

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20040094

1. REQUESTED MOTION:

ACTION REQUESTED: Approval to remove accounts receivable balances considered to be inactive and uncollectible bad debt for Public Works/Community Development: Solid Waste, \$1,006.13; Department of Transportation, \$15,570.07; Community Development, \$1,060.00.

WHY ACTION IS NECESSARY: Annual action reduces accounts receivable balances by the accounts identified as uncollectible. Uncollectibles result when customers' bills remain unpaid for various reasons.

WHAT ACTION ACCOMPLISHES: Action adjusts accounts receivable balances to reflect actual anticipated collections.

**2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #**

C9A

3. MEETING DATE:

02-17-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:
(Specify)**

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Transportation
- C. DIVISION
- BY: Scott Gilbertson

7. BACKGROUND:

The request is made to remove the uncollectible balances, totaling \$17,636.20, from: Solid Waste, Returned Check; DOT, Reclamation Program and Miscellaneous Billings; Community Development, Reinspection Fees and Returned Checks.

Account information will be retained until the Statute of Limitations period expires, to ensure these customers are not granted future service until these amounts are paid.

Attachment: Breakdown of write-offs.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>J. J. J. 1-27-04</i>			<i>1/28/04</i>	<i>J. J. J.</i>	OA	OM	Risk	GC	<i>J. J. J. 1-27-04</i>
					<i>1/29/04</i>	<i>1/29/04</i>	<i>1/29/04</i>	<i>1/29/04</i>	

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: *1/28/04*
Time: *3:25pm*
Forwarded to: *Budget*
1/28/04 3:15pm

RECEIVED BY
COUNTY ADMIN: *ML*
1/28/04
4:45 pm sdx
COUNTY ADMIN
FORWARDED TO: *PP*
1/29
3:50 pm

Public Works/Community Development – Bad Debt

Division of Solid Waste

This bad debt is comprised of (1) account, for disposal charges at the W-T-E Facility. The company is no longer in business. \$1,006.13

Department of Transportation

This bad debt is comprised of:

(4) **Reclamation Billings**, (damage to County property) to be written off, per the County Attorney’s Office. Reasons include: unable to locate individuals, both in and out of state; unable to collect due to insurance claim being on stolen vehicle; balance remaining after settlement with insurance company. \$7,071.45

(4) billings, to be written off, per the County Attorney’s Office. Reasons include: (3) billings to a now-bankrupt company (changed names, re-organized, filed for bankruptcy; (1) remaining balance for collection made on credit card dispute with out of the country vendor. \$4,643.55

(1) internal billing to Fleet Management for balance remaining after Fleet settlement with insurance company. \$3,855.07

Department of Community Development

This bad debt is comprised of:

(22) accounts having an overdue balance for reinspection fees. \$650.00

(5) customers having returned checks for insufficient funds. \$410.00

In all cases, calls were made and certified letters sent. “Holds” have been placed on permits &/or licenses, if applicable. Reasons for write offs include: Companies no longer working in Lee County; companies are out of business; permits have been finalized or have expired; unable to locate company.

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Total write offs for Public Works/Community Development: \$17,636.20