

**Lee County Board Of County Commissioners  
Agenda Item Summary**

Blue Sheet No. 20040334

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve Bid Waiver # W-040337 to waive the formal quotation procedure, and allow Public Safety-EMS to purchase helicopter airframe parts, as well as the repair/labor of airframe parts, from American Eurocopter. A waiver has been requested because American Eurocopter is the sole distributor of helicopter parts for Eurocopter Aircraft operating within the United States geographic area (please see Attachment #2). It is also requested that the term of this waiver be for one year with a not-to-exceed amount of \$100,000.

**WHY ACTION IS NECESSARY:** Expenditures exceeding \$50,000 require Board approval.

**WHAT ACTION ACCOMPLISHES:** Allows Public Safety-EMS to purchased required parts, etc. on an as-needed basis in order to keep the helicopter fully operational.

**2. DEPARTMENTAL CATEGORY:**  
COMMISSION DISTRICT #

*A7A*

**3. MEETING DATE:**

*04-06-2004*

**4. AGENDA:**

- CONSENT
- ADMINISTRATIVE APPEALS
- PUBLIC WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:**  
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-1
- OTHER

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER \_\_\_\_\_
- B. DEPARTMENT \_\_\_\_\_
- C. DIVISION Public Safety

BY: John D. Wilson, Director *JDW*

**BACKGROUND:** On March 11, 2004, the Division of Purchasing received a request from Public Safety-EMS to waive the formal quotation procedure to allow for the purchase of helicopter airframe parts – and repair/labor of these parts – from American Eurocopter Corporation.

Funds are available: KF5260100100.504670.71 & KF5260100100.504630.71

**Please see attachments:**

- (1) Request for Bid Waiver
- (2) Parts Source Verification Letter from Eurocopter

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>J. Wilson</i> <i>3/19/04</i>	<i>Janet Sheehan</i> <i>3-19-04</i>			<i>[Signature]</i> <i>3/22/04</i>	OA <i>3/23/04</i>	OM <i>3/24/04</i>	Risk <i>3/24/04</i>	GC <i>3/23/04</i>	<i>[Signature]</i> <i>3/24/04</i>

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: <i>3/22/04</i>
Time: <i>3:00 PM</i>
Forwarded To: <i>Budget</i>
<i>3/23/04 3:25pm</i>

RECEIVED BY COUNTY ADMIN: <i>[Signature]</i>
<i>3/22/04</i>
COUNTY ADMIN FORWARDED TO: <i>[Signature]</i>
<i>3/24/04</i>
<i>4pm</i>

**MEMORANDUM**

**FROM THE**

04 MAR 11 PM 3:03

**DIVISION OF PUBLIC SAFETY**

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**To:** Janet Sheehan, Purchasing

**From:** John D. Wilson, Director *JW*

**Subject:** Sole Source Bid Waiver

**Date:** March 8, 2004

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Would you please prepare a bid waiver to use Eurocopter as a sole source for helicopter airframe parts and repair of airframe parts.

The bid waiver is necessary because Eurocopter is the sole distributor of helicopter parts for aircraft operating in North America. Helicopter parts are costly and will generally exceed single vendor spending limits in a fiscal year.

This action allows Public Safety – EMS to have an open-ended bid waiver that will not exceed \$100,000.00 annually.

Account strings are: KF5260100100.504670.71 & KF5260100100.504630.71

Thanks

/cm

c: Chris Hansen, EMS Program Manager



March 2, 2004

Lee County Emergency Medical Service  
14752 Six Mile Cyprus Parkway  
Fort Meyers, FL 33912

Attn: Rick O'Neal

Dear Rick:

Eurocopter International, Paris, France, has established subsidiaries and agents worldwide for the support of the Eurocopter fleet. Each agent or subsidiary is authorized to provide service within an assigned geographic market area. American Eurocopter LLC is the sole distributor of helicopter parts for Eurocopter aircraft operating within the North American geographic area. American Eurocopter LLC's market is helicopter operators, service centers and government agencies.

If you have any questions, please contact me at 972-641-3611.

Sincerely,

Mike Muniz  
Director, Logistics