

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20031347

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the ranking of Consultants by the Competitive Negotiations committee for CN-03-18 North Captiva Island Beach Erosion Control 2003 Feasibility Study, and authorize contract negotiations to commence with the number one ranked firm: (1) Coastal Planning & Engineering, Inc., (2) Humiston & Moore Engineers, P.A., and (3) Coastal Engineering Consultants, Inc.. Further authorize the Chairman on behalf of the Board to execute an agreement for an amount not-to-exceed \$200,000.00.

WHY ACTION IS NECESSARY: Board approval required.

WHAT ACTION ACCOMPLISHES: This project involves the Consultant providing and performing the following professional services: Compile a preliminary list of technically feasible management alternatives to be evaluated in the context of site-specific circumstances and constraints, and ranks the acceptable alternatives.

2. DEPARTMENTAL CATEGORY:

8. Solid Waste/Natural Resources
COMMISSION DISTRICT #:

C8A

3. MEETING DATE:

12-02-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-4-4*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT *Natural Resources*
- C. DIVISION
- BY: *Roland Ottolini, Director*

[Signature]

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for Professional Services for the North Captiva Island Beach Erosion Control, 2003 Feasibility Study.

The deadline for receipt of Letters of Interest was October 7, 2003. A total of five (5) Letters of Interest were received by the established deadline date and time. All submittals were considered at the Competitive Negotiations Committee meeting held on October 14, 2003. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director, as Chairman, Roland Ottolini, Natural Resources Director, Steve Boutelle, Natural Resources Manager, and Robert Neal, Project Manager. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the committee to invite three (3) firms for telephone interviews.

On the basis of the information submitted by the firms in their Letters of Interests and after conducting the telephone interviews on October 21, 2003, with the three (3) firms, the Committee agreed to recommend to the Board the following order of ranking: (1) Coastal Planning & Engineering, Inc., (2) Humiston & Moore Engineers, P.A., and (3) Coastal Engineering Consultants, Inc.

For purposes of being in a position to expedite the execution of the Professional Services Agreement for this project in accordance with the provisions of the Contract Manual under Professional Services, it should be noted that the Department of Natural Resources has estimated the professional services for this project not-to-exceed \$200,000.00.

Funds are available in accounts 20306330101.503140 & 22306330100.503140

Attachment: Overall Ranking Sheet

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>[Signature]</i> 11-13-03	<i>[Signature]</i> 11-13	N/A	<i>SAD</i> 11/13	<i>[Signature]</i> 11/13/03	<i>[Signature]</i> 11-17-03	<i>[Signature]</i> 11/17/03	<i>[Signature]</i> 11/17/03	<i>[Signature]</i> 11-17-03	<i>[Signature]</i> 11-13-03

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: *11/14/03*
Time: *3:40 pm*
Forwarded To:
Co. Admin
11/14/03

RECEIVED BY
COUNTY ADMIN: *[Signature]*
11/14/03
4:45 pm 561
COUNTY ADMIN
FORWARDED TO:
[Signature]

**COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
TELEPHONE INTERVIEWS
FOR
CN-03-18 NORTH CAPTIVA ISLAND BEACH EROSION CONTROL
Tuesday, October 21, 2003
1:30 p.m.**

COMPANY NAME	NUMBER RANKED
Coastal Engineering Consultants, Inc.	<u>3</u>
Coastal Planning & Engineering, Inc.	<u>1</u>
Humiston & Moore Engineers, P.A.	<u>2</u>

**COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE:** 