

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20031238

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-03-17 EMERGENCY MEDICAL SERVICES/UTILITIES WAREHOUSE, in the following order of ranking, and authorize contract negotiations to commence with the number one ranked firm: (1) Sheely Architects, Inc; and (2) Alliance Design Group, PA.

WHY ACTION IS NECESSARY: Board approval required.

WHAT ACTION ACCOMPLISHES: Provides a Consultant that will perform the following professional services: Design and construction administration for a 20,000 square foot metal building system warehouse. Services to include but not be limited to architectural, civil, structural, mechanical, plumbing, electrical, surveying, and landscaping.

2. DEPARTMENTAL CATEGORY:

02. Construction & Design
 COMMISSION DISTRICT #:

C2B

3. MEETING DATE:

11-04-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-4-4*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT *Construction & Design*
- C. DIVISION
- BY: *Jim Lavender, Director*

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the Emergency Medical Services/Utilities Warehouse.

The deadline for receipt of Letters of Interest was October 1, 2003. A total of two (2) Letters of Interest were received by the established deadline. Both firms were invited for interview/presentations on October 15, 2003. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director, as Chairman; Rich Beck, Facilities Management Director, and Peter Wisniewski, Construction & Design, Project Manager.

On the basis of the information submitted by the firms in their Letters of Interest and after conducting interview/presentations, it was the consensus of the Committee to recommend to the Board the following order of ranking of Consultants for this project: 1) Sheeley Architects, Inc. and 2) Alliance Design Group, P.A.

The negotiated agreement will be brought back to the Board for their approval.

Attachment: Committee Overall Ranking Sheet

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>Baund</i> <i>10-20-03</i>	<i>[Signature]</i>	<i>N/A</i>		<i>[Signature]</i> <i>10/20/03</i>	<i>CA</i> <i>10/20/03</i>	<i>AS</i> <i>10/21/03</i>	<i>[Signature]</i> <i>10/21/03</i>	<i>[Signature]</i> <i>10/21/03</i>	<i>[Signature]</i> <i>10-20-03</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
 Date: *10/20/03*
 Time: *3:45 PM*
 Forwarded To:
Co Atty
10/20/03

RECEIVED BY
 COUNTY ADMIN *[Signature]*
10/20/03
4:20 PM SW
 COUNTY ADMIN
 FORWARDED TO:
10/20/03

**COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
INTERVIEWS/PRESENTATIONS
FOR
CN-03-17 EMERGENCY MEDICAL SERVICES/UTILITIES WAREHOUSE
Wednesday, October 15, 2003
1:30 p.m.**

COMPANY NAME	NUMBER RANKED
Alliance Design Group, PA	<u>2</u>
Sheely Architects, Inc.	<u>1</u>

**COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE:**


