

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20031516

1. REQUESTED MOTION:

ACTION REQUESTED: Waive a minor informality and approve award of B-04-04 Page Park Community Club Building, for the Department of Human Services, to the sole bidder Gary Wilkes Inc., for a total lump sum contract amount of \$70,459.00 (includes Alternate #1, Addition of Screen Room), for a contract period of 150 calendar days.

WHY ACTION IS NECESSARY: Board approval is required.

WHAT ACTION ACCOMPLISHES: Will provide a general contractor for the construction of the proposed storage room addition, screen room and new septic system.

2. DEPARTMENTAL CATEGORY:

2. Construction & Design
COMMISSION DISTRICT #:

C2E

3. MEETING DATE:

01-13-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC

WALK ON
TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE **AC-4-4**
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
 - B. DEPARTMENT **Constr & Design**
 - C. DIVISION
- BY: Jim Lavender, Director Public Works**

7. BACKGROUND:

The Department of Construction & Design submitted a request to the Contracts Management office to obtain bids for the Page Park Community Club Building. The expected cost of construction required the use of the formal advertised sealed bid procedure.

On the bidding deadline of December 10, 2003, Contracts received only one (1) bid.

PROJECT STATISTICS: The Contracts office sent out 124 notices to Contractors. Three (3) Contractors picked up the Bidding Documents with only 2 Contractors present at the pre-bid conference.

Upon opening the bid it was discovered that Gary Wilkes Inc. submitted a bid for the "Base Bid" and indicated a "N/A" under Alternate No. 1 Add for screen room. Gary Wilkes was contacted by the County Project Manager, Peter Wisniewski and was advised that the Base Bid total amount also included Alternate No. 1 for the screen room. A letter indicating same was received from Gary Wilkes Inc., by fax, on December 10, 2003.

Based on the fact that only 1 bid was received and funds are available to include Alternate No. 1 we are requesting the Board waive this minor informality. The Department of Construction & Design and the Department of Human Services have reviewed the sole bid submitted by Gary Wilkes Inc., and have deemed the cost to be well within industry standards. We are therefore recommending award to Gary Wilkes Inc., for a total lump sum contract amount of \$70,459.00, with a contract period of 150 calendar days.

Funds are available in account # 11070813920.508309.1213 and 11073813920.508309.1213

Attachments: 1. Department Recommendation 2. Bid Tabulation 3. Letter from Gary Wilkes Inc., 12/10/2003

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>[Signature]</i> 12/29/03	<i>[Signature]</i> 12/29	N/A		<i>[Signature]</i> 12/29/03	<i>[Signature]</i> 12/30	<i>[Signature]</i> 12/30/03	<i>[Signature]</i> 12/30/03	<i>[Signature]</i> 12/30	<i>[Signature]</i> 12/29/03

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

12/29/03
 2:15 PM
 COUNTY ADMIN.

RECEIVED BY
 COUNTY ADMIN. *[Signature]*
 12/29 3:50
 COUNTY ADMIN
 FORWARDED TO:
 12/30/03

LEE COUNTY BID TABULATION SHEET
FOR
PAGE PARK COMMUNITY CLUB
BUILDING

BID NO.: B-04-04

DATE: December 10, 2003

CONTRACTOR	BID BOND	ALTERNATE 1 ADD-SCREEN	TOTAL NOT-TO- EXCEED AMOUNT
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Gary Wilkes Inc.

Gary Milmont

5701 Division Drive, Suite A

Fort Myers FL 33905

\$3,250.00

N/A

\$70,459.00

NO BIDS : Aquamarine



Gary Wilkes, Inc.
General Contractor

Specializing in Construction Management & Design/Build

December 10, 2003

Lee County Board of Commissioners
Contracts Management
Community Development/Public Works Center
1500 Monroe Street
Fort Myers, Florida 33901
Attn: Peter Wisniewski

Via Fax: 479-8307

Re: Bid # B-04-04 - Page Park Community Club Building

Dear Peter:

In formal response to your phone call, I wanted to send you this fax. The screen room is included in the base bid number.

If you wish for me to break out this item from the base bid number, please give me a call. I would be more than happy to assist you.

If you have any other questions or concerns, feel free to call me at our office. Thank you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gary Milmont".

Gary Milmont
Project Manager
Gary Wilkes, Inc.

Building The Future Through Relationships

CGC041583