

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20031490

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Supplemental Task Authorization No. 1 to Contract #2465, to T.Y. Lin International, under CN-03-04 MISCELLANEOUS TRAFFIC ENGINEERING SERVICES - Veterans Parkway Access Road in the amount of \$74,900.00.

WHY ACTION IS NECESSARY: Board approval is required.

WHAT ACTION ACCOMPLISHES: Will provide a consultant already on contract for the design of the Veterans Parkway Access Road.

2. DEPARTMENTAL CATEGORY:

09 Transportation

COMMISSION DISTRICT #:

C9A

3. MEETING DATE:

01-13-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-4
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Transportation
- C. DIVISION
- BY: Scott Gilbertson, Director

7. BACKGROUND:

On April 15, 2003, the Board of County Commissioners approved the award of CN-03-04 Miscellaenous Traffic Engineering Services with a total of thirteen (13) firms: CRSPE Inc.; David Plummer & Associates; Florida Transportation Engineering Inc.; Gray-Calhoun & Associates; HNTB Corporation; Kinley-Horn & Associates Inc.; Kittleson & Associates, Inc.; Metro Transportation Group Inc.; PBS&J; Tindale-Oliver & Associates Inc.; TEI Engineers & Planners; TY Lin International, and URS Corporation, for a contract period of two (2) years with the option of renewal for one (1) additional year.

This Supplemental Task Authorization (STA No. 1) provides for the design services under CN-03-04 Miscellaneous Traffic Engineering Services- Veterans Parkway Access Road, in the amount of \$74,900.00.

Funds will be available from account string: 20605830721.506510

Attachment: Supplemental Task Authorization No. 1 for Execution.

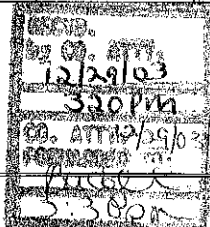
8. MANAGEMENT RECOMMENDATIONS:

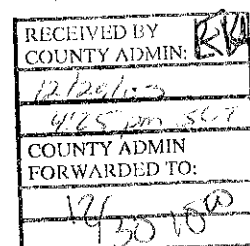
9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>J. Jander</i> 12-19-03	<i>[Signature]</i> 12/19	N/A	<i>[Signature]</i> 12/19/03	<i>[Signature]</i> 12/29/03 P.M.	<i>[Signature]</i> 12/29/03	<i>[Signature]</i> 12/29/03	<i>[Signature]</i> 12/29/03	<i>[Signature]</i> 12/29/03	<i>J. Jander</i> 12-19-03

10. COMMISSION ACTION:

- _____ APPROVED
- _____ DENIED
- _____ DEFERRED
- _____ OTHER





LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 1

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: MISCELLANEOUS TRAFFIC ENGINEERING SERVICES

CONSULTANT: T.Y. Lin International

PROJECT NO.: 6058

SOLICIT NO.: CN-03-04

CONTRACT NO.: 2465

ACCOUNT NO.: 20605830721.506510

REQUESTED BY: Mike Rigsby

DATE OF REQUEST: November, 2003

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: Nov. 7, 2003

EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: Nov. 7, 2003

EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: Nov. 7, 2003

EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: Nov. 7, 2003

EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: Nov. 7, 2003

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: [Signature] 12-19-03
Department Director Date

By: [Signature] 12/19/03
Contracts Mgmt Date

ACCEPTED:

By: [Signature]
Consultant/Provider

Date Accepted: _____

Corporate Seal



APPROVED:

By: _____
*County Attorney's Office Date

*County Attorney signature needed for over Board level expenditures only.

CMO:023
09/25/01

COUNTY APPROVAL:

By: _____
Department Director
(Under \$25,000)
Date Approved: _____

By: _____
County Manager (Between
(\$25,000 and under \$50,000)
Date Approved: _____

By: _____
Chairman
Board of County Commissioners
Date Approved: _____

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. One

EXHIBIT "CO/STA-A"

Date: Nov. 7, 2003

SCOPE OF PROFESSIONAL SERVICES

For: Veterans Parkway Access Road

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

This supplement includes survey, traffic analysis, design, permitting, and plan preparation for construction of a new access road to Veterans Parkway from Everest Parkway at a point approximately 775 feet east of Del Prado Boulevard as approved by the Lee County Board of County Commissioners September 23, 2003.

*Attach additional pages, if needed.

CMO:025
09/25/01

Page A 1 of A 1

CHANGE ORDER AGREEMENT No.
or
 SUPPLEMENTAL TASK AUTHORIZATION No. One

EXHIBIT "CO/STA-B"

Date: Nov. 7, 2003

COMPENSATION AND METHOD OF PAYMENT

For: Veterans Parkway Access Road

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1.00	Survey/Right of Way	\$ 7,500.00	NTE	W.I.P.P.
2.00	Traffic Analysis	\$ 9,200.00	NTE	W.I.P.P.
3.00	Drainage Analysis	\$ 3,500.00	NTE	W.I.P.P.
4.00	Design Analysis	\$17,200.00	NTE	W.I.P.P.
5.00	Plan Design and Production	\$13,500.00	NTE	W.I.P.P.
6.00	Signing and Pavement Marking	\$ 5,200.00	NTE	W.I.P.P.
7.00	Permitting Services	\$ 7,500.00	NTE	W.I.P.P.
8.00	Geotechnical Services	\$ 2,900.00	LS	
9.00	Bid Document Preparation	\$ 5,700.00	NTE	W.I.P.P.
10.00	Direct Expenses	\$2,700.00	LS	
TOTAL		\$74,900.00		

(Unless list is continued on next page)

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. One

SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation In the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. _____	Adjustment(s) Due to this CO or STA	Summary of Changed Compensation
	Original Contract	0.00	0.00		
STA#1	Veterans Parkway Access Road Design	0.00	0.00	\$74,900.00	\$74,900.00
TOTAL		0.00	0.00	\$74,900.00	\$74,900.00

CHANGE ORDER AGREEMENT No. _____

SUPPLEMENTAL TASK AUTHORIZATION No. One

EXHIBIT "CO/STA-C"

Date: Nov. 7, 2003

TIME AND SCHEDULE OF PERFORMANCE

For: Veterans Parkway Access Road

SECTION 1.00 CHANGES FOR THIS CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks, or work set forth in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", entitled "Scope of Professional Services" attached hereto is as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT AA@	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion from Date of Notice to Proceed For this CO or STA
1.00	Survey/ROW	60	60
2.00	Traffic/Analysis	60	60
3.00	Drainage Analysis	60	90
4.00	Design Analysis	90	120
5.00	Plan Design & Production	60	180
6.00	Signing & Pavement Marking	30	180
7.00	Permitting Services	120	180
8.00	Geotechnical Services	45	90
9.00	Bid Documents	30	210

CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No. One

EXHIBIT "CO/STA-D"

Date: Nov. 7, 2003

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

For: Veterans Parkway Access Road

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant=s Insurance Coverage	
		Yes	No	Type	Yes	No
	None					

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. One

EXHIBIT "CO/STA-E"

Date: November 7, 2003

PROJECT GUIDELINES AND CRITERIA

for Veterans Parkway Access Road

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1
NONE