

**LEE COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

BLUE SHEET NO: 20040157

1. REQUESTED MOTION:

ACTION REQUESTED: ^{SOP} Approve a budget amendment resolution for the Department of Human Services to receive \$40,000 of unanticipated revenues from the Federal Emergency Food and Shelter Program (FEMA).

WHY ACTION IS NECESSARY: To allow deposit of unanticipated revenue and establish expenditure line items.

WHAT THE ACTION ACCOMPLISHES: Amends the existing Department budget.

2. DEPARTMENTAL CATEGORY: 05
COMMISSION DISTRICT #: CW

C5A

3. MEETING DATE:

02-24-2004

4. AGENDA:

- CONSENT
 - ADMINISTRATIVE
 - APPEALS
 - PUBLIC
 - WALK ON
- TIME REQUIRED:**

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER** N/A
 - B. DEPARTMENT** Human Services
 - C. DIVISION** Susan Oliver
- BY:** Susan Oliver, Program Manager

7. BACKGROUND: The Department of Human Services was approved to receive \$40,000 in FEMA funds to use for first month's rent, payment to prevent eviction or mortgage foreclosure and utility assistance. FEMA does not provide administrative funds. There is no match requirement.

Attachment: Budget Amendment Resolution
FEMA Phase 22 Recommendations

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing Or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>[Signature]</i>	N/A	N/A	N/A	<i>[Signature]</i>	OA <i>[Signature]</i> 2/11/04	OM <i>[Signature]</i> 2/12/04	Risk <i>[Signature]</i> 2/12/04	GC <i>[Signature]</i> 2/12/04	<i>[Signature]</i> 2/12/04

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: 2/9/04
Time: 11:55 am
Forwarded To:
Budget
2/9/04 1:56pm

RECEIVED BY
COUNTY ADMIN: *[Signature]*
2/9/04
2:50pm
COUNTY ADMIN
FORWARDED TO: *[Signature]*
2/12/04
4:45pm

RESOLUTION

Amending the Budget of the FEMA Food & Shelter Fund, Fund #13808 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2003-2004.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the FEMA Food & Shelter Fund, Fund #13808 budget for \$40,000 of the unanticipated revenue from the Federal Emergency Food and Shelter Program grant funding, and an appropriation of a like amount for grant expenditures and;

WHEREAS, the FEMA Food & Shelter Fund, Fund #13808 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES		
Prior Total:		\$103
Additions		
11075013808.331560.9007	FEMA Food & Shelter	\$40,000
Amended Total Estimated Revenues		\$40,103

APPROPRIATIONS		
Prior Total:		\$103
Additions		
11075013808.508303.105	Eviction Rent	\$15,000
11075013808.508303.106	Utility Assistance	\$5,000
11075013808.508303.107	First Month's Rent	\$15,000
11075013808.508303.111	Mortgage Payments	5,000
Amended Total Appropriations		\$40,103

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the FEMA Food & Shelter Fund, Fund #13808 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2003.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA

FORWARD WITH AGREEMENT AND BLUE SHEET

ALL INFORMATION IS REQUIRED - DO NOT LEAVE ANY BLANKS - USE N/A WHEN NOT APPLICABLE

GRANT AT A GLANCE

GRANT AWARD INFORMATION

1. County Grant ID (project #): _____

2. Title of Grant: FEMA (Federal Emergency Manag _____

3. Amount of Award: \$40,000 _____

4. Amount of Match Required: \$N/A _____

5. Type of Match: N/A _____
(cash, in-kind etc)

6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA #83.523	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: N/A _____

8. Contract Period:	Begin Date: <u>10/01/03</u>	End Date: <u>09/30/04</u>
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9. Name of Subrecipient(s) N/A _____

10. Business Unit(s): 11075013808 _____

11. Scope of Grant: This program provides assistan _____
(describe project) with first month's rent, evict _____
mortgage and utilities _____
to eligible applicants.

FORWARD WITH AGREEMENT AND BLUE SHEET

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ADMINISTERING DEPARTMENT INFORMATION

1. Department: Human Services

2. Contacts:

Program Mgr. Susan Oliver	Phone #: 652-7916
Fiscal Mgr. Barbara J. Hollis	Phone #: 652-7923

GRANTOR AGENCY INFORMATION

(The agency you signed this agreement with)

1. Grantor Agency: Federal Emergency Management Agenc

2. Program Title/Division: Emergency Food and Shelter Progr

3. Agency Contact: _____

4. Phone Number: 703/706-9660

5. Mailing Address: 701 North Fairfax Street, Suite 310
Alexandria, Virginia 22314

SOURCE OF FUNDS

1. Original Funding

Source: FEMA

(name of agency where funding originated from)

2. Pass Through Agency: United Way of Lee County

(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT -- then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).

3. Additional Information for Other Agencies Involved:

3a. Is the County a Grantee

or Subrecipient in #3 above: Subrecipient

FORWARD WITH AGREEMENT AND BLUE SHEET

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REPORTING REQUIREMENTS

1. Does this grant require a separate subfund? YES NO
(Example: you need to return interest earnings)

Please Explain: Accountable for interest earned

2. Is funding received in advance? YES NO
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

Interest can be spent on grant activities.

COMMENTS--INSTRUCTIONS:
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EFSP Phase 22 Recommendations

2 phone conferences

	Phase 20 Actual	Phase 21 Actual	Phase 22 Request	Phase 22 Recommendation
Lee County				
HOUSING				
Rent/Mortgage/Utility Assistance				
Estero IVCP*			\$5,000.00	\$5,000.00
Amigos Center*			\$1,500.00	\$0.00
Bonita Springs Assistance Office	\$7,098.00	\$10,000.00	\$15,000.00	\$10,000.00
Lehigh Community Services	\$4,741.00	\$5,000.00	\$6,000.00	\$6,000.00
Lee County Social Services	\$33,144.00	\$35,000.00	\$40,000.00	\$40,000.00
Cape Coral Caring Center	\$7,412.00	\$11,334.00	\$15,000.00	\$13,000.00
Sub Total	\$52,395.00	\$61,334.00	\$82,500.00	\$74,000.00
EMERGENCY HOUSING				
ACT	\$4,741.00	\$5,000.00	\$10,000.00	\$8,164.00
The Salvation Army	\$12,729.00	\$15,611.00	\$50,000.00	\$19,599.00
Sub Total	\$17,470.00	\$20,611.00	\$60,000.00	\$27,763.00
Sub Total All Housing	\$69,865.00	\$81,945.00	\$142,500.00	\$101,763.00
FOOD				
Overall Food Distribution				
Soup Kitchen			\$3,500.00	\$0.00
Harry Chapin Food Bank	\$29,500.00	\$34,358.00	\$40,000.00	\$38,526.00
Open Door Food Bank*			\$15,000.00	\$2,000.00
Sub Total	\$29,500.00	\$34,358.00	\$58,500.00	\$40,526.00
OTHER FOOD				
Cape Coral Caring			\$1,000.00	\$1,000.00
Community Cooperative Ministries	\$5,000.00	\$7,500.00	\$3,500.00	\$3,500.00
Meals on Wheels	\$5,377.00	\$7,500.00	\$11,250.00	\$10,000.00
Nations Association	\$5,000.00	\$5,611.00	\$8,000.00	\$6,816.00
Amigos Center			\$6,000.00	\$3,000.00
Sub Total	\$15,377.00	\$20,611.00	\$25,250.00	\$19,816.00
Sub Total All Food	\$44,877.00	\$54,969.00	\$83,750.00	\$60,342.00
Total	\$114,742.00	\$136,914.00	\$226,250.00	\$162,105.00

Phase 22 Allocations Committee included EFSP Board members, Valerie Thompson, Hendry County, Beth Drouin, Glades County, Robin Wingate, Lee County, Linda Pankow 211 Resource and Referral Manager for all three counties, and Greg Gardner, United Way.