

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20031378

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the selected contractor by the Qualification Selection Committee for RFQ-04-01 Deep Injection Well & Monitoring Well Construction, and authorize Staff to negotiate on a project-by-project basis with Youngquist Brothers, Inc. This contract will be for a period of 5 years.

WHY ACTION IS NECESSARY: Board approval required.

WHAT ACTION ACCOMPLISHES: Provides construction and construction management services for the construction of Class I Injection Wells and associated Dual-Deep Monitoring well systems to be located at various sites throughout Lee County. Construction and/or construction management services may include, but not be limited to, construction of the wells, pre-qualifying and managing of subcontractors, purchase of materials and equipment, constructability review, cost estimating and overall construction management activities.

2. DEPARTMENTAL CATEGORY:

10 Utilities

COMMISSION DISTRICT #:

C10E

3. MEETING DATE:

12-02-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

- (Specify)*
- STATUTE
 - ORDINANCE
 - ADMIN. CODE *AC-4-4*
 - OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT *Public Works*
- C. DIVISION *Utilities*
- BY: *Rick Diaz, Director*

*[Signature] FOR Rick Diaz
11/18/03*

7. BACKGROUND:

Letters of Qualifications were solicited on behalf of the Board of County Commissioners for construction and construction management services, for RFQ-04-01, Deep Injection Well & Monitoring Well Construction.

The deadline for receipt of the Qualification Statements was October 28, 2003. A total of two (2) Qualification Statements were received by the established deadline. The two (2) Qualification Statements were considered at the Qualification Selection Committee meeting held on November 13, 2003. The Qualification Selection Committee (Voting) consisted of the following staff members: Jim Lavender, Director of Public Works, as Chairman, Rick Diaz, Utilities Director, and Ivan Velez, Assistant Utilities Director. On the basis of the information submitted by the Contractors in their Qualification Statements, and after ranking the submittals by compliance with the requirements of the RFQ and the project, it was the consensus of the Committee to recommend award to Youngquist Brothers, Inc.

Each project will be negotiated separately and brought back to the Board for approval with the funding source indicated.

Attachment: Pass/Fail Sheets

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>[Signature]</i> 11-14-03	<i>[Signature]</i> 11/14	N/A	<i>BAD</i> 11/14	<i>[Signature]</i> 11/17/03	<i>[Signature]</i> 11-18-03	<i>[Signature]</i> 11/20/03	<i>[Signature]</i> 11/2/03	<i>[Signature]</i> 11-18-03	<i>[Signature]</i> 11-14-03

10. COMMISSION ACTION:

- _____ APPROVED
- _____ DENIED
- _____ DEFERRED
- _____ OTHER

Rec. by CoAtty
 Date: *11/17/03*
 Time: *3:25 PM*
 Forwarded To:
*City Admin
4:50 11/17/03*

RECEIVED BY
 COUNTY ADMIN: *PM [Signature]*
11/18/03
9:05 am 367
 COUNTY ADMIN
 FORWARDED TO:
11/20 11:30

(Prepared by Contracts)

PASS/FAIL SHEET

REQUEST FOR QUALIFICATIONS FOR
RFQ-04-01
DEEP INJECTION WELL AND MONITORING WELL CONSTRUCTION

FIRM NAME Centex Rosway

DATE 4/13/03

Cover Letter

Cover Letter includes firm name, contact person, address, phone, fax and e-mail address, and briefly introduces the Contractor or project team, if the work will be completed as a Joint Venture, and indicates the Contractor's interest in the project.

Pass

Fail

Executive Summary

Executive Summary highlights the major points of their Submittal and lists no more than the top six (6) reasons why Contractor company and/or team is qualified to undertake the work contemplated by Lee County Utilities.

Pass

Fail

General Information About The Company

Contractor: Provided the official name of company and type of organization responsible for executing any agreement that may emanate from the solicitation. If Joint Venture, lists entities participating in the Joint Venture.

Pass

Fail

For the Contractor/Joint Venture provided the following:

Number of years in business.

Main Office location(s) and office location(s) where this project would be supported.

Florida Contractor's license (provided current copy) of primary Contractor intending to contract with Lee County for this work.

Pass

Fail

Pass

Fail

Pass

Fail

For the Contractor/Joint Venture, provided the following:

Total number of salaried employees and their areas of expertise.

Pass

Fail

Turnover rate (on a % basis) of permanent, salaried staff for the last twelve months.

Pass

Fail

Company resources:

Equipment
Office Management
Construction/Manufacturing
Office/Manufacturing Space

Pass
Pass
Pass
Pass

Fail
Fail
Fail
Fail

Provided total number of employees by the following classification:

- Degreed professionals by discipline
- Designers and CADD operators
- Estimators
- Construction Schedulers
- Project Managers
- Safety Officers
- Construction Field Superintendents
- Construction Managers
- Office Support

Pass
Pass
Pass
Pass
Pass
Pass
Pass
Pass
Pass

Fail
Fail
Fail
Fail
Fail
Fail
Fail
Fail

Financial References (Contractor/Joint Venture):

Provided the following:

Bank, Bonding Company, Insurance Company – name, contact, address, phone number of each for Contractor and/or Joint Venture.

Pass

Fail

Current Annual Report, audited financial statement and/or Dunn & Bradstreet information for Contractor and/or Joint Venture.

Pass

Fail

Current bonding and insurance limits and percent of bonding capacity currently committed for Contractor and/or Joint Venture.

Pass

Fail

A letter from the Bonding Company stating the bonding capacity for the Contractor and/or joint venture to demonstrate sufficient bonding capacity of the amount suitable for construction of these projects.

Pass

Fail

Proof of insurance, in the form of a certificate, indicating the limits and requirements outlined in this document. (W/C-\$1,000,000.00, G/L \$3,000,000.00, Auto \$3,000,000.00)

Pass

Fail

Litigation:

Provided information related to legal actions involved by the Contractor and/or Joint Venture for the last three years, including pending litigation.

Pass

Fail

Litigation (Continued)

Provided information related to any contract default claims for the last five years made by an owner against any company that is a part of the team.

Pass

Fail

Related Experience and References

Experience:

Prepared a tabulation of construction performed in Florida by the Contractor and/or Joint Venture for a minimum of two (2) large scale water concentrate by-product or wastewater treatment effluent, 2.0 MGD or larger) deep injection well facilities.

Pass

Fail

Included each company's overall construction record (bid cost, final cost, and schedule performance) and the specific safety record (number of lost workdays/total workdays worked or similar) for the projects listed.

Pass

Fail

Information on each project was tabulated in the following format:

Project name, location of project, owner and project operator (provided name of individuals, addresses, and contact phone numbers)

Method of Project Delivery

Description of Project

Type, size and use

Original contracted number of calendar days to complete and actual performance

Completion date

Cost - original bid price, plus final costs, including rationale for decrease or increases in the original costs

Name of Project Manager,

Manager and Field Superintendent

Percent utilization of minority and women in your work force

Dispute resolution procedure amongst team members

Claims resolved by arbitration or litigation

Pass

Fail

References:

Provided one written Letter of Recommendation from an owner or engineer of the project as described for a project Contractor and/or Joint Venture served as prime or general contractor. Letter of Recommendation cannot be over 5 years old.

Pass

Fail

References (Continued)

Has Contractor ever performed work with the Owner? If so, briefly describe the project(s).

Pass

Fail

Has Contractor reviewed and provided input on a design by a consulting engineer? If so, was it a project Contractor constructed? Also provided a brief description of the project and the impact of their review on the final design.

Pass

Fail

Has Contractor been assessed Liquidated Damages in the past 5 years?

Pass

Fail

Section 3: Project Team

Provided the following information about proposed project team:

Organizational chart(s) showing names, roles and company affiliation.

Pass

Fail

Identified key personnel assigned to the project. Specifically listed the names of the Project Manager, Lead Estimator of Contractor, and other team members as appropriate.

Pass

Fail

Indicated current and projected project workload for each proposed individual and their committed availability.

Pass

Fail

Resumes for each individual provided.

Pass

Fail

Listed all projects where Contractor and Lee County have worked together before, along with specific project references (name, contact, and phone numbers), names of individuals and their role and method of project delivery.

Pass

Fail

A statement of the Contractor's capacity to perform the work within the required schedule. This is in the form of either narrative or chart which describes the available time for the proposed project team throughout the expected time frame for the project and which represents a commitment by the responding Contractor.

Pass

Fail

A statement that identifies the major subcontractors on the team and the Contractor's history with those subcontractors.

Pass

Fail

Section 4: Project Approach

This section includes a statement of the Contractor's approach to projects described herein. This statement of approach does not exceed five (5) pages of narrative. If desired, this section may include up to three (3) additional pages of sketches, drawings or other graphic material, if required, to explain, clarify or demonstrate the Contractor's approach to the project.

Pass

Fail

The statement of approach began with an introductory and overview section that describes the Contractor's understanding of the project.

Pass

Fail

The body of the statement of approach described the Contractor's method of addressing the requirements of the project. Includes provisions for reducing construction costs.

Pass

Fail

Provided a brief written response to the following questions:

Has the Contractor ever "Partnered" on a construction project? If so, describe the project and the proposed individuals on your team who had experience on the project.

Pass

Fail

What experience has the Contractor gained on previous non-traditionally delivered projects that will benefit Lee County Utilities.

Pass

Fail

Appendix A Resumes

Provided resumes (no more than 2 pages each) for each key member of the proposed project team. Included the following information in each resume:

- Name
- Project Title
- Education and Professional Registration, if appropriate
- Years of experience including number of years of current employment
- Listed major current and completed projects by individual and his/her responsibility. Cross-referenced projects included in this RFQ.

Pass

Fail

PASS/FAIL SHEET

REQUEST FOR QUALIFICATIONS FOR
RFQ-04-01
DEEP INJECTION WELL AND MONITORING WELL CONSTRUCTION

FIRM NAME Youngquist Brothers

DATE 11/13/03

Cover Letter

Cover Letter includes firm name, contact person, address, phone, fax and e-mail address, and briefly introduces the Contractor or project team, if the work will be completed as a Joint Venture, and indicates the Contractor's interest in the project.

Pass **Fail**

Executive Summary

Executive Summary highlights the major points of their Submittal and lists no more than the top six (6) reasons why Contractor company and/or team is qualified to undertake the work contemplated by Lee County Utilities.

Pass **Fail**

General Information About The Company

Contractor: Provided the official name of company and type of organization responsible for executing any agreement that may emanate from the solicitation. If Joint Venture, lists entities participating in the Joint Venture.

Pass **Fail**

For the Contractor/Joint Venture provided the following:

Number of years in business.
Main Office location(s) and office location(s) where this project would be supported.
Florida Contractor's license (provided current copy) of primary Contractor intending to contract with Lee County for this work.

Pass **Fail**

Pass **Fail**

Pass **Fail**

For the Contractor/Joint Venture, provided the following:

Total number of salaried employees and their areas of expertise.

Pass **Fail**

Turnover rate (on a % basis) of permanent, salaried staff for the last twelve months.

Pass **Fail**

Company resources:

Equipment
Office Management
Construction/Manufacturing
Office/Manufacturing Space

Pass
Pass
Pass
Pass
Fail
Fail
Fail
Fail

Provided total number of employees by the following classification:

- Degreed professionals by discipline
- Designers and CADD operators
- Estimators
- Construction Schedulers
- Project Managers
- Safety Officers
- Construction Field Superintendents
- Construction Managers
- Office Support

Pass
Pass
Pass
Pass
Pass
Pass
Pass
Pass
Pass
Pass
Fail
Fail
Fail
Fail
Fail
Fail
Fail
Fail

Financial References (Contractor/Joint Venture):

Provided the following:

Bank, Bonding Company, Insurance Company – name, contact, address, phone number of each for Contractor and/or Joint Venture.

Pass
Fail

Current Annual Report, audited financial statement and/or Dunn & Bradstreet information for Contractor and/or Joint Venture.

Pass
Fail

Current bonding and insurance limits and percent of bonding capacity currently committed for Contractor and/or Joint Venture.

update 11/1/03
Pass
Fail

A letter from the Bonding Company stating the bonding capacity for the Contractor and/or joint venture to demonstrate sufficient bonding capacity of the amount suitable for construction of these projects.

Pass
Fail

Proof of insurance, in the form of a certificate, indicating the limits and requirements outlined in this document. (W/C-\$1,000,000.00, G/L \$3,000,000.00, Auto \$3,000,000.00)

Pass
Fail

Litigation:

Provided information related to legal actions involved by the Contractor and/or Joint Venture for the last three years, including pending litigation.

Pass
Fail

Litigation (Continued)

Provided information related to any contract default claims for the last five years made by an owner against any company that is a part of the team.

Pass

Fail

Related Experience and References

Experience:

Prepared a tabulation of construction performed in Florida by the Contractor and/or Joint Venture for a minimum of two (2) large scale water concentrate by-product or wastewater treatment effluent, 2.0 MGD or larger) deep injection well facilities.

Pass

Fail

Included each company's overall construction record (bid cost, final cost, and schedule performance) and the specific safety record (number of lost workdays/total workdays worked or similar) for the projects listed.

Pass

Fail

Information on each project was tabulated in the following format:

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Manager and Field Superintendent

Percent utilization of minority and women in your work force

Dispute resolution procedure amongst team members

Claims resolved by arbitration or litigation

Pass

Fail

References:

Provided one written Letter of Recommendation from an owner or engineer of the project as described for a project Contractor and/or Joint Venture served as prime or general contractor. Letter of Recommendation cannot be over 5 years old.

Pass

Fail

References (Continued)

Has Contractor ever performed work with the Owner? If so, briefly describe the project(s).

Pass

Fail

Has Contractor reviewed and provided input on a design by a consulting engineer? If so, was it a project Contractor constructed? Also provided a brief description of the project and the impact of their review on the final design.

Pass

Fail

Has Contractor been assessed Liquidated Damages in the past 5 years?

Pass

Fail

Section 3: Project Team

Provided the following information about proposed project team:

Organizational chart(s) showing names, roles and company affiliation.

Pass

Fail

Identified key personnel assigned to the project. Specifically listed the names of the Project Manager, Lead Estimator of Contractor, and other team members as appropriate.

Pass

Fail

Indicated current and projected project workload for each proposed individual and their committed availability.

Pass

Fail

Resumes for each individual provided.

Pass

Fail

Listed all projects where Contractor and Lee County have worked together before, along with specific project references (name, contact, and phone numbers), names of individuals and their role and method of project delivery.

Pass

Fail

A statement of the Contractor's capacity to perform the work within the required schedule. This is in the form of either narrative or chart which describes the available time for the proposed project team throughout the expected time frame for the project and which represents a commitment by the responding Contractor.

Pass

Fail

A statement that identifies the major subcontractors on the team and the Contractor's history with those subcontractors.

Pass

Fail

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Pass

Fail

The statement of approach began with an introductory and overview section that describes the Contractor's understanding of the project.

Pass

Fail

The body of the statement of approach described the Contractor's method of addressing the requirements of the project. Includes provisions for reducing construction costs.

Pass

Fail

Provided a brief written response to the following questions:

Has the Contractor ever "Partnered" on a construction project? If so, describe the project and the proposed individuals on your team who had experience on the project.

Pass

Fail

What experience has the Contractor gained on previous non-traditionally delivered projects that will benefit Lee County Utilities.

RFP / Negotiate

Pass

Fail

Appendix A Resumes

Provided resumes (no more than 2 pages each) for each key member of the proposed project team. Included the following information in each resume:

- Name
- Project Title
- Education and Professional Registration, if appropriate
- Years of experience including number of years of current employment
- Listed major current and completed projects by individual and his/her responsibility. Cross-referenced projects included in this RFQ.

Pass

Fail

HP Fax K1220xi

Log for
Lee Co Contracts
2393352335
Nov 14 2003 9:33am

Last Transaction

<u>Date</u>	<u>Time</u>	<u>Type</u>	<u>Identification</u>	<u>Duration</u>	<u>Pages</u>	<u>Result</u>
Nov 14	9:30am	Fax Sent	94894545	2:23	6	OK
