

**LEE COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY BLUE SHEET NO:20031084**

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Execute grant award agreement between Habitat for Humanity of Lee County and Lee County for \$10,000 in SHIP (State Housing Initiatives Partnership) funds to be expended by June 30, 2004 for the construction of one new single-family home for a low-income household in the Dunbar area.

**WHY ACTION IS NECESSARY:** \$10,000 in unexpended SHIP funds were identified in the process of closing out SHIP FY 2001/2002. Since the administrative expenditures for that year have been covered, staff is recommending the \$10,000 be used to finance new construction.

**WHAT THE ACTION ACCOMPLISHES:** Allows the use of funds for the construction of one single-family house for a low-income household in the Dunbar area.

**2. DEPARTMENTAL CATEGORY:** 04

COMMISSION DISTRICT # CW

**C4D**

**3. MEETING DATE:**

**09-30-2003**

**4. AGENDA**

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- TIME
- REQUIRED:

**5. REQUIREMENT/PURPOSE:**

- (Specify)
- STATUTE
  - ORDINANCE
  - ADMIN. CODE
  - OTHER Dept. of Community Development
- State Housing Initiative Partnership (SHIP)

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER N/A
  - B. DEPARTMENT Community Development
  - C. DIVISION Planning M. Gibbs
- BY Paul O'Connor, Planning Div. Dir.

**7. BACKGROUND:**

In the process of closing out FY 2001/2002 staff identified \$10,000 in unexpended SHIP funds. Because administrative expenditures for that year have been covered, staff is recommending the funds be used to help fund the construction of one single-family house for a low-income household by Habitat for Humanity. The funds will be expended in Dunbar per the annexation interlocal agreement with the City of Fort Myers in which the county agreed to give priority to the Dunbar area in determining SHIP fund allocation.

Staff is recommending that the \$10,000 be awarded to Habitat for Humanity because: in FY 2001/2002 SHIP Supplemental Cycle #1 Habitat had the highest ranked application in the new construction homeownership category and because in that grant cycle Habitat did not receive full funding.

Staff's recommendation is in compliance with the SHIP rules and regulations and will ensure a timely expenditure of the SHIP funds.

No additional SHIP dollars are being requested.

SHIP Funds are available in accounts LB55405 13801.508302 s/1 LB005.

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL**

DEPARTMENT DIRECTOR	Purchasing or Contracts	Human Resources	County Attorney	County Administration				COUNTY MANAGER
				OA	OM	Risk	GC	
<i>M. Gibbs</i>	<i>9/12/03</i>		<i>9/15/03</i>	<i>9/17/03</i>	<i>9/18/03</i>	<i>9/15/03</i>	<i>9/17/03</i>	<i>[Signature]</i>

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty  
Date: *9/12/03*  
Time: *10:30 AM*  
Forwarded To:

RECEIVED BY  
COUNTY ADMIN: *[Signature]*  
9/15  
COUNTY ADMIN FORWARDED TO: *[Signature]*  
9/18