

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20031208

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Supplemental Task Authorization No.17 to Contract #1863, to Water Resource Solutions, for CN-01-11 Miscellaneous Utility Engineering Design and/or Inspection Services – Ben Hill Griffin Pkwy Monthly Groundwater Monitoring, for continuation of the project in the amount of \$8,287.50 (with a total amount for the project of \$51,771.50).

WHY ACTION IS NECESSARY: Board approval is required.

WHAT ACTION ACCOMPLISHES: Will enable the Consultant to continue with the project known as Ben Hill Griffin Parkway Monthly Groundwater Monitoring.

2. DEPARTMENTAL CATEGORY:

6. Independent
 COMMISSION DISTRICT #:

CL6A

3. MEETING DATE:

10-28-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
 (Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE **AC-4-4**
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT
- C. DIVISION **Public Resources**
- BY: **Libby Walker, Director**

7. BACKGROUND:

Supplemental Task Authorization (STA) No's 5, 8, 12 and 13 were Department Director/County Manager approved under Contract #1863 to Water Resource Solutions for the Ben Hill Parkway Project in the amount of \$43,484.00.

This supplemental Task Authorizations (STA) No.17 provides continued services under CN-01-11 Miscellaneous Utility Engineering Design – Ben Hill Griffin Monthly Groundwater Monitoring. All previously issued STA's were approved in the amount of \$43,484.00 and Supplemental Task Authorization No. 17 is being requested for approval in the amount of \$8,287.50, with a total contract amount of \$51,771.50.

Funds will be available from account string: 80671835212.506540

Attachment: Supplemental Task Authorization #17 for Execution

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>10/14/03</i>			G County Manager
		N/A	<i>M/A</i>		QA <i>CA</i>	OM <i>AS</i>	Risk <i>JS</i>	GC <i>MS</i>
<i>[Signature]</i>	<i>[Signature]</i> 10/13/03			<i>[Signature]</i> 10/14/03	<i>[Signature]</i> 10/14/03	<i>[Signature]</i> 10/14/03	<i>[Signature]</i> 10/14/03	<i>[Signature]</i> 10/14/03

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
 Date: **10/14/03**
 Time: **8:00 a.m.**
 Forwarded To:
Ch. Admin

RECEIVED BY
 COUNTY ADMIN **CA**
 10/14
 10:45 a.m. SCL
 COUNTY ADMIN **DW**
 FORWARDED TO:
10/16/03

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 17

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: BEN HILL GRIFFIN PKWY MONTHLY GROUNDWATER MONITORING

CONSULTANT: Water Resource Solutions

PROJECT NO.:

SOLICIT NO.: CN-01-11

CONTRACT NO.: 1863 ACCOUNT NO.: 80671835212.506540

REQUESTED BY: Elizabeth Walker, LCBOCC

DATE OF REQUEST: 9/16/03

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: 9/16/03

EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: 9/16/03

EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: 9/16/03

EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: 9/16/03

EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: 9/16/03

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: [Signature]
Department Director Date

By: [Signature] 10/13/03
Contracts (Mgmt) Date

APPROVED:

By: _____
*County Attorney's Office Date

*County Attorney signature needed
for over Board level expenditures only.

ACCEPTED:

By: [Signature]
Consultant/Provider

Date Accepted: 9-16-03

Corporate Seal

COUNTY APPROVAL:

By: [Signature] 9-18
Department Director
(Under \$25,000)
Date Approved: _____

By: _____
County Manager (Between
(\$25,000 and under \$50,000)
Date Approved: _____

By: _____
Chairman
Board of County Commissioners
Date Approved: _____

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 17

EXHIBIT "CO/STA-A"

Date: 9/16/03

SCOPE OF PROFESSIONAL SERVICES

For BEN HILL GRIFFIN PKWY MONTHLY GROUNDWATER MONITORING

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Monitor water levels, dissolved chlorides, and conductivity in four groundwater monitoring wells along BHG Parkway. Monitoring will be conducted monthly for a duration of 15 months.

*Use Additional Sheets for Scope of Services, if needed

CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 17

EXHIBIT "CO/STA-B"

Date: 9/16/03

COMPENSATION AND METHOD OF PAYMENT

For BEN HILL GRIFFIN PKWY MONTHLY GROUNDWATER MONITORING

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
11.00	Hydrogeological Services	\$8,287.50	NTE	WIPP
TOTAL (Unless list is continued on next page)		\$8,287.50	NTE	

CMO:029
09/25/01

CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 17

SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation In the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. <u>1</u>	Adjustment(s) Due to this CO or STA	Summary of Changed Compensation
STA #1	Hydro Services		15,925.00		15,925.00
STA #2	Hydro Services		9,800.00		25,725.00
STA #3	Hydro Services		10,975.00		10,975.00
STA #4	Hydro Services		1,101.50		1,101.50
STA #5	Hydro Services		22,000		22,000.00
STA #6	Hydro Services		81,150.00		81,150.00
STA #7	Hydro Services		8,200.00		8,200.00
STA #8	Hydro Services		8,054.00		8,054.00
STA #9	Hydro Services		1,595.00		1,595.00
STA #10	Hydro Services		5,183.00		5,183.00
STA #11	Hydro Services		6,981.26		6,981.26
STA #12	Hydro Services		1,840.00		1,840.00
STA #13	Hydro Services		11,590.00		11,590.00
STA #14	Hydro Services		49,950.00		49,950.00
STA #15	Hydro Services		9,525.00		9,525.00
STA #16	Hydro Services		952,444.00		952,444.00
STA #17	Hydro Services			8,287.50	8,287.50
TOTAL					1,204,601.26

CHANGE ORDER AGREEMENT No. _____

SUPPLEMENTAL TASK AUTHORIZATION No. 17

EXHIBIT "CO/STA-C"

Date: 9/16/03

TIME AND SCHEDULE OF PERFORMANCE

for BEN HILL GRIFFIN PKWY MONTHLY GROUNDWATER MONITORING

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

SECTION 1.00 CHANGES FOR THIS CHANGE ORDER OR SUPPLEMENTAL TASK
AUTHORIZATION AGREEMENT

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks, or work set forth in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", entitled "Scope of Professional Services" attached hereto is as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT "A"	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion from Date of Notice to Proceed For this CO or STA
11	Hydro Services	450	450

CMO:027
09/25/01

CHANGE ORDER AGREEMENT No. _____

SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-C"

TIME AND SCHEDULE OF PERFORMANCE

for BEN HILL GRIFFIN PKWY MONTHLY GROUNDWATER MONITORING

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

**SECTION 2.00 SUMMARY OF THE IMPACT OF CHANGE(S) IN PROFESSIONAL SERVICES ON
THE OVERALL PROJECT TIME AND SCHEDULE OF PERFORMANCE**

Pursuant to and in consideration of the changes in the Scope of Professional Services in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", the time and schedule the COUNTY and the CONSULTANT, or SERVICE PROVIDER, has previously agreed to for all of the work to be done under this Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT 'A' and EXHIBIT 'CO/STA-A'	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion From Date of Notice to Proceed
11	Hydro Services	450	450

CMO:027
09/25/01

CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 17

EXHIBIT "CO/STA-D"

Date: 9/16/03

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND
SUBCONTRACTOR(S)

for BEN HILL GRIFFIN PKWY MONTHLY GROUNDWATER MONITORING

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or
sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services,
tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
	none					

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 17

EXHIBIT "CO/STA-E"

Date: 9/16/03

PROJECT GUIDELINES AND CRITERIA

for BEN HILL GRIFFIN PKWY MONTHLY GROUNDWATER MONITORING

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

none

Water Resource Solutions

428 Pine Island Road SW • Cape Coral, Florida 33991

239 574-1919 Fax: 239 574-8106

September 16, 2003

Ms. Elizabeth Walker
Lee County Board of County Commissioners
PO BOX 398
Fort Myers, FL 33902

RE: Monthly Monitoring of Four Wells on Ben Hill Griffin Parkway
WRS Proposal # P03-11304.01

Dear Ms. Walker:

Pursuant to your request please accept this correspondence as the Water Resource Solutions (WRS) proposal to provide consulting services for the monthly monitoring of the four monitoring wells located on Ben Hill Griffin Parkway, as required by the South Florida Water Management District's (SFWMD) water use general permit # 36-03909-W Limit Condition # 21. The four monitoring wells are for monitoring the water quality in the surficial aquifer.

The proposed work includes the measuring of water levels, purging and sampling the four monitoring wells, analyzing the samples for dissolved chlorides and conductivity, and submitting brief monthly reports to the District and Lee County. Since a comparison of costs for using Lee County Labs versus WRS' in-house laboratory was requested, both an in-house cost proposal and a cost proposal using the Lee County Environmental Lab have been included. A more detailed proposed work scope and cost proposal is provided below.

Please note that this proposal is intended to cover a period of 15 months. Our ongoing monitoring program contracts are structured on a calendar year basis, and therefore this proposal covers the remainder of this year and then all of 2004. Prior to December 31, 2004 we will review costs and prepare a proposal for the year 2005 monitoring.

Proposed Work Scope

1. Measure water levels in each of the 4 monitoring wells on a monthly basis for a period of 15 months commencing October 1, 2003.
2. Purge and sample each well monthly for dissolved chlorides and conductivity.
3. Sample analysis.
4. Prepare a brief monthly report summarizing the water level and water sampling results to the SFWMD and Lee County.

Cost Proposal using the in-house lab

<u>Item</u>	<u>Amount</u>
1. Measure water levels (4 wells)	\$130.00
2. Purge and sample 4 monitoring wells	\$260.00
3. Analyze samples (4 wells - in-house)	\$65.00
4. Brief monthly report to SFWMD	\$97.50
Monthly Cost:	\$552.50
Total Cost for Initial 15 month Period:	\$8287.50

Cost Proposal using Lee County Lab

<u>Item</u>	<u>Amount</u>
1. Measure water levels (4 wells)	\$130.00
2. Purge and sample 4 monitoring wells	\$260.00
3. Analyze samples (4 wells - LC Lab)	\$135.00
4. Brief monthly report to SFWMD	\$130.00
Monthly Cost	\$655.00
Total Cost for Initial 15 month Period:	\$9,825.00

The additional costs for using Lee County Laboratory are due to increased travel time, coordination, and reviewing analytical results.

Do not hesitate to call should you have any questions or comments regarding any aspect of this proposal.

Sincerely,

Craig Boomgaard 9/16/03

Craig Boomgaard
Project Hydrogeologist