have already begun. All sub recipients already have contracted with the lead agency for previous projects or have completed screening discussions with the lead agency. The lead agency has already had discussions to speed the ***Contracting with DCF*** process. Initial scopes of work will be conveyed to the local contract manager in draft form prior to award. ***Obtaining Permits/Zoning*** is not applicable. ***Supplier, construction contracts.*** All agencies have contracts and vendor arrangements in place for supplies and medicines. All sub recipients have experience with the lead agency draw process and the ***Drawdown Schedule*** for each agency will be established in advance to facilitate timely cash payments. ***Gather, Report Outcomes.*** Activities will maintain continual record keeping for client contacts and outcome reporting for all activities is projected within ninety days following the grant deadline.

Table 9.1 a Lee Continuum 2004 Ability to Complete Grant Activities

Task Category	Agency	12/03	3/04	6/04	9/04
Critical Task Timelines					
Lead Agency - DHS	Sponsor discussions				
Salvation Army	Clearance w/ DHS				
LIFT	Clearance w/ DHS				
SWFAS	Clearance w/ DHS				
Restoration House	Clearance w/ DHS				
Homeless Coalition	Clearance w/ DHS				
Lead Agency Spend. Plan					
Lead Agency - DHS	Submit on Awd.				
Salvation Army	1/3rd draw	1/3rd	Final draw 6/1		
LIFT	1/3rd draw	1/3rd	Final draw 6/1		
SWFAS	1/3rd draw	1/3rd	Final draw 6/1		
Restoration House	1/3rd draw	1/3rd	Final draw 6/1		
Homeless Coalition	1/3rd draw	1/3rd	Final draw 6/1		
Lead Agency Reporting					
Lead Agency - DHS					Outcomes Rep.
Salvation Army					Outcomes Rep.
LIFT					Outcomes Rep.
SWFAS					Outcomes Rep.
Restoration House					Outcomes Rep.
Homeless Coalition					Outcomes Rep.
Selection of Providers					
Lead Agency - DHS	na				
Salvation Army	complete				
LIFT	complete				
SWFAS	complete				
Restoration House	complete				
Homeless Coalition	complete				
Status of Subcontracts					
Lead Agency - DHS	DCF Contract 11/03				
Salvation Army	Lee Contract 11/03				
LIFT	Lee Contract 11/03				
SWFAS	Lee Contract 11/03				
Restoration House	Lee Contract 11/03				
Homeless Coalition	Lee Contract 11/03				
Identification of Clients					
Lead Agency - DHS					
Salvation Army	complete				
LIFT	complete				
SWFAS	complete				
Restoration House	complete				
Homeless Coalition	complete				
Timely Spending					
Lead Agency - DHS	Plan submitted				
Salvation Army	Services, vendors in place				
LIFT	Services				
SWFAS	Services				
Restoration House	Services				
Homeless Coalition	Services				