

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. **20040181**

1. REQUESTED MOTION:

ACTION REQUESTED: Approve and authorize Chairman to execute interlocal agreements between Lee County and the City of Sanibel for five (5) separate Lee County Tourist Development Council Beach & Shoreline CIP projects.

WHY ACTION IS NECESSARY: The Board of County Commissioner must approve all agreements.

WHAT ACTION ACCOMPLISHES: Provides a mechanism to reimbursement the City of Sanibel with TDC beach and shoreline capital improvement program funds.

2. DEPARTMENTAL CATEGORY: 1

COMMISSION DISTRICT #: 1

CIA

3. MEETING DATE:

03-09-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Visitor & Conv. Bureau
- C. DIVISION *[Signature]*
- BY: D.T. Minich, Executive Director

7. BACKGROUND:

The Tourist Development Council recommended tourist tax funding for five (5) City of Sanibel projects. The Board of County Commissioners approved this funding with adoption of the FY 2003-04 / 2007-08 Capital Improvement Program. The attached interlocal agreements authorize the City of Sanibel to perform the specified work and County staff to reimburse the City for expenses incurred. The projects are as follows:

1656.... Facility Beach Maintenance.....	\$50,000.00
1707.... Brazilian Pepper Control at City Beach Parks.....	\$25,000.00
1747.... Beach Erosion Control.....	\$25,000.00
1815.... Brazilian Pepper Control at Ding Darling.....	\$40,000.00
1817.... Tree & Dune Landscaping at Beach Parks.....	\$45,000.00

Funds are available in account number 20xxxx30101.508150, where xxx is the above project number, Capital Projects, Capital Improvement Fund, Tourist Tax, Grants and Aids to Local Governments.

Attachments: Three (3) original agreements for each of the five (5) projects.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>2/24/04</i>				G County Manager
					OA	OM	Risk	GC	
<i>DTM</i> <i>2-17-04</i>	<i>[Signature]</i>			<i>[Signature]</i>	<i>[Signature]</i> <i>2-23-04</i>	<i>[Signature]</i> <i>2/23/04</i>	<i>[Signature]</i> <i>2/23/04</i>	<i>[Signature]</i> <i>2-23-04</i>	<i>[Signature]</i> <i>2-23-04</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: *2/23/04*
Time: *1:06 pm*
Forwarded To:

RECEIVED BY
COUNTY ADMIN
2/23/04
3:30 pm SLT
COUNTY ADMIN
FORWARDED TO:
2/25/04

AGREEMENT FOR TOURIST DEVELOPMENT TAX FUNDING

THIS AGREEMENT is entered into by and between LEE COUNTY, a political subdivision of the State of Florida, hereinafter referred to as the "COUNTY" and the City of Sanibel, a municipality incorporated in the State of Florida, hereinafter referred to as "RECIPIENT", for funding provided by Lee County pursuant to its Tourist Development Plan.

WITNESSETH:

WHEREAS, pursuant to Florida Statutes §125.0104 and Lee County Ordinance No. 01-16, Lee County collects tourist development tax; and

WHEREAS, COUNTY and RECIPIENT acknowledges that the tourist development tax may only be spent in accordance with the Tourist Development Plan adopted by Lee County; and

WHEREAS, the COUNTY has approved the RECIPIENT'S request for funding under its Tourist Development Tax Plan for implementation of the following project:

NAME: Sanibel Facility/Beach Maintenance

NUMBER: 201656

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The **RECIPIENT** will perform the work as outlined in the project description and submit a detailed invoice to the **COUNTY**. The **COUNTY** will then reimburse the **RECIPIENT** for the amount not to exceed \$50,000.00 during the **COUNTY'S** fiscal year 2004.
2. Funding is solely limited to the project as described in the forms submitted by the **RECIPIENT** to the Tourist Development Council. **RECIPIENT** may not make any major alterations, changes or substitutions to the project description without obtaining prior approval from the Tourist Development Council and **COUNTY**. Minor changes, alterations and/or substitutions may be approved by the Director of the Visitor Convention Bureau or her designee.
3. This Agreement is subject to the **RECIPIENT** complying with the following Special Conditions: N/A
4. **RECIPIENT** shall provide to **COUNTY** evidence of substantial activity within eighteen (18) months at the beginning of the fiscal year.
5. Unspent or unencumbered revenue remaining at the end of the fiscal year may be carried over into the next fiscal year, contingent upon approval of the Board of County Commissioners.
6. Accurate records of all expenditures shall be maintained by the **RECIPIENT**, and these records shall be made available at all reasonable times for inspection, review or audit by the **COUNTY**. Records shall be kept for a period of at least three (3) years following the end of the funding period.

7. **RECIPIENT** will submit quarterly reports to the **COUNTY**. Expenditure reports must be accompanied by sufficient supporting invoices and documentation to support pre-audit and post-audit review. The sufficiency of said documentation shall be determined by the Clerk of the Circuit Court, who may seek additional information as the circumstances require.
8. The **COUNTY** shall not be liable to any person, firm or corporation that contracts with the **RECIPIENT** to provide goods and services associated with the project conducted with the funding. Nor shall the **COUNTY** be liable to any person, firm or corporation for claims against the **RECIPIENT** or debts incurred by the **RECIPIENT**.
9. The **RECIPIENT** shall reimburse the Lee County Tourist Development Tax Trust Fund for any sums adjudged by a court of competent jurisdiction to be an unauthorized expenditure.
10. The **RECIPIENT** covenants to the **COUNTY** that it has lawful authority to enter into this agreement and has authorized the execution of this agreement by its authorized representative.
11. This agreement may not be modified, amended or extended orally. This agreement may be amended only by written agreement executed by the governing bodies of both parties.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by the undersigned officials, as duly authorized this ____ day of _____, 200__.

ATTEST:
CHARLIE GREEN, CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

BY: _____
CHAIRMAN

APPROVED AS TO FORM

BY: _____
COUNTY ATTORNEY'S OFFICE

ATTEST:
CITY CLERK

CITY OF SANIBEL, FLORIDA

BY: *[Signature]*

BY: *[Signature]*
APPROVED AS TO FORM

BY: *Kenneth B. Culp*
CITY ATTORNEY'S OFFICE

AGREEMENT FOR TOURIST DEVELOPMENT TAX FUNDING

THIS AGREEMENT is entered into by and between LEE COUNTY, a political subdivision of the State of Florida, hereinafter referred to as the "COUNTY" and the City of Sanibel, a municipality incorporated in the State of Florida, hereinafter referred to as "RECIPIENT", for funding provided by Lee County pursuant to its Tourist Development Plan.

WITNESSETH:

WHEREAS, pursuant to Florida Statutes §125.0104 and Lee County Ordinance No. 01-16, Lee County collects tourist development tax; and

WHEREAS, COUNTY and RECIPIENT acknowledges that the tourist development tax may only be spent in accordance with the Tourist Development Plan adopted by Lee County; and

WHEREAS, the COUNTY has approved the RECIPIENT'S request for funding under its Tourist Development Tax Plan for implementation of the following project:

NAME: Sanibel Brazilian Pepper Control at City Beach Parks

NUMBER: 201707

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The **RECIPIENT** will perform the work as outlined in the project description and submit a detailed invoice to the **COUNTY**. The **COUNTY** will then reimburse the **RECIPIENT** for the amount not to exceed \$25,000.00 during the **COUNTY'S** fiscal year 2004.
2. Funding is solely limited to the project as described in the forms submitted by the **RECIPIENT** to the Tourist Development Council. **RECIPIENT** may not make any major alterations, changes or substitutions to the project description without obtaining prior approval from the Tourist Development Council and **COUNTY**. Minor changes, alterations and/or substitutions may be approved by the Director of the Visitor Convention Bureau or her designee.
3. This Agreement is subject to the **RECIPIENT** complying with the following Special Conditions: N/A
4. **RECIPIENT** shall provide to **COUNTY** evidence of substantial activity within eighteen (18) months at the beginning of the fiscal year.
5. Unspent or unencumbered revenue remaining at the end of the fiscal year may be carried over into the next fiscal year, contingent upon approval of the Board of County Commissioners.
6. Accurate records of all expenditures shall be maintained by the **RECIPIENT**, and these records shall be made available at all reasonable times for inspection, review or audit by the **COUNTY**. Records shall be kept for a period of at least three (3) years following the end of the funding period.

7. **RECIPIENT** will submit quarterly reports to the **COUNTY**. Expenditure reports must be accompanied by sufficient supporting invoices and documentation to support pre-audit and post-audit review. The sufficiency of said documentation shall be determined by the Clerk of the Circuit Court, who may seek additional information as the circumstances require.
8. The **COUNTY** shall not be liable to any person, firm or corporation that contracts with the **RECIPIENT** to provide goods and services associated with the project conducted with the funding. Nor shall the **COUNTY** be liable to any person, firm or corporation for claims against the **RECIPIENT** or debts incurred by the **RECIPIENT**.
9. The **RECIPIENT** shall reimburse the Lee County Tourist Development Tax Trust Fund for any sums adjudged by a court of competent jurisdiction to be an unauthorized expenditure.
10. The **RECIPIENT** covenants to the **COUNTY** that it has lawful authority to enter into this agreement and has authorized the execution of this agreement by its authorized representative.
11. This agreement may not be modified, amended or extended orally. This agreement may be amended only by written agreement executed by the governing bodies of both parties.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by the undersigned officials, as duly authorized this ____ day of _____, 200__.

ATTEST:
CHARLIE GREEN, CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

BY: _____
CHAIRMAN

APPROVED AS TO FORM

BY: _____
COUNTY ATTORNEY'S OFFICE

ATTEST:
CITY CLERK

CITY OF SANIBEL, FLORIDA

BY: *[Signature]*

BY: *[Signature]*

APPROVED AS TO FORM

BY: *Kenneth B. Cuyler*
CITY ATTORNEY'S OFFICE

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WITNESSETH:

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WHEREAS, COUNTY and **RECIPIENT** acknowledges that the tourist development tax may only be spent in accordance with the Tourist Development Plan adopted by Lee County; and

WHEREAS, the **COUNTY** has approved the **RECIPIENT'S** request for funding under its Tourist Development Tax Plan for implementation of the following project:

NAME: Sanibel Beach Erosion Monitoring

NUMBER: 201747

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The **RECIPIENT** will perform the work as outlined in the project description and submit a detailed invoice to the **COUNTY**. The **COUNTY** will then reimburse the **RECIPIENT** for the amount not to exceed \$25,000.00 during the **COUNTY'S** fiscal year 2004.
2. Funding is solely limited to the project as described in the forms submitted by the **RECIPIENT** to the Tourist Development Council. **RECIPIENT** may not make any major alterations, changes or substitutions to the project description without obtaining prior approval from the Tourist Development Council and **COUNTY**. Minor changes, alterations and/or substitutions may be approved by the Director of the Visitor Convention Bureau or her designee.
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7. **RECIPIENT** will submit quarterly reports to the **COUNTY**. Expenditure reports must be accompanied by sufficient supporting invoices and documentation to support pre-audit and post-audit review. The sufficiency of said documentation shall be determined by the Clerk of the Circuit Court, who may seek additional information as the circumstances require.
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LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

BY: _____
CHAIRMAN

APPROVED AS TO FORM

BY: _____
COUNTY ATTORNEY'S OFFICE

ATTEST:
CITY CLERK

CITY OF SANIBEL, FLORIDA

BY: *[Signature]*

BY: *[Signature]*
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WHEREAS, the COUNTY has approved the RECIPIENT'S request for funding under its Tourist Development Tax Plan for implementation of the following project:

NAME: Sanibel Brazilian Pepper Control at Ding Darling

NUMBER: 201815

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The **RECIPIENT** will perform the work as outlined in the project description and submit a detailed invoice to the **COUNTY**. The **COUNTY** will then reimburse the **RECIPIENT** for the amount not to exceed \$40,000.00 during the **COUNTY'S** fiscal year 2004.
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BY: _____
DEPUTY CLERK

BY: _____
CHAIRMAN

APPROVED AS TO FORM

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COUNTY ATTORNEY'S OFFICE

ATTEST:
CITY CLERK

CITY OF SANIBEL, FLORIDA

BY: *[Signature]*

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WHEREAS, the COUNTY has approved the RECIPIENT'S request for funding under its Tourist Development Tax Plan for implementation of the following project:

NAME: Sanibel Tree and Dune Landscaping at Beach Parks

NUMBER: 201817

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The **RECIPIENT** will perform the work as outlined in the project description and submit a detailed invoice to the **COUNTY**. The **COUNTY** will then reimburse the **RECIPIENT** for the amount not to exceed \$45,000.00 during the **COUNTY'S** fiscal year 2004.
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CHARLIE GREEN, CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

BY: _____
CHAIRMAN

APPROVED AS TO FORM

BY: _____
COUNTY ATTORNEY'S OFFICE

ATTEST:
CITY CLERK

CITY OF SANIBEL, FLORIDA

BY: *[Signature]*

BY: *[Signature]*
APPROVED AS TO FORM

BY: *[Signature]*
CITY ATTORNEY'S OFFICE