

1. **REQUESTED MOTION:**

ACTION REQUESTED: Accept a Petition to Vacate a 12-foot wide Drainage and Public Utility Easement located at 1908 Westboro Loop, Lehigh Acres, Florida, and adopt a resolution, setting a Public Hearing for 5:00 PM on the 28th day of October, 2003. (Case No. VAC2003-00049)

WHY ACTION IS NECESSARY: To build a single-family residence on the combined lots. **The vacation of this easement will not alter existing drainage and utility conditions and the easement is not necessary to accommodate any future drainage and utility requirements.**

WHAT ACTION ACCOMPLISHES: Sets the time and date of the Public Hearing.

2. **DEPARTMENTAL CATEGORY:**
COMMISSION DISTRICT #: 5

04

C4E

3. **MEETING DATE:**

09-30-2003


4. **AGENDA:**

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. **REQUIREMENT/PURPOSE:**
(Specify)

- STATUTE F.S. Ch. 177
- ORDINANCE
- ADMIN. CODE 13-1
- OTHER

6. **REQUESTOR OF INFORMATION:**

- A. COMMISSIONER
- B. DEPARTMENT Community Development
- C. DIVISION Development Services
- BY:  9/15/03

Peter J. Eckenrode, Director

7. **BACKGROUND:**

The completed petition to vacate, VAC2003-00049 was submitted by Alan and Arlene Deterra.

LOCATION: Petition No. VAC2003-00049 proposes to vacate a 12-foot wide Drainage and Public Utility Easement centered on the lot lines common to Lots 14 and 15, Block 310, Unit 53 of Greenbriar, a subdivision of Lehigh Acres, as recorded in Plat Book 27, Page 76, Section 06, Township 44 South, Range 27 East, of the Public Records of Lee County, Florida, LESS and EXCEPT the East 6-feet and the West 6-feet thereof. The site is located at 1908 Westboro Loop, Lehigh Acres, Florida 33972.

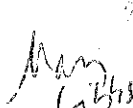
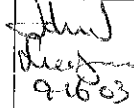
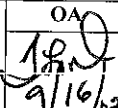
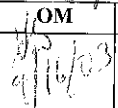
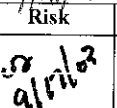
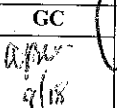
Documentation pertaining to this Petition to Vacate is available for viewing at the Office of Lee Cares.

There are no objections to this Petition to Vacate. Staff recommends the scheduling of the Public Hearing.

Attached to this Blue sheet is the Petition to Vacate, Resolution to set Public Hearing, Notice of Public Hearing and Exhibits.

8. **MANAGEMENT RECOMMENDATIONS:**

9. **RECOMMENDED APPROVAL:**


A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services/ Risk			G County Manager
	N/A	N/A	N/A	 9-16-03	OA  9/16/03	OM  9/16/03	Risk  9/16/03	GC  9/16/03

10. **COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

9/15/03
2:45 PM

Co. Admin.
9/15/03

RECEIVED BY COUNTY ADMIN: 
9/16
1:45 pm
COUNTY ADMIN FORWARDED TO:
9/18/03

PETITION TO VACATE

Case Number: VAC2003-00049

Petitioner(s), ALAN B. DETERRA & ARLENE L. DETERRA
requests the Board of County Commissioners of Lee County, Florida, to grant this Petition to Vacate and states as follows:

1. Petitioner(s) mailing address, 2286 GRANBY DRIVE LEHIGH ACRES FL 33971
2. In accordance with Florida Statute (F.S.) Chapter 177 and Lee County Administrative Code (LCAC) 13-1, Petitioner desires to vacate the public's interest in the easement, plat or portion of a plat legally described in the attached Exhibit "A".
3. A sketch showing the area the Petitioner desires to vacate is attached as Exhibit "B".
4. Proof Petitioner paid all applicable state and county taxes is attached as Exhibit "C".
5. Petitioner is fee simple title holder to the underlying land sought to be vacated.
6. Petitioner did provide notice to all affected property owners concerning the intent of this Petition in accordance with the LCAC 13-1.
7. In accordance with letters of review and recommendation provided by various governmental and utility entities, it is apparent if the Board grants the Petitioner's request, it will not affect the ownership or right of convenient access of persons owning other parts of the subdivision.

Wherefore, Petitioner respectfully requests the Board of County Commissioners adopt a Resolution granting the Petition to Vacate.

Respectfully Submitted,

By: Alan B. Deterra
Petitioner Signature

ALAN B. DETERRA
Printed Name

By: Arlene L. Deterra
Petitioner Signature

ARLENE L. DETERRA
Printed Name

Exhibit "A"
Petition to Vacate
VAC2003-00049

Legal description of a portion of a **Public Utility Easement** and **Drainage Easement** to be vacated:

A portion of a twelve-foot (12') wide Public Utility Easement and Drainage Easement centered on the common line between Lots 14 and 15 of Block 310, Unit 53 of the Plat of Section 6, Township 44 South, Range 27 East, a subdivision of Lehigh Acres, Lee County, Florida, according to map or plat there on file and recorded in Plat Book 27, Page 76 of the of the Public Records of Lee County, Florida.

Less and except the easterly six feet (6') and westerly six feet (6') of these easements as measured perpendicular from the boundary line of the property.

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Tax Roll Search - Real Property

Search the Lee County Tax Collector's real property records by selecting the search criteria for the tax year. Use the extensive search feature to view a broader range of data.

By clicking on the 'Start Search' button below, you agree that the information available at this site may not reflect current ownership information. No warranties, expressed or implied, are provided for the data herein, its use, or its interpretation.

View
 for Tax Year:
 Save as File

 Extensive Search
View file format.

Your search for 06442718003100150 has returned 5 result(s).

Account	Tax Year	Owner Name and Address	Status
06-44-27-18-00310.0150	2002	DETERRA ALAN B + 1910 WESTBORO LOOP	PAID
06-44-27-18-00310.0150	2001	VERLATO MARGARET A 1910 WESTBORO LOOP	PAID
06-44-27-18-00310.0150	2000	VERLATO MARGARET A 1910 WESTBORO LOOP	PAID
06-44-27-18-00310.0150	1999	VERLATO MARGARET A 1910 WESTBORO LOOP	PAID
06-44-27-18-00310.0150	1998	VERLATO MARGARET A	PAID

(Click on the account number for more information and/or online payment.)
 5 match(es) Page 1 of 1

View
 for Tax Year:
 Save as File

 Extensive Search
View file format.

Your search for 06442718003100140 has returned 5 result(s).

Account	Tax Year	Owner Name and Address	Status
06-44-27-18-00310.0140	2002	DETERRA ALAN B + 1908 WESTBORO LOOP	PAID
06-44-27-18-00310.0140	2001	VERLATO MARGARET A 1908 WESTBORO LOOP	PAID
06-44-27-18-00310.0140	2000	VERLATO MARGARET A 1908 WESTBORO LOOP	PAID
06-44-27-18-00310.0140	1999	VERLATO MARGARET A 1908 WESTBORO LOOP	PAID
06-44-27-18-00310.0140	1998	VERLATO MARGARET A	PAID

(Click on the account number for more information and/or online payment.)
 5 match(es) Page 1 of 1



This Instrument Prepared by and Return to:
 Name: Ava Franchiark
 Truefwhards Title, Inc.
 Address: 904 Lee Blvd, Suite 106
 Lehigh Acres, FL 33936
 54289
 Parcel ID #: 06 44-27-18 00310.0140-0150
 Rec. 10.50 Doc stamps 29.40= 39.90

INSTR # 5721695
 Official Records BK 0385J PG 026A
 RECORDED 02/25/2003 09:15:26 #1
 CHARLIE GREEN, CLERK OF COUNTY
 LEE COUNTY
 RECORDING FEE 10.50
 DEED LOC #9.40
 DEPUTY CLERK P Johnston

THIS WARRANTY DEED Made the 5th day of February, A.D. 2003,
 by **MARGARET A. VERLATO**, hereinafter called the grantor to **ALAN B. DETERRA AND
 ARLENE L. DETERRA, AS TRUSTEES OF THE ALAN B. DETERRA AND ARLENE L.
 DETERRA JOINT REVOCABLE TRUST UNDER AGREEMENT DATED JANUARY 30, 2003,**
 whose post office address is **841 Geneva St., Lehigh Acres, FL 33936**, hereinafter called the grantee:

(Wherever used herein the terms "grantor" and "grantee" include all the parties to this instrument, singular and plural, the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations, wherever the context so admits or requires.)

Witnesseth: That the grantor for and in consideration of the sum of \$19.00 and other valuable consideration, receipt whereof is hereby acknowledged, does hereby grant, bargain, sell, alien, remise, release, convey and confirm unto the grantee all that certain land situate in Lee County, State of Florida, viz:

Lot 14, Block 310, Unit 53, Greenbriar, Section 6, Township 44 South, Range 27 East, Lehigh Acres, according to the map or plat thereof on file in the office of the Clerk of the Circuit Court, recorded in Plat Book 27, Page 76, Public Records, Lee County, Florida.

Lot 15, Block 310, Unit 53, Greenbriar, Section 6, Township 44 South, Range 27 East, Lehigh Acres, according to the map or plat thereof on file in the office of the Clerk of the Circuit Court, recorded in Plat Book 27, Page 76, Public Records, Lee County, Florida.

SUBJECT TO TAXES FOR THE YEAR 2003 AND SUBSEQUENT YEARS, RESTRICTIONS, RESERVATIONS, COVENANTS AND EASEMENTS OF RECORD, IF ANY.

Subject Property is not now nor has it ever been the homestead property of the grantor. Subject property is vacant land.

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold the same to the grantee forever.

Official Records RR 03854 PG 0269

said land and will defend the same against the lawful claims of all persons whomsoever, and that said land is free of all encumbrances, except taxes accruing subsequent to December 31, 2002.

In Witness Whereof, the said grantor has signed and sealed these presents, the day and year first above written.

Signed, sealed and delivered in the presence of

Must be witnessed by two separate people not related to seller or buyer

John M. Olson
1st Witness Signature

John M. Olson
Printed Name

Margaret A. Verlate
Margaret A. Verlate
Address

9061 Cambridge Rd., Woodbury, MN 55125

Catherine Nepstad
2nd Witness Signature

CATHERINE NEPSTAD
Printed Name

State of MINNESOTA

County of WASHINGTON

The foregoing instrument was acknowledged before me this 5th day of FEBRUARY 2003, by Margaret A. Verlate, who is known to me or who has produced DMN DRIVERS LICENSE as identification and who did (did not) take an oath.

Notary Seal:  KATHRYN A. PHILLIPPI
Notary Public
Minnesota
My Commission Expires Dec 31, 2005

Kathryn A. Phillippi
Signature of Notary Public
My Commission Expires Jan. 31 2005



RUSS REED
CUSTOMER PROJECT MANAGER
2425 THOMPSON ST
FT MYERS, FL, 33917
PHONE 239-332-9167
FAX 239-332-9128

James R Opp
PO Box 1361
Lehigh Acres, FL 33970

Re: Vacating Easement

Florida Power & Light Co. has no objection to vacating the easement common to Lots 14 & 15 Block 310 Unit 18 less the east and west 6' thereof. These lots have the following strap numbers:

06-44-27-18-00310.0140
16-44-27-18-00310.0150

If I may be of further assistance, please do not hesitate to contact me at 239-332-9167.

Yours truly,

Russ Reed
Customer Project Manager



May 21, 2003

Mr. James R. Opp
P.O. Box 1361
Lehigh Acres, Florida 33970

Re: Vacation of Public Utility Easement:
A 12 foot wide public utility and drainage easement
centered on the lot line common to lots 14 & 15,
Block 310, Unit 53, Section 6, Township 44S, Range 27E.
as recorded in Plat Book 27, Page 76 of the Public Records
of Lee County.

Dear Mr. Opp:

Sprint-Florida Incorporated has reviewed the document for the above referenced information. Based on the review, we have no objection to the vacation of a portion of a public utility easement at the Lehigh Acres location.

If you should require additional information, please contact me at 863-452-3207.

Sincerely,

A handwritten signature in cursive script that reads "Wayneth Jackson".

Wayneth Jackson
Engineer



July 21, 2003

James R. Opp
P.O. Box 1361
Lehigh Acres, FL 33970

Re: STRAP #'s: 06-44-27-18-00310.0140 & 06-44-27-18-00310.0150

A 12-foot wide Utility and/or Drainage Easement centered on the lot line common to Lots 19 and OR 3724/770, Block 34, Unit 11 a subdivision of Lehigh Acres as recorded in Plat Book 27, Page 174, less and except the north/east 6 feet and the south/west 6 feet thereof.

Dear Mr. Opp:

Please be advised that Florida Water Services Corporation has reviewed the above-referenced request for a vacation of easement. We have no objection to the vacation of easement as described above.

Please call me at (407) 598-4187, if you need any additional information or other assistance.

Sincerely,

A handwritten signature in cursive script that reads "Rachel L. Cowing".

Rachel L. Cowing
Legal Secretary

AN ALLETE COMPANY

P.O. Box 609520 | Orlando, Florida 32860-9520 | Phone 407/598-4100

Water For Florida's Future

2931 Michigan Avenue
Fort Myers, Florida 33916
Phone 941-334-8828
Fax 941-334-8575



May 21, 2003

I & E Group, Inc
C/O James Opp
PO BOX 1361
Lehigh Acres, FL 33970

Re: Request for a letter of Review and Recommendation on a Proposed
Easement Vacation of the Following Location: 1908 & 1910
Westboro Loop Lehigh Acres , FL 33972

Dear James Opp,

Comcast has no existing facilities in the above referenced location and has no objection with the vacation of easement.

If I can be of further assistance to you please do not hesitate to contact me at 941-432-1865.

Sincerely,

A handwritten signature in black ink, appearing to read "Lucia Vera". The signature is written in a cursive, flowing style with large, connected letters.

Lucia Vera
Design Coordinator



LEE COUNTY
SOUTHWEST FLORIDA

BOARD OF COUNTY COMMISSIONERS

(941) 479-8181

Writer's Direct Dial Number: _____

Bob Janes
District One

Douglas R. St. Cerny
District Two

Ray Judah
District Three

Andrew W. Coy
District Four

John E. Albion
District Five

Donald D. Stilwell
County Manager

James G. Yaeger
County Attorney

Diana M. Parker
County Hearing
Examiner

May 15, 2003

James R. Opp
P.O. Box 1361
Lehigh Acres, Fl. 33970

**SUBJECT: PETITION TO VACATE A 12-FOOT WIDE UTILITY AND/OR DRAINAGE
EASEMENT AT 1908 & 1910 WESTBORO LOOP IN LEHIGH ACRES, FL.
06-44-27-18-00310.0140 & 06-44-27-18-00310.0150**

DeTerra

Dear Mr. Opp:

Lee County Utilities has reviewed the Public utility easement, Right-of-Way or Roadway easement described in your letter of May 14, 2003. Lee County Utilities has no facilities located within the easement, therefore, there is no objection to the vacation of this easement. However, you may also want to contact Florida Water Service as your property is located within their Utility service area. Their phone number is (239) 278-5050.

Should you have any questions, or require further assistance, please do not hesitate to contact our office at 479-8532 or 479-8181 ext. 8532.

Sincerely,

LEE COUNTY UTILITIES

Mary McCormic
Senior Engineering Tech.
UTILITIES ENGINEERING

S:\UTILS\Engr\MMMLLETTERS\VACATION\1906 Westboro Loop-NO-OBJECTION.doc

Bob Janes
District One

Douglas R. St. Cerny
District Two

Ray Judah
District Three

Andrew W. Coy
District Four

John E. Albion
District Five

Donald D. Stilwell
County Manager

James G. Yaeger
County Attorney

Diana M. Parker
County Hearing
Examiner

September 13, 2003

Alan B. Deterra and Arlene L. Deterra
2286 Granby Drive
Lehigh Acres, Florida 33971

Re: Recommendation for proposed vacation of a 12 foot wide Drainage and
Public Utility Easement located at 1908 Westboro Loop, Lehigh Acres,
Florida.
VAC2003-00049

Dear Mr. and Mrs. Deterra:

This office has received your request to vacate a 12-foot wide Drainage and
Public Utility Easement centered on the common lot line between Lots 14 and
15, Block 310, Unit 53 of Greenbriar, a subdivision of Lehigh Acres, as recorded
in Plat Book 27, page 76, of the Official Public Records of Lee County, Florida,
LESS and EXCEPT the East 6-feet and the West 6-feet thereof.

You indicate that as the result of combining adjacent lots into one residential
building site, these platted easements prohibit the construction of your proposed
site plan. Based on a review of the information provided and our subsequent
research, this office has *no objection* to the proposed vacation.

Sincerely,

DEPARTMENT OF COMMUNITY DEVELOPMENT
Development Services Division



Pete Eckenrode
Director

PJE/ rlm

U:\200309\VAC20030.004\9\DCDLETTER.DOC



LEE COUNTY
SOUTHWEST FLORIDA

BOARD OF COUNTY COMMISSIONERS

Writer's Direct Dial Number (941) 479-8124

Thursday, April 17, 2003

Bob Janes
District One

Douglas R. St. Cerny
District Two

Ray Judah
District Three

Andrew W. Coy
District Four

John E. Albion
District Five

Donald D. Stilwell
County Manager

James G. Yaeger
County Attorney

Diana M. Parker
County Hearing
Examiner

Mr. James R. Opp
P.O. Box 1361
Lehigh Acres, FL 33970

Re: Petition to Vacate a twelve (12) foot wide public utility and drainage easement common to Lots 14 & 15, Block 31, Unit 53, Greenbriar Subdivision, as recorded in Plat Book 27 Page 76, in Lee County, Florida.

Dear Mr. Opp:

Based on the review of the documents submitted with your request, Lee County Division of Natural Resources has no objection to the vacation of the subject public utility and drainage easement.

Should you have any questions, please call me at the above telephone number.

Regards,

LEE COUNTY PUBLIC WORKS DEPARTMENT

Allen L. Davies, Jr.
Natural Resources Division

-cc: Don Blackburn, Development Services
Joan Henry, County Attorney's Office
Margaret Lawson, LCDOT
Roland Ottolini, P.E., NRD

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LEE COUNTY
SOUTHWEST FLORIDA

BOARD OF COUNTY COMMISSIONERS

Writer's Direct Dial Number: 479-8580

Bob Janes
District One

Douglas R. St. Cerny
District Two

Ray Judah
District Three

Andrew W. Coy
District Four

John E. Albion
District Five

Donald D. Stilwell
County Manager

James G. Yaeger
County Attorney

Diana M. Parker
County Hearing Examiner

May 16, 2003

Mr. James R. Opp
P. O. Box 1361
Lehigh Acres, FL 33970

**RE: Petition to Vacate
The 12 foot wide Drainage and Utility Easement
On the lot line common to Lots 14 and 15,
Block 310, Unit 53, Greenbriar Subdivision
Of Lehigh Acres**

Dear Mr. Opp:

Lee County Department of Transportation has reviewed your request to vacate the above described easement recorded in Plat Book 27, page 76. DOT has no facilities within the easement and does not maintain it.

Therefore, DOT has no objection to this petition to vacate as proposed.

Yours very truly,

DEPARTMENT OF TRANSPORTATION


Margaret Lawson
Right-of-way Supervisor

MAL/JMK/mlb

Cc: Don Blackburn, Development Services
Allen Davies, Natural Resources
DOT PTV File

S:\DOCUMENT\Petition To Vacate\2003\Greenbriar Subdivision - Opp.doc

NOTICE OF PUBLIC HEARING FOR PETITION TO VACATE

Case Number: VAC2003-00049

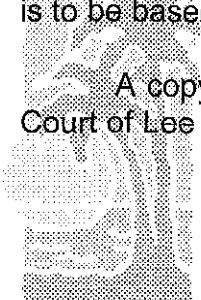
TO WHOM IT MAY CONCERN:

Notice is hereby given that on the 28th day of October 2003 @5:00 PM in the County Commissioners' Meeting Room, Old Lee County Courthouse, 2120 Main Street, Fort Myers, Florida, the Board of County Commissioners of Lee County, Florida, will consider and take action on a Petition vacating the public's interest in the easement, plat or portion of a plat legally described in the attached Exhibit "A".

Interested parties may appear in person or through a representative and be heard with respect to the Petition to Vacate.

Anyone wishing to appeal the decision made by the Board with respect to any matter considered at this meeting will need a record of the proceeding for such appeal, and may need a verbatim record, to include all testimony and evidence upon which the appeal is to be based.

A copy of the Petition to Vacate is on file in the Office of the Clerk of the Circuit Court of Lee County, Florida, Minutes Office, 2115 Second Street, Fort Myers, Florida.



LEE COUNTY

CHARLIE GREEN, CLERK

SOUTH WEST FLORIDA

Deputy Clerk Signature

Please Print Name

APPROVED AS TO FORM

County Attorney Signature

Please Print Name

Exhibit "A"
Petition to Vacate
VAC2003-00049

Legal description of a portion of a **Public Utility Easement** and **Drainage Easement** to be vacated:

A portion of a twelve-foot (12') wide **Public Utility Easement** and **Drainage Easement** centered on the common line between Lots 14 and 15 of Block 310, Unit 53 of the Plat of Section 6, Township 44 South, Range 27 East, a subdivision of Lehigh Acres, Lee County, Florida, according to map or plat there on file and recorded in Plat Book 27, Page 76 of the of the Public Records of Lee County, Florida.

Less and except the easterly six feet (6') and westerly six feet (6') of these easements as measured perpendicular from the boundary line of the property.

**RESOLUTION NO. _____ TO SET PUBLIC HEARING
FOR PETITION TO VACATE Case Number: VAC2003-00049**

WHEREAS, a Petition to Vacate was filed with the Board of County Commissioners;
and

WHEREAS, the Petitioner seeks to abandon, discontinue, close or vacate a portion
of a plat, easement, parcel or right-of-way legally described in the attached Exhibit "A".

WHEREAS, under Florida Statute and the Lee County Administrative Code, the
Board must hold a Public Hearing in order to grant a vacation affecting a public easement,
public right-of-way or platted lands.

BE IT THEREFORE RESOLVED by the Board of County Commissioners of Lee
County, Florida, as follows:

1. A Public Hearing on Petition to Vacate No. VAC2003-00049 is set for the
_____ in the Lee County Commission Chambers.

2. A Notice of Public Hearing on this Petition to Vacate will be published in
accordance with the Lee County Administrative Code.

THIS RESOLUTION passed by voice and entered into the minutes of the Board of
County Commissioners of Lee County, Florida this _____.

ATTEST:
CHARLIE GREEN, CLERK

BOARD OF COUNTY
COMMISSIONERS OF
LEE COUNTY, FLORIDA

Deputy Clerk Signature

Chairman Signature

Please Print Name

Please Print Name

APPROVED AS TO FORM

County Attorney Signature

Please Print Name

Exhibit "A"
Petition to Vacate
VAC2003-00049

Legal description of a portion of a **Public Utility Easement and Drainage Easement** to be vacated:

A portion of a twelve-foot (12') wide **Public Utility Easement and Drainage Easement** centered on the common line between Lots 14 and 15 of Block 310, Unit 53 of the Plat of Section 6, Township 44 South, Range 27 East, a subdivision of Lehigh Acres, Lee County, Florida, according to map or plat there on file and recorded in Plat Book 27, Page 76 of the of the Public Records of Lee County, Florida.

Less and except the easterly six feet (6') and westerly six feet (6') of these easements as measured perpendicular from the boundary line of the property.

September 13, 2003

Re: Petition to Vacate Case No. VAC2003-00049
Site Address; 1908 Westboro Loop
Lehigh Acres, Florida 33972

The purpose for this Drainage and Public Utility Easement vacation is to construct a single family residence on the combined lots.

Sincerely,


Petitioner Signature


Petitioner Signature

Alan B. Deterra and Arlene L. Deterra

SUBMITTAL REQUIREMENTS FOR ADMINISTRATIVE CODE 13-1 June 25, 1998

Petitioner: Present this completed checklist at time of submittal with Lee County

- The appropriate submittal fee and the recording fee, if the petition is granted
- Two 8½" x 14" sketches of the lot boundary with easement clearly identified
- Two copies of the recorded plat, if property is within a subdivision
For details, contact the Plat Dept at 335-2572
- A copy of the Waterways Advisory Committee meeting minutes, if easement abuts a waterway
For details, contact the Lee Co Environmental Services Division at 479-8580
- A letter of review from electric company
Obtain from the utility franchise
- A letter of review from telephone company
Obtain from the utility franchise
- A letter of review from cable company
Obtain from the utility franchise
- A letter of review from water and sewer company
Obtain from the utility franchise
- A letter of review from Lee Co Dept of Community Development (zoning/setback issues)
Obtain from the governmental agency
- A letter of review from Lee Co Transportation Division (access/maintenance issues)
Obtain from the governmental agency
- A letter of review from Lee Co Environmental Services Division (water management issues)
Obtain from the governmental agency
- Two aerials encompassing the area to be vacated
For details, contact the Lee Co Property Appraiser Map Room at 339-6159
- Proof of notice to all Affected Property Owners
Obtain Certified Return Receipt Service from local post office
- Proof showing all property taxes due and payable have been paid (IE validated tax receipt)
For details, contact the Lee Co Tax Collector at 339-6000 or Tax Talk at 332-8731
- Proof of fee simple title ownership to underlying property (IE warranty deed)
For details, contact the Lee Co Land Records Department at 335-2339
- One completed original (blue County logo) Petition with 8½" x 11" written legal description of the easement proposed for vacation
Original Petition attached