

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20040125

1. REQUESTED MOTION:

ACTION REQUESTED:

Approve increase to Bid Waiver (BW-01-05) for LEE COUNTY BEACH NOURISHMENT PROJECT, and approve Change Order #7 under contract #713 with Marlowe & Company in the amount of \$67,200.00, for a total lump sum contract amount of \$207,800.00, with a contract bid waiver extension through December 31, 2005.

WHY ACTION IS NECESSARY: Board approval is required.

WHAT ACTION ACCOMPLISHES: Marlowe & Company will continue to provide Federal Lobbying for Lee County's beach renourishment projects.

2. DEPARTMENTAL CATEGORY:

8 Natural Resources

COMMISSION DISTRICT #:

C8B

3. MEETING DATE:

02-17-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-4-4*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER _____
- B. DEPARTMENT Public Works
- C. DIVISION Natural Resources
- BY: Roland Ottolini, Div. Director

7. BACKGROUND:

On February 22, 1999, a Service Provider Agreement was approved by the Department Director in the amount of \$15,000.00 for professional government affairs lobbying services for Lee County Beach Nourishment Project.

Under this contract, the following Change Orders have been issued to Marlowe & Associates #1 in the amount of \$8,000.00, Change Order #2 in the amount of \$24,000.00, Change Order #3 in the amount of \$30,000.00 (Board approved), #4 in the amount of 15,000.00 Board approved), #5 in the amount of \$15,000.00, and #6 in the amount of \$33,600.00 for the Lee County Beach Nourishment. A continuation of these services is required for providing federal lobbying efforts for Lee County's beach renourishment projects. The current consultant has been quite successful in working with the US Army Corps of Engineers and our legislators in securing funds for the continuance and completion of the General Re-evaluation Report (GRR) and most recently, obtaining WRDA 2000 authorization for federal appropriation for construction of the Estero, and Gasparilla Island Projects. Therefore, we are requesting the Board approve the continuation of this project under Change Order #7 to Marlowe & Associates in the amount of \$67,200.00 for a total contract amount of \$207,800.00, with a bid waiver extension through December 31, 2005.

Funds are available in account # 20068630101.503190
 Capital Improvements Project, Beach Renourishment Trust Fund

Attachment: (2) ~~Three~~ Change Orders
 Memo from Department

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>[Signature]</i> 2.8.04	<i>[Signature]</i>	N/A	<i>BAO</i> <i>2/3/04</i>	<i>[Signature]</i> <i>2/3/04</i>	<i>OA</i> <i>2/3/04</i>	<i>OM</i> <i>2/4/04</i>	<i>Risk</i> <i>2/4/04</i>	<i>GC</i> <i>2/3/04</i>	<i>[Signature]</i> 2.8.04

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
 Date: *2/3/04*
 Time: *8:52 am*
 Forwarded To:
CO 3/3/04

**RECEIVED BY
 COUNTY ADMIN:** *[Signature]*
2/3/04
 10:55 am SGT
 COUNTY ADMIN
 FORWARDED TO: *[Signature]*
2/5/04
 NUN

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 7

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: Lee County Beach Renourishment

CONSULTANT: Marlowe & Company

PROJECT NO.: 0686

SOLICIT NO.: BW-01-05

CONTRACT NO.: 713

ACCOUNT NO.: 20068630101.503190

REQUESTED BY: Roland Ottolini

DATE OF REQUEST: 12/19/03

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: 12/19/03
EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: 12/19/03
EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: 12/19/03
EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: 12/19/03
EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: 12/19/03

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: [Signature] 12/19/03
Department Director Date

By: [Signature] 2/2/04
Contracts Mgmt Date

APPROVED:

By: _____
*County Attorney's Office Date

*County Attorney signature needed
for **over** Board level expenditures only.

CMO:023:09/25/01

ACCEPTED:

By: [Signature]
Consultant/Provider
(Print Name) Houman Kasa

Date Accepted: 12/19/03

Corporate Seal

COUNTY APPROVAL:

By: _____
Department Director
(Print Name) _____
(Under \$25,000)

Date Approved: _____

By: _____
County Manager (Between
(\$25,000 and under \$50,000)
Date Approved: _____

By: _____
Chairman
Board of County Commissioners
Date Approved: _____

- CHANGE ORDER AGREEMENT No. 7
or
 SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-A"

Date: 12/19/03

SCOPE OF PROFESSIONAL SERVICES

for Lee County Beach Renourishment Project

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Marlowe & Company will continue to provide the County with all relevant information regarding the status of Congressional and Executive Branch activities at the Federal level of government, including the Army Corps of Engineers, related to beach renourishment in Lee County.

Marlowe & Company will work with and assist our congressional delegation to achieve the County's objectives regarding authorization and funding of beach renourishment projects.

*Attach additional pages, if needed.

- CHANGE ORDER AGREEMENT No. 7
or
 SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-B"

Date: 12/19/03

COMPENSATION AND METHOD OF PAYMENT

for Lee County Beach Nourishment Project

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1 – 3	Monitoring, advocacy, Communication \$2,800.00/PER MONTH	\$67,200	LS	
TOTAL		\$67,200	LS	

(Unless list is continued on next page)

CHANGE ORDER AGREEMENT No. 7
or
 SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-D"

Date: 12/19/03

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND
SUBCONTRACTOR(S)

for Lee County Beach Nourishment Project

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
None						

CHANGE ORDER AGREEMENT No. 7
or
 SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-E"

Date: 12/19/03

PROJECT GUIDELINES AND CRITERIA

for Lee County Beach Nourishment Project

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

None