

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. **20031416**

1. REQUESTED MOTION:

ACTION REQUESTED: Approve budget resolution in the amount of \$-299,414 for the Continuity of Operations (COOP) Development and Terrorism Annex Plan Update project.

WHY ACTION IS NECESSARY: Board approval is required.

WHAT ACTION ACCOMPLISHES: Allows Lee County to be reimbursed for expenses incurred by eight Southwest Florida counties partnering to complete Continuity of Operations (COOP) and Terrorism Annex Plans in compliance with state and federal guidelines.

2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #:

C7A

3. MEETING DATE:

12-16-2003

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Independent
- C. DIVISION Public Safety
- BY: John D. Wilson, Director

7. BACKGROUND:

This past year, Florida counties and municipalities over 75,000 in population received federal grant funding to revise or develop terrorism response plans and develop a County Continuity of Operations (COOP) Plan and a municipal COOP Plan. The Southwest Florida counties listed in the attached table decided to pool their grant funding and hire one consultant to complete these work products. Lee County was designated the contracting entity to administer the contract with the approved consulting firm.

The contracted amount to complete the project with the consultant, ICF Emergency Management Services, LLC is \$299,414. On Feb. 25, 2003, the Board accepted funding in the amount of \$125,000 for Lee County's share of this total (Blue Sheet #20030185). The other counties will provide funding to Lee County for the contractor when they receive funding from the State of Florida based on invoices each county submits.

Currently, Lee County only has budget authorization for its share of the project (\$125,000). The proposed resolution will give us authority to cover the other counties' costs when we receive invoices from the contractor. Lee County will then invoice each participating county for their share of the invoice, which they submit to the State of Florida to receive the funding needed to reimburse Lee County for fronting the funds to cover the invoice.

Source of the funding for the budget resolution is general revenue. No county funds or match is required.

The counties participating in this project will reimburse Lee County amounts contained in the attached table:

Attachment: Table listing the amount each county or city over 75,000 is furnishing to complete the planning project.

9. RECOMMENDED APPROVAL: Staff Recommends approval.

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services 12/2/03				G County Manager
		NA			OA	OM	Risk	GC	
<i>[Signature]</i>	<i>[Signature]</i>			<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
 Date: 11-25-03
 Time: 4:30
 Forwarded To:
 Budget
 11/25/03 4:30

RECEIVED BY
 COUNTY ADMIN: *[Signature]*
 11/25/03
 4:40 pm 527
 COUNTY ADMIN
 FORWARDED TO: *[Signature]*
 11/25/03

RESOLUTION

Amending the Fund 00100 General Fund budget to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2003-2004.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend Fund 00100 General Fund budget for \$299,414 from revenues from other municipalities and an appropriation of a like amount into an expense account and;

WHEREAS, the Fund 00100 General Fund budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total:		\$325,410,047
Additions		
KF5250300100.369900.9190	Terrorism Annex Plan Revenues	\$299,414
Amended Total Estimated Revenues		\$325,709,461

APPROPRIATIONS

Prior Total:		\$325,410,047
Additions		
KF5250300100.503490	Other Contracted Services	\$299,414
Amended Total Appropriations		\$325,709,461

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Fund 00100 General Fund budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2003.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YB
LEDGER TYPE BA

ICF Consulting Costs

COOP/COG Terrorism Plan Update

Municipality	Total Funds Allocated to ICF Contracted	% of Total Funds
Charlotte	\$48,292.71	11.49%
Collier	\$72,439.07	17.24%
DeSoto	\$24,146.36	5.75%
Glades	\$9,658.54	2.30%
Hendry	\$24,146.36	5.75%
Highlands	\$24,146.36	5.75%
Lee	\$72,439.07	17.24%
Cape Coral	\$48,292.71	11.49%
Okeechobee	\$24,146.36	5.75%
Sarasota	\$72,439.07	17.24%
Total	\$420,146.61	100.00%